



**REGULAR MEETING OF COUNCIL
A G E N D A
Wednesday, May 22, 2024, 6:00 pm
Council Chamber & Zoom Access**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS
4. DELEGATIONS
5. APPROVAL OF MINUTES
 - 5.1 Minutes of the April 24, 2024, Regular Meeting of Council
6. CONSENT AGENDA
 - 6.1 Town of Bashaw April 2024 Month End Statement
 - 6.2 Bashaw Social Centre Management Board Financials
 - 6.3 Concerns regarding the Airport – Letter from Mike Truant
 - 6.3 Highway 12/21 Water Services Commission – Force majeure
 - 6.4 8760 Energy Update
 - 6.5 Summer Jobs Application – funding declined.
 - 6.6 Alberta Municipalities – Shortfall in provincial funding
 - 6.7 Bill 20 Information sheet
7. NEW & UNFINISHED BUSINESS
 - 7.1 Town of Bashaw 2024 Revised Operating Budget
 - 7.2 Bylaw 825 – 2024 – Regional Assessment Review Board Bylaw (revised)
 - 7.3 Town of Bashaw 2024 Capital Budget
 - 7.4 Town of Bashaw 2024 – 5-year Capital Plan
 - 7.5 Bylaw 826 – 2024- 2024 Tax Rate Bylaw
8. COMMITTEE REPORTS – action to be considered.
9. CORRESPONDENCE ITEMS – Action to be considered.
10. CLOSED MEETING OF COUNCIL
 - 10.1 Land – Resident Request – FOIP Section 23
11. NOTICES OF MOTION
12. NEXT MEETING: June resume regular rotation, June 5 and 19, 2024, 6:00 pm.

Request to book Meeting for May 29, 2024, 6:00 pm for the Audit presentation.
13. ADJOURNMENT



**REGULAR MEETING OF COUNCIL
MINUTES
Wednesday, April 24, 2024, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:45 pm), Mayor McDonald (5:51 pm), Deputy Mayor Orom (5:55 pm), Councillor McIntosh (5:49 pm), Councillor Northey (5:50 pm), Councillor Gust (5:50 pm)

Absent with notice: Public Works Foreman Taylor

Recording Secretary: Secretary Morrison (5:45 pm)

Public: Eric and Georgina Gaudette (5:55 pm)

Public Zoom: none

Press by zoom: Kevin Sabo (6:00 pm), Stu Salkeld (6:00 pm)

1. CALL TO ORDER by Mayor McDonald at 6:00 pm.
2. ADOPTION OF AGENDA

MOVED by Councillor Gust to approve the April 24th, 2024, Regular Meeting of Council Agenda.

MOTION #064-2024

CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS

4.1 Bashaw Wellness Team – Rural Health Model Presentation

Eric & Georgina Gaudette and Councillor Northey presented information about the Rural Health Model. The Wellness Team explained the importance of Primary Care to all levels of healthcare in rural communities. The team is continuing with innovative solutions and seeking regional involvement from surrounding communities. Political support is important, and Mayor McDonald offered to attend upcoming meetings. Fundraising events will take place during Hometown Days this summer.

MOVED by Deputy Mayor Orom to provide a letter of support of the Bashaw Rural Health Care Model, from Council to the Minister of Health and MLA Jackie Lovely.

MOTION #065-2024

Eric & Georgina Gaudette left the meeting at 6:28pm.

5. APPROVAL OF MINUTES
 - 5.1 Minutes of April 10, 2024, Regular Meeting of Council.

MOVED by Councillor McIntosh to approve the minutes of the April 10, 2024, Regular Meeting of Council.

MOTION #066-2024

CARRIED

6. CONSENT AGENDA

- 6.1 Alberta Agriculture and Irrigation – Grant Approval for Bashaw Business Navigation Supports Project
- 6.2 Small Communities Opportunity Grant – Description of the Project & partners
- 6.3 Camrose County – Community Aggregate update
- 6.4 Camrose County – Subdivision referral notice as per Intermunicipal Development Plan requirement.
- 6.5 Highway 12/21 Regional Water Commission – Bashaw true up payment
- 6.6 Council Committee report
- 6.7 Foreman Report
- 6.8 CAO Report
- 6.9 Waste Collection Fee Increase

Councillor McIntosh requested 6.5 Highway 12/21 Regional Water Commission – Bashaw true up payment to be discussed as New & Unfinished Business as 7.05

CAO Fuller requested 6.9 Waste Collection Fee Increase be discussed as New & Unfinished Business as 7.06

Councillor Northey requested 6.2 Small Communities Opportunity Grant be discussed as New & Unfinished Business 7.5

7. NEW & UNFINISHED BUSINESS

- 7.05 Highway 12/21 Regional Water Commission – Bashaw true up payment

CAO Fuller explained calculation of the Bashaw true up payment.

7.06 Waste Collection Fee Increase

CAO Fuller reviewed the Waste Collection Fee spreadsheet, including Town of Bashaw's 2023 waste revenues and expenses, as well as 2024 budgeted expenses and 2024 revenues to March 31, 2024.

7.1 Town of Bashaw 2024 Operating Budget

MOVED by Councillor McIntosh to approve the 2024 Town of Bashaw Operating Budget of \$1,480,080.07 Budget before the levy, \$869,703.88 Municipal Taxes and an increase of taxes of 3.43%.

MOTION #067-2024

CARRIED

7.2 Local Government Fiscal Framework Operating Grant Application

MOVED by Councillor Gust to approve the 2024 Local Government Fiscal Framework Operating grant listing as follows, General Administration \$15,030.00, Libraries \$15,123.75, Children & Family Services \$30,500.00, Municipal Buildings & Facilities \$19,824.00, Parks, Sport & Recreation \$43,613.00, Public Security and Safety \$15,171.00, and Public Transit \$5,000.00 for a total of \$144,261.75.

MOTION #068-2024

CARRIED

7.3 Revised Agreement for Regional Assessment Review Services

MOVED by Councillor Northey to approve the revised agreement for Regional Assessment review services with Camrose County, Village of Bawlf, Village of Bittern Lake, Village of Edberg, Village of Hay Lakes, and Village of Rosalind for a term of five (5) years from the date of execution, and the agreement may be renewed based on the terms within the agreement.

MOTION #069-2024

CARRIED

7.4 Bylaw 825 – 2024 – Regional Assessment Review Board Bylaw (revised)

To review at the next meeting of council.

7.5 Small Communities Opportunity Grant

CAO Fuller provided a detailed description of the project and intended partnerships. May 1, 2024, is the deadline to submit contact information of interested businesses.

8. COMMITTEE REPORTS – none

9. CORRESPONDENCE ITEMS – none

10. CLOSED MEETING OF COUNCIL – none

11. NEXT MEETING

MOVED by Councillor McIntosh to have one meeting in May on Wednesday, May 22, 2024, 6:00 pm.

MOTION #070-2024

CARRIED

12. ADJOURNMENT – Councillor Gust adjourned the meeting at 7:12 pm.

CHIEF ELECTED OFFICIAL, Rob McDonald

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller

**TOWN OF BASHAW
MONTHLY STATEMENT
April 30, 2024**

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	TOTAL
BALANCE AT END OF PREV MONTH	\$ 779,120.81	\$ 508,028.04	\$ 1,287,148.85
RECEIPTS FOR THE MONTH	\$ 19,778.45		\$ 19,778.45
ALBERTA DIRECT DEPOSIT	\$ 30,564.94		\$ 30,564.94
VOID			\$ -
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	\$ 67,949.30		\$ 67,949.30
SERVUS CREDIT UNION - INTEREST	\$ 3,597.89		\$ 3,597.89
TERM INTEREST #47	\$ 1,595.77		\$ 1,595.77
TERM INTEREST #48	\$ 545.65	\$ -	\$ 545.65
TERM DEPOSIT		\$ -	\$ -
TRANSFER FROM GENERAL TO TERM		\$ 5,000.00	
TRANSFER FROM TERM TO GENERAL	\$ -		\$ -
SUB-TOTAL	\$ 903,152.81	\$ 513,028.04	\$ 1,416,180.85
DISBURSEMENTS FOR THE MONTH	\$ 155,655.47		\$ 155,655.47
TRANSFER TO/FROM TERM	\$ 5,000.00	\$ -	\$ 5,000.00
BANK ERROR INTEREST			\$ -
			\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 40.74		\$ 40.74
BANK CONFIRMATION FEE	\$ -		
SCHOOL PAYMENT	\$ -		
	\$ -		\$ -
TRANSFER TO RECREATION BRD	\$ -		
BALANCE AT END OF MONTH	\$ 742,456.60	\$ 513,028.04	\$ 1,255,484.64
BANK BALANCE AT MONTH END	\$ 829,926.54	\$ 513,028.04	\$ 1,342,954.58
OUTSTANDING DAILY DEPOSITS	\$ -		\$ -
OUTSTANDING ONLINE/INTERAC	\$ 3,208.51		\$ -
OUTSTANDING DIR DEPOSITS	\$ -		
SUB-TOTAL	\$ 833,135.05	\$ 513,028.04	\$ 1,346,163.09
LESS OUTSTANDING CHEQUES	\$ 90,669.45		\$ 90,669.45
OUTSTANDING AUTO WITHDRAWALS			\$ -
BANK ERROR			
	\$ -		
	\$ -		
			\$ -
BALANCE AT END OF MONTH	\$ 742,465.60	\$ 513,028.04	\$ 1,255,493.64

THIS STATEMENT SUBMITTED TO COUNCIL

May 22, 2024

MAYOR

TOWN MANAGER

System: 2024-05-02 9:42:02 AM
User Date: 2024-04-30

Town of Bashaw
RECONCILIATION POSTING JOURNAL
Bank Reconciliation

Page: 1
User ID: Finance

Audit Trail Code: CMADJ00000312
Chequebook ID: CREDIT UNION
Description: Credit Union General Account

Bank Statement Ending Balance: \$829,926.54
Bank Statement Ending Date: 2024-04-30
Cutoff Date: 2024-04-30

Statement Ending Balance	\$829,926.54
Outstanding Cheques (-)	\$90,669.45
Deposits in Transit (+)	\$3,208.51
Adjusted Bank Balance	<u>\$742,465.60</u>
Chequebook Balance as of Cutoff	\$742,465.60
Adjustments	\$0.00
Adjusted Book Balance	<u>\$742,465.60</u>
Difference	<u><u>\$0.00</u></u>

BASHAW SOCIAL CENTRE MANAGEMENT BOARD

Balance Sheet As at 2024-03-31

ASSET

Current Assets		
Petty Cash	0.00	
Bashaw Community Hall Board	6,802.25	
BCHB Common Shares	1.52	
Bashaw Social Centre Man. Bo...	13.39	
BSCMB Common Shares	1.36	
Total Cash		<u>6,818.52</u>
Total Current Assets		<u>6,818.52</u>
TOTAL ASSET		<u><u>6,818.52</u></u>

LIABILITY

Current Liabilities		
Accounts Payable	0.00	
Damage Deposits	1,000.00	
GST Paid on Purchases	0.00	
Total Current Liabilities		<u>1,000.00</u>
TOTAL LIABILITY		<u>1,000.00</u>

EQUITY

Owners Equity		
Retained Earnings - Previous Year	8,183.10	
Current Earnings	-2,364.58	
Total Owners Equity		<u>5,818.52</u>
TOTAL EQUITY		<u>5,818.52</u>
LIABILITIES AND EQUITY		<u><u>6,818.52</u></u>

BASHAW SOCIAL CENTRE MANAGEMENT BOARD

Income Statement 2024-01-01 to 2024-03-31

REVENUE

Sales Revenue	
Rental income	2,785.00
Donations	0.00
Misc Income	0.00
Bank Interest	0.00
Total Revenues	<u>2,785.00</u>

TOTAL REVENUE 2,785.00

EXPENSE

General & Administrative Expe...		
Accounting & Legal		0.00
Advertising & Promotions		0.00
Insurance		0.00
Interest & Bank Charges		0.09
Janitorial Services		3,000.00
Office Supplies		0.00
Miscellaneous Expenses		0.00
Repair & Maintenance		0.00
Telephone		0.00
Power	856.78	
Rebate re Gas & Power	0.00	
Natural Gas	755.24	
Water & Sewer	307.50	
Total Utilities		<u>1,919.52</u>
General Supplies		229.97
Total General & Admin. Expen...		<u>5,149.58</u>

TOTAL EXPENSE 5,149.58

NET INCOME -2,364.58



To whom it may concern,

It has been brought to my attention that there has been talk of shutting down the Bashaw Airfield.

There are a lot of pilots that use runway 10/28 for practicing landings and takeoffs. I have been using the strip since 2015 at least twice a month and I know several other pilots who do the same. The alignment of the runway makes for great crosswind training and the grass strip is long, wide and forgiving, especially if you fly a taildragger.

I have not been going into the clubhouse and signing in, as I usually fly four circuits and leave; hot starting my aircraft after a shutdown can be a bit tricky.

I usually fly from Red Deer to Bashaw then on to Rimbey and Hespero for more touch and goes. About two hours of practice time away from the busy airports and more importantly for me, on grass or snow.

To get a more accurate number of airfield uses you may want to circulate an email request to local flying clubs and offer their members an option of emailing annual visits. I do this for the Red Deer Flying Club every year when I report my flights and landings at Ram Falls.

If you have a local club, I would gladly join and pay dues to offset field maintenance. It would be a real shame to lose this very special field.

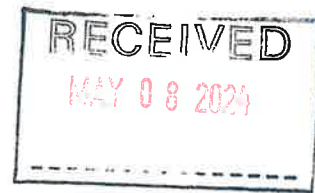
Sincerely,

A handwritten signature in black ink, appearing to read "Mike Truant". The signature is stylized and cursive.

Mike Truant



**Hwy 12/21 Regional
Water Services Commission**



May 2, 2024

Theresa Fuller, Chief Administrative Officer
Town of Bashaw
Box 510
Bashaw, AB T0B 0H0

RE: Hwy 12/21 Regional Water Services Commission Force Water Supply Agreement Force Majeure

To Theresa Fuller:

The Village of Alix, after reviewing their Water Supply Agreement, had the following question:

If the Commission rations water delivery, are Commission Members still responsible for the costs associated with 90% of their annual requested allocation as outlined in Schedule E Section 2?

The Board communicated to the Commission Manager that the Commission's intent is not to profit from a situation where Commission Members do not have the ability to sell 90% of their requested allocation due to a water rationing situation.

The Water Supply Agreement Section 7 Force Majeure Section 7 (c) states:

The Commission may impose reasonable restrictions on the delivery of Water, provided that the Commission shall treat all of its customers affected by the force majeure, including the Member, fairly, equitably and without preference, consistent with any operating constraints then in effect.

The Highway 12/21 Regional Water Services Commission Board of Directors at the April 19, 2024, regularly scheduled meeting passed the following resolution:

**R/9/24
Review of Hwy
12/21 & Village of
Alix Water
Service Delivery
Agreement**

Moved by Ms. Knight that the Commission Manager be authorized to send a letter to the Members of the Commission advising of the Force Majeure clause in regard to billing in the event of a water rationing situation.

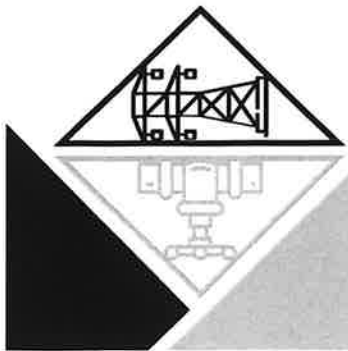
Carried Unanimously

Please contact me with any questions or concerns.

Regards,



Dion Burlock
Manager
Highway 12/21 Regional Water Services Commission



ENERGY UPDATE

Published April 2024

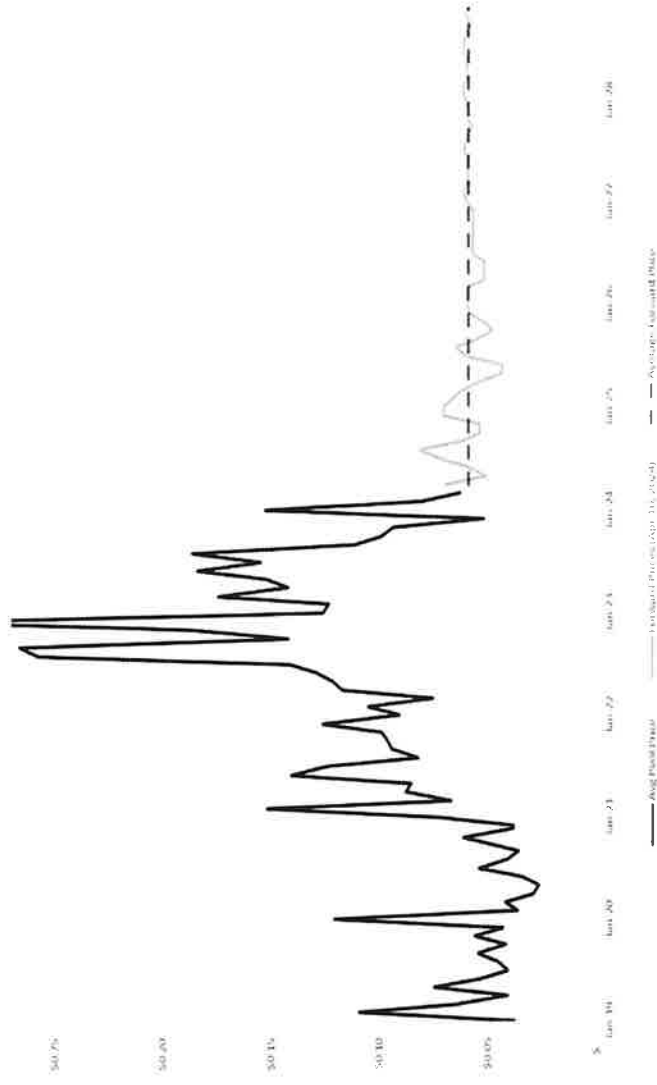
THE MOST UP TO DATE ENERGY INFORMATION TO
HELP WITH YOUR BUSINESS DECISIONS

HEADLINES:

