

**TOWN OF BASHAW**

**MONTHLY TAX PAYMENT PLAN AGREEMENT**

<b>Tax Roll:</b>	<b>Telephone No.</b>
<b>Name:</b>	<b>Civic Address:</b>
<b>Mailing Address:</b>	<b>Monthly Payment:</b>
	<b>(eg: Annual Taxes/12 Months)</b>

1. Any payment returned N.S.F. may result in termination of the plan, and all outstanding amounts become due and payable and subject to penalties.
2. In the event of a sale of the above noted property, I/We will notify the Town of Bashaw in writing at least 15 days prior to the next payment date, to arrange for cancellation.
3. In the event I/we change my/our bank account I/we will notify the Town of Bashaw at least 15 days prior to the next payment date.
4. Five equal payments are required for the months of January through May in the given year and seven adjusted equal payments for the months of June through December after tax notices have been mailed.
5. Payments can be made by post dated cheques, direct debit or online banking and must be made by the 15<sup>th</sup> of every month.
6. This agreement shall be void if two consecutive payments are not received by the Town.
7. Nothing in this Application form shall be interpreted to relieve the owner/applicant from the obligation to pay any taxes/utility charges, including penalties, owing to the Town of Bashaw in the manner or the date or dates for payment established by by-law of the Town of Bashaw.
8. By submission of this Application Form the applicant/owner acknowledges notification of and agrees to abide by the Terms and Conditions of the agreement provided by the Town of Bashaw.
9. The current utility levy/taxes, local improvement levies plus any tax/utility arrears must be paid in full for eligibility in the plan.

- 10.** December is the settle up month for the Monthly Tax Payment Plan. If your December settle up amount differs by more than \$10.00 from your regular monthly payment, you will be notified by letter. If there is a balance on January 1 you will be removed off the payment plan and all amounts become due and payable and subject to penalties established by by-law of the Town of Bashaw.

**Signature**

**Date:**

**Note:** The information on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act and is used solely for purposes relating to the administration of the Assessment/Taxation Programs.

Questions about collection of this information can be directed to the Assessment/Taxation Department at (780) 372-3911 or in person at 5011 – 52 Avenue