



**REGULAR MEETING OF COUNCIL
MINUTES
August 21, 2025, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Councillor McIntosh (5:48pm), Mayor McDonald (5:47pm), Deputy Mayor Orom (5:46pm), Councillor Northey (5:50pm), Councillor Gust (5:52 pm)

Council by Zoom: Kevin Sabo (6:00pm)

Absent with notice: Secretary Morrison, Public Works Foreman Schmidt

Recording Secretary: CAO Fuller

Public: Kerri McNally (6:00pm)

Public Zoom: none

Press by zoom: Kevin Sabo (6:00pm)

1. CALL TO ORDER by Mayor McDonald (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Councillor McIntosh to approve the July 16, 2025, Regular Meeting of Council agenda with the addition of item 10.3 to the Closed Meeting of Council; Legal Advice ATIA section 32(1a).

MOTION #116-2025

CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS
 - 4.1 Bashaw Minor Ball – Ball Diamond Upgrade Proposal – Kerri McNally

Kerri shared the proposal with council and answered questions.

Kerri McNally left the meeting at 6:20 pm.

5. APPROVAL OF MINUTES

MOVED by Deputy Mayor Orom moved to approve minutes from the July 16, 2025, Regular Meeting of Council.

MOTION #117-2025

CARRIED

6. CONSENT AGENDA
 - 6.1 Water Reconciliation Report
 - 6.2 Council Committee Report
 - 6.3 CAO Report
 - 6.4 Public Works Report
 - 6.5 Royal Canadian Mounted Police – Trevor Daroux
 - 6.6 June Month End Statement

Deputy Mayor Orom requested to discuss Water reconciliation on the agenda. It will be item 7.6 in the New & Unfinished business.

Councillor McIntosh requested to discuss June Month end Statement. It will be item 7.7 in the New & Unfinished business.

7. NEW & UNFINISHED BUSINESS

- 7.1 Bashaw Minor Ball – Ball Diamond Upgrade Proposal - Approval

MOVED by Councillor Northey to approve endorsement of the Bashaw Minor Ball – Ball Diamond Upgrade Proposal; at the August 21, 2025, regular meeting of council.

MOTION #118-2025

CARRIED

7.2 Bashaw Agricultural Society – Playground proposal - Approval

MOVED by Councillor Northey made a motion to direct administration to arrange a meeting with the recreation groups inclusive of Bashaw Minor Ball, Bashaw Ag Society, and possibly Bashaw Minor Hockey to work on a collaborative effort to improve recreation facilities.

MOTION #119-2025 CARRIED

MOVED by Councillor McIntosh to make a motion to approve the location of the proposed playground for the Bashaw Agricultural society; at the August 21, 2025, regular meeting of Council.

MOTION #120-2025 CARRIED

7.3 Master Rates & Schedules – Ball Diamond Fees

MOVED by Councillor Northey to direct administration to amend the master rates & schedules bylaw changing the ball diamond fees to \$20.00 per child under 18 as the seasonal fee (not including tournaments) and the tournament fees to \$57.50 per diamond per day for Adults, \$47.00 per diamond per day for youth.

MOTION #121-2025 CARRIED

MOVED by Councillor Gust to direct administration to prepare a letter or policy for ball diamond use, outlining the expectations for the services the town will provide and what the volunteers obligations are, include chalk expenditure; for council to review for the next council meeting.

MOTION #122-2025 CARRIED

7.4 Bylaw 835 – 2025 – Atco Franchise fee

MOVED by Councillor Gust to approve first reading of Bylaw 835-2025, Atco Franchise Fee bylaw on August 21, 2025, regular meeting of Bashaw Town Council.

MOTION #123-2025 CARRIED

7.5 Council Orientation Proposal

MOVED by Councillor McIntosh moved to send invitation for Council Orientation & Meet and Greet; to various area municipalities for Council and CAO to attend for a fee of \$100.00.

MOTION #124-2025 CARRIED

7.6 Water Reconciliation Report

Discussion progressed regarding the water statistics. There appears to be a mismatch in timeline when readings were completed.

7.7 June Month End Statement

Council asked what the computer cheques were. Administration was going to follow up and let them know by email.

8. COMMITTEE REPORTS – none.

9. CORRESPONDENCE ITEMS – none

MOVED by Councillor McIntosh to move into Closed Meeting of Council at 7:15pm pm to discuss 10.1 Legal – Arbitration – ATIA Section 26, 10.2 Personnel – CAO Performance Review -ATIA Section 22, and Legal Advice – ATIA section 10.3. 32(1a).

MOTION #125-2025 CARRIED

Kevin Sabo left the meeting at 7:15pm

10. CLOSED MEETING OF COUNCIL

10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26

10.2 Personnel – CAO Performance Review – ATIA Section 22

10.3 Legal Advice – ATIA section 32 (1a).

MOVED by Councillor McIntosh to come out of Closed Meeting of Council at 7:11pm.

MOTION #126-2025 CARRIED

MOVED by Councillor McIntosh to direct administration to send a letter to Camrose County including a dispute report, and request for arbitration appointment; with a timeline of 14 days from the receipt of the letter.

MOTION #127-2025 CARRIED

11. NOTICES OF MOTION - none

12. NEXT MEETING – September 3 & September 17, 2025, 6:00 pm (as per regular rotation)

13. ADJOURNMENT – Councillor Gust adjourned the meeting at 8:05 pm.

MAYOR, Robert McDonald

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller