



**REGULAR MEETING OF COUNCIL  
MINUTES  
September 3, 2025, 6:00 pm  
Council Chambers & Zoom Access**

**In Person:** CAO Fuller (5:30pm), Councillor McIntosh (5:44pm), Mayor McDonald (5:45pm), Deputy Mayor Orom (5:53pm), Councillor Northey (5:49pm)

**Council by Zoom:** Kevin Sabo (6:00pm)

**Absent with notice:** Councillor Gust

**Recording Secretary:** CAO Fuller

**Public:** none

**Public Zoom:** none

**Press by zoom:** Kevin Sabo (6:00pm)

1. CALL TO ORDER by Mayor McDonald (6:00pm)
2. ADOPTION OF AGENDA

**MOVED** by Councillor McIntosh to approve the September 3, 2025, Regular Meeting of Council agenda with the change in order of the Agenda, placing Bashaw Business Navigation supports project – Next Steps; as Item 7.05 in the New & Unfinished Business section.

**MOTION #128-2025** CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS - None
5. APPROVAL OF MINUTES

**MOVED** by Councillor Northey moved to approve the minutes from the August 21, 2025, Regular Meeting of Council.

**MOTION #129-2025** CARRIED

6. CONSENT AGENDA
  - 6.1 Alberta Municipal Affairs – Canada Community Building Fund Allocation
  - 6.2 July 31, 2025 – Town of Bashaw Monthly statement
  - 6.3 Bashaw School – Sgt Bruce Holliday Memorial XC Run – September 25, 2025.

7. NEW & UNFINISHED BUSINESS

7.05 Bashaw Business Navigation Supports Project – Next Steps

**MOVED** by Councillor McIntosh to proceed with Option 3 and 4; Extend the timeline of the project and use the funds to create a Strategic Marketing plan and align the branding for the Town for \$ 5,000. The Strategic Marketing would be the first step in addressing the beautification recommendations suggested in options going forward as well as Strategies #1 & 2 mentioned in the report. It would also help the town develop branding standard for future projects and initiatives; AND Create a community profile for \$4,850 to \$ 7, 350. The Community Profile would be the first step in many of the project ideas listed within the report and would align with future Investment attraction initiatives that Lacombe and Camrose County could pursue – these initiatives would be subject to grant provider approval.

**MOTION #130-2025** CARRIED

7.1 Resolution in Support of Rail Safety Week

**MOVED** by Councillor McIntosh move to approve September 15 – 21, 2025 as Railway safety week, and approved support of efforts to raise awareness, save lives, and prevent injuries in communities including our municipality.

**MOTION #131-2025** CARRIED

7.2 Atco Franchise Fee – Annual Review

**MOVED** by Deputy Mayor Orom to have the Atco Franchise fee remain at 13%.

**MOTION #132-2025** CARRIED

7.3 Fortis Franchise Fee – Annual Review

**MOVED** by Councillor McIntosh to have the Fortis Franchise fee remain at 2%.

**MOTION #133-2025**

CARRIED

7.4 Bylaw 836 – 2025 – Amend Master Rates & Schedules Bylaw – Change Ball Diamond Fees

**MOVED** by Deputy Mayor Orom to approve first reading of Bylaw 836-2025, Amend Master Rates & Schedules Bylaw – Change Ball Diamond Fees on September 3, 2025, regular meeting of Bashaw Town Council.

**MOTION #134-2025**

CARRIED

7.5 Ball Diamond Use Policy

**MOVED** by Deputy Mayor Orom to direct administration to meet with affected stakeholders to discuss the Ball Diamond Use Policy.

**MOTION #135-2025**

CARRIED

8. COMMITTEE REPORTS – none.

9. CORRESPONDENCE ITEMS – none

**MOVED** by Councillor McIntosh to move into Closed Meeting of Council at 7:05pm pm to discuss 10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26, and 10.2 Legal – Regional Fire Agreement – ATIA Section 26.

**MOTION #136-2025**

CARRIED

Kevin Sabo left the meeting at 7:05pm

10. CLOSED MEETING OF COUNCIL

10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26

10.2 Legal – Regional Fire Agreement – ATIA Section 26

**MOVED** by Councillor McIntosh to come out of Closed Meeting of Council at 7:56pm.

**MOTION #137-2025**

CARRIED

11. NOTICES OF MOTION - none

12. NEXT MEETING – September 17, 2025, 6:00 pm

13. ADJOURNMENT – Councillor Northey adjourned the meeting at 7:58 pm.

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MAYOR, Robert McDonald

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CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller