



**REGULAR MEETING OF COUNCIL
A G E N D A
Wednesday, September 20, 2023, 6:00 pm
Council Chambers & Zoom Access**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS
4. DELEGATIONS
5. APPROVAL OF MINUTES
 - 5.1 Minutes of the September 6, 2023, Regular Meeting of Council
6. CONSENT AGENDA
 - 6.1 August 31, 2023 – Balance Variance Report
 - 6.2 Council Committee Report
 - 6.3 Foreman Report
 - 6.4 Chief Administrative Officer Report
 - 6.5 August 31, 2023, Month End Statement
 - 6.6 Municipal Affairs – Fire Services Training Program Grant
7. NEW & UNFINISHED BUSINESS
 - 7.1 Atco Gas & Pipeline Ltd. – Annual Franchise Fee Review
 - 7.2 Photo Contest
8. COMMITTEE REPORTS – action to be considered.
9. CORRESPONDENCE ITEMS – Action to be considered.
10. CLOSED MEETING OF COUNCIL
 - 10.1 Legal – Noise Complaints – FOIP Section 27
11. NOTICES OF MOTION
12. NEXT MEETING: October Meeting Dates – October 4, & 18, 2023 – 6:00 pm
13. ADJOURNMENT



**REGULAR MEETING OF COUNCIL
MINUTES**

Wednesday, September 6, 2023 @ 6:00 pm.

Blended Meeting: Council Chambers & Zoom Electronic Conference

In Person: CAO Fuller (5:45 pm), Councillor McIntosh (5:50 pm), Councillor Gust (5:52 pm), Mayor McDonald (5:50 pm), Deputy Mayor Orom (5:58 pm), Councillor Northey (5:52 pm),

Absent with notice: Public Works Foreman Taylor

Public Zoom: Lisa Turcotte (6:00 pm)

Recording Secretary: Chris Morrison (5:50 pm)

Press: Carson Ellis (6:18 pm)

Public: Brad Carlson (5:50 pm)

1. CALL TO ORDER by Mayor McDonald at 6:00 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor Northey to approve the September 6, 2023, Regular Meeting of Council Agenda.

MOTION #161-2023

CARRIED

3. PUBLIC HEARINGS - none

4. DELEGATIONS

4.1 Resident Brad Carlson – Tax Penalty Removal Request

Carlson presented his request to have tax penalties be waived.

MOVED by Councillor Gust to approve \$137.77 credit on Brad Carlson's account for Tax Roll #003507: one third of the outstanding balance due to penalties.

MOTION #162-2023

CARRIED

Brad Carlson left the meeting at 6:49 pm.

Intermission 6:53-6:55pm - Secretary Morrison printed sections of the agenda package for council.

Lisa Turcotte - left zoom at 6:55 pm.

5. APPROVAL OF MINUTES

5.1 Minutes of August 23, 2023, Regular Meeting of Council.

MOVED by Councillor McIntosh to approve the minutes of the August 23, 2023, Regular Meeting of Council.

MOTION # 163-2023

CARRIED

6. CONSENT AGENDA

6.1 Atco Gas & Pipeline Ltd. – Annual Franchise Fee Review

Council requested this be included in the next agenda package with previous year's information.

7. NEW & UNFINISHED BUSINESS

7.1 Resident Tax Penalty Removal – Decision made earlier in the agenda.

7.2 Bylaw #823 – 2023 Rescind Intermunicipal Collaboration Framework & ICF Agreement with Camrose County

MOVED by Councillor Northey to proceed with first reading of Bylaw #823–2023 on September 6, 2023.

MOTION #164-2023

CARRIED

MOVED by Deputy Mayor Orom to proceed with second reading of Bylaw #823–2023 on September 6, 2023.

MOTION #165-2023

CARRIED

MOVED by Councillor Gust to proceed with unanimous consent to proceed to third reading of Bylaw #823-2023 on September 6, 2023.

MOTION #166-2023

CARRIED

MOVED by Councillor McIntosh to proceed with third and final reading of Bylaw #823-2023 on September 6, 2023.

MOTION #167-2023

CARRIED

MOVED by Councillor Northey for the Town of Bashaw to approve the amended Intermunicipal Collaboration Framework Agreement (ICF) with the Camrose County and authorize the Mayor and Chief Administrative Officer to execute the Agreement.

MOTION #168-2023

CARRIED

8. COMMITTEE REPORTS - none

9. CORRESPONDENCE ITEMS - none

10. CLOSED MEETING OF COUNCIL – none

11. NOTICES OF MOTION – none

12. NEXT MEETING OF COUNCIL – September 20, 2023, 6:00 pm

13. ADJOURNMENT – Councillor Gust at 7:07 pm.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
REVENUES							
TAXES							
1-00-00-110-00	Residential	(586,835.98)		(602,116.66)	(602,213.65)	(96.99)	100%
1-00-00-110-01	Non-Residential	(168,872.65)		(172,534.11)	(172,534.66)	(0.55)	100%
1-00-00-110-03	Machinery and Equipment	(19,121.83)		(19,118.94)	(19,119.00)	(0.06)	100%
1-00-00-110-04	Linear	(21,837.31)		(23,323.70)	(23,323.76)	(0.06)	100%
1-00-00-110-05	Railway	(1,739.66)		(1,885.00)	(1,885.01)	(0.01)	100%
1-00-00-110-06	Farmland	(138.16)		(139.17)	(139.17)		100%
1-00-00-110-07	Adjustments to Property Taxes				(0.02)	(0.02)	0%
1-00-00-110-08	Camrose & District Lodge Authority	(829.05)		(1,613.44)	(1,610.00)	3.44	100%
1-00-00-110-09	Alberta School Foundation - ASFF	(234,391.33)		(225,987.78)	(226,016.34)	(28.56)	100%
1-00-00-110-10	Designated Industrial Properties (DIP)	(160.06)		(176.71)	(176.72)	(0.01)	100%
1-00-01-110-00	Residential Grants in Lieu	(2,279.74)		(2,327.30)	(2,327.29)	0.01	100%
1-00-01-110-01	Non-Residential Grants in Lieu	(17,582.58)		(18,290.90)	(18,290.96)	(0.06)	100%
		(1,053,788.35)		(1,067,513.71)	(1,067,636.58)	(122.87)	100%
OTHER REVENUE FROM OWN SOURCES							
1-00-00-510-00	Penalties and Costs on Taxes	(28,370.90)	(22,561.75)	(41,929.16)	(30,000.00)	11,929.16	140%
1-00-00-530-00	Fines Issued	(2,606.00)	(266.00)	(2,608.00)	(2,200.00)	408.00	119%
1-00-00-540-00	Franchise Fees	(74,615.17)	(3,786.42)	(38,904.29)	(66,321.00)	(27,416.71)	59%
1-00-00-550-00	Return on Investments	(33,438.04)	(9,698.05)	(51,486.11)	(25,000.00)	26,486.11	206%
1-00-00-590-00	Other Revenue from Own Sources - GST Int			(45.00)		45.00	0%
		(139,030.11)	(36,312.22)	(134,972.56)	(123,521.00)	11,451.56	109%
NON FUNCTIONAL REVENUE							
CONDITIONAL GRANTS							
1-00-00-840-00	Provincial Conditional Grant	(93,891.00)		(170,149.00)	(118,190.00)	51,959.00	144%
	<i># 118190 - MS4 OP # 51,959.00 CCBF</i>	(93,891.00)		(170,149.00)	(118,190.00)	51,959.00	144%
UNCONDITIONAL GRANTS							
TOTAL GENERAL MUNICIPAL							
		(1,286,709.46)	(36,312.22)	(1,372,635.27)	(1,309,347.58)	63,287.69	105%
GENERAL ADMINISTRATIVE REVENUES							
1-12-00-410-00	General Services and Supplies Revenues	(2,944.20)	(410.00)	(2,061.56)	(2,500.00)	(438.44)	82%
1-12-00-520-00	Licenses and Permits	(150.00)		(1,899.50)	(200.00)	1,699.50	950%
1-12-00-560-00	Rentals and Lease Revenue COLLECT GST	(19,433.78)	(1.75)	(12,886.67)	(19,500.00)	(6,613.33)	66%
1-12-00-590-00	Other Revenue	(3,550.76)	(205.00)	(1,723.27)	(3,000.00)	(1,276.73)	57%
		(26,078.74)	(616.75)	(18,571.00)	(25,200.00)	(6,629.00)	74%
FIRE FIGHTING & PREVENTIVE SERVICES							
1-23-00-400-00	County Fire Fighting Responses	(13,712.66)	(657.77)	(17,070.77)	(13,500.00)	3,570.77	126%
1-23-00-400-01	Motor Vehicle Responses	(17,682.88)	(700.00)	(700.00)	(2,400.00)	(1,700.00)	29%
1-23-00-400-04	Fire Expenses Recovered	(3,513.15)		(65,701.20)	(3,500.00)	62,201.20	1877%
1-23-00-560-00	In Town Fire Revenue	89.69		(8,465.98)	(1,000.00)	7,465.98	847%
1-23-00-590-00	Other Revenue - Gifts/Donations	(2,944.00)		(3,000.00)		3,000.00	0%
1-23-00-850-00	Annual County Shared Service Funding	(26,028.83)		(26,231.99)	(26,231.99)		100%
1-23-00-850-01	Annual Training Shared Service Funding	(1,000.00)		(1,000.00)	(1,000.00)		100%
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding	(500.00)		(500.00)	(500.00)		100%
1-23-00-850-03	Annual Firefighter Shared Service Funding	(1,680.90)		(1,751.28)	(1,680.00)	71.28	104%
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service	(1,905.48)		(3,200.00)	(3,200.00)	(3,200.00)	0%
1-23-00-850-06	Annual County Funding Emergency Dispatch	(5,830.14)		(5,830.14)	(5,831.00)	(0.86)	100%
		(74,708.35)	(1,357.77)	(130,251.36)	(58,842.99)	71,408.37	221%
DISASTER SERVICES & EMERGENCY MEASURES							
AMBULANCE SERVICES							
BYLAW SERVICES							
1-26-00-520-00	Building Permit Fees	(1,179.87)	(333.30)	(726.78)	(1,200.00)	(473.22)	61%
1-26-00-525-00	Animal Licenses & Fines	(3,522.50)	(33.00)	(3,215.33)	(3,051.97)	163.36	105%
		(4,702.37)	(366.30)	(3,942.11)	(4,251.97)	(309.86)	93%
SHOP							
1-31-00-840-00	Provincial Conditional Grant	(5,759.00)					0%
		(5,759.00)					0%
ROADS, STREETS, WALKS, LIGHTING							
1-32-00-560-00	Equipment Rental	(2,769.04)	(230.00)	(820.00)	(1,000.00)	(180.00)	82%
1-32-00-590-00	Other Revenues	(1,395.93)		(371.57)	(1,000.00)	(628.43)	37%
1-32-00-780-00	GAIN/LOSS ON TCA	6,895.76					0%
1-32-00-840-00	Provincial Conditional Grants	(14,000.00)					0%
		(11,269.21)	(230.00)	(1,191.57)	(2,000.00)	(808.43)	60%
AIRPORT							

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
1-33-00-560-00	Hay Revenue - Airport	(1,360.59)		(1,360.59)	(1,360.59)		100%
1-33-00-561-00	Airport Hangar Lease	(800.00)		(800.00)	(800.00)		100%
		(2,160.59)		(2,160.59)	(2,160.59)		100%
WATER SUPPLY & DISTRIBUTION							
1-41-00-410-00	Sale of Water (Bills)	(413,389.95)	(72,187.50)	(276,771.28)	(458,103.00)	(181,331.72)	60%
1-41-00-411-00	Sale of Water (Bulk)	(6,413.95)	(1,177.25)	(8,687.50)	(6,300.00)	2,387.50	138%
1-41-00-590-00	Other Revenue	(7,003.21)		(685.00)	(1,000.00)	(315.00)	69%
1-41-00-300-00	Water Inspections	(1,367.52)					0%
1-41-00-830-00	Federal Conditional Grant	(13,314.00)					0%
1-41-00-840-00	Provincial Conditional Grants	(87,582.00)					0%
		(529,070.63)	(73,364.75)	(286,143.78)	(465,403.00)	(179,259.22)	61%
SANITARY SEWAGE SERVICES & TREATMENT							
1-42-00-239-00	Septic Receiving Station	(10,917.13)	(1,431.64)	(6,982.62)	(10,900.00)	(3,917.38)	64%
1-42-00-410-00	Sewage Services Fees and Charges	(104,396.09)	(17,228.16)	(68,957.74)	(104,400.00)	(35,442.26)	66%
1-42-00-590-00	Other Sewer Revenue	(1,205.00)		(167.62)	(1,100.00)	(932.38)	15%
1-42-00-590-01	Flusher Truck	(3,052.34)					0%
1-42-00-840-00	Provincial Conditional Grant	(31,727.00)					0%
		(151,297.56)	(18,659.80)	(76,107.98)	(116,400.00)	(40,292.02)	65%
GARBAGE COLLECTION & DISPOSAL							
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	(75,459.75)	(11,586.50)	(49,185.00)	(75,600.00)	(26,415.00)	65%
		(75,459.75)	(11,586.50)	(49,185.00)	(75,600.00)	(26,415.00)	65%
RECYCLING REVENUE							
1-44-00-410-00	Recycling Revenue			(1,000.00)	(1,000.00)		100%
				(1,000.00)	(1,000.00)		100%
UTILITY PENALTIES							
1-45-00-510-00	Utility Penalty	(12,329.13)	(2,178.08)	(7,106.23)	(12,000.00)	(4,893.77)	59%
		(12,329.13)	(2,178.08)	(7,106.23)	(12,000.00)	(4,893.77)	59%
FAMILY & COMMUNITY SUPPORT SERVICES							
1-51-00-840-01	F.C.S.S. Provincial Conditional Grant	(24,554.00)		(18,829.85)	(24,554.00)	(5,724.15)	77%
1-51-00-850-01	F.C.S.S. Camrose County Requisition	(27,756.89)		(28,144.12)	(28,144.12)		100%
		(52,310.89)		(46,973.97)	(52,698.12)	(5,724.15)	89%
CEMETERIES & CREMATORIUMS							
1-56-00-410-00	Cemetery Revenue	(5,727.67)	(90.00)	(2,969.65)	(3,500.00)	(530.35)	85%
		(5,727.67)	(90.00)	(2,969.65)	(3,500.00)	(530.35)	85%
MUNICIPAL PLANNING, ZONING & DEVELOPMENT							
1-61-00-520-00	Development Permits	(1,765.00)	(95.00)	(1,650.00)	(1,800.00)	(150.00)	92%
		(1,765.00)	(95.00)	(1,650.00)	(1,800.00)	(150.00)	92%
TOURISM							
1-62-00-410-00	Sale of Promotional Items	(14.27)		(3.81)		3.81	0%
		(14.27)		(3.81)		3.81	0%
SUBDIVISION LAND & DEVELOPMENT							
RENTAL BUILDINGS							
1-69-00-560-01	Office Rent	(5,209.05)	(379.00)	(5,043.62)	(7,734.00)	(2,690.38)	65%
		(5,209.05)	(379.00)	(5,043.62)	(7,734.00)	(2,690.38)	65%
RECREATION FACILITIES & PROGRAMS							
1-71-00-410-12	Ball Diamond Revenue	(1,271.43)		(1,875.27)	(1,270.00)	605.27	148%
1-71-00-410-20	Skate Sharpening Revenue	(285.60)		(71.40)	(300.00)	(228.60)	24%
1-71-00-410-21	Ice Revenue - Minor Hockey	(41,507.11)		(22,585.71)	(41,510.00)	(18,924.29)	54%
1-71-00-410-22	Ice Revenue - Figure Skating	(7,285.71)		(3,450.00)	(7,300.00)	(3,850.00)	47%
1-71-00-410-23	Ice Revenue - Senior Hockey	(2,933.31)		(2,933.32)	(3,000.00)	(66.68)	98%
1-71-00-410-26	Arena - Summer Recreation Revenue	(300.00)		(228.57)		228.57	0%
1-71-00-410-27	Ice rental - FUN HOCKEY	(2,271.43)		(900.00)	(2,300.00)	(1,400.00)	39%
1-71-00-590-20	Other Revenues	(3,261.90)	(450.00)	(1,291.90)	(3,000.00)	(1,708.10)	43%
1-71-00-850-00	Conditional Grants from Other Local Govt	(30,000.00)		(45,278.17)	(33,000.00)	12,278.17	137%
1-71-01-410-21	Minor Hockey - Visitors	(714.28)		(690.46)	(700.00)	(95.4)	99%
1-71-00-410-24	Ice Revenue - Private Rentals	(192.86)		(192.86)	(200.00)	(200.00)	0%
1-71-00-560-01	Building Space Rent	(19.05)					0%

* Includes 10K from Lacombe - Last year Operating Contribution.

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	TRANSACTION...	@ MONTH	YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
1-71-00-840-00	Provincial Conditional Grant	(40,839.00)						0%
1-71-00-410-25	Ice Revenue - Other					(100.00)	(100.00)	0%
PARKS								
1-72-00-400-00	Parks Revenue	(4,742.17)	(1,333.08)	(5,569.98)	(4,700.00)	869.98	119%	
1-72-00-860-00	Grants - Other Organizations		(200.00)	(200.00)		200.00	0%	
		(4,742.17)	(1,533.08)	(5,769.98)	(4,700.00)	1,069.98	123%	
COMMUNITY CENTRE MUSEUM								
1-74-10-590-01	Museum Donations	(4,000.00)						0%
		(4,000.00)						0%
ANNIVERSARY/CENTENNIAL REVENUE								
OPERATING CONTINGENCIES RESERVES								
TOTAL MUNICIPAL & ADMINISTRATIVE REVENUE		(2,384,195.52)	(147,219.25)	(2,090,010.72)	(2,235,318.25)	(145,307.53)	93%	

EXPENSES

COUNCIL & OTHER LEGISLATIVE

2-11-00-130-40	Canada Pension Plan - Councillors	1,148.70		600.43	1,150.00	549.57	52%
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	811.35	49.95	589.65	820.00	230.35	72%
2-11-00-151-00	Meeting Fees - Council	22,142.86		11,071.43	22,300.00	11,228.57	50%
2-11-00-211-00	Travel, Subsistence & Course Fees - Council		150.00	150.00		(150.00)	0%
2-11-00-510-00	Council Supplies	484.50	120.43	199.82	500.00	300.18	40%
2-11-00-770-00	Community Contributions	6,927.84	32.59	5,268.16	7,290.00	2,021.84	72%
		31,515.25	352.97	17,879.49	32,060.00	14,180.51	56%

GENERAL ADMINISTRATION & OTHER

2-12-00-110-00	Salaries - Office Staff	173,931.86	16,230.20	123,538.46	180,481.60	56,943.14	68%
2-12-00-130-40	Employer Cost CPP	9,426.86	1,060.13	8,336.63	10,730.99	2,394.36	78%
2-12-00-130-41	Employer Cost Employment Insurance	3,754.13	235.30	2,788.55	3,608.55	820.00	77%
2-12-00-130-43	Employer Cost LAPP	10,632.98	1,647.43	10,062.46	16,471.18	6,408.72	61%
2-12-00-130-44	Employer Cost - AMSC	7,694.68	1,071.46	6,854.71	11,405.56	4,550.85	60%
2-12-00-130-45	Workers Compensation	4,443.97		2,701.34	3,753.47	1,052.13	72%
2-12-00-130-46	R.R.S.P. Contribution				1,230.32	1,230.32	0%
2-12-00-140-00	Administrative Course Fees	639.00		655.00	2,000.00	1,345.00	33%
2-12-00-211-00	Travel & Subsistence	1,138.04		48.40	1,500.00	1,451.60	3%
2-12-00-215-00	Freight, Postage, Phone & Land Titles	5,211.91	236.06	5,639.34	5,300.00	(339.34)	106%
2-12-00-220-00	Advertising, Printing, Subscriptions	999.14		525.83	1,000.00	474.17	53%
2-12-00-225-00	Municipal Memberships	2,621.40	(115.00)	2,953.05	3,088.00	134.95	96%
2-12-00-230-00	Professional & Consulting Services	68,491.67	4,900.75	40,680.65	63,268.12	22,587.47	64%
2-12-00-230-20	Professional Fees - Audit	17,265.30			19,000.00	19,000.00	0%
2-12-00-230-21	Engineering		278.64	1,367.28		(1,367.28)	0%
2-12-00-230-22	Legal	5,719.07		2,521.10	12,000.00	9,478.90	21%
2-12-00-250-00	Repairs & Maintenance	8,191.90	65.94	160.92	19,000.00	18,839.08	1%
2-12-00-274-00	Insurance	23,531.65		27,252.62	27,448.09	195.47	99%
2-12-00-510-00	General Office Supplies	4,316.79	6,770.98	9,709.63	12,210.50	2,500.87	80%
2-12-00-540-50	General Administration Power	2,182.62	159.72	999.33	2,600.00	1,600.67	38%
2-12-00-540-51	General Administration Natural Gas	2,016.17	40.63	1,114.10	2,100.00	985.90	53%
2-12-00-810-00	Bank Charges	604.47	37.64	416.38	600.00	183.62	69%
2-12-00-910-00	Tax Adjustments	12,384.79		9,625.93	9,625.93		100%
2-12-00-990-00	Miscellaneous	200.00		75.00	200.00	125.00	38%
2-12-00-990-01	Penny	(0.01)		0.05	0.50	0.45	10%
		365,398.39	32,619.88	258,026.76	408,622.81	150,596.05	63%

FIRE FIGHTING & PREVENTIVE SERVICES

2-23-00-110-00	Administration	5,501.84	467.68	3,564.25	7,253.54	3,689.29	49%
2-23-00-130-00	Employer Contribution - A.M.E. & Seaboard	3,254.25	135.90	2,388.18	3,300.00	911.82	72%
2-23-00-159-00	Deputy Fire Chief Fees	2,100.00		1,400.00	2,100.00	700.00	67%
2-23-00-159-01	Fire Chief Honorarium	3,000.00	250.00	2,000.00	3,000.00	1,000.00	67%
2-23-00-159-02	Firefighter Honorarium	36,850.00		(320.00)	37,000.00	37,320.00	-1%
2-23-00-159-03	Regional Fire Service Coordinator	1,543.80					0%
2-23-00-211-00	Travel & Subsistence		289.34	289.34	1,000.00	710.66	29%
2-23-00-215-00	Telephone	5,078.97	347.13	3,236.21	5,100.00	1,863.79	63%
2-23-00-215-01	Pager Repair & Maintenance	400.68		400.68	410.00	9.32	98%
2-23-00-216-00	Freight & Postage	222.03	14.94	59.94	250.00	190.06	24%
2-23-00-217-00	Dispatch	7,773.50		7,773.50	7,800.00	26.50	100%
2-23-00-220-00	Office Printing Advertising	139.33	99.99	99.99	150.00	50.01	67%
2-23-00-239-00	Fire - Mutual Aid			1,190.00	1,000.00	(190.00)	119%
2-23-00-250-00	Fire Hall Maintenance	2,267.25	46.58	938.92	4,300.00	3,361.08	22%
2-23-00-274-00	Building Insurance	1,907.50		1,963.58	1,963.58		100%
2-23-00-274-01	Vehicle & Mobile Equipment Insurance	1,812.95		1,861.21	1,861.21		100%
2-23-00-510-00	General Supplies	4,897.96	80.21	3,316.27	4,800.00	1,483.73	69%
2-23-00-510-01	Fire Hall Supplies			245.78		(245.78)	0%
2-23-00-521-03	Town Fire Truck (1992)Volvo Repairs & Maint	2,157.55		1,826.08	2,300.00	473.92	79%
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)	113.42		137.64	150.00	12.36	92%
2-23-00-521-50	Fuel County Fire Vehicles & Equipment	2,274.48	123.13	2,943.81	2,300.00	(643.81)	128%
2-23-00-522-01	County IHC Fire Truck Unit FT024 - Repairs&Maint	2,085.01	1,015.54	66,425.07		(66,425.07)	0%
2-23-00-522-02	County Dodge Rescue Van - FT033 Rep & Maint	133.24					0%

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
2-23-00-522-03	County Water Unit FT017 96 Mack - Rep & Maint	1,294.90					0%
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenc	16,530.14		3,840.24	16,100.00	12,259.76	24%
2-23-00-540-32	Training	1,412.50		192.50	2,000.00	1,807.50	10%
2-23-00-540-50	Fire Protection Power Fire Hall	1,859.33	148.04	923.05	2,100.00	1,176.95	44%
2-23-00-540-51	Fire Protection Natural Gas Fire Hall	3,058.99	95.82	2,490.26	3,200.00	709.74	78%
		107,669.62	3,289.30	109,186.50	109,438.33	251.83	100%

DISASTER SERVICES & EMERGENCY MEASURES

2-24-00-215-00	Freight, Postage, Phone EOC Centre	10.17		9.65	50.00	40.35	19%
2-24-00-540-00	Disaster Services & Training	114.19					0%
		124.36		9.65	50.00	40.35	19%

AMBULANCE

BYLAW SERVICE

2-26-00-110-00	Bylaw Enforcement Salaries	3,633.75	380.00	2,280.00	3,650.00	1,370.00	62%
2-26-00-230-00	Cat and Dog Control Fees	2,643.23	546.26	1,864.88	2,650.00	785.12	70%
2-26-00-230-01	Policing Requisition Expense	27,934.50		7,331.25	42,829.25	35,498.00	17%
2-26-00-250-00	Building Inspector	125.00			250.00	250.00	0%
		34,336.48	926.26	11,476.13	49,379.25	37,903.12	23%

SHOP

2-31-00-110-00	Salaries	15,685.51	1,637.87	17,807.95	6,007.25	(11,800.70)	296%
2-31-00-110-01	Salaries PW Administration Common Service	9,705.33	235.98	7,869.96	10,634.83	2,764.87	74%
2-31-00-130-40	Employer Cost CPP & Benefits	11,155.41	1,103.70	7,607.95	11,211.31	3,603.36	68%
2-31-00-130-41	Employer Cost Employment Insurance	4,268.02	418.85	2,801.20	3,817.46	1,016.26	73%
2-31-00-130-43	Employer Cost LAPP	15,766.92	1,515.26	11,229.63	17,438.35	6,208.72	64%
2-31-00-130-44	Employer Cost - AMSC	15,337.70	1,295.52	8,981.78	12,169.07	3,187.29	74%
2-31-00-130-45	Workers Compensation Board	4,443.97		2,701.36	3,827.74	1,126.38	71%
2-31-00-190-00	Safety Equipment and Clothing	3,633.94		3,317.03	5,147.00	1,829.97	64%
2-31-00-215-00	Freight, Postage & Phone	2,989.39	242.91	2,406.77	3,151.00	744.23	76%
2-31-00-250-00	Repairs and Maintenance	9,506.00	19.99	1,484.22	2,500.00	1,015.78	59%
2-31-00-274-00	Insurance	1,946.82		1,997.74	1,997.74		100%
2-31-00-510-00	General Supplies	3,882.64	166.44	2,280.57	3,600.00	1,319.43	63%
2-31-00-510-63	Shop Tools	2,761.40		1,318.91	1,000.00	(318.91)	132%
2-31-00-531-00	Gas and Oil	66.90	50.49	50.49	150.00	99.51	34%
2-31-00-540-50	Public Works Power - Shop	2,168.41	176.46	1,385.87	2,500.00	1,114.13	55%
2-31-00-540-51	Public Works Natural Gas - Shop	5,470.27	52.62	2,741.55	5,800.00	2,858.45	49%
		108,788.63	6,916.09	75,982.98	90,751.75	14,768.77	84%

ROADS, STREETS, WALKS, LIGHTING

2-32-00-110-00	Salaries & Wages	72,643.30	5,917.45	38,096.61	63,554.95	27,458.34	57%
2-32-00-110-64	Flusher Truck Man Hours	223.50	271.51	812.37	645.84	33.47	95%
2-32-00-140-00	Public Works Course Fees - Streets	405.00	330.00	679.00	3,000.00	2,321.00	23%
2-32-00-211-00	Streets - Travel & Subsistence		54.29	242.02		(242.02)	0%
2-32-00-215-00	Freight, Postage, Phone	325.02	233.42	478.43	350.00	(128.43)	137%
2-32-00-274-00	Insurance	5,675.56		6,626.59	6,626.59		100%
2-32-00-510-00	General Goods & Services	5,492.21	1,871.31	5,504.97	16,500.00	10,995.03	33%
2-32-00-520-00	Equipment, Machines, Parts & Supplies	89.45					0%
2-32-00-520-41	Mobile 401 - IHC 4300	1,165.00		763.19	1,200.00	436.81	64%
2-32-00-520-42	Mobile 402 - 2012 Ford Supercab 1/2 Ton	149.97		352.69	200.00	(152.69)	176%
2-32-00-520-43	Mobile 403 - FORD 550 SD	1,394.34		1,154.77	500.00	(654.77)	231%
2-32-00-520-44	Mobile 404 - Sander	786.85		19.56	700.00	680.44	3%
2-32-00-520-45	Mobile 405 - Sweeper	566.67		1,751.14	600.00	(1,151.14)	292%
2-32-00-520-46	Mobile 406 - John Deere TC44H Wheel Loader	2,208.26		161.49	2,000.00	1,838.51	8%
2-32-00-520-47	Mobile 407 - J.D. 570 A Grader	4,608.54		885.97	3,000.00	2,114.03	30%
2-32-00-520-48	Mobile 408 - Kubota M60	203.77		1,413.12	800.00	(613.12)	177%
2-32-00-520-49	Mobile 409 - Ford Sicklemower	77.25			100.00	100.00	0%
2-32-00-520-51	Lawn Mowers	1,535.98			1,000.00	1,000.00	0%
2-32-00-520-52	Water Pumps				50.00	50.00	0%
2-32-00-520-53	Wacker Packer	314.71		17.18	200.00	182.82	9%
2-32-00-520-54	Chain Saw	783.87					0%
2-32-00-520-55	Mobile 410 - Ford Tandem	7,949.37	447.62	3,931.79	4,000.00	68.21	98%
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	3,571.92	12.70	410.86	1,000.00	589.14	41%
2-32-00-520-57	Mobile 412 - 2018 Kubota ZD1211 Mower	448.27	581.83	1,647.77	1,000.00	(647.77)	165%
2-32-00-520-58	Mobile 413 - Steamer	199.07		1,350.58	500.00	(850.58)	270%
2-32-00-520-60	Mobile 415 - Generator	220.00		486.81	150.00	(336.81)	325%
2-32-00-520-61	Mobile 416 - John Deere E12 Flex Wing			500.00	500.00		0%
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4	3,505.21		1,087.07	2,000.00	912.93	54%
2-32-00-520-63	Mobile 419 - 2007 Kubota Mower	1,060.03		179.68	200.00	20.32	90%
2-32-00-520-64	Mobile 420 - Flusher Truck	1,051.95	2,885.71	4,439.85		(4,439.85)	0%
2-32-00-520-65	Mobile 421 - Baldor Generator	324.15			400.00	400.00	0%
2-32-00-520-66	Mobile 426 Bobcat A770	174.74		107.46	1,000.00	892.54	11%
2-32-00-521-41	Fuel - Mobile 401 IHC 4300	1,011.45		675.79	1,000.00	324.21	68%
2-32-00-521-42	Fuel Mobile 402 2012 Ford Supercab 1/2 Ton	3,379.30	266.76	1,938.79	3,400.00	1,461.21	57%
2-32-00-521-43	Fuel - Mobile 403 Chev C65 Gravel Truck	3,250.77	148.61	1,247.08	3,200.00	1,952.92	39%
2-32-00-521-45	Fuel - Mobile 405 Sweeper	1,821.46	208.71	1,148.99	2,000.00	851.01	57%
2-32-00-521-46	Fuel - Mobile 406 John Deere TC44H Wheel Loader	6,452.99	303.15	1,677.30	5,000.00	3,322.70	34%
2-32-00-521-47	Fuel - Mobile 407 JD 570A Grader	6,880.24		1,826.62	6,000.00	4,173.38	30%
2-32-00-521-48	Fuel - Mobile 408 Kubota M60	706.96	66.82	835.38	750.00	(85.38)	111%
2-32-00-521-49	Fuel - Mobile 409 Ford Sicklemower	50.49					0%

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...		@ MONTH	@ YR	@ YR	AMOUNT	PERCENT
			TRANSACTION...	YTD	BUDGET	LEFT	USED	
2-32-00-521-51	Fuel - Lawn Mowers	649.47	51.20	175.10	200.00	24.90	88%	
2-32-00-521-52	Fuel - Water Pumps				600.00	600.00	0%	
2-32-00-521-53	Fuel - Wacker Packer				20.00	20.00	0%	
2-32-00-521-54	Fuel - Chain Saw				50.00	50.00	0%	
2-32-00-521-55	Fuel - Mobile 410 Ford Tandem	2,994.71	195.82	452.04	3,300.00	2,847.96	14%	
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	770.40	64.07	245.89	900.00	654.11	27%	
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mower	843.89	214.35	472.72	1,000.00	527.28	47%	
2-32-00-521-58	Fuel - Mobile 413 Steamer	956.82		40.82	500.00	459.18	8%	
2-32-00-521-61	Fuel - Mobile 415 Generator				700.00	700.00	0%	
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	6,302.17	316.18	3,284.34	6,400.00	3,115.66	51%	
2-32-00-521-63	Fuel - Mobile 419 - 2007 Kubota Mower	164.97	212.68	346.01	200.00	(146.01)	173%	
2-32-00-521-64	Fuel - Mobile 420 Flusher Truck	723.93	102.90	743.00	1,000.00	257.00	74%	
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator				700.00	700.00	0%	
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	1,328.28	64.93	163.38	2,000.00	1,836.62	8%	
2-32-00-530-00	Construction, Maint. Supplies & Repairs	8,059.17		1,257.21	13,500.00	12,242.79	9%	
2-32-00-532-00	Grounds Materials/Trees	2,847.92		125.00	3,300.00	3,175.00	4%	
2-32-00-535-00	Sidewalk replacement	7,050.00			10,000.00	10,000.00	0%	
2-32-00-539-00	Dust Control	5,290.00		5,520.00	5,400.00	(120.00)	102%	
2-32-00-540-50	Streets Power	61,960.85	5,498.05	37,890.86	63,000.00	25,109.14	60%	
2-32-00-610-02	Sand Screening	89.51			200.00	200.00	0%	
		240,739.71	20,318.07	130,467.29	246,097.38	115,630.09	53%	
AIRPORT								
2-33-00-250-00	Airport Repairs & Maintenance			40.47	200.00	159.53	20%	
2-33-00-274-00	Insurance	3,029.15		2,871.80	2,871.80		100%	
2-33-00-520-00	Parts & Supplies	1,798.44		1,675.37	1,800.00	124.63	93%	
2-33-00-540-50	Campus Energy Power	674.75	63.94	278.88	1,200.00	921.12	23%	
		5,502.34	63.94	4,866.52	6,071.80	1,205.28	80%	
STORM SEWERS & DRAINAGE								
2-37-00-250-00	Storm Sewer - Repairs & Maintenance	1,001.50			1,200.00	1,200.00	0%	
		1,001.50			1,200.00	1,200.00	0%	
WATER SUPPLY & DISTRIBUTION SYSTEM								
2-41-00-110-00	Salaries & Wages	50,721.80	4,254.71	37,599.47	48,565.09	10,965.62	77%	
2-41-00-140-00	Public Works Course Fees - Water	172.50		1,177.05	1,510.00	332.95	78%	
2-41-00-211-00	Travel and Subsistence	1,315.60	243.19	1,293.53	2,000.00	706.47	65%	
2-41-00-215-00	Freight, Postage, Phone	2,204.94	598.23	2,414.54	2,300.00	(114.54)	105%	
2-41-00-225-00	Memberships Relating to Water	90.48			110.00	110.00	0%	
2-41-00-250-00	Repairs & Maintenance - Treatment	92,761.64	5,497.68	27,819.13	32,672.00	4,852.87	85%	
2-41-00-274-00	Insurance	10,254.47		10,504.36	10,504.36		100%	
2-41-00-350-00	Purchased Bulk Water for Resale HWY 12 21	295,199.01	28,004.34	193,096.64	334,900.00	141,803.36	58%	
2-41-00-510-00	General Goods & Supplies	13,277.37		3,083.24	10,620.00	7,536.76	29%	
2-41-00-540-50	Water Supply & Distribution Power	12,240.21	1,187.05	7,534.92	12,500.00	4,965.08	60%	
2-41-00-540-51	Water Supply & Distribution Natural Gas	7,552.30	319.01	4,233.95	7,800.00	3,566.05	54%	
2-41-00-831-00	Debenture Interest Payments	11,385.39					0%	
		497,175.71	40,104.21	288,756.83	463,481.45	174,724.62	62%	
SANITARY SEWAGE SERVICE & TREATMENT								
2-42-00-110-00	Salary & Wages	11,308.59	2,838.33	11,232.19	28,855.15	17,622.96	39%	
2-42-00-140-00	Public Works Course Fees - Sewer	172.50		1,261.34	500.00	(761.34)	252%	
2-42-00-211-00	Travel and Subsistence	500.52	47.77	700.10	1,200.00	499.90	58%	
2-42-00-215-00	Freight, Postage, Telephone	1,265.33	204.98	922.98	1,300.00	377.02	71%	
2-42-00-225-00	Memberships Relating to Sewer	90.47			110.00	110.00	0%	
2-42-00-239-00	Septic Station Repairs & Maintenance	1,109.56			1,500.00	1,500.00	0%	
2-42-00-239-02	Septic Station Supplies				200.00	200.00	0%	
2-42-00-250-00	Repair & Maintenance <i>Additional Sewer Repairs.</i>	68,751.65	6,124.22	16,029.76	13,300.00	(2,729.76)	121%	
2-42-00-274-00	Insurance	4,093.94		4,185.99	4,093.94	(92.05)	102%	
2-42-00-510-00	General Goods and Supplies	2,136.68	4,479.05	10,129.15	11,850.00	1,720.85	85%	
2-42-00-540-50	Sanitary Sewage Power	11,406.85	941.71	5,535.41	12,400.00	6,864.59	45%	
2-42-00-540-51	Sanitary Sewage Natural Gas	2,608.23	83.51	1,396.47	2,800.00	1,403.53	50%	
		103,444.32	14,719.57	51,393.39	78,109.09	26,715.70	66%	
GARBAGE COLLECTION & DISPOSAL								
2-43-00-110-00	Salaries and Wages	5,527.39	56.87	2,659.24	3,454.88	795.64	77%	
2-43-00-230-00	Garbage Contract	64,166.01	5,232.74	37,204.57	65,000.00	27,795.43	57%	
2-43-00-250-01	Waste Management Authority-Tipping Fees	4,165.04		(325.00)	4,200.00	4,525.00	-8%	
2-43-00-525-00	Landfill Monitoring	989.68			1,000.00	1,000.00	0%	
		74,848.12	5,289.61	39,538.81	73,654.88	34,116.07	54%	
RECYCLING								
2-44-00-274-00	Recycling Trailer Insurance	5.79		5.50	6.50	1.00	85%	
2-44-00-290-00	Toxic Roundup			2,805.27	7,100.00	4,294.73	40%	
		5.79		2,810.77	7,106.50	4,295.73	40%	

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
PREVENTIVE SOCIAL SERVICES							
2-51-00-755-00	Contribution to FCSS	58,449.89		59,872.50	58,837.12	(1,035.38)	102%
		58,449.89		59,872.50	58,837.12	(1,035.38)	102%
BASHAW MEDICAL CLINIC							
CEMETERIES & CREMATORIIUMS							
2-56-00-112-00	Public Works Salaries	8,850.06	574.67	2,735.87	10,609.98	7,874.11	26%
2-56-00-230-00	Cemetery - Professional Services <i>Cemetery Contract</i>	118.49	2,800.00	12,833.63	183.63	(12,650.00)	6989%
2-56-00-250-00	Cemetery - Repairs & Maintenance	213.76		293.76	700.00	406.24	42%
2-56-00-274-00	Cemetery Insurance	8.34		7.92	7.92		100%
2-56-00-521-59	Cemetery Fuel Cub 725 CC Mower	276.23		28.87	300.00	271.13	10%
2-56-00-520-59	Cemetery Cub 725 CC Mower Rep & Maint	9.83			300.00	300.00	0%
		9,476.71	3,374.67	15,900.05	12,101.53	(3,798.52)	131%
ECONOMIC DEVELOPMENT							
TOURISM							
2-62-00-215-00	Freight, Postage, Telephone	1,121.58	96.89	762.82	1,200.00	437.18	64%
2-62-00-220-00	Tourism - Advertising	2,140.65		690.35	1,800.00	1,109.65	38%
2-62-00-274-00	Tourist Information Centre Insurance	306.99		316.10	316.10		100%
2-62-00-250-00	Tourism Repairs & Maintenance				3,200.00	3,200.00	0%
		3,569.22	96.89	1,769.27	6,516.10	4,746.83	27%
SUBDIVISION LAND & DEVELOPMENT							
2-66-00-230-00	Subdivision, Land and Development	69,358.61		3,708.00	3,700.00	(8.00)	100%
		69,358.61		3,708.00	3,700.00	(8.00)	100%
RENTED BUILDINGS							
2-69-00-250-00	Repair & Maintenance <i>Capital - Roof Repair</i>	1,069.90	13,200.00	13,818.06	1,000.00	(12,818.06)	1382%
2-69-00-540-50	Building Rentals Power <i>and furnace repair</i>	1,354.82	167.81	751.72	1,600.00	848.28	47%
2-69-00-540-51	Building Rentals Natural Gas	2,465.33	46.39	1,356.51	2,600.00	1,243.49	52%
		4,890.05	13,414.20	15,926.29	5,200.00	(10,726.29)	306%
RECREATION FACILITIES & PROGRAMS							
2-71-00-110-00	Administration Salaries & Wages	19,494.11	1,782.52	13,643.34	17,873.86	4,230.52	76%
2-71-00-110-20	Salaries & Wages	52,395.61	1,506.06	25,337.04	61,873.14	36,536.10	41%
2-71-00-130-00	Employee Benefits & EI CPP Expense	3,832.59	129.29	2,528.83	13,579.10	11,050.27	19%
2-71-00-140-00	Recreation Training				1,000.00	1,000.00	0%
2-71-00-211-00	Travel & Subsistence	155.66		70.68	1,000.00	929.32	7%
2-71-00-215-20	Freight, Postage & Telephone - Arena	2,179.76	93.49	993.91	2,200.00	1,206.09	45%
2-71-00-220-00	Advertising	314.40			300.00	300.00	0%
2-71-00-225-00	Membership Fee				210.00	210.00	0%
2-71-00-230-20	Recreation - Special Services <i>Blackline Unit</i>	531.00		737.00	550.00	(187.00)	134%
2-71-00-250-12	Ball Diamond & Raquet Sports Rep&Maint	746.66			3,000.00	3,000.00	0%
2-71-00-250-20	Repairs & Maintenance - Arena	75,708.30	9,421.22	28,315.19	40,676.00	12,360.81	70%
2-71-00-274-20	Insurance	14,045.61		14,443.60	14,443.60		100%
2-71-00-274-20	Bail & Raquet Sport Supplies	400.00		665.50	1,000.00	334.50	67%
2-71-00-510-12	Supplies - Arena	11,670.33		2,495.85	12,000.00	9,504.15	21%
2-71-00-510-20	Recreational Power	29,121.14	990.01	14,217.22	30,000.00	15,782.78	47%
2-71-00-540-50	Recreational Natural Gas	16,479.45	230.20	8,953.78	17,000.00	8,046.22	53%
		227,074.62	14,152.79	112,401.94	216,705.70	104,303.76	52%
PARKS							
2-72-00-110-00	Salaries & Wages - Parks	37,290.98	5,605.85	27,725.34	35,964.66	8,239.32	77%
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.			102.60	9,600.00	9,600.00	0%
2-72-00-211-00	Travel & Subsistence			102.60		(102.60)	0%
2-72-00-250-00	Parks Repairs & Maintenance	8,018.12	766.90	1,201.97	7,500.00	6,298.03	16%
2-72-00-274-00	Insurance	609.92		622.14	622.14		100%
2-72-00-510-00	General Goods & Supplies	6,845.69	867.95	7,367.24	8,750.00	1,382.76	84%
2-72-00-540-50	Heritage Park Power	932.13	106.12	402.56	1,300.00	897.44	31%
2-72-00-770-00	Grants to Organizations - Beautification Committee	9,631.48		7,687.32	18,000.00	10,312.68	43%
		63,328.32	7,346.82	45,109.17	81,736.80	36,627.63	55%
COMMUNITY CENTRE							
2-74-00-110-00	Community Centre - Wages	1,408.44		600.19	1,959.05	1,358.86	31%
2-74-00-215-00	Freight, Postage, Telephone	966.00	87.00	656.00	1,000.00	344.00	66%
2-74-00-215-01	Community Centre - Xplornet	1,433.54	69.49	555.92	1,500.00	944.08	37%
2-74-00-250-00	CULTURAL FACILITY - Repairs & Maintenance	25,335.47	620.15	5,418.83	12,943.00	7,524.17	42%

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
2-74-00-274-00	Community Centre - Insurance	6,985.60		7,207.98	7,207.98		100%
2-74-00-510-01	Community Centre - Supplies	24.20		72.66	100.00	27.34	73%
2-74-00-540-50	Power Community Hall Town Share	8,570.24	1,002.27	5,786.49	8,500.00	2,713.51	68%
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	4,928.02	40.23	2,098.35	6,000.00	3,901.65	35%
2-74-01-540-50	Power - Community Centre 1/2 Share	517.69	(1,066.06)				0%
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 Share	(477.92)	(12.42)				0%
2-74-01-770-00	Library Contribution	15,664.90		13,967.82	15,624.00	1,656.18	89%
		<u>65,356.18</u>	<u>740.66</u>	<u>36,364.24</u>	<u>54,834.03</u>	<u>18,469.79</u>	<u>66%</u>
MUSEUM							
2-74-10-274-00	Museum - Insurance			1,737.39	1,737.39		100%
2-74-10-250-00	Museum - Repairs & Maintenance	48.90			300.00	300.00	0%
		<u>48.90</u>		<u>1,737.39</u>	<u>2,037.39</u>	<u>300.00</u>	<u>85%</u>
ANNIVERSARY/ CENTENNIAL CELEBRATIONS							
OPERATING CONTINGENCIES RESERVES							
REQUISITIONS							
2-99-00-750-00	Alberta School Foundation Fund	234,391.39		117,195.69	226,016.34	108,820.65	52%
2-99-00-752-00	Camrose Area Lodge Authority	830.00		1,610.00	1,610.00		100%
		<u>235,221.39</u>		<u>118,805.69</u>	<u>227,626.34</u>	<u>108,820.65</u>	<u>52%</u>
TOTAL EXPENSES		<u>2,307,324.11</u>	<u>163,725.93</u>	<u>1,401,989.66</u>	<u>2,235,318.25</u>	<u>833,328.59</u>	<u>63%</u>
NET TRANSFERS FR/TO OPERATING CAPITAL							
AMORTIZATION							
2-12-00-790-00	Amortization - Administration	14,477.24					0%
2-23-00-790-00	Amortization - Fire	4,825.45					0%
2-32-00-790-00	Amortization - Public Works	201,094.46					0%
2-33-00-790-00	Amortization - Airport	651.22					0%
2-41-00-790-00	Amortization - Water	45,626.04					0%
2-42-00-790-00	Amortization - Sewer	92,202.81					0%
2-62-00-790-00	Amortization - Tourist Booth	893.76					0%
2-71-00-790-00	Amortization - Arena	15,783.18					0%
2-72-00-790-00	Amortization - Parks	9,042.03					0%
2-74-00-790-00	Amortization - Community Centre	71,844.05					0%
		<u>456,440.24</u>					<u>0%</u>
TOTAL EXPENSES & CAPITAL ITEMS NET OF REVENUE & EXPENSES		<u>2,763,764.35</u>	<u>163,725.93</u>	<u>1,401,989.66</u>	<u>2,235,318.25</u>	<u>833,328.59</u>	<u>63%</u>
FINANCES ACQUIRED							
Pending Projects							
FINANCES APPLIED							
Roads, Streets, Walks, Lighting:							
6-32-00-650-02	Other Paving		12,000.00	12,000.00		(12,000.00)	0%
	Total Roads, Streets, Walks, Lighting		<u>12,000.00</u>	<u>12,000.00</u>		<u>(12,000.00)</u>	<u>0%</u>
Water Supply & Distribution:							

BVR
Town of Bashaw
For the Eight Months Ending August 31, 2023
LAST YR ACT... @ MONTH
TRANSACTION...

ACCOUNT	DESCRIPTION		@ YR YTD	@ YR BUDGET	AMOUNT LEFT (17,232.00)	PERCENT USED
6-41-00-630-00	Water Meters		17,232.00		(17,232.00)	0%
	Total Water Supply & Distribution		17,232.00		(17,232.00)	0%
Sanitary Sewage Service & Treatment:						
6-42-00-610-01	Lagoon Lift Station	15,909.31	15,909.31		(15,909.31)	0%
	Total Sanitary Sewage Service & Treatment	15,909.31	15,909.31		(15,909.31)	0%
Subdivision:						
6-66-00-610-15	Land & Development		6,956.28		(6,956.28)	0%
	Total Subdivision		6,956.28		(6,956.28)	0%
Recreational Facilities:						
6-71-00-630-00	Arena Equipment	5,506.13	5,506.13		(5,506.13)	0%
	Total Recreational Facilities	5,506.13	5,506.13		(5,506.13)	0%
	TOTAL FINANCES APPLIED	33,415.44	57,603.72		(57,603.72)	0%
	Net of Finances Acquired & Applied	33,415.44	57,603.72		(57,603.72)	0%
	NET TOTAL OF ALL CATEGORIES	379,568.83	49,922.12	(630,417.34)	630,417.34	

Council Committee Reports – September 20, 2023

Mayor Rob McDonald:

August 26, 2023 – participated in the parade at Bashaw Hometown Days.
Mayor McDonald may have more to add verbally during the meeting.

Deputy Mayor Cindy Orom:

No meetings to report.

Councillor Jackie Northey:

September 14, 2023 – Parkland Regional Library

Highlights:

- Budget was approved with a requisition for 9.18 for communities, which is up 0.43 cents from last year.
- There has been contentious discussion among municipalities at the way the government chooses to gather demographic information for grant funding purposes. Currently they use the Treasury Boards numbers which may not coincide with any other method of determining the population of each community. For instance, Treasury Board is using 2016 census but may be moving now to 2019. However, even those numbers are not accurate anymore. Some communities may pay more, and others should be paying less based on actual figures.
- 43% of libraries in the region have been deficit budgeting as there has been little increases in funding from the province resulting in increased expenses and COLA.

September 27, 2023 – Bashaw Historical Society AGM

October 11, 2023 – Bashaw Recreation Board – Review Funding requests.

The Bashaw Wellness Team met for the first time with the new Administration in place at the School. Collaborations are still the priority, and we anticipate a busy year with the challenges facing families financially as well as mental health.

The Committee working towards developing a primary health care model in the region has had some gains and some setbacks with a new government in place. We are moving forward regardless to put primary health care services in place as quickly as possible.

Councillor Bryan Gust:

Councillor Gust may have a report to add verbally during the meeting.

Councillor McIntosh:

August 25, 26, 2023 – Bashaw Hometown Days, attended events for Bashaw Chamber of Commerce and Fire Department.

September 14, 2023 – Bashaw Chamber of Commerce; inquiring about access to items stored in tourist booth. Provincial Chamber meeting soon. Hometown days partnership with Agriculture Society was successful, looking at future partnership opportunities. Small Business week is next month.

Resident Inquiry – accessible parking stalls near grocery stores.

Town of Bashaw
September 2023 Foreman Report

Project or Duty Description:	Priority	Regular Duty	Additional Duty	Start Date:	Estimated Project timeline	Issues, details, causes of delays?
Water Related						
Water Meter Replacement	X			ASAP		Ongoing as access and meter availability
Water Treatment Plant						Pump 103 is out being rebuilt
Water leak site cleanups	X			ASAP		Due to be completed September 17 - 23, 2023
Recreation/Arena						
Repairs to the Curling Club Shed			X	ASAP		Quote received and approved. Work to progress in two weeks.
Curling Rink Door						New door installed.
RV stations		X		Sept 7 /2023	1 Days	Waiting for line clearing at Heritage park.
Garbage cleanup			X			Ongoing through town.
Community Center						
HVAC Cleaning	X			Sept 5/6/2023		Completed
Parks, trees, Cemetery						
Trail cleanup	X			Apr-23	As Needed	Ongoing
Pond Treatment Program		X		June 15/23	Sept 15/22	completed
Cemetery						Moles have moved in, solution being worked on.
Cemetery						Contractor is complete for the year; Public works to resume cutting for balance of season.
Weed Control	X		X	May-23	As Needed	Ongoing
Pest control	X			April 15/23	on going	Ongoing
Lawn Maintenance		X		May 1 2023	As needed	W:\Parks\Lawn Maintenance List.xls
Streets						
Street Cleaning	X			May 8 /2023	2 week	Additional pothole repairs, and pavement proceeding.
Hydrant flushing -				Sept 13 /2023	2 Days	Started.
Back Alley Maintenance		X				Trimming trees, etc. in alleys.
Lawn Maintenance		X				W:\Parks\Lawn Maintenance List.xls
Sidewalks, curbs due to water breaks.						Work has been completed for 2023.
Tree removal						52 Ave, trees cut down, due growth in lines.
Sewer						
Lagoon maintenance		X		May-23	As needed	First round of Treatment completed
Shop						
Inventory	X			Jun-23		Still working on it.



CHIEF ADMINISTRATOR'S REPORT
Submitted for September 20, 2023, Regular Meeting of Council

1. Meetings – August 17, 2023; Human Resources meeting, August 30, 2023; Development meeting with Alberta Transportation, September 7, 2023; Effective Writing Online Course, September 8, 2023; Meeting at Benchmark Commodities, September 12, 2023; Masterclass, Online with Canadian Association of Municipal Administrators.
2. Effective Writing Course – is a 3-part course presented online. It will be helpful to generate concise communications.
3. Public Auction – Scheduled for September 18, 2023 – 10:30 am. It looks promising for the sale of the two vacant lots.
4. Development – Currently working on several development applications.
5. Staffing – We continue to have one member of staff on Long Term Disability Leave. We continue to consult with a Human resources firm regarding information to proceed. An advertisement for permanent public works staff has been released.
6. Inquiries – phone inquiries and ongoing information requests.
7. Benchmark Commodities – Mayor McDonald and I met with their General Manager in Ponoka. They shared information regarding the frequency of noise occurrence and the steps implemented to mitigate it.
8. Ongoing research as required. Working on the reports requested by council.
9. Flush Truck – Online meeting with Rosalind CAO, Nancy Friend. They purchased the truck; work is being completed on it to suit municipal purposes. Once completed, Foreman Taylor will train their staff on operation.
They are willing to cover the annual costs of operation. A memorandum of understanding between the municipalities for operation/access of the unit will be created. We will pay for the frequency that we use it.
The old Flush truck sold at auction; I will be discussing with CAO Friend; if there is anything based on the old agreement.
10. Alberta Municipal Data Sharing Partnership (AMDSP) – We have shared the mapping that exists and will need to follow up with them on the challenging areas that are misaligned. This remains outstanding.
11. Budget 2024 and Water pricing budgets are in process. Water report is pending the August water bill from Highway 12/21.

**TOWN OF BASHAW
MONTHLY STATEMENT
August 31, 2023**

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	TOTAL
BALANCE AT END OF PREV MONTH	\$ 1,697,548.84	\$ 508,028.04	\$ 2,205,576.88
RECEIPTS FOR THE MONTH	\$ 8,253.03		\$ 8,253.03
ALBERTA DIRECT DEPOSIT	\$ 16,482.71		\$ 16,482.71
VOID (2220 + 175 + 2388.52 + 366.01)	\$ 5,149.53		\$ 5,149.53
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	\$ 30,977.82		\$ 30,977.82
SERVUS CREDIT UNION - INTEREST	\$ 7,547.62		\$ 7,547.62
TERM INTEREST #47	\$ 1,595.77		\$ 1,595.77
TERM INTEREST #48	\$ 554.66	\$ -	\$ 554.66
TERM DEPOSIT		\$ -	\$ -
TRANSFER FROM GENERAL TO TERM		\$ -	
TRANSFER FROM TERM TO GENERAL	\$ -		\$ -
 SUB-TOTAL	\$ 1,768,109.98	\$ 508,028.04	\$ 2,276,138.02
DISBURSEMENTS FOR THE MONTH	\$ 214,789.69		\$ 214,789.69
TRANSFER TO/FROM TERM	\$ -	\$ -	\$ -
BANK ERROR INTEREST			\$ -
			\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 39.49		\$ 39.49
BANK CONFIRMATION FEE	\$ -		
SCHOOL PAYMENT	\$ -		
	\$ -		\$ -
TRANSFER TO RECREATION BRD	\$ -		
BALANCE AT END OF MONTH	\$ 1,553,280.80	\$ 508,028.04	\$ 2,061,308.84
BANK BALANCE AT MONTH END	\$ 1,636,023.05	\$ 508,028.04	\$ 2,144,051.09
OUTSTANDING DAILY DEPOSITS	\$ 1,725.33		\$ 1,725.33
OUTSTANDING ONLINE/INTERAC	\$ 1,321.20		\$ -
OUTSTANDING DIR DEPOSITS	\$ -		
 SUB-TOTAL	\$ 1,639,069.58	\$ 508,028.04	\$ 2,147,097.62
LESS OUTSTANDING CHEQUES	\$ 85,788.78		\$ 85,788.78
OUTSTANDING AUTO WITHDRAWALS			\$ -
BANK ERROR			
	\$ -		
	\$ -		
			\$ -
BALANCE AT END OF MONTH	\$ 1,553,280.80	\$ 508,028.04	\$ 2,061,308.84