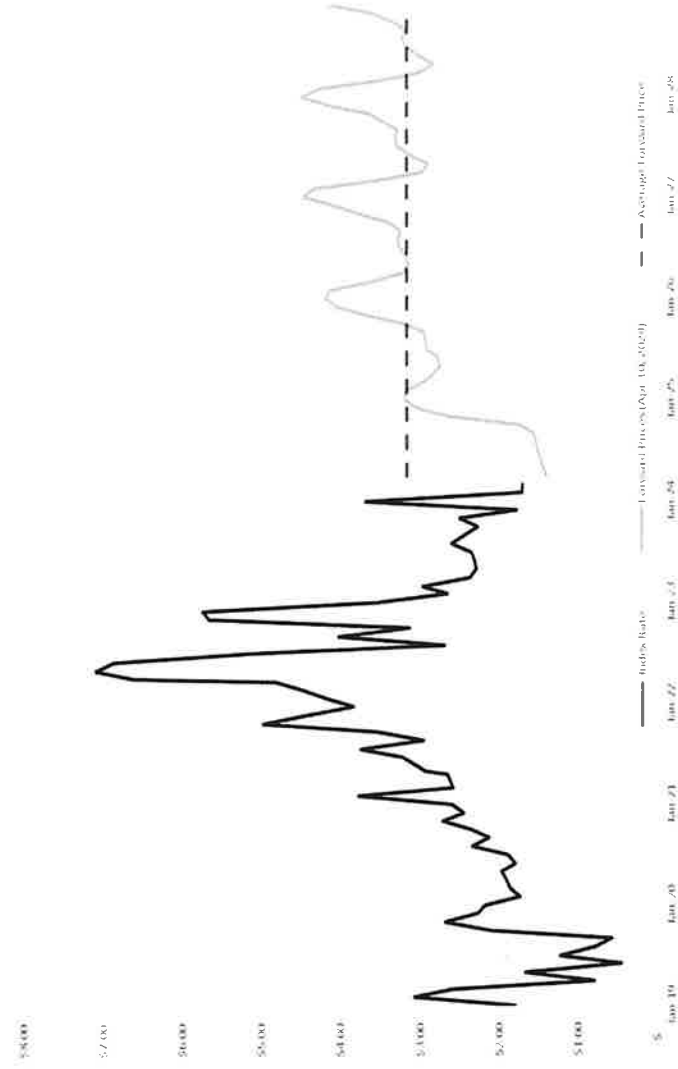
- ✓ Electricity prices remained high in Q1 of 2024 averaging \$0.098/kWh. Prices are on a declining trend compared to average price of \$0.134/kWh for calendar 2023.
- ✓ Wholesale forward electricity prices continue to decrease as new natural gas fired electricity generation comes online.
- ✓ The Alberta Government announces a re-design of some elements of the Alberta electricity market structure to help reduce volatility and prices.
- ✓ Natural gas prices continue to decline in 2024 - forwards indicate higher prices for much of 2025 and beyond.
- ✓ **RECOMMENDED BUY:** 8760 believes there is excellent value now, for contracting fixed price electricity for any terms including the 2024 to 2028 years, and for fixed price natural gas for any terms including 2024 and 2025.

[READ ON TO LEARN MORE...](#)

Monthly Average Actual Wholesale Electricity Pool Price, and Wholesale Forward Prices
Jan/19 to Dec/28, in \$ per kWh



Monthly Average Actual Wholesale Gas Price, and Wholesale Forward Prices
Jan/19 to Dec/28, in \$ per GJ



COMMENTARY

General Overview

There have been several developments in the electricity market the last few months that we will highlight first, as they potentially may have some bearing on the direction of forward electricity prices. Although natural gas prices have remained low the last several months, and they are expected to continue this trend for the balance of 2024, there are some medium-to-long-term uncertainties lurking that may affect prices.

Electricity

New Electricity Generation Supply:

As noted in previous reports, significant new natural-gas fired generation supply is coming on-line through 2024, consisting primarily of the new 900 MW Cascade Power Plant and an incremental addition of 512 MW from the re-powering of the existing Genesee Units 1 and 2. This new supply is the main reason behind the decline in both floating and forward electricity prices that we have seen in 2024.

Commissioning and testing of these units has started in recent months and is resulting in incremental supply additions to the grid at times. Both units are expected to be fully operational later in the year. These new generation sources will provide additional supply cushion to the grid and should certainly help reduce the duration

and magnitude of price volatility that the market has been experiencing the last three years.

Supply Shortage Event – April 5, 2024:

On the morning of April 5, 2024, selected areas throughout Alberta experienced temporary disruptions in power supply (or “brownouts”) due to supply challenges on the electricity grid. A sudden forced outage of a generating unit, combined with other units being off-line for either economic reasons or other planned/forced outages, and forecasted wind supply not materializing that morning, were all reasons for the supply challenges. This is the first time Alberta customers have experienced wide-spread brownouts since the Calgary flooding in 2013.

As noted in our last report, Alberta came very close to brownouts during the extreme cold weather snap in the second week of January 2024.

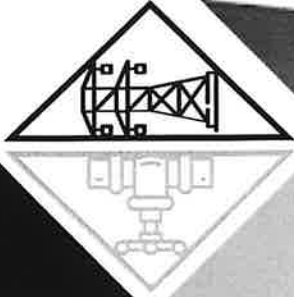
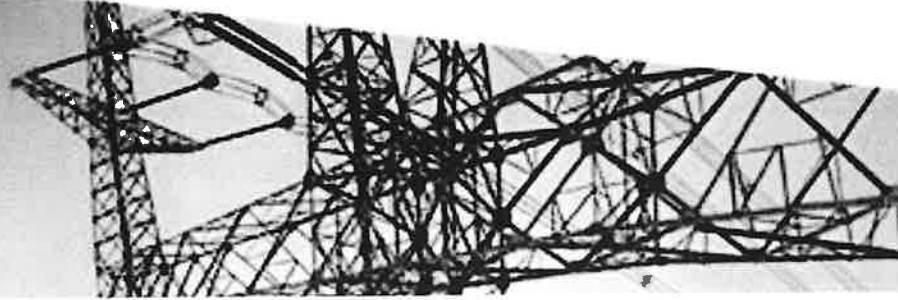
Both situations corroborate the well documented news/opinions/reports as of late regarding the strain our current grid is under due to increased demand and challenges that occur during extreme weather events.

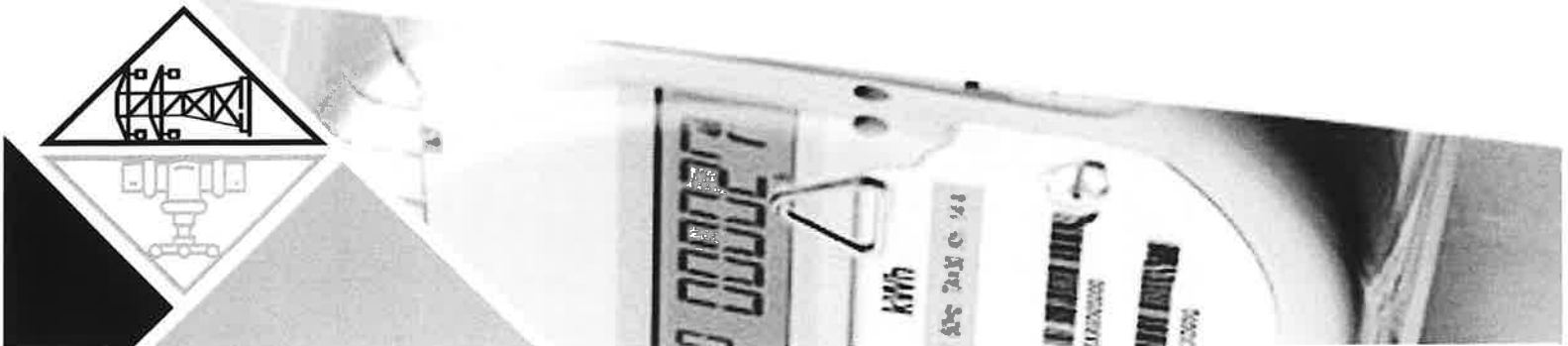
Electricity Wholesale Market Re-design

In March 2024, the Alberta UCP government commenced an initiative to revise the electricity market design in Alberta, with some short-term measures to be introduced by July 2024, and some more fundamental changes to be implemented by the 2026-2027 timeline.

The government did confirm its belief in the competitive electricity generation market and an “energy-only” market price but feels that some modernization is required. They are not looking to go back to a “capacity market” type design that was commenced several years ago by the previous NDP government.

The stated assessment of the government is the current design no longer adequately reflects the reality of the large amounts of renewable wind and solar generation that is occurring within the province, the price volatility this generation is causing, and the challenges the electric system operator has in maintaining stable electricity supply with the tools it currently has available to it in the market. The initiative also takes aim at the offer/pricing strategies being employed by the electricity generators, not only for those units that are running but also around the practices of not running units at all for economic reasons.





“Economic withholding” is currently allowed under the present model but the degree of it is being called into question given the impact it has on volatility and market prices.

While the stated intentions certainly have technical merit, 8760 believes there is also some degree of political undertones to them as well, not only as responses to the recent high electricity prices being another contributing factor to the current “affordability crisis” in Alberta/Canada but also to the emergency supply situation experienced with the January 2024 and April 2024 events discussed above. One could also interpret the announcements as the government taking a somewhat less favorable view of renewable generation (due to its unpredictability), and a more favorable view of natural gas fired generation.

8760 believes these interim measures will contribute to somewhat less electricity price volatility in the short-term. That said, the net effect of these changes is going to be difficult to isolate, as the large amount of supply being added from Cascade and Genesee generation projects were already expected to lower electricity prices and decrease volatility.

At this point early in the market design, 8760 does not expect any material changes in medium-term prices or recommended contracting strategies over the next three to five years, and we still see strong fundamentals for electricity going forward that will continue to support the current level of electricity prices.

Longer-term (ex. five years and beyond), electricity prices will be influenced more by technological advances such as batteries and storage to better support renewables, large-scale carbon capture, development of hydrogen as a more widespread energy source, or even longer-term initiatives such as small nuclear development, increased transmission line capacity between jurisdictions, or new hydro capacity. The impact of these longer-term factors fall into a timeframe beyond the utility strategy and retail contracting horizon for the large majority of 8760’s clients. In other words, these technological developments are a long way out and should not impact client decisions in the near to medium term.

Regulated Rates Re-design:

Lastly, in April 2024 the UCP government announced changes to the regulated electricity rates (called the “Regulated Rate Option” or the “RRO”) available to residential and small commercial customers. These rates are being re-named to the “Rate of Last Resort” (or “ROLR”), to better represent the original intention that the RRO was for those customers who may not otherwise be able to qualify for a competitive rate with a competitive retailer. Regulated retailers will be required to confirm with customers that they are on a regulated rate and also more explicitly advise them that they do have competitive options. The regulated retailers will also be able to hedge the ROLR up to two years ahead, versus the RRO rate which can only be hedged for up to three months ahead. This should help “smooth out” rates and reduce the extreme volatility in the RRO rates that we have seen in the last few years.

While these changes are reasonable from a regulated rate perspective, on balance they do not change 8760’s view that residential and small commercial customers have better price options, a wider variety of strategies and better customer service available to them via competitive rates in comparison to the RRO.

Current Price Environment:

Average floating prices for calendar 2023 ended up at \$0.134/kWh.

Floating prices for Q1 2024 averaged \$0.098/kWh. Prices were \$0.153/kWh in January 2024, largely a function of the cold weather snap in mid-January. Prices were \$0.081/kWh in February 2024, and \$0.063/kWh in March 2024, reflecting lower demands due to warmer winter weather for much of the period, and the start of lower prices typically seen in the spring/early summer months. April 2024 pricing should end up in the \$0.08/kWh range.

Forward Prices:

Wholesale forward prices have continued to decrease somewhat since our last update with the actual emergence of the planned new supply that we mentioned earlier in this update. Milder weather, falling gas prices and the interim market measures as discussed above, are further factors having a shorter-term impact on forward prices.

Forward prices for the balance of 2024 are in the \$0.065/kWh range, and then are in the \$0.06/kWh range for the years 2025 to 2028.

While wholesale forward prices are decreasing overall, 8760 is observing that some retailers are having divergent views on both the level of forward prices and the volatility levels of those forward prices. This is manifesting itself in a wider range of retail prices in the marketplace than we have typically seen.

8760 Recommendations:

Our recommendations remain consistent with those outlined in our last report. We continue to suggest that a floating price strategy is generally not appropriate for most customers, and we continue to recommend contracting a fixed price for electricity to protect from price volatility and go forward market uncertainty. While the overall level of prices is decreasing, 8760 believes that price volatility (both increases and decreases) will persist, albeit with a lower level of variation compared to that seen in the last three years.

Bottom line: even with some “sticky-ness” in retail prices compared to wholesale prices, 8760 still believes that forward prices are good to excellent value and suggests that it is an excellent time to consider contracting your electricity requirements out to 2027 or 2028, potentially even into 2029.

Natural Gas

Current Price Environment

Average floating prices for calendar 2023 ended up at \$2.51/GJ.

Floating prices for Q1 2024 averaged \$2.36/GJ. This average was pushed higher due to an average price of \$3.68/GJ in January 2024 which was driven by extreme prices for the four-day cold snap earlier in the month. Gas prices have otherwise continued to be low, generally due to another unseasonably warm winter.

Forward Prices

Wholesale forward prices have effectively remained the same since our last update. Prices for 2024 have decreased slightly and prices have increased slightly for the 2025 to 2028 years.

Average forward prices remain below \$2/GJ for most of 2024, into the lower \$3/GJ range for 2025, and then return into the upper-\$3/GJ range for 2026 and subsequent years.

The current over-supply situation, mostly due to high gas storage levels resulting from two years of relatively moderate winter weather, will reverse itself into later 2025. The ability for Canada to export liquified natural gas (LNG) off the west coast of B.C., continues to emerge as a growing source of natural gas demand and creating a go-forward strengthening of gas prices.

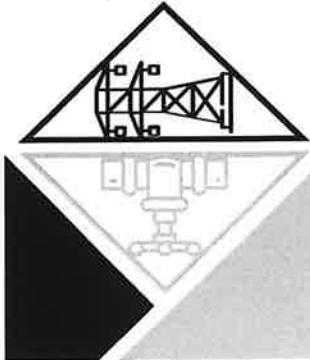
Initial opinions are also that LNG exports will also contribute to higher volatility of natural gas prices and/or lead to wider spreads between summer gas prices and winter gas prices. Initial amounts of LNG exports are expected to be shipped in mid-2024, reaching full capacity into 2025 and 2026.

8760 Recommendations:

Despite the short-term drop in prices, we continue to suggest that a fully floating price strategy for natural gas is no longer a prudent strategy for most customers. We also suggest a fully fixed natural gas price strategy is also not prudent. We continue to suggest a blended approach using a block product whereby a portion of your consumption is at a fixed price while the remaining volumes float at a market price. Typical strategies are 50% fixed and 50% floating, with a more conservative strategy being 75% fixed and 25% floating.

Bottom line: We suggest that forward prices levels for 2024 and 2025 represent excellent value, and prices for 2026 to 2028 are fair value. We suggest it is a good time to consider fixing at least part of your natural gas requirements as protection from expected price increases as LNG demand increases.





Carbon Taxes

The Federal Carbon tax increased again on April 1, 2024, to \$4.09/GJ – a 19.6% increase. It was previously at \$3.42/GJ. Assuming no change in Federal government, it will increase again on April 1, 2025 to \$4.86/GJ.

The carbon tax has received a lot of recent attention in the news and in public opinion in general. It is a highly politicized issue at the moment as Canadians struggle with inflationary pressures and affordability in general. While many Canadians support climate change initiatives, the usefulness of the carbon tax to counter the impacts of climate change is up for debate.

It is guaranteed to be a central focus in both provincial and federal political arenas and will play a part in upcoming elections at virtually every level of government.

8760 Home Energy and Small Business Energy Programs

8760 has been providing electricity and natural gas management services to commercial, industrial and public sector customers in Alberta for twenty years now.

We are very proud to announce, as of March 2024, that we have created two new offerings for us to be able to provide competitive electricity and natural gas pricing to residential and small business

8760 IS HERE TO HELP YOU MAKE INFORMED DECISIONS

Call us for advice
1.888.988.8760

FIND OUT HOW YOU CAN
SAVE 15-20%
ON YOUR DELIVERY CHARGES



WATCH OUR VIDEO HERE

customers. These offerings provide a competitive and viable option compared to being on regulated rates. We have branded these offerings as “8760 Home” and “8760 Small Business”, and the solutions are offered in coordination with a credible mid-size retailer in the Alberta marketplace.

For further information or to sign-up, please see our website at <https://8760.ca/home-energy-program/>



Final Recommendations:

There are some excellent buy opportunities for both electricity and natural gas:

Electricity

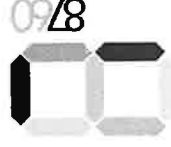
EXCELLENT BUY: 2024 to 2028

Natural Gas

BUY: 2026 to 2028

EXCELLENT BUY: 2024 and 2025

Market Update Authored By:
Trevor Smereka CA, CPA
EVP, Corporate Services



EXPENSE MANAGEMENT

Pool prices attained from AESO system reports.
Forward prices provided by ENG Power

CAO

From: SV-SF-CSOS <no-reply-aucune-reponse@hrsdc-rhdcc.gc.ca>
Sent: May 15, 2024 2:21 PM
To: CAO
Subject: Result of the assessment of your Canada Summer Jobs application

*****This is a system generated email. Please do not reply to this address. Contact information can be found in the email below.*****

2024/05/15

Theresa Fuller
Town of Bashaw
BOX 510
BASHAW AB T0B 0H0

Project Number: # 019833466

Constituency: Battle River-Crowfoot

Subject: Result of the Assessment of Your Canada Summer Jobs Application

Service Canada would like to thank you for your application to the Canada Summer Jobs program.

After assessing your application, we regret to inform you that we are unable to offer you funding at this time.

Please note that due to a high volume of applications and limited funding, not all projects will be funded. In the event circumstances change and funds do become available, you will be contacted to proceed with next steps.

We appreciate your interest in the Canada Summer Jobs program and encourage you to apply next year. Please visit the Employment and Social Development Canada [funding page](#) for information on future funding opportunities.

If you have any questions, please contact us at the email address below.

Sincerely,



May 13, 2024

Honourable Danielle Smith, ECA
Premier and Minister of Intergovernmental Relations
307 Legislature Building
10800 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Smith:

Thank you for attending and speaking at Alberta Municipalities' Spring 2024 Municipal Leaders' Caucus in Edmonton on March 15, 2024. We sincerely appreciated you were willing to take questions from audience members and even extend your time to converse on matters that are important to municipal leaders.

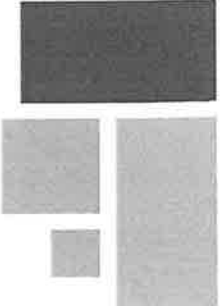
During your address to the audience, you stated that the Government of Alberta will provide \$3.6 billion in capital funding support to municipal governments in 2024 consisting of:

- \$2.23 billion in municipal infrastructure support,
- \$577 million in capital maintenance and support,
- \$708 million in roads and bridges, and
- \$95 million in additional projects.

During that same speech you promoted that this funding support represents \$900 million more in funding than what the Government of Alberta will requisition from municipalities in 2024 through provincial property taxes.

Following the event, several of our members contacted our association seeking clarity on the figures. Based on our findings, we wanted to bring to your attention that only 48 per cent of that \$3.6 billion expenditure represents provincial funding for municipal governments. In the enclosure to this letter, we breakdown the numbers which involves:

Provincial Funding for Municipalities	(\$ millions)
Provincial funding programs for municipalities (\$722 million in Local Government Fiscal Framework Capital funding and \$188 million through competitive application programs).	910
Provincial funding for one-off municipal projects (not part of a formal funding program).	819
	\$1,729
Federal Funding for Municipalities & Provincial Expense on Provincial Infrastructure	
Funding from the Government of Canada that flows through the Government of Alberta to municipalities.	764
Provincial expenditures on provincially-owned highways and bridges, which are unrelated to the scope of municipal government operations.	1,116
	\$1,880
Total Quoted Expenditure	\$3,609



With \$1.88 billion of the \$3.61 billion consisting of a combination of federal funding for municipalities and provincial spending on provincial infrastructure, this means that only \$1.73 billion is the total provincial capital funding contribution to municipal governments in 2024. This highlights how total capital funding from the province is actually \$1 billion less than the \$2.7 billion that the Government of Alberta will requisition from municipalities this year. This demonstrates another reason that the starting amount of the Local Government Fiscal Framework Capital funding should have been set at \$1.7 billion instead of \$722 million.

Review of the Provincial Property Tax System

We share this information to bring clarity to the clear inequity between funding to municipalities and provincial property taxes that are requisitioned from municipalities. This is why we applaud that your mandate letter to the Honourable Ric McIver, Minister of Municipal Affairs, includes the initiative to review how the provincial property tax system can be changed to enable municipalities to retain more funding.

We optimistically wait for the result of that review to be shared and look forward to receiving an update on the expected timing.

If you wish to set up a meeting to discuss this or any other matter related to municipalities, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660.

Sincerely,



Tyler Gandam
President, Alberta Municipalities

CC: Honourable Nate Horner, President of Treasury Board and Minister of Finance
Honourable Ric McIver, Minister of Municipal Affairs
Paul McLaughlin, President, Rural Municipalities of Alberta

Enclosure

ABmunis' Breakdown of Premier Smith's Quoted \$3.6 Billion in Funding for Municipalities

(\$ millions)	2024 Budget	% of Total
Provincial Programs for Municipal Infrastructure		
Local Government Fiscal Framework Capital	\$722	20.0%
Municipal Water and Wastewater Partnership	66	1.8%
Water for Life	50	1.4%
Strategic Transportation Infrastructure Program	44	1.2%
Local Growth and Sustainability Grant	20	0.6%
First Nations Water Tie-In	8	0.2%
	\$910	25.2%
One-Off Provincial Funding for Municipal Infrastructure (Not part of a formal funding program)		
Provincial portion of Edmonton and Calgary LRT ¹	425	11.8%
Calgary Deerfoot Trail upgrades	156	4.3%
Calgary River District and Event Centre	88	2.4%
Edmonton Terwillegar expansion	50	1.4%
Edmonton Yellowhead Trail	50	1.4%
Edmonton 50 th Street	8	0.2%
YYC Rail Connection	2	0.1%
Projects Outside Calgary and Edmonton		
Red Deer Regional Airport Expansion	20	0.6%
Capital Region Wastewater Treatment	10	0.3%
Fox Lake Access Improvement	6	0.2%
Designated Industrial Zone Pilot Project	4	0.1%
	\$819	22.7%
Federal Funding for Municipal Infrastructure that Flows Through the Government of Alberta		
Federal portion of Edmonton and Calgary LRT ¹	425	11.8%
Canada Community Building Fund	265	7.4%
Investing in Canada Infrastructure Program	73	2.0%
Clean Water and Wastewater Fund	1	0.0%
	\$764	21.2%
Provincial Investments in Provincial Highways and Bridges		
Highway rehabilitation projects	352	9.7%
Highway twinning, widening, expansion	151	4.2%
Bridge construction projects	121	3.4%
Edmonton/Calgary Ring Roads	73	2.0%
Highway 3 twinning (Taber to Burdett)	65	1.8%
Major maintenance	45	1.2%
P3 Ring Road Maintenance	39	1.1%
Multiple engineering projects	29	0.8%
Highway twinning south of Grande Prairie	24	0.7%
Slide repairs	21	0.6%
Highway 16A and RR20 intersection	20	0.6%
Highway 11 twinning (Red Deer to Rocky Mountain House)	17	0.5%
Highway 40 grade widening (Grande Cache to Hinton)	15	0.4%
Highway 201 Bow River Bridge on SE Stony Trail	14	0.4%
Other projects	131	3.6%
	\$1,116	30.9%
Total	\$3,609	100.0%

¹ \$425 million is an estimate based on news releases indicating that funding from the Government of Canada and Government of Alberta were about evenly split for each Calgary and Edmonton LRT project.

Bill 20 – Municipal Affairs Statutes Amendment Act, 2024

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, makes changes to two key pieces of municipal-related legislation: the *Local Authorities Election Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

Changes to local election rules under the LAEA

Proposed changes to the LAEA aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> • Align candidate eligibility criteria with councillor disqualification criteria in the MGA. 	Candidates elected to council may face immediate disqualification due to misalignment with the MGA's criteria.
<ul style="list-style-type: none"> • Allow municipalities to require criminal record checks for candidates. 	No provisions in place.
<ul style="list-style-type: none"> • Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year). • Allow donations outside the local election year and require annual reporting of donations. 	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign. Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
<ul style="list-style-type: none"> • Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000. 	The LAEA only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
<ul style="list-style-type: none"> • Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year. 	The current donation limit is \$30,000 for all individuals, unions, and corporations.
<ul style="list-style-type: none"> • Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton. 	No provisions in place to regulate political parties at the local level.
<ul style="list-style-type: none"> • Repeal the municipal authority to develop a voters list. 	Municipalities can prepare a voters list, which must be shared with all candidates.
<ul style="list-style-type: none"> • Require municipalities to prepare a permanent electors register and align that information with Elections Alberta. 	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.

<ul style="list-style-type: none"> Expand the use of special ballots while strengthening special ballot processes. 	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
<ul style="list-style-type: none"> Limit vouching to the ability to vouch for someone's address. 	An elector can vouch for an individual's age, residence, and identity.
<ul style="list-style-type: none"> Repeal the ability for a candidate's official agent or scrutineer to object to an elector. 	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
<ul style="list-style-type: none"> Enable regulation-making authority to postpone elections in emergencies. 	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.
<ul style="list-style-type: none"> Prohibit automated voting equipment, such as electronic tabulators. 	The LAEA permits municipalities, by bylaw, to process ballots by automated voting equipment.
<ul style="list-style-type: none"> Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes. 	Returning officers have discretion regarding recounts.
<ul style="list-style-type: none"> Clarifying rules and streamlining processes for scrutineers. 	Concerns have been raised that the rules for scrutineers are not clear.

Strengthening the accountability of local councils under the MGA

Proposed changes to the MGA will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> Require a councillor's seat to become vacant upon disqualification. 	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
<ul style="list-style-type: none"> Require mandatory orientation training for councillors. 	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
<ul style="list-style-type: none"> Allow Cabinet to remove a councillor if in the public interest, or to order a referendum to determine whether the councillor should be removed. 	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
<ul style="list-style-type: none"> Allow elected officials to recuse themselves for real or perceived conflicts of interest. 	Elected officials can only recuse themselves for matters in which they have a financial interest.
<ul style="list-style-type: none"> Make the Minister responsible for validating municipal recall petitions. 	A municipality's chief administrative officer is responsible for validating recall petitions.
<ul style="list-style-type: none"> Enable Cabinet to require a municipality to amend or repeal a bylaw. 	Cabinet may only intervene with respect to a land use bylaw or statutory plan.
<ul style="list-style-type: none"> Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety. 	No provisions exist.

<ul style="list-style-type: none"> • Allow the Minister to outline joint use planning agreement criteria and requirements. 	All criteria for these agreements are currently in the <i>MGA</i> .
<ul style="list-style-type: none"> • Specify that the assessed person for an electric generation system is the operator. 	There is a lack of clarity regarding who should be assessed for electrical generation systems.

Accelerating housing development under the MGA

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the MGA.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> • Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation. 	No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated.
<ul style="list-style-type: none"> • Fully exempt non-profit subsidized affordable housing from property taxation. 	No provisions in place.
<ul style="list-style-type: none"> • Enable multi-year residential property tax incentives. 	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
<ul style="list-style-type: none"> • Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits. 	No provisions in place.

Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated the legislation would come into force upon Royal Assent.

Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw



Request for Decision

Meeting:	Regular Council
Meeting Date:	May 22, 2024
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 2024 Revised Operating Budget – Unaudited Actuals (Audit is delayed)

Background/Proposal:

Attached is the 2024 Revised Operating budget.

Discussion/Options/Benefits/Disadvantages:

The revised budget includes:

- Addition of water leak repairs – they are an expense. (\$59,000)
- Funds for the repairs are included as reserves transferred to operating. (\$59,000)
- We received the Small Communities Opportunity Fund grant (\$90,000) was included, and the expense side included.

The impact – it increased the revenue and expenses – does not impact the projected increase. Municipal taxes and the 3.43 % increase remain the same.

Costs/Source of Funding (if applicable)

Taxation, provincial transfers, and user fees

Applicable Legislation:

Municipal Government Act; Section 242 and 243.

Community Engagement Consideration:

The administration is willing to proceed as the council’s request.

Recommended Action:

Rescind Motion # 067 - 2024

MOVED BY Councillor McIntosh to approve the 2024 Town of Bashaw Operating Budget of \$1,480,080.07 Budget before the levy, \$869,703.88 Municipal Taxes and an increase of taxes of 3.43%.

MOVED BY _____ to rescind motion # 067-2024, regarding the first draft of the 2024 Town of Bashaw Operating Budget.

Approve:

MOVED BY _____ to approve the 2024 Revised - Town of Bashaw Operating Budget of \$1,629,080.07 Budget before the levy, \$869,703.88 Municipal Taxes and an increase of taxes of 3.43%.

Approved: yes /no Motion # _____
Account Code: _____

Discussion Result:

Additional research Requested:



Bylaw # 825 - 2024

- WHEREAS Section 454 of the Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto, provides that a Council must by bylaw establish a local assessment review board (LARB) and a composite assessment review board (CARB); and
- WHEREAS Section 455(1) of the *Municipal Government Act*, permits two or more Councils to jointly establish a local assessment review board or a composite assessment review board, or both to have jurisdiction in their respective municipalities; and
- WHEREAS Town of Bashaw and the Regional Partner Municipalities jointly wish to establish a Regional Assessment Review Board to exercise the functions of a Local Assessment Review Board (LARB) and the functions of a Composite Assessment Review Board (CARB) under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of a Regional Partner Municipality; and
- WHEREAS Regional Partner Municipalities will pay for the costs associated with the establishment, training and operations of the Regional Assessment Review Board and each Regional Partner Municipality will share, on a per capita basis, the costs and training related to the Clerk and Board Members and each respective Regional Partner Municipality will bear the full costs relative to any appeals or hosting of their own jurisdictional Hearings and pay to Camrose County the member fees in respect of their portions of those costs.

THEREFORE, Bashaw Town Council enacts as follows:

1. Short Title

The short title of this Bylaw shall be the "Regional Assessment Review Board Bylaw".

2. Definitions

- 2.1 Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in section 453 of the MGA.

- 2.2 In this bylaw the following terms shall have the meanings shown:
- (a) "Board" means the Regional Assessment Review Board;
 - (b) "CARB" means the Composite Assessment Review Board established in accordance with the *'Matters Relating to Assessment Complaints'* regulation;
 - (c) "Chair" means a member of the Assessment Review Board designated as chair under Section 455(2)
 - (d) "Citizen-at-large" means a person who does not represent a specific organization;
 - (e) "Clerk" means in respect of a local assessment review board of composite assessment review board having jurisdiction over one or more municipalities, means the clerk appointed under section 456 of the Municipal Government Act.
 - (f) "Elected Official" means a Councillor duly elected by the electors of a respective municipality in compliance with the rules and regulations of the *Local Authorities Election Act*;
 - (g) "Hearing" means the act of hosting a formal meeting by an officially constituted body to listen to evidence and pleadings initiated by a complainant;
 - (h) "LARB" means the Local Assessment Review Board established in accordance with the *'Matters Relating to Assessment Complaints'* regulation;
 - (i) "Member" means a member of the Regional Assessment Review Board;
 - (j) "MGA" means the *Municipal Government Act of Alberta, RSA 2000, Ch. M-26*, as amended and Regulations passed under that Act;
 - (k) "Presiding Officer" means the member selected members of the adjudication panel to chair the panel
 - (l) "Provincial Member" means a Composite Assessment Review Board member appointed by the Minister;
 - (m) "Regional Partner Municipality" means those municipalities who enter into an agreement with Camrose County to jointly establish a Regional Assessment Review Board and who enact a bylaw substantially in the form of this bylaw.

3. Establishment of Boards

- 3.1 The Local Assessment Review Board is hereby established, and all matters shall be heard through the Regional Assessment Review Board
- 3.2 The Composite Assessment Review Board is hereby established, and all matters shall be heard through the Regional Assessment Review Board

4. Appointment of Board Members

- 4.1 The Board shall consist of 8 members who shall be Citizens-at-Large or Elected Officials appointed by the respective Regional Partner Municipalities.
- 4.2 Councils of the Regional Municipalities shall jointly appoint the qualified members to the Board as required at the first organization meeting following the municipal election.
- 4.3 Councils will jointly appoint a Chair for the LARB and CARB to preside for the following 4 (four) years.
- 4.4 In addition, when sitting as the CARB, the Board shall include the provincial member appointed by the Minister.
- 4.5 Each Town and Village must submit the name one eligible person whereas the County must submit the names two eligible persons.

5. Terms of Appointment

- 5.1 Unless otherwise stated, all Members are appointed for four-year terms upon successful completion of the required training as provided for in the regulations.
- 5.2 The Municipality will be responsible for training costs of a new member should a vacancy occur in any portion of a term.
- 5.3 If a vacancy on the Board occurs at any time the Regional Partner Municipality must submit the name of a new person to fill the vacancy for the remainder of that term.
- 5.4 A Member may be re-appointed to the Board at the expiration of his/her term.
- 5.5 A Member may resign from the Board at any time on written notice to the Clerk, and the Member Municipality, to that effect.
- 5.6 The Camrose County Regional Partner Municipalities may remove a Member at any time on the recommendation of the Clerk.

6. Panels of the Board

- 6.1 The Board shall sit in panels to hear assessment complaints as the nature of the complaint may permit or require, such panels to consist of:
- (a) three persons selected by the Chair from the Board Members when the panel is acting as a Local Assessment Review Board; or
 - (b) two persons selected by the Chair from the Board Members plus one person appointed by the Minister when the panel is acting as a Composite Assessment Review Board; or
 - (c) a single member selected by the Chair when the Board is acting as a Single Member Local Assessment Review Board or a Single Member Individual Composite Assessment Review Board. Appointed by the Minister.
 - (d) where possible, the Chair shall include on a 3 person panel a member who is from the municipality under whose jurisdiction the complaint arises.
 - (e) no more than one councillor will be appointed to a panel, unless authorized by the Minister (s. 454.21(3))
- 6.2 Each panel shall choose the presiding officer among themselves, provided however that:
- (a) the provincial member must be the presiding officer of a panel sitting as the Composite Assessment Review Board; and
 - (b) the provincial member must be the sole member of a panel sitting as a Single Member Composite Assessment Review Board.

7. Presiding Officer

The presiding officer of a panel:

- (a) will preside over and be responsible for the conduct of meetings;
- (b) may limit a submission if it is determined to be repetitious or in any manner inappropriate; and
- (c) will vote on matters submitted to the panel unless otherwise disqualified.

8. Jurisdiction of the Board

The Board shall have jurisdiction to exercise the functions of a Local Assessment Review Board (LARB) and the functions of a Composite Assessment Review Board (CARB) under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of a Regional Partner Municipality.

9. Clerk of the Board

- 9.1 The Clerk of the Board shall be the County Administrator or designate as appointed by Camrose County.
- 9.2 The Clerk shall:
- (a) shall assist the Board in fulfilling its mandate;
 - (b) Prescribe the remuneration and expenses payable to each member of the Assessment Review Board; and
 - (c) Perform those duties as delegated by the councils of the member municipalities as per Section 19.1 of this By-law

10. Meetings

- 10.1 Meetings will be held at such time and place as determined by the Board.
- 10.2 The proceedings and deliberations of the Board must be conducted in public except where the Board deals with information protected from disclosure under the provisions of the *Freedom of Information and Protection of Privacy Act*.

11. Remuneration

- 11.1 Board Members shall receive honorariums for adjudicating at formally scheduled Hearings or taking appropriate training. Honorariums shall be awarded as prescribed in the Camrose County Policy 3.10.
- 11.2 Board Members and the Clerk shall receive compensation for travel based on the most current published Alberta Government Public Service Subsistence, Travel and Moving Expenses regulation for performing adjudication duties or taking appropriate training.
- 11.3 Board Members and the Clerk shall receive reimbursement for meals incurred while performing adjudication duties or taking appropriate training in accordance with Camrose county Policy 5.08.
- 11.4 Board Members and the Clerk shall receive reimbursement for any lodging accommodation required while performing adjudication duties or taking appropriate training.

- 11.5 Provincial Members shall receive reimbursement for all expenses incurred and at the rates prescribed by the Province.

12. Quorum and Voting

- 12.1 The quorum for panels of the Board shall be as established by the MGA, namely:
- (a) Where a panel of a local assessment review board consists of 3 members, a quorum is 2 members: and
 - (b) Where a panel of a composite assessment review board consists of 3 members, a quorum is 2 members, one of whom must be the provincial member.
- 12.2 All Members must vote on all matters before the Board unless a pecuniary interest or a conflict of interest is declared.
- 12.3 The majority vote of those Members present and voting constitutes the decision of the Board.
- 12.4 Where a member of a panel absents himself or herself from the proceedings due to a conflict of interest or a pecuniary interest, the Chair shall appoint a replacement member of the panel.

13. Conflict of Interest

- 13.1 Where a member of the Board is of the opinion that he or she has a conflict of interest in respect of a matter before the Board, the member may absent himself or herself from board proceedings while that matter is being discussed, provided that prior to leaving the meeting, the member:
- (a) declares that he or she has a conflict of interest; and
 - (b) describes in general terms the nature of the conflict of interest.
- 13.2 The Clerk shall cause a record to be made in the Minutes of the members' absence and the reasons for it.
- 13.3 For the purposes of this provision, a member has a conflict of interest in a respect of a matter before the Board when he or she is of the opinion that:
- (a) he or she has a personal interest in the matter which would conflict with his or her obligation as a member to fairly consider the issue; or

- (b) substantial doubt as to the ethical integrity of the member would be raised in the minds of a reasonable observer, if that member were to participate in the consideration of that matter.

14. Pecuniary Interest

- 14.1 The pecuniary interest provisions of the MGA apply to all Members of the Board while attending meetings of the Board, as though they were councillors attending meetings of council.
- 14.2 A Board member who fails to declare a pecuniary interest in a matter before the Board or fails to absent himself or herself from proceedings dealing with such a matter, ceases to be a member of the Board.

15. Commencement of Appeals

- 15.1 A taxpayer may commence an assessment appeal by:
 - (a) mailing or delivering to the address specified on the assessment or tax notice a complaint in the form set out in the *'Matters Relating to Assessment Complaints'* regulation and within the time specified in the MGA; and
 - (b) paying the applicable fee, as reflected within the most current Town of Bashaw Master Rates and Schedules bylaw.

16. Rules of Order

- 16.1 The Board shall make its own procedural rules, having due regard for the principles of procedural fairness.

17. Adjournments

- 17.1 Except in exceptional circumstances as determined by a panel of an assessment review board, the panel may not grant postponement or adjournment of a hearing. M.R.A.C. 18(1)
- (2) A request for a postponement or an adjournment must be in writing and contain reasons for the postponement or adjournment, as the case may be.
- (3) Subject to the timelines specified in Section 468 of the MGA, if the Board grants a postponement or adjournment of a hearing, the Board must schedule the date, time, and location for the Hearing at the time the postponement or adjournment is granted.

18. Notice of Decisions & Record of Hearing

18.1 After the hearing of a complaint, the Clerk shall:

- (a) under direction of the presiding officer, prepare Minutes of the hearing, the decision or order of the board and the reasons for the decision in compliance with the MGA; and
- (b) arrange for the order or decision of the Board to be signed; and distributed in accordance with the requirements under the MGA.

18.2 The Clerk will maintain a record of the hearing.

19. Delegation of Authority

19.1 In accordance with its authority under MGA section 203(1) to delegate power, council hereby delegates:

- (a) its authority to appoint members of the Regional Assessment Review Board to hear and decide on issues relative to assessment complaints to the Clerk

20. Reimbursement of Costs

20.1 Camrose County shall pay for the administrative costs associated with the operation of the Regional Assessment Review Board. Recovery of costs from Regional Partner Municipalities will be as set out in the agreements established.

21. Severability

21.1 If any portion of this by-law is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the by-law is deemed valid.

Repeal

By-law 808-2021 is repealed.

In Force

This by-law shall come into full force and effect on the day that it is finally passed by Council by giving it third and final reading and it is signed in accordance with the *Municipal Government Act*.

RECEIVED FIRST READING THIS
22nd DAY OF May, A.D. 2024
IN THE TOWN OF BASHAW, IN THE
PROVINCE OF ALBERTA

* _____
 *MAYOR
 * _____
 * _____
 *CAO

RECEIVED SECOND READING THIS
____ DAY OF _____, AD 2024
IN THE TOWN OF BASHAW, IN THE
PROVINCE OF ALBERTA

* _____
*MAYOR
* _____
* _____
*CAO

UNANIMOUS CONSENT TO PROCEED
TO THIRD READING THIS ____ DAY
OF _____, A.D. 2024, IN THE
TOWN OF BASHAW,
IN THE PROVINCE OF ALBERTA

* _____
*MAYOR
* _____
* _____
*CAO

THIRD AND FINAL
READING THIS ____ DAY OF _____,
A.D. 2024, IN THE TOWN OF BASHAW,
IN THE PROVINCE OF ALBERTA

* _____
*MAYOR
* _____
* _____
*CAO

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	May 22, 2024
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.3 Town of Bashaw 2024 Capital Budget

Background/Proposal:

Attached is the 2024 Capital Budget.

Discussion/Options/Benefits/Disadvantages:

The information sheet lists the purchases, projected cost and proposed funding sources.

The water leak repair expenses, there is a portion that will be funded thru the Canada Community Building fund.

The tandem truck was sent for repairs, and they could not find replacement parts for the unit. They will be putting the unit together; however, it will not pass certification. We anticipate taking it to the auction.

The street sweeper is also failing. We have arranged for a contractor to come in and complete the street sweeping. The unit will be re-assembled and sold at auction.

The mapping software will be used to input water cc's, valves, etc. into the system. It will have GPS location; this will help staff to locate them in winter.

The sewer line replacements are in an area that had trees in the boulevard. The trees have been removed; however, the lines require replacement.

Costs/Source of Funding (if applicable)

Canada Community Building Fund and Unrestricted cash surplus.

Applicable Legislation:

Municipal Government Act; Section 245 and 246.

Community Engagement Consideration:

The administration is willing to proceed as the council's request.

Approved: yes /no Motion # _____
Account Code: _____

Recommended Action:

Proceed with the following motion:

MOVED BY _____ to approve the 2024 Capital budget of \$78,443.00 purchases from the Canada Community Building Fund, and \$256,500.00 purchases from the Unrestricted cash surplus, on May 22, 2024, regular meeting of Bashaw Town Council.

Or motion of Council determination.

Discussion Result:

Additional research Requested:

Town of Bashaw 2024
Capital Budget
May 22, 2024

Project	CCBF - Canada Community Building Fund	Unrestricted Cash Surplus	Confirmed Fund Source	Notes
Water Projects				
Water Meter replacement Project Phase 2	\$18,464.00		Canada Community Building fund formerly Federal Gas Tax Fund	Project submitted prior, outstanding to complete. Continue to replace older and non functioning water meters.
Water Leak Repair - Jan-Feb 2024	\$8,979.00		Unrestricted Surplus, small portion CCBF.	Water Leak Repair Jan 21- Feb 6, 2024. Portion of betterment - replacements. \$59,000 included in Operating Budget to offset the expenses.
Envirotrace - east side of Town		\$13,000.00	Unrestricted Surplus	Evaluate the east side of town for leaks.
Water Treatment Plant piping replacement		\$80,000.00	Unrestricted Surplus	The piping within the plant is not to code, and vibrates causing pump wear. Low estimate, will receive more information from Engineer.
Roads & Street Maintenance				
2024 Hot Pour Crack Sealing		\$28,000.00	Unrestricted Surplus	Annual program to maintain roads
2024 Asphalt Pothole patching		\$13,000.00	Unrestricted Surplus	Various areas around town, as far as the load covers.
Concrete work, front of Bashaw Rental		\$12,000.00	Unrestricted Surplus	Direct water down the street.
Replacement Tandem Truck		\$100,000.00	Unrestricted Surplus	Truck was sent for repairs, they are unable to locate parts to repair it to safe function.
Community Facilities Maintenance				
Community Hall - Floor edging and portions of Carpet - Cultural centre support	\$10,000.00		Canada Community Building fund formerly Federal Gas Tax Fund	The edging is lifting and needs to be replaced.
Lease Building Repairs		\$10,500.00	Unrestricted Surplus	Renovate ceiling in main reception, bathroom, and utility room. Water damaged due to roof leaking. Repair sewer line.
Infrastructure Tracking & Asset Management				
Silversmith Data and GPS Device	\$8,000.00		Canada Community Building fund formerly Federal Gas Tax Fund	Mapping software and GPS device to mark all water valves, cc's, use for work orders, and multiple aspects.
Sewer Maintenance				
2024 Sewer service line Replacement	\$33,000.00		Canada Community Building fund formerly Federal Gas Tax Fund	3 sewer service lines, due to town tree growth. Trees have been removed, the lines require replacement.
	\$78,443.00	\$256,500.00		

Capital Budget Approved by Motion :

Chief Elected Official

Funding Sources - 2024

Canada Community Building Fund	\$78,443.00	Remaining Funds	\$0.00
Unrestricted Cash Surplus	\$1,076,532.07	Total reduces to	\$761,032.07 including \$59,000 in operating budget.
		Saving the LGFF funds for next	
		Infrastructure project. Project 3; 51	
		Street from 49 to 46 Avenue, include	
Local Government Fiscal Framework	\$287,914.00		

Chief Administrative Officer

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	May 22, 2024
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.4 Town of Bashaw 5-year Capital Plan

Background/Proposal:

Attached is the 5-year Capital Budget.

Discussion/Options/Benefits/Disadvantages:

The information sheet lists the purchases, projected cost and proposed funding sources for the 5-year Capital Plan.

It is different than a budget, as it is a plan.

Costs/Source of Funding (if applicable)

Local Government Fiscal Framework, Canada Community Building Fund and restricted, Unrestricted cash surplus.

Applicable Legislation:

Municipal Government Act; Section 283.1(3)

Community Engagement Consideration:

The administration is willing to proceed as the council's request.

Recommended Action:

Proceed with the following motion:

MOVED BY _____ to approve the Town of Bashaw 5-year Capital Plan presented to council on May 22, 2024.

Or motion of Council determination.

Discussion Result:

Additional research Requested:

Town of Bashaw - 5 year Capital Plan
May 22, 2024

Project	Dept Code	2025	2026	2027	2028	2029	Funding Source	Notes
Ride on Line Painter		\$15,000.00					Reserves	
Ball Diamond Groomer (reist in-fielder D-60 Pentagon Farm Dealer)					\$5,000.00		Operating Budget	Leveling wheel removal and conditioning shale Parks, streets, replace kubota.
Gator			\$40,000.00	\$60,000.00			Reserves Unrestricted surplus	Replace the Chevrolet.
Public Works Truck							Unrestricted surplus	
Main Public works shop - replace two garage doors.		\$13,000.00					Reserves	
Lift Station 2 - Generator and Switch				\$30,000.00			Reserves LGFF, CCBF, and Reserves.	Exercise valves, and determine which require replacement.
Water Valve replacement Project		\$300,000.00					Reserves and Unrestricted Surplus	Proceed with Group 2 area of Preliminary Plan
Industrial Subdivision Project			\$240,000.00	\$200,000.00			Reserves and Unrestricted Surplus	
Crack Filling program		\$13,000.00	\$14,000.00	\$15,000.00	\$16,000.00	\$16,000.00	Build into operating Budget.	Recommendation from Infrastructure study
Hot patch Potholes		\$15,000.00					Build into operating Budget, or reserves.	Ongoing road maintenance.
Complete a Detailed 10 - Year Capital Plan		\$20,000.00		\$15,000.00	\$15,000.00	\$15,000.00	LGFF, CCBF, and Reserves.	Recommendation from Infrastructure study
Paving Project		\$100,000.00					LGFF, CCBF, and Reserves.	Ongoing road maintenance.
Project #3 - 51 Street from 49 Ave to 46 Avenue, include 46 Ave.			\$1,400,000.00				Local Government Fiscal Framework. LGFF, CCBF, and Reserves.	Recommendation from Infrastructure study. Save LGFF for 2-3 years to proceed.
Master Drainage Plan and Regional Analysis		\$476,000.00	\$1,709,000.00	\$320,000.00	\$36,000.00	\$120,000.00 \$151,000.00	Reserves.	Recommendation from Infrastructure study

Chief Elected Official

Chief Administrative Officer

**2024 TOWN OF BASHAW TAX CALCULATION
BYLAW 826-2024**

**THE TOWN OF BASHAW
2024 Property Tax Bylaw
Bylaw # 826-2024**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF THE TOWN OF BASHAW FOR THE **2024** TAXATION YEAR

Whereas, the Municipality of the Town of Bashaw has prepared and adopted detailed estimates of the Municipal revenue and expenditures as required, at the Council meeting held on **Wednesday, May 22, 2024**; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of the Town of Bashaw for **2024** total \$ 2,498,783.95 ; and

Whereas, the requisitions are:

	Residential/Farmland	\$ 156,921.01
Alberta School Foundation Fund (ASFF)	Non Residential and Linear	\$ 67,934.88
	Residential/Farmland	N/A
Opted out School Boards	Non Residential	N/A
	ASFF Requisition allowance	N/A
Senior Foundation	Camrose and Area Lodge Authority (CALA)	\$ 2,695.00
DESIGNATED INDUSTRIAL PROPERTIES	Non Residential	\$ 188.33

Whereas, The Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised statutes of Alberta, 2000 and amendments thereto; and

Whereas, the assessed value of all property in the Municipality of the Town of Bashaw as shown on the assessment roll is,

	<u>Assessment</u>
Residential	<u>66,835,260</u>
Non Residential	<u>20,899,330</u>
Machinery and Equip.	<u>1,823,910</u>
Total	89,558,500

Whereas, the estimated Municipal revenues and transfers from all sources other than taxation is estimated at \$ 1,629,080.07 and the balance of \$ 869,703.88 is to be raised by general municipal taxation; and

Now therefore, under the authority of the Municipal Government Act, the Council of the Municipality of the Town of Bashaw, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the

**2024 TOWN OF BASHAW TAX CALCULATION
BYLAW 826-2024**

Municipality of the Town of Bashaw:

GENERAL MUNICIPAL	Tax levy	Assessment	Tax Rate
Residential and Farmland	\$ 626,186.79	66,835,260	0.0093691
Non Residential & Machinery & Equipment	\$ 243,517.09	22,723,240	0.0107167
Municipal Total	\$ 869,703.88	89,558,500	

ASFF

ASFF, Residential/Farmland	\$ 156,921.01	66,835,260	0.0023479
Non Residential	\$ 67,934.88	19,892,750	0.0034151
Opted Out School Boards			
Residential/Farmland		n/a	
Non Residential		n/a	
Machinery & Equipment		n/a	
ASFF Requisition Allowance (If Applicable)		n/a	
ASFF Total:	\$ 224,855.89	86,728,010	

Senior Foundation

Camrose and Area Lodge Authority (CALA)	\$ 2,695.00	88,591,350	0.0000304
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Designated Industrial Properties

DIP Properties	\$ 188.33	2,467,200	0.0000763
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Grand Totals \$ 1,097,443.10

2. That this Bylaw shall take effect on the date of the third and final reading.

READ a first time on this 22 day of May, 2024

READ a second time on this 22 day of May, 2024

Given UNANIMOUS consent to go to third reading on this 22 day of May, 2024

READ a third and final time on this 22 day of May, 2024

Signed this 22 day of May, 2024

MAYOR

CHIEF ADMINISTRATIVE OFFICER