THIS STATEMENT SUBMITTED TO COUNCIL

September 20, 2023

MAYOR

TOWN MANAGER

System: 2023-09-05 3:20:14 PM
User Date: 2023-08-31

Town of Bashaw
RECONCILIATION POSTING JOURNAL
Bank Reconciliation

Page: 1
User ID: Finance

Audit Trail Code: CMADJ00000304
Chequebook ID: CREDIT UNION
Description: Credit Union General Account

Bank Statement Ending Balance: \$1,636,023.05
Bank Statement Ending Date: 2023-08-31
Cutoff Date: 2023-08-31

Statement Ending Balance	\$1,636,023.05
Outstanding Cheques (-)	\$85,788.78
Deposits in Transit (+)	\$5,435.05
Adjusted Bank Balance	<u>\$1,555,669.32</u>
Chequebook Balance as of Cutoff	\$1,555,669.32
Adjustments	\$0.00
Adjusted Book Balance	<u>\$1,555,669.32</u>
Difference	<u>\$0.00</u>

*-2388.52 (Double posting ATCO Franchise)
voided after reconciliation*

-2388.52 = 1,553,280.80



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR111878

August 9, 2023

Subject: 2024 Fire Services Training Program Grant

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs is providing \$500,000 in grant funding for the 2024 Fire Services Training Program. Public safety is always a priority and, while we respect that fire services is a municipal responsibility, the Government of Alberta recognizes that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses that may be approved for delivery under this grant will align with key outcomes below:

- public safety is preserved in Alberta;
- community risks are being effectively managed by local authorities; and
- firefighters are able to receive training in alignment with best practices.

The grant guidelines and application form are available at www.alberta.ca/fire-services-training-grant.aspx. Please forward this information to your chief administrative officers and fire chiefs, so they may complete the application form. Collaboration involving multiple municipalities is permitted, but not required.

If you have any questions regarding the grant applications or the program guidelines, please contact Municipal Affairs at 1-866-421-6929 or firecomm@gov.ab.ca.

This government recognizes the important work of fire services. This grant program will provide fire departments across the province with knowledge and skills to protect their communities.

Sincerely,

Ric McIver
Minister

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	September 20, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Atco Gas & Pipelines Ltd. Annual Franchise Fee Review

Background/Proposal:

Council is required to decide whether to reduce, increase, or have the Atco Franchise fees remain the same.

- 2021 fee was 15% - income projected \$ 45, 176.10.
- 2022 fee was 15% - income projected \$56, 520.30.
- Fee was reduced to 13% in 2022, implemented in 2023.
- 2023 fee projected @ 13% - \$ 48, 331.92 - \$7, 435.68 lower. (Than 15%)
- 2024 revenue @ 13% - \$44,833.88 - \$6, 897.52 lower. (Than 15%)
- Reduction in income increases taxes.

Discussion/Options/Benefits/Disadvantages:

The Franchise fee reduction from 13% to 15% impacts the annual operating budget. It reduces the revenue.

Residents have experienced increases in all utilities. The annual Atco tariff varies from year to year; therefore, the franchise fee amount varies too.

Costs/Source of Funding (if applicable)

Annual Franchise fee paid to the Town by Atco. The revenue is included in the operating budget.

Applicable Legislation:

MGA – Operating and Capital Budgets – 242- 246, 248.1.

Community Engagement Consideration:

Administration is willing to proceed as council requests.

Recommended Action:

Administration recommends passing the following motion:

MOVED BY _____ to have the Atco Gas & Pipelines Ltd. Franchise fee remain at 13%.

Or a motion of council determination.

Approved: yes /no Motion # _____
Account Code: _____

Year	Annual Tarriff	13%	15%	Difference
2021	\$301,174.00		\$45,176.10	
2022	\$376,802.00		\$56,520.30	
2023	\$371,784.00	\$48,331.92	\$55,767.60	\$7,435.68
2024	\$344,876.00	\$44,833.88	\$51,731.40	\$6,897.52

Discussion Result:

Additional research Requested:

31 August 2023

Town of Bashaw
PO Box 510
Bashaw, AB, T0B 0H0

Attention: Ms. Theresa Fuller, Chief Administrative Officer

RE: ATCO Gas and Pipelines Ltd. Natural Gas Distribution Franchise Agreement

As you are aware, ATCO Gas pays the Town of Bashaw a franchise fee. The franchise fee is collected from customers in Bashaw and is based on a percentage of our Delivery Tariff. In Bashaw, this percentage currently is 13.00%.

In 2022, our Delivery Tariff revenue in Bashaw was \$376,802. Our forecast Delivery Tariff revenue for 2024 is \$344,876. Therefore, based on the current franchise fee percentage, your forecast 2024 franchise fee revenue would be \$44,834.

Please note that the forecast 2024 Delivery Tariff revenue can be impacted by changes in customer operations and weather. Additionally, ATCO Gas has utilized forecast 2024 delivery rates, however, they are not yet approved by the Alberta Utilities Commission. ATCO Gas commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to the update of these forecast assumptions.

Pursuant to our franchise agreement, you have the option to change the franchise fee percentage in 2024. A request to change the franchise fee must be received by ATCO in writing prior to November 1, 2023. If you are considering changing the franchise fee in 2024, please contact us as soon as possible to begin the process.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to contact me at Bruce.Legault@atco.com.

Yours truly,

Bruce Legault

Bruce Legault
Manager, Red Deer Operations
ATCO Natural Gas Division

August 24, 2022

Town of Bashaw
PO Box 510
Bashaw, AB T0B 0H0

Attention: Ms. Theresa Fuller, Chief Administrative Officer

RE: ATCO Gas and Pipelines Ltd. Franchise Agreement

Pursuant to our franchise agreement, your municipality has the option to change the franchise fee percentage in 2023. A request to change the franchise fee must be received by ATCO Gas in writing prior to November 1, 2022. If you are considering changing the franchise fee in 2023, please contact us as soon as possible to begin the process.

As you are aware, ATCO Gas pays the Town of Bashaw a franchise fee. The franchise fee is collected from customers in the community based on a percentage of our Delivery Tariff. In the Town of Bashaw, this percentage is 15.00%.

In 2021, our Delivery Tariff revenue in the Town of Bashaw was \$301,174. Our forecast Delivery Tariff revenue for 2023 is \$371,784. Therefore, based on the current franchise fee percentage, your forecast 2023 franchise fee revenue would be \$55,768.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to contact me at Bruce.Legault@atco.com.

Yours truly,

Bruce Legault

**Bruce Legault
Manager, Red Deer
ATCO Natural Gas Division**

Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	September 20, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.2 Town of Bashaw Photo Contest

Background/Proposal:

The participation for the Photo Contest was poor.

There were two photos received.

Discussion/Options/Benefits/Disadvantages:

How would Council like administration to proceed?

1. Pay each a \$25.00 gift card for local purchase, share the photos on Facebook, and utilize them where suitable on website.
2. Run ad for photographer, get pricing for next year budget.
3. Approach School, see if they have a photography group, or student interest to assist.
4. Option of Council's determination.

Costs/Source of Funding (if applicable)

Operating Budget.

Applicable Legislation:

Having relevant pictures on the town website is beneficial.

Community Engagement Consideration:

Administration is willing to proceed as council requests.

Recommended Action:

Administration declines provision of a recommendation.

Discussion Result:

Additional research Requested: