



**REGULAR MEETING OF COUNCIL  
A G E N D A**

**Monday, May 30, 2022 @ 6:00 pm.**

**Blended Meeting: Council Chambers & Zoom Access**

1. CALL TO ORDER
  - 1.1 All participants to be informed this meeting is being recorded.
  - 1.2 Attendees will be listed verbally.
2. PUBLIC HEARING
3. ADDITIONS & AGENDA APPROVAL
4. MINUTES
  - 4.1 Minutes of the May 2, 2022, Regular Meeting of Council
  - 4.2 Minutes of the May 16, 2022, Regular Meeting of Council
  - 4.3 Minutes of the May 19, 2022, Special Meeting of Council
5. DELEGATIONS
  - 5.1 Fortis Franchise Fee – Chris Burt
  - 5.2 Main Street & Entrance Revitalization Committee – Ty Wilson
6. BYLAWS - none
7. NEW & UNFINISHED BUSINESS
  - 7.1 Development Permit Application No.2022-3
  - 7.2 2022 Capital Budget
  - 7.3 Multiyear Operating Budget
  - 7.4 Cemetery Mowing and Trimming Proposal
  - 7.5 Bashaw Soccer – Storage Shed placement request
  - 7.6 2022 Public Auction Terms & Conditions of Sale
  - 7.7 Town of Bashaw Balance Variance Report
  - 7.8 Town of Bashaw April 30, 2022, Monthly Statement
8. COMMITTEE & STAFF REPORTS
  - 8.1 Committee Reports
    - a. Mayor McDonald
    - b. Deputy Mayor Gust
    - c. Councillor Northey
    - d. Councillor Orom
    - e. Councillor McIntosh
  - 8.2 Staff Reports
    - a. Foreman Report
    - b. CAO Report
9. CORRESPONDENCE
  - 9.1 Town of Mundare – Alberta Provincial Police Force
  - 9.2 Village of Coutts – Increasing Utility Fees
  - 9.3 CN Grade Crossing Maintenance – Maintenance Project will not be charged to Road Authority

10. CLOSED MEETING OF COUNCIL

None.

11. NEXT MEETING:        June 14, 2022 – 6:00 pm, Regular Meeting of Council

12. ADJOURNMENT



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Thursday, May 2, 2022 @ 6:00 pm.**

**Blended Meeting: Community Center & Zoom Electronic Conference**

**In Person:** CAO Fuller (5:30 pm), Mayor McDonald (5:50 pm), Deputy Mayor Gust (5:55 pm), Councillor McIntosh (5:45 pm), Councillor Orom (5:53 pm), Councillor Northey (7:09 pm) and Foreman Taylor (5:30 pm)

**Zoom Connection:** Press Representative - Stu Salkeld - East Central Review (5:58 pm)

**Public Zoom:** Liz Armitage, Crystal Ramstad, Grant, Sara Baker, Alexa Roorda, Kenzie Mucciaroni, Martin Shultz

**Recording Secretary:** Loretta Paget (5:45pm)

**Absent:** None

**Press:** Stu Salkeld

**Public:** Lisa & Alvin Turcotte (5:50 pm), Shelley Boileau (5:50 pm), Jan Wells (5:50 pm), Gudrun Feller (5:53 pm), Tony & Dawn Mucciaroni ( 5:55 pm), Ty Wilson (6:10 pm), Edie Cardinal (6:12 p

1. CALL TO ORDER by Mayor McDonald at 6:01 pm.
2. PUBLIC HEARING – None.
3. ADDITIONS & AGENDA APPROVAL

**MOVED** by Deputy Mayor Gust to approve the May 2, 2022, Regular Meeting of Council Agenda with the addition of Item # 7.8 – Communicating with the RCMP.

**MOTION #087-2022**

**CARRIED.**

4. MINUTES

4.1 Minutes of the April 19, 2022, Regular Meeting of Council

**MOVED** by Councillor McIntosh to approve the minutes of April 19, 2022, Regular Meeting of Council.

**MOTION #088-2022**

**CARRIED**

5. DELEGATIONS - None

6. BYLAWS

6.1 Bylaw # 811-2022 – Designated Public Utility Lot

**MOVED** by Councillor Orom to approve first reading of Bylaw #811-2022 – Designated Public Utility Lot.

**MOTION #089-2022**

**CARRIED**

**MOVED** by Deputy Mayor Gust to approve second reading of Bylaw #811-2022 – Designated Public Utility Lot.

**MOTION #090-2022**

**CARRIED**

**MOVED** by Councillor McIntosh to approve unanimous consent to proceed to third reading of Bylaw #811-2022 – Designated Public Utility Lot.

**MOTION #091-2022**

CARRIED

**MOVED** by Councillor Orom to approve third and final reading of Bylaw #811-2022 –Designated Public Utility Lot.

**MOTION #092-2022**

CARRIED

## 7. NEW & UNFINISHED BUSINESS

### 7.1 Development Permit Application #2022-1

**MOVED** by Councillor McIntosh that Council issue the amended Complete Letter which deems the application complete.

**MOTION #093-2022**

CARRIED

**MOVED** by Deputy Mayor Gust that Council direct administration to circulate the application to relevant government agencies for 14 days (specified time period of council determination) review period for comment, including; Alberta Health Services, Battle River School Division, Bashaw & District Support Serviced, Camrose and Area Lodge Authority, Camrose County and RCMP.

**MOTION #094-2022**

CARRIED

**MOVED** by Councillor Orom that Council schedule dedicated council meeting(s) to review the application materials on May 16, 2022, at 6:00 pm with second meeting to be determined in needed.

**MOTION #095-2022**

CARRIED

Lisa & Alvin Turcotte, Shelley Boileau, Jan Wells, Tony & Dawn Mucciaroni, Ty Wilson, Edie Cardinal all left meeting at 6:47 pm

### 7.2 2022 Operating Budget

**MOVED** by Councillor McIntosh to approve the 2022 Town of Bashaw Operating Budget of \$1,341,546.18 Budget before the levy, \$818,408.43 Municipal Taxes and an increase of taxes of 3.97%

**MOTION #096-2022**

CARRIED

### 7.3 2022 Property Tax Bylaw - #812-2022

**MOVED** by Councillor Orom to approve first reading of Bylaw #812-2022 – Property Tax Bylaw

**MOTION #097-2022**

CARRIED

**MOVED** by Deputy Mayor Gust to approve second reading of Bylaw #812-2022 – Property Tax Bylaw

**MOTION #098-2022**

CARRIED

**MOVED** by Councillor McIntosh to approve unanimous consent to proceed to third reading of Bylaw #812-2022 – Property Tax Bylaw

**MOTION #099-2022**

CARRIED

**MOVED** by Councillor Orom to approve third and final reading of Bylaw #812-2022 –Property Tax Bylaw

**MOTION #100-2022**

CARRIED

#### 7.4 Town of Bashaw March 31, 2022, Monthly Statement

**MOVED** by Deputy Mayor Gust to accept the March 31, 2022, Town of Bashaw Monthly Financial Report.

**MOTION #101-2022** CARRIED.

#### 7.5 Dedicated Email for Council

**MOVED** by Councillor McIntosh to accept the quote from Trinus as information.

**MOTION #102-2022** CARRIED.

#### 7.6 Public Washrooms Facilities at the Racquetball Sport courts – Bashaw Pickle Ball Club

**MOVED** by Councillor McIntosh that Councillor Northey have dialogue with the Pickle Ball Club to see if there are other ways to arrange washroom facilities or produce alternate ideas that will work.

**MOTION #103-2022** CARRIED.

#### 7.7 Fortis Franchise Fee Renewal – Inquiry regarding Council Presentation

**MOVED** by Councillor McIntosh to request a delegate from Fortis to go over agreement, until then it will be accepted as information.

**MOTION #104-2022** CARRIED.

#### 7.8 RCMP – Communications

**MOVED** by Councillor Orom to direct administration to invite the new Bashaw Detachment commander to engage with Bashaw Town Council either on May 16, 2022, or on date of their choice.

**MOTION #105-2022** CARRIED.

**MOVED** by Councillor Northey to have Councillor McIntosh draft a letter outlining potential concerns with communications between Bashaw and Stettler detachments; pending the outcome of the engagement meeting with the RCMP.

**MOTION #106-2022** CARRIED.

### 8. COMMITTEE & STAFF REPORTS

#### 8.1 Committee Reports

- a. Mayor McDonald – April 22, 2022, meeting with Hwy 12/21. Edberg expected to be on water by May 31, 2022, and Clive by June 22, 2022. Water Treatment plant tour anticipated to be scheduled for August or September.
- b. Deputy Mayor Gust – April 20, 2022, Beautification Meeting & Bus Society meeting. The bus Society had a small profit.  
April 28, 2022, 74 Students helped to clean up the Bashaw campground area. It was a great day; they did a great job.
- c. Councillor Northey – no Meetings to report. Upcoming BARB meeting May 4, 2022, and Historical society.
- d. Councillor Orom – April 20, 2022, Beautification meeting. Projects reviewed, funds allocated to trails, parks, trees and signage. Community Clean up booked for May 17, 2022. April 22, 2022, meeting with Hwy 12/21. April 26, 2022, Youth Foundation AGM. There are several vacant directors' positions. They are partnering with Bashaw and District Support services. The facility was cleaned, revitalized, and open for rentals. They are proceeding with a spring fund raiser; raffle tickets are available around town. They will be open to the public on April 29, 2022, for after school programming.

Camrose and Area Lodge authority meeting – May 6, 2022.

- e. Councillor McIntosh – April 22, 2022, met with MP Damian Kurek as to the awareness of CN discussions. Attended a Development session at the Camrose County with Anjah Howard.

Residents have approached Councillor McIntosh expressing appreciation for the orange organics bin, however expressed concerns about accessing it. Another resident expressed concern regarding the Bear Hills Development permit, they were upset with the timeline for processing.

8.2 Staff Reports

- a. Foreman Report – see attached.
- b. CAO Report– see attached.

**MOVED** by Councillor McIntosh to accept May 2, 2022, Council and Staff reports as information.

**MOTION #107-2022**

CARRIED.

9. CORRESPONDENCE - None

10. CLOSED MEETING OF COUNCIL - None

11. NEXT MEETING: CN Engagement with Council postponed.

May 16, 2022 – 6:00 pm Development Review meeting

**MOVED** by Councillor McIntosh to approve the additional Regular meeting on May 30, 2022, at 6:00 pm.

**MOTION #108-2022**

CARRIED.

12. ADJOURNMENT – Deputy Mayor Gust at 8:08 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER



## REGULAR MEETING OF COUNCIL MINUTES

Thursday, May 16, 2022 @ 6:00 pm.

**Blended Meeting: Community Center & Zoom Electronic Conference**

**In Person:** CAO Fuller (5:30 pm), Mayor McDonald (5:45 pm), Deputy Mayor Gust (5:45 pm), Councillor McIntosh (5:45 pm), Councillor Orom (5:50 pm), Councillor Northey (5:45 pm) and Liz Armitage; Vicinia Planning (5:30 pm)

**Zoom Connection:** Press Representative - Stu Salkeld - East Central Review (5:46 pm)

**Public Zoom:** Kenzie Muccaroni, (on at 6:01 pm Grant Woods (on at 5:57 pm; signed off at 8:40 pm)

**Recording Secretary:** Theresa Fuller

**Absent:** None

**Press:** Stu Salkeld

**Public:** Connie Nand ( 5:45 pm; left at 7:05 pm) Dr. Tony & Dawn Mucciaroni ( 5:58 pm), Sergeant Bruce Holiday, and Cpl. Mark Cusack (5:46 pm, Cpl. Cusack departed at 6:28 pm, Sgt. Holiday departed at 9:08 pm)

1. CALL TO ORDER by Mayor McDonald at 6:02 pm.

2. PUBLIC HEARING – None.

3. ADDITIONS & AGENDA APPROVAL

**MOVED** by Councillor McIntosh to approve the May 16, 2022, Regular Meeting of Council Agenda with the amendment to the Delegation section; as Sgt. Holiday and Cpl. Cusack are in attendance.

**MOTION #109-2022**

CARRIED.

4. MINUTES

4.1 Minutes of the May 2, 2022, Regular Meeting of Council – will be generated and approved for May 30, 2022, Council Meeting

5. DELEGATIONS

5.1 Bashaw RCMP Detachment Commander – Sgt. Bruce Holiday and Cpl. Mark Cusack

Sgt. Holiday introduced Cpl. Cusack to the Bashaw town council. Cpl. Cusack shared his background with council. Bashaw area crime statistics were shared verbally by Sgt. Holiday. Sgt. Holiday answered council questions. RCMP at the higher level have been considering cost saving strategies, however Sgt. Holiday was unable to comment on upcoming changes to RCMP detachments within the Bashaw area. Sgt. Holiday remained at the meeting.

6. BYLAWS – None

## 7. NEW & UNFINISHED BUSINESS

### 7.1 Development Permit Application #2022-3

Discussion regarding Development Permit Application #2022-3 transpired. Connie Nand was present and answered questions regarding the application.

**MOVED** by Deputy Mayor Gust that Council issue the attached Complete letter which deems application 2022 – 3 complete.

**MOTION #110-2022**

CARRIED.

### 7.2 Development Permit Application #2022-1

**MOVED** by Councillor McIntosh to request the applicant provide additional information in writing, in hard copy and digital format and acknowledge the materials will be released publicly by June 8, 2022. Additional information should reflect the Council discussion held on May 16, 2022 and should include greater details on:

- a. More details regarding each use including numbers of users, type of care required for guests, etc.
- b. More details regarding how each bed will be utilized and confirmation of mandatory stays or not.
- c. More details regarding the interactions of uses within the site.
- d. Clarity indicating site access points and how access will be monitored/limited.
- e. On-site safety plan prepared by a qualified professional which at minimum addresses interaction of uses within the site, outdoor activities, involvement of RCMP and EMS, emergency situations, restriction of illicit drugs and weapons, detailed supervision plans, lock-down hours, visitor access, consequences of not following the safety plan, managing out-patient safety, curfews, missing persons, etc.
- f. Off-site safety plan prepared by a qualified professional which at a minimum addresses crime and safety of neighbouring residents, RCMP involvement, out-patient access, etc.
- g. Collaboration of guests and visitors with the Bashaw community, specifically addressing interaction with neighbouring landowners and existing community services providers (i.e. recreation and social services)
- h. Environmental public health review to confirm that the building is fit for habitation including but not limited to items such as mold and asbestoses.
- i. Confirmation of relationship with medical professionals when required and contingency plans in event local doctor is unavailable.
- j. Clarification on local Alberta Health Services connections and communications with Bashaw area existing supports.

**MOTION #111-2022**

CARRIED

**MOVED** BY Councillor McIntosh to request the applicant submit a written acknowledgement of a 90 day time extension to the 40 day time-period for the Development Authority to make a decision on the Development Permit.

**MOTION #112-2022**

CARRIED

**MOVED** by Councillor McIntosh to request administration prepare a report summarizing the application for Council's consideration.

**MOTION #113-2022**

CARRIED

8. COMMITTEE & STAFF REPORTS – Will be included in next Meeting for May 30, 2022.

9. CORRESPONDENCE - None

10. CLOSED MEETING OF COUNCIL - None

11. NEXT MEETING: May 30, 2022 – 6:00 pm Regular Meeting of Council

**MOVED** by Deputy Mayor Gust to approve June 14, 2022, 6:00 pm for the Regular meeting of Bashaw Town Council.

**MOTION #114-2022**

CARRIED

12. ADJOURNMENT – Deputy Mayor Gust at 9:33 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER



**SPECIAL MEETING OF COUNCIL  
A G E N D A**

**Thursday, May 19, 2022 @ 6:00 pm  
COUNCIL CHAMBERS**

**Blended Meeting: Council Chambers & Zoom Access**

1. CALL TO ORDER
2. PUBLIC HEARING – None
3. ADDITIONS & AGENDA APPROVAL
4. BYLAWS
  - 4.1 2022 Property Tax Bylaw # 813 - 2022
5. NEXT MEETING: May 30, 2022 – 6:00 pm, Regular Meeting of Council
6. ADJOURNMENT



**TOWN OF BASHAW**

**WAIVER OF NOTICE**

**SPECIAL MEETING OF COUNCIL**

**Date: May 19, 2022**  
**Time: 1:30 pm**  
**Location: Town of Bashaw Council Chambers & Zoom Connection**

We the undersigned, waive notice of a Special Meeting in accordance with the provisions of Section 194 of the Municipal Government Act for the purpose of:

The purpose of this meeting is to approve New 2022 Property Tax Bylaw # 813 – 2022 due to assessment changes that impacted the mill Rate. Property Tax Bylaw # 812 – 2022 will be rescinded within the New 2022 Property Tax Bylaw # 813 – 2022.

Mayor Rob McDonald

Deputy Mayor Bryan Gust

Councillor Orom

Councillor Northey

Councillor McIntosh



**SPECIAL MEETING OF COUNCIL  
MINUTES  
Thursday, May 19, 2022 @ 1:30 pm  
COUNCIL CHAMBERS  
Blended Meeting: Council Chambers & Zoom Access**

**In Person:** CAO Theresa Fuller (1:30 pm)

**Zoom Connection:** Mayor Rob McDonald, Deputy Mayor Bryan Gust, Councillor Cindy Orom,  
and Councillor Jackie Northey (1:30 pm)

Mayor Rob McDonald, Deputy Mayor Bryan Gust, Councillor Cindy Orom, and  
Councillor Jackie Northey had signed the Special Meeting Waiver.

**Recording Secretary:** Theresa Fuller

**Absent:** None

**Public:** None

1. CALL TO ORDER by Mayor McDonald at 1:33 pm.
2. PUBLIC HEARING – None.
3. ADDITIONS & AGENDA APPROVAL

**MOVED** by Councillor Northey to approve the May 19, 2022, Special Meeting of Council  
Agenda.

**MOTION #115-2022**

CARRIED.

4. BYLAWS

4.1 2022 Property Tax Bylaw # 813 - 2022

**MOVED** by Councillor Northey to approve first reading of Bylaw #813-2022 – Property Tax  
Bylaw.

**MOTION #116-2022**

CARRIED

**MOVED** by Councillor Orom to approve second reading of Bylaw #813-2022 – Property  
Tax Bylaw

**MOTION #117-2022**

CARRIED

**MOVED** by Deputy Mayor Gust to approve unanimous consent to proceed to third  
reading of Bylaw #813-2022 – Property Tax Bylaw

**MOTION #118-2022**

CARRIED

**MOVED** by Councillor Northey to approve third and final reading of Bylaw #813-2022 –  
Property Tax Bylaw

**MOTION #119-2022**

CARRIED

5. NEXT MEETING: May 30, 2022 – 6:00 pm, Regular Meeting of Council

6. ADJOURNMENT – Deputy Mayor Gust at 1:39 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER

# Bashaw Franchise Agreement Renewal



# Where we serve



**FORTIS**  
ALBERTA

# What we do



# Franchise Agreements

- Based on a standard template agreement
- Provide essential electric distribution service
- Operate and maintain the electric distribution system
- Use of municipal rights-of-way

# Bashaw Franchise Agreement



Approved the Franchise Agreement in Decision 2013-099 (March 18, 2013)

- 20 Year term = 10-year term + two 5-year extensions
- Effective July 1, 2013
- Initial 10-year term expires June 30, 2023



Bashaw passed Bylaw No. 747-2013, authorizing the franchise agreement



Council approval of the first 5-year extension – commence July 1, 2023

# Franchise Agreement Benefits

- Long term relationship
- Additional source of revenue
- Commitment to maintain streetlights
- Joint use of facilities
- Schedule B – for additional services

# Franchise Fees

- Additional revenue source from **all electrical users** within your community
- Based on Transmission and Distribution costs
- Determined by **Council**, between 0% to 20%
- 135/163 Municipalities collect Franchise Fees within our service area

# Linear Taxes

- FortisAlberta pays linear taxes
  - Municipal Assessment Rider is a linear tax (property tax) determined in part by the local taxation authority
  - Linear Tax is based on FortisAlberta assets within your community
- FortisAlberta flows 100% back to the municipality

## Historic Franchise Fees and Linear Taxes

	2019	2020	2021
Franchise Fee Percentage	3.00%	3.00%	2.00%
<b>Franchise Fees Collected</b>	<b>\$ 21,122</b>	<b>\$ 23,853</b>	<b>\$ 17,867</b>
Linear Tax Percentage (January)	1.28%	1.20%	0.99%
Linear Tax Percentage (July)	1.20%	0.99%	0.62%
<b>Linear Taxes Collected</b>	<b>\$ 8,781</b>	<b>\$ 8,885</b>	<b>\$ 7,158</b>
<b>Total Paid to the Town of Bashaw</b>	<b>\$ 29,903</b>	<b>\$ 32,738</b>	<b>\$ 25,025</b>

# Franchise Fee and Linear Tax Comparison

	Acme	Bashaw	Mannville (ATCO)	Clive	Warburg	Boyle
<b>Population</b>	713	757	767	780	784	786
<b>Franchise Fee</b>	3.00%	2.00%	9.00%	10.00%	10.00%	20.00%
<b>Linear Tax</b>	1.86%	0.62%	2.38%	1.14%	2.40%	1.58%

## Next Steps

- Provide signed letter of intent to FortisAlberta prior to **December 31, 2022**
- July 1, 2023 – Subsequent 5 year term commences

THANK YOU FOR YOUR TIME!

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**FORTIS**  
ALBERTA

**From:** Ty Christian Wilson <[tychristianwilson@gmail.com](mailto:tychristianwilson@gmail.com)>  
**Sent:** May 23, 2022 8:41 AM  
**To:** Reception <[admin@townofbashaw.com](mailto:admin@townofbashaw.com)>  
**Subject:** Main Street Revitalization V.2 (remedied spelling error)

Bashaw Town Council,

It is my honour as a delegate of The Bashaw & District Chamber of Commerce to request an audience with you so that we may share our vision for the revitalization of Main Street and the entrances to our town. We feel that Bashaw is a place unlike any other and deserves an aesthetic fitting of such a place.

There is an economic benefit in this endeavour as our many businesses and the natural features in the area draw a large number of people through our community annually. With an improved business district we hope to see that trend grow.

Our 'Non-profit' status qualifies us to access revenue through multiple grants, government and otherwise, and this is how we will fund the project. We aim to structure it in an itemized way so that progress can be made regardless of the dollar amount acquired, which we can discuss in detail at the next meeting.

With the understanding that any sort of infrastructure upgrade will require municipal approval, we would like to canvas council, public works, and the businesses & homeowners most affected by the proposed changes to ensure the most advantageous outcome for all involved.

Thank You,

Ty Wilson  
Main Street Revitalization Committee

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	May 30, 2022
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Development Permit Application No.2022 - 3

**Background/Proposal:**

Development Permit No. 2022-3 is for the addition of a pre-built 18 by 30 ft outbuilding shed and 3 existing accessory buildings; to a Direct Control Zone located at 5007 – 54 Avenue, Bashaw, Alberta.

The Application includes additional accessory buildings, uses and diagrams of placement on the property. (proximity to property line has been included) The list of documents submitted are included on the attached Development Permit draft.

Safety codes feedback; recommendations to ensure there are smoke detectors, carbon monoxide detectors, and egress installed in the 30 ft by 18 ft Accessory building. (outbuilding)

The Development Authority in the Direct Control district shall be the Council. There is no statutory plan within this Direct Control Zone.

**Discussion/Options/Benefits/Disadvantages:**

Administration recommends Council consider the following options:

Option 1: Approve Development Permit 2022 -3 as presented within this report.

Option 2: Deny the application as they are proposing a non-compliant secondary suite with the absence of running water or kitchen facilities.

Option 3: Direct administration to redraft the permit with the condition that the development be built with full secondary suite requirements, complete with separate water line connection, water meter, sewer connection, garbage removal, fully habitable facilities required, and all associated charges.

**Costs/Source of Funding (if applicable)**

n/a

**Applicable Legislation:**

MGA Section 685 – Subsection 4.

Land Use Bylaw - 780-2018, Section 12.14 (2)

This location does not have an Area Structure Plan – Section 633 MGA or Area Redevelopment Plan – Section 634 and 635 MGA.

MGA Section 641- Designation of Direct control districts

**Community Engagement Consideration:**

Administration is of the opinion this application does not require Community Engagement.

**Recommended Action:**

Administration declines provision of a recommendation.

**Discussion Result:**

MOVED BY \_\_\_\_\_ that Council issue the attached Development Permit 2022 -3 which is for the purpose of 30 ft by 18 ft Accessory Building (Outbuilding) and 3 existing Accessory Buildings (2 Tent sheds, and 1 c-can) and all associated conditions.

MOVED BY \_\_\_\_\_ that Council deny application 2022 – 3 due to the development being a non-compliant secondary suite with the absence of running water or kitchen facilities and direct administration to generate a development permit refusal for council approval citing the reasons for the refusal.

MOVED BY \_\_\_\_\_ to direct administration to redraft the permit with the condition that the development be built with full secondary suite requirements, complete with separate water line connection, water meter, sewer connection, garbage removal, fully habitable facilities required, and all associated charges.

Or other possible motions as determined by council.

Additional research Requested:



Box 510, 5011 – 52 Avenue,  
Bashaw, AB T0B 0H0  
Phone: 780.372.3911 Fax: 780.372.2335  
Email: [cao@townofbashaw.com](mailto:cao@townofbashaw.com)

Bashaw Development Permit		Roll# 001009	Application #: 2022-3
Legal:	Lot:	Block: G	Plan: 4350 HW
Physical Location:	5007 – 54 Avenue	Bashaw, AB, T0B0H0	Zoning: Direct Control (DC)

You are hereby notified that Development Permit Application No. 2022 – 3 for the purpose of

**30 ft by 18 ft Accessory Building (Outbuilding) and 3 existing Accessory Buildings (2 Tent Sheds and 1 c-can)**

has been **APPROVED** subject to compliance with the Land Use Bylaw 780 - 2018, applicable Municipal Bylaws and Policies, and the following conditions:

1. This Development Permit authorizes the development in accordance with the following:
  - a. Application and materials submitted on April 27, 2022
  - b. April 28, 2022, submitted outbuilding picture and description
  - c. April 29, 2022, submitted Outbuilding floor plan, and written descriptions of additional sheds, and location.
  - d. May 6, 2022, submitted a summary document with outbuilding description, description of uses, pictures, pictures of revamped tarp sheds, uses of each, c-can, location, use, and property diagrams with locations of outbuilding, tarp sheds, and c-can.
2. It is the Developer's responsibility to locate all underground utilities and rights of way prior to construction or excavation. Contact ALBERTA ONE-CALL at 1-800-242-3447 or online at <http://www.alberta1call.com>.
3. It is the Developer's responsibility to obtain and comply with all required safety codes permits from the Town of Bashaw Approved Authority; The Inspections Group Inc. and to schedule inspections for Building Permit/Gas/Plumbing/Electrical/Fire as required.
4. The Developer must develop the aforementioned lands as described in the application; any changes to the submitted plan require a new Development Permit.
5. No water/sewer connections will be approved to the 1 new accessory building or the 3 existing accessory buildings.
6. This Development Permit does NOT authorize a secondary suite.
7. Prior to commencing construction taxes and utilities are required to be paid in full.
8. The Developer is responsible to ensure site suitability prior to construction and to ensure the area is free of any other in ground services.
9. The Applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents, or contractors, to any public or private property.
10. The Developer is responsible to obtain/comply with all required provincial and federal approvals as applicable.
11. The Developer is responsible to comply with all required Town of Bashaw bylaws and policies as applicable.

**NOTE: Have this Development Permit with you when applying for any of the above Permits.**

1. The Development Permit does not come into effect until Twenty-one (21) days after the date of issue. (Land Use Bylaw 780 -2018)
2. The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Authority may appeal to the Development Appeal Board by serving written Notice of Appeal to the Subdivision and Development Appeal Board Secretary to the Town Office and paying the required fee within twenty-one (21) days after Notice of Decision is given.

3. A Development Permit issued in accordance with the Notice of Decision is valid for a period of twelve (12) months from the date of issue. If, at the expiry of this period, development has not commenced or been carried out with reasonable diligence, this Permit shall be null and void.

*NOTE: This permit does not excuse violation of any Regulation, Bylaw, Act or Agreement which may affect the proposed project.*

Date of Decision:	May 30, 2022
Date of Issue of Development Permit:	May 30, 2022
Effective Date:	June 20, 2022
	June 20, 2022 – June 20, 2023

\_\_\_\_\_  
Developer, Connie Nand

\_\_\_\_\_  
Development Authority, Bashaw Town Council

Date: \_\_\_\_\_

Approved: yes /no Motion # \_\_\_\_\_

Account Code: \_\_\_\_\_

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	May 30, 2022
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.2 2022 Capital Budget

**Background/Proposal:**

Attached is the proposed 2022 Capital Budget, Capital working papers (which describe the projects in greater detail), and the restricted surplus report (from the financial statement).

The restricted Surplus report will require additional review as the totals are lower than what the town has invested in GIC's.

One GIC – intended for the Operating surplus is at \$225,224.00, and the other GIC – intended for the Capital Surplus is at \$ 726,051.00. There are still some transfers to occur; and once completed the report will be brought to council for their review.

**Discussion/Options/Benefits/Disadvantages:**

The Capital projects are listed for council consideration. The bulk of the proposed activities would qualify for the Municipal Sustainability Initiative – Capital Grant.

Some expenditures access funds from the Subdivision, land and development Restricted for Capital funding. These funds would be moved to the capital to operating to be accessed. The auditor prefers the expenditures occur from the Operating surplus.

**Costs/Source of Funding (if applicable)**

MSI Capital	\$ 143, 323.00
Reserves	\$ 101, 638.00
Municipal Stimulus Program	\$ 40, 839.00

**Applicable Legislation:**

MGA – Operating And Capital budgets – 242 – 246, 248.1

**Community Engagement Consideration:**

Administration is willing to proceed as council requests.

**Recommended Action:**

Approve the budget as presented, or request administration make additional adjustments.

MOVED BY \_\_\_\_\_ to approve the Town of Bashaw 2022 Capital Budget listing as presented.

If approving the Town of Bashaw 2022 Capital Budget listing as presented; the following motions would be required.

MOVED BY \_\_\_\_\_ to move \$ 40, 538.00 from Restricted for Capital Subdivision, land & Development to Restricted for Operating Roads & Streets Operating reserve.

MOVED BY \_\_\_\_\_ to approve the 2022 Roads, Streets Project of \$ 54, 000; accessing \$40, 538.00 from Restricted for Operating Roads & Streets Operating reserve and \$13, 462.00 from MSI Capital Grant.

MOVED BY \_\_\_\_\_ to move \$ 61, 100.00 from Restricted for Capital Subdivision, land & Development to Restricted for Operating Administration.

MOVED BY \_\_\_\_\_ to approve the Industrial Subdivision Design Project of \$ 61, 100.00; funded from Restricted for Operating Administration reserve.

MOVED BY \_\_\_\_\_ to direct administration to present a revised Town of Bashaw 2022 Capital Budget listing based on the outcome of the discussions on the May 30, 2022, regular meeting.

**Discussion Result:**

Additional research Requested:

**Town of Bashaw 2022  
Capital Budget  
May 30, 2022**

Project	2022	Confirmed Fund Source	Motion #	Funding Source Required	Notes
<u>Curling Rink Roof &amp; Lobby roof</u>	\$47,000.00	Municipal Stimulus Program \$40,839.00, the remaining \$6,161.00 from MSI Capital.	143-2020, project amt approved \$30,261.00		Approved in 2020, however granted an extension. Required additional time to obtain quotes. There were additional funds from MSP, that can be accessed for the project.
<u>Water Project</u>	\$70,900.00	Municipal Sustainability Initiative Capital 2022.			Betterment, asphalt, Vertical Turbine pump repair.
<u>Sewer Project</u>	\$28,800.00	Municipal Sustainability Initiative Capital 2022.			Lift Station 2, repair, check valve, and Motor replacement.
<u>Roads, Streets Project.</u>	\$54,000.00	MSI Capital Portion: \$13,462.00 and remaining \$40,538.00 through Capital Reserve		Move \$40,538.00 from Subdivision, land & Development to Restricted for Roads & Streets Operating Reserve. (2 motions)	Additional sidewalk repairs, pothole patching, public utility lot purchase, administrative fees for purchase, fixtures, etc.
<u>Commercial Door Replacement at Shop</u>	\$6,000.00	Municipal Sustainability Initiative Capital 2022.			The Commercial door at the shop is unsafe; requires replacement.
<u>Industrial Subdivision Design</u>	\$61,100.00	Access through capital reserve; Subdivision, land and Development Capital		Move \$61,100.00 from Subdivision, land and Development Capital to Restricted for Operating Administration.(2 motions)	Generate a preliminary design; including subdivision geotechnical report, stormwater calculation and modelling, lift station requirements, utilities; etc. This plan will assist with development within the Industrial lot area.
<u>Zero Turn Lawn Mower</u>	\$18,000.00	Municipal Sustainability Initiative Capital 2022.			Replacement lawn mower, as current equipment becomes unsafe to operate.
	\$285,800.00				

Motion #

Chief Elected Official

Date: May 30, 2022

Chief Administrative Officer

**Capital working papers - May 30, 2022**

**Water**

**Water Repair Project 2022**

2-41-00-250-00	Water Main Repairs- paid for already	\$48,500.00
	Asphalt - patching water breaks	\$10,000.00
	Vertical Turbine Pump Rebuild D280222(sterling)	\$12,340.00
<hr/>		\$70,840.00

**Sewer**

**Sewer Lift Station 2 Project**

2-42-00-250-00	Lift Station 2 - repair Sterling.	\$6,400.00
	Lift Station 2 - Emergency Repair - Check Valve pooched	\$6,710.00
	Lift Station 2 - Chopper Pump Rep - Pump 1-E280222	\$6,672.00
	Lift Station 2 - Motor or Generator installation (100422A)	\$9,000.00
<hr/>		\$28,782.00

**Roads. Streets**

**Roads.Streets Project**

2-32-00-530-00	Pot hole Patching Material Large areas	\$16,000.00
2-32-00-535-00	Sidewalk replacement	\$12,000.00
	Public Utility Lot purchase, fencing, fixtures, processing cost.	\$26,000.00
<hr/>		\$54,000.00

**MSI Capital**

	Curling Rink Roof	\$6,161.00
	Commercial Door	\$6,000.00
	Zero Turn Mower	\$18,000.00
	Water Project	\$70,900.00
	Sewer Project	\$28,800.00
	Part of Roads, Streets Project	\$13,462.00
<hr/>		\$143,323.00

**MSI Capital Funds 2022.**

	Remaining Funds 2021	\$22,813.00
	2021 Allocation	\$120,510.00
<hr/>		

Total \$143,323.00

# TOWN OF BASHAW

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2021

#### 10. RECLAMATION LIABILITY

The town has an obligation to reclaim a gravel pit. The amount recorded is an estimate made by management of the costs associated with reclamation.

#### 11. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2021	2020
Unrestricted surplus (deficit)	\$ 1,518,869	\$ 1,489,783
Equity in tangible capital assets (Note 13)	11,773,597	11,370,835
Restricted surplus (Note 12)	<u>565,777</u>	<u>558,215</u>
	<u>\$ 13,858,243</u>	<u>\$ 13,418,833</u>

#### 12. RESTRICTED SURPLUS

	2020	Increases	Decreases	2021
Restricted for Operating:				
Administration	\$ 10,536	\$ -	\$ -	\$ 10,536
Cemetery	22,102	-	-	22,102
Culture	3,644	-	-	3,644
Fire	6,206	8,450	-	14,656
Parks	14,276	-	-	14,276
Recreation	-	5,000	5,000	-
Roads and streets	7,843	12,000	12,000	7,843
Water	8,440	-	-	8,440
Waste water	5,645	-	-	5,645
	<u>78,692</u>	<u>25,450</u>	<u>17,000</u>	<u>87,142</u>
Restricted for Capital:				
Administration	35,802	-	-	35,802
Airport	5,706	-	-	5,706
Cemetery	10,544	-	-	10,544
Culture	31,738	-	-	31,738
Emergency services	4,684	-	-	4,684
Parks	30,795	-	-	30,795
Recreation	8,295	-	5,000	3,295
Roads, streets and equipment	61,357	-	50,650	10,707
Subdivision, land and development	143,330	54,762	70,400	127,692
Tourism	3,659	-	-	3,659
Water infrastructure	111,692	-	-	111,692
Wastewater infrastructure	31,921	70,400	-	102,321
	<u>479,523</u>	<u>125,162</u>	<u>126,050</u>	<u>478,635</u>
Total	<u>\$ 558,215</u>	<u>\$ 150,612</u>	<u>\$ 143,050</u>	<u>\$ 565,777</u>

Town of Bashaw  
Four Year Operating Plan  
May 2022

<b>MUNICIPAL DEPARTMENT</b>		CURRENT	PLANNED	PLANNED	PLANNED	PLANNED	PLANNED
		2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2026 BUDGET
MUNICIPAL TAXES	102.00%						
REQUISITIONS REVENUE							
1-00-00-110-08	Camrose & District Lodge Authority	\$ -	846.60 \$	863.53 \$	880.80 \$	898.42 \$	898.42 \$
1-00-00-110-09	Alberta School Foundation - ASFF	\$ -	239,079.22 \$	243,860.80 \$	248,738.02 \$	253,712.78 \$	253,712.78 \$
1-00-00-110-10	Designated Industrial Properties (DIP)	\$ -	163.20 \$	166.46 \$	169.79 \$	173.19 \$	173.19 \$
		\$ -	240,089.02 \$	244,890.80 \$	249,788.61 \$	254,784.39 \$	254,784.39 \$
COUNCIL AND OTHER LEGISLATIVE REVENUE							
1-00-00-510-00	Penalties and Costs on Taxes	\$ -	25,500.00 \$	26,010.00 \$	26,530.20 \$	27,060.80 \$	27,060.80 \$
1-00-00-530-00	Fines Issued	\$ -	2,040.00 \$	2,080.80 \$	2,122.42 \$	2,164.86 \$	2,164.86 \$
1-00-00-540-00	Franchise Fees	\$ -	76,909.02 \$	78,447.20 \$	80,016.14 \$	81,616.47 \$	81,616.47 \$
1-00-00-550-00	Return on Investments	\$ -	3,468.00 \$	3,537.36 \$	3,608.11 \$	3,680.27 \$	3,680.27 \$
1-00-00-830-00	Federal Conditional Grant	\$ -	- \$	- \$	- \$	- \$	- \$
1-00-00-840-00	Provincial Conditional Grant	\$ -	60,276.90 \$	61,482.44 \$	62,712.09 \$	63,966.33 \$	63,966.33 \$
1-00-00-910-00	Reserves Transferred to Operating	\$ -	- \$	- \$	- \$	- \$	- \$
		\$ -	168,193.92 \$	171,557.80 \$	174,988.95 \$	178,488.73 \$	178,488.73 \$
COUNCIL AND OTHER LEGISLATIVE EXPENSES							
2-11-00-130-40	Canada Pension Plan - Councillors	\$ 400.00	408.00 \$	416.16 \$	424.48 \$	432.97 \$	432.97 \$
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	\$ 650.00	663.00 \$	676.26 \$	689.79 \$	703.58 \$	703.58 \$
2-11-00-151-00	Meeting Fees - Council	\$ 22,300.00	22,746.00 \$	23,200.92 \$	23,664.94 \$	24,138.24 \$	24,138.24 \$
	Council AUMA CONFERENCE	\$ -	- \$	- \$	- \$	- \$	- \$
2-11-00-211-00	Travel, Subsistence & Course Fees - Council	\$ 1,600.00	1,632.00 \$	1,664.64 \$	1,697.93 \$	1,731.89 \$	1,731.89 \$
2-11-00-230-00	Professional Services	\$ -	- \$	- \$	- \$	- \$	- \$
2-11-00-290-00	Election Fees	\$ -	- \$	- \$	- \$	- \$	- \$
2-11-00-510-00	Council Supplies	\$ 700.00	714.00 \$	728.28 \$	742.85 \$	757.70 \$	757.70 \$
2-11-00-770-00	Community Contributions	\$ 7,090.00	7,231.80 \$	7,376.44 \$	7,523.96 \$	7,674.44 \$	7,674.44 \$
		\$ 32,740.00	33,394.80 \$	34,062.70 \$	34,743.95 \$	35,438.83 \$	35,438.83 \$
REQUISITIONS EXPENSES							
2-99-00-750-00	Alberta school Foundation Fund	\$ 234,391.39	239,079.22 \$	243,860.80 \$	248,738.02 \$	253,712.78 \$	253,712.78 \$
2-99-00-752-00	Camrose Area Lodge Authority	\$ 830.00	846.60 \$	863.53 \$	880.80 \$	898.42 \$	898.42 \$
2-12-00-230-00	Gov't of Alberta DIP Assessment	\$ 160.00	163.20 \$	166.46 \$	169.79 \$	173.19 \$	173.19 \$
		\$ 235,381.39	239,925.82 \$	244,724.33 \$	249,618.82 \$	254,784.39 \$	254,784.39 \$
		\$ -	134,962.32 \$	137,661.57 \$	140,414.80 \$	139,849.90 \$	139,849.90 \$
<b>TOTAL MUNICIPAL DEPARTMENT</b>							

Town of Bashaw  
Four Year Operating Plan - May 30, 2022

ADMINISTRATION DEPARTMENT		CURRENT	PLANNED BUDGET	PLANNED BUDGET	PLANNED BUDGET	PLANNED BUDGET	PLANNED BUDGET
GENERAL ADMIN REVENUES		2022	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2026 BUDGET
1-12-00-410-00	General Services and Supplies Revenues	\$1,500.00	-\$1,530.00	-\$1,560.60	-\$1,591.81	-\$1,623.65	
1-12-00-520-00	Licenses and Permits	\$200.00	-\$204.00	-\$208.08	-\$212.24	-\$216.49	
1-12-00-560-00	Rentals and Lease Revenue COLLECT GST	\$19,400.00	-\$19,788.00	-\$20,183.76	-\$20,587.44	-\$20,999.18	
1-12-00-590-00	Other Revenue	\$2,000.00	-\$2,040.00	-\$2,080.80	-\$2,122.42	-\$2,164.86	
1-61-00-520-00	Development Permits	\$1,000.00	-\$1,020.00	-\$1,040.40	-\$1,061.21	-\$1,082.43	
1-66-00-464-00	Sales of Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
1-69-00-560-01	Office Rent	\$5,200.00	-\$5,304.00	-\$5,410.08	-\$5,518.28	-\$5,628.65	
		-\$29,300.00	-\$29,886.00	-\$30,483.72	-\$31,093.39	-\$31,715.26	
GENERAL ADMIN EXPENSES							
2-12-00-110-00	Salaries - Office Staff	\$181,551.19	\$185,182.21	\$188,885.86	\$192,663.58	\$196,516.85	
2-12-00-110-05	Compensation Package	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2-12-00-130-40	Employer Cost CPP	\$9,113.95	\$9,296.23	\$9,482.15	\$9,671.80	\$9,865.23	
2-12-00-130-41	Employer Cost Employment Insurance	\$3,664.13	\$3,737.41	\$3,812.16	\$3,888.40	\$3,966.17	
2-12-00-130-43	Employer Cost LAPP	\$16,228.93	\$16,553.51	\$16,884.58	\$17,222.27	\$17,566.72	
2-12-00-130-44	Employer Cost - AMSC	\$12,570.00	\$12,821.40	\$13,077.83	\$13,339.38	\$13,606.17	
2-12-00-130-45	Workers Compensation	\$3,647.83	\$3,720.79	\$3,795.20	\$3,871.11	\$3,948.53	
2-12-00-130-46	R.R.S.P. Contribution	\$1,196.49	\$0.00	\$0.00	\$0.00	\$0.00	
2-12-00-140-00	Administrative Course Fees	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86	
2-12-00-211-00	Travel & Subsistence	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43	
2-12-00-215-00	Freight, Postage, Phone & Land Titles	\$7,000.00	\$7,140.00	\$7,282.80	\$7,428.46	\$7,577.03	
2-12-00-220-00	Advertising, Printing, Subscriptions	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86	
2-12-00-225-00	Municipal Memberships	\$2,680.00	\$2,733.60	\$2,788.27	\$2,844.04	\$2,900.92	
2-12-00-230-00	Professional & Consulting Services	\$60,918.02	\$62,136.38	\$63,379.11	\$64,646.69	\$65,939.62	
2-12-00-230-20	Professional Fees - Audit	\$19,000.00	\$19,380.00	\$19,767.60	\$20,162.95	\$20,566.21	
2-12-00-230-21	- Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2-12-00-230-22	- Legal	\$10,000.00	\$10,200.00	\$10,404.00	\$10,612.08	\$10,824.32	
2-12-00-240-00	Maintenance - Janitor	\$300.00	\$306.00	\$312.12	\$318.36	\$324.73	
2-12-00-250-00	Repairs & Maintenance	\$7,875.00	\$8,032.50	\$8,193.15	\$8,357.01	\$8,524.15	
2-12-00-274-00	Insurance	\$23,532.00	\$24,002.64	\$24,482.69	\$24,972.35	\$25,471.79	
2-12-00-510-00	General Office Supplies	\$5,500.00	\$5,610.00	\$5,722.20	\$5,836.64	\$5,953.38	
2-12-00-540-50	Campus Energy Power	\$2,600.00	\$2,652.00	\$2,705.04	\$2,759.14	\$2,814.32	
2-12-00-540-51	General Administration Natural Gas	\$2,100.00	\$2,142.00	\$2,184.84	\$2,228.54	\$2,273.11	
2-12-00-810-00	Bank Charges	\$600.00	\$612.00	\$624.24	\$636.72	\$649.46	
2-12-00-910-00	Tax Adjustments	\$6,500.00	\$6,630.00	\$6,762.60	\$6,897.85	\$7,035.81	
2-12-00-990-00	Miscellaneous	\$25.00	\$25.50	\$26.01	\$26.53	\$27.06	
2-12-00-990-01	PENNY	\$0.50	\$0.51	\$0.52	\$0.53	\$0.54	
2-66-00-230-00	Subdivision, Land and Development	\$11,500.00	\$11,730.00	\$11,964.60	\$12,203.89	\$12,447.97	
2-66-00-990-00	Cost of Land Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
2-69-00-250-00	Repairs & Maintenance	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43	
2-69-00-540-50	Campus Energy Power	\$1,600.00	\$1,632.00	\$1,664.64	\$1,697.93	\$1,731.89	
2-69-00-540-51	Access Gas Natural Gas	\$2,500.00	\$2,550.00	\$2,601.00	\$2,653.02	\$2,706.08	
		\$398,203.04	\$404,946.68	\$413,045.61	\$421,306.53	\$429,732.66	
	<b>TOTAL ADMINISTRATION DEPARTMENT</b>	<b>\$368,903.04</b>	<b>\$375,060.68</b>	<b>\$382,561.89</b>	<b>\$390,213.13</b>	<b>\$398,017.40</b>	

COMMUNITY SERVICES DEPARTMENT		CURRENT	PLANNED	PLANNED	PLANNED	PLANNED	PLANNED
COMMUNITY SERVICE		2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2026 BUDGET
1-23-00-400-00	County Fire Fighting Responses	102%	-\$13,500.00	-\$13,770.00	-\$14,045.40	-\$14,326.31	-\$14,612.83
1-23-00-400-01	Motor Vehicle Responses		-\$600.00	-\$612.00	-\$624.24	-\$636.72	-\$649.46
1-23-00-400-04	Fire Expenses Recovered		-\$1,600.00	-\$1,632.00	-\$1,664.64	-\$1,697.93	-\$1,731.89
1-23-00-560-00	In Town Fire Revenue		-\$5,000.00	-\$5,100.00	-\$5,202.00	-\$5,306.04	-\$5,412.16
1-23-00-580-00	Public Relations Revenue		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-23-00-590-00	Other Revenue - Donations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-23-00-850-00	Annual County Shared Service Funding		-\$24,539.82	-\$25,030.62	-\$25,531.23	-\$26,041.85	-\$26,562.69
1-23-00-850-01	Annual Training Shared Service Funding		-\$1,000.00	-\$1,020.00	-\$1,040.40	-\$1,061.21	-\$1,082.43
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding		-\$500.00	-\$510.00	-\$520.20	-\$530.60	-\$541.22
1-23-00-850-03	Annual Firefighter Shared Service Funding		-\$1,680.00	-\$1,713.60	-\$1,747.87	-\$1,782.83	-\$1,818.49
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service		-\$3,200.00	-\$3,264.00	-\$3,329.28	-\$3,395.87	-\$3,463.78
1-23-00-850-06	Annual County Funding Emergency Dispatch		-\$5,830.00	-\$5,946.60	-\$6,065.53	-\$6,186.84	-\$6,310.58
1-23-00-840-00	PROV GRANTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-26-00-230-00	Policing - Special Tax						
1-26-00-520-00	Building Permit Fees		-\$2,500.00	-\$2,550.00	-\$2,601.00	-\$2,653.02	-\$2,706.08
1-26-00-525-00	Animal Licenses & Fines		-\$3,500.00	-\$3,570.00	-\$3,641.40	-\$3,714.23	-\$3,788.51
1-51-00-840-01	F.C.S.S. Provincial Conditional Grant		-\$24,554.00	-\$25,045.08	-\$25,545.98	-\$26,056.90	-\$26,578.04
1-51-00-850-01	F.C.S.S. Camrose County Requisition		-\$27,756.89	-\$28,312.03	-\$28,878.27	-\$29,455.83	-\$30,044.95
			<b>-\$115,760.71</b>	<b>-\$118,075.92</b>	<b>-\$120,437.44</b>	<b>-\$122,846.19</b>	<b>-\$125,303.12</b>
<b>COMMUNITY SERVICES EXPENSES</b>							
2-23-00-110-00	Administration		\$6,052.23	\$6,173.27	\$6,296.74	\$6,422.67	\$6,551.13
2-23-00-130-00	Employer Contribution - A.M.E. & Seaboard		\$3,200.00	\$3,264.00	\$3,329.28	\$3,395.87	\$3,463.78
2-23-00-159-00	Deputy Fire Chief Fees		\$2,100.00	\$2,142.00	\$2,184.84	\$2,228.54	\$2,273.11
2-23-00-159-01	Fire Chief Honorarium		\$3,000.00	\$3,060.00	\$3,121.20	\$3,183.62	\$3,247.30
2-23-00-159-02	Firefighter Honorarium		\$29,000.00	\$29,580.00	\$30,171.60	\$30,775.03	\$31,390.53
2-23-00-159-03	Regional Fire Service Coordinator		\$1,500.00	\$1,530.00	\$1,560.60	\$1,591.81	\$1,623.65
2-23-00-211-00	Travel & Subsistence		\$500.00	\$510.00	\$520.20	\$530.60	\$541.22
2-23-00-215-00	Telephone & (Monitoring = \$311.40 per year)		\$4,800.00	\$4,896.00	\$4,993.92	\$5,093.80	\$5,195.67
2-23-00-215-01	Pager Repair & Maintenance		\$800.00	\$816.00	\$832.32	\$848.97	\$865.95
2-23-00-216-00	Freight & Postage		\$130.00	\$132.60	\$135.25	\$137.96	\$140.72
2-23-00-217-00	Dispatch		\$7,800.00	\$7,956.00	\$8,115.12	\$8,277.42	\$8,442.97
2-23-00-220-00	Office Printing Advertising		\$100.00	\$102.00	\$104.04	\$106.12	\$108.24
2-23-00-220-01	Public Relations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-239-00	Fire Mutual Aid		\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-23-00-250-00	Fire Hall Maintenance		\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-23-00-274-00	Building Insurance		\$1,908.00	\$1,946.16	\$1,985.08	\$2,024.78	\$2,065.28
2-23-00-274-01	Vehicle & Mobile Equipment Insurance		\$1,813.00	\$1,849.26	\$1,886.25	\$1,923.97	\$1,962.45
2-23-00-510-00	General Supplies		\$7,500.00	\$7,650.00	\$7,803.00	\$7,959.06	\$8,118.24
2-23-00-521-03	Town Fire Truck (1992)Volvo Repairs & Maint		\$2,500.00	\$2,550.00	\$2,601.00	\$2,653.02	\$2,706.08
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)		\$150.00	\$153.00	\$156.06	\$159.18	\$162.36
2-23-00-521-50	Fuel County Fire Vehicles & Equipment		\$1,800.00	\$1,836.00	\$1,872.72	\$1,910.17	\$1,948.38
2-23-00-522-01	County Fire Truck - Repairs & Maintenance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-522-02	County Rescue Van - Repairs & Maintenance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-522-03	County Water Truck 96 Mack - Repairs & Maintenance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenance		\$17,000.00	\$17,340.00	\$17,686.80	\$18,040.54	\$18,401.35

Town of Bashaw Community Services Dept Operating Plan  
May 30, 2022

2-23-00-540-32	Training	\$3,000.00	\$3,060.00	\$3,121.20	\$3,183.62	\$3,247.30
2-23-00-540-50	Campus Energy Power	\$2,100.00	\$2,142.00	\$2,184.84	\$2,228.54	\$2,273.11
2-23-00-540-51	Fire Protection Natural Gas Fire Hall	\$3,500.00	\$3,570.00	\$3,641.40	\$3,714.23	\$3,788.51
2-23-00-580-00	Fire Fundraising Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-770-00	Grants to Organization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-24-00-215-00	Freight, Postage, Phone EOC Centre	\$50.00	\$51.00	\$52.02	\$53.06	\$54.12
2-24-00-510-00	General Office Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-24-00-540-00	Disaster Services & Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-26-00-110-00	Bylaw Enforcement Salaries	\$3,800.00	\$3,876.00	\$3,953.52	\$4,032.59	\$4,113.24
2-26-00-230-00	Cat and Dog Control Fees	\$2,500.00	\$2,550.00	\$2,601.00	\$2,653.02	\$2,706.08
2-26-00-230-01	Policing - Requisition Expense	\$47,318.25	\$31,407.00	\$47,144.00	\$47,144.00	\$47,144.00
2-26-00-250-00	Building Inspector	\$250.00	\$255.00	\$260.10	\$265.30	\$270.61
2-26-00-330-00	Weed Inspector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-51-00-755-00	Contribution to FCSS	\$58,449.89	\$59,618.89	\$60,811.27	\$62,027.49	\$63,268.04
2-53-00-110-00	Medical Clinic Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$215,621.37	\$203,076.18	\$222,246.57	\$225,748.62	\$229,320.71
	<b>TOTAL COMMUNITY SERVICES DEPARTMENT</b>	\$99,860.66	\$85,000.26	\$101,809.12	\$102,902.43	\$104,017.59

Public Works Department  
Four Year Operating Plan  
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PUBLIC WORKS DEPARTMENT		CURRENT	PLANNED	PLANNED	PLANNED	PLANNED
PUBLIC WORKS REVENUE		2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
1-32-00-560-00	Equipment Rental	\$-300.00	\$-306.00	\$-312.12	\$-318.36	\$-324.73
1-32-00-590-00	Other Revenues	\$-100.00	\$-102.00	\$-104.04	\$-106.12	\$-108.24
1-32-00-830-00	Provincial Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-33-00-560-00	Hay Revenue-Airport	\$-1,360.59	\$-1,387.80	\$-1,415.56	\$-1,443.87	\$-1,472.75
1-33-00-561-00	Airport Hangar Lease	\$-800.00	\$-816.00	\$-832.32	\$-848.97	\$-865.95
1-41-00-300-00	Water Inspections	\$-4,300.00	\$-4,386.00	\$-4,473.72	\$-4,563.19	\$-4,654.46
1-41-00-410-00	Sale of Water (Bills)	\$-463,050.00	\$-472,311.00	\$-481,757.22	\$-491,392.36	\$-501,220.21
1-41-00-411-00	Sale of Water (Bulk)	\$-3,600.00	\$-3,672.00	\$-3,745.44	\$-3,820.35	\$-3,896.76
1-41-00-590-00	Other Revenue	\$-600.00	\$-612.00	\$-624.24	\$-636.72	\$-649.46
1-41-00-840-00	Provincial Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-42-00-239-00	Septic Receiving Station	\$-9,500.00	\$-9,690.00	\$-9,883.80	\$-10,081.48	\$-10,283.11
1-42-00-410-00	Sewage Services Fees and Charges	\$-104,000.00	\$-106,080.00	\$-108,201.60	\$-110,365.63	\$-112,572.94
1-42-00-590-00	Other Sewer Revenue	\$-300.00	\$-306.00	\$-312.12	\$-318.36	\$-324.73
1-42-00-590-01	Flusher Truck	\$-3,114.00	\$-3,176.28	\$-3,239.81	\$-3,304.60	\$-3,370.69
	Prov Cond Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	\$-75,700.00	\$-77,214.00	\$-78,758.28	\$-80,333.45	\$-81,940.11
1-43-00-410-01	Garbage Collection - PELICAN POINT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-44-00-410-00	Recycling Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-45-00-510-00	Utility Penalty	\$-9,000.00	\$-9,180.00	\$-9,363.60	\$-9,550.87	\$-9,741.89
1-56-00-410-00	Cemetery Revenue	\$-2,500.00	\$-2,550.00	\$-2,601.00	\$-2,653.02	\$-2,706.08
1-56-00-860-00	Contributions from Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-56-00-840-00	Cemetery Prov Cond Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$-678,224.59	\$-691,789.08	\$-705,624.86	\$-719,737.36	\$-734,132.11
<b>PUBLIC WORKS EXPENSES</b>						
2-31-00-110-00	Salaries	\$5,855.20	\$5,972.30	\$6,091.75	\$6,213.59	\$6,337.86
2-31-00-110-01	Salaries PW Administration Common Service	\$10,275.20	\$10,480.70	\$10,690.32	\$10,904.12	\$11,122.21
2-31-00-130-40	Employer Cost CPP & Benefits	\$10,564.10	\$10,775.38	\$10,990.89	\$11,210.71	\$11,434.92
2-31-00-130-41	Employer Cost Employment Insurance	\$3,660.45	\$3,733.66	\$3,808.33	\$3,884.50	\$3,962.19
2-31-00-130-43	Employer Cost LAPP	\$22,764.56	\$23,219.85	\$23,684.25	\$24,157.93	\$24,641.09
2-31-00-130-44	Employer Cost - AMSC	\$14,505.00	\$14,795.10	\$15,091.00	\$15,392.82	\$15,700.68
2-31-00-130-45	Workers Compensation Board	\$3,555.01	\$3,626.11	\$3,698.63	\$3,772.61	\$3,848.06
2-31-00-140-00	Course Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-31-00-190-00	Safety Equipment and Clothing	\$4,772.00	\$4,867.44	\$4,964.79	\$5,064.08	\$5,165.37
2-31-00-215-00	Freight, Postage & Phone	\$3,091.00	\$3,152.82	\$3,215.88	\$3,280.19	\$3,345.80
2-31-00-250-00	Repairs and Maintenance	\$1,850.00	\$1,887.00	\$1,924.74	\$1,963.23	\$2,002.50
2-31-00-274-00	Insurance	\$1,946.82	\$1,985.76	\$2,025.47	\$2,065.98	\$2,107.30
2-31-00-510-00	General Supplies	\$3,600.00	\$3,672.00	\$3,745.44	\$3,820.35	\$3,896.76
2-31-00-510-63	Shop Tools	\$700.00	\$714.00	\$728.28	\$742.85	\$757.70
2-31-00-531-00	Gas and Oil	\$150.00	\$153.00	\$156.06	\$159.18	\$162.36
2-31-00-540-50	Campus Energy Power - Shop	\$2,900.00	\$2,958.00	\$3,017.16	\$3,077.50	\$3,139.05
2-31-00-540-51	Access Gas Natural Gas Shop	\$5,700.00	\$5,814.00	\$5,930.28	\$6,048.89	\$6,169.86
2-32-00-110-00	Salaries & Wages	\$62,427.73	\$63,676.28	\$64,949.81	\$66,248.81	\$67,573.78
2-32-00-110-64	Flusher Truck Man Hours	\$644.80	\$657.70	\$670.85	\$684.27	\$697.95
2-32-00-140-00	Public Works Course Fees - Streets	\$4,400.00	\$4,488.00	\$4,577.76	\$4,669.32	\$4,762.70
2-32-00-211-00	Streets Travel & Subsistence	\$600.00	\$612.00	\$624.24	\$636.72	\$649.46
2-32-00-215-00	Freight, Postage, Phone	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-32-00-250-00	Road & Street Contract wirh Non-Govt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-270-00	Misc. General Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-274-00	Insurance	\$5,675.60	\$5,789.11	\$5,904.89	\$6,022.99	\$6,143.45
2-32-00-510-00	General Goods & Services	\$10,124.00	\$10,326.48	\$10,533.01	\$10,743.67	\$10,958.54
2-32-00-520-00	Equipment, Machines, Parts & Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-520-41	Mobile 401 - IHC 4300	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-32-00-520-42	Mobile 402 2012 Ford Supercab 1/2 Ton	\$500.00	\$510.00	\$520.20	\$530.60	\$541.22
2-32-00-520-43	Mobile 403 -2013 FORD 550 LANDSCAPER T	\$500.00	\$510.00	\$520.20	\$530.60	\$541.22
2-32-00-520-44	Mobile 404 - Sander	\$150.00	\$153.00	\$156.06	\$159.18	\$162.36
2-32-00-520-45	Mobile 405 - SWEEPER	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-32-00-520-46	Mobile 406 - JOHN DEERE TC44H WHEEL LO	\$1,700.00	\$1,734.00	\$1,768.68	\$1,804.05	\$1,840.13
2-32-00-520-47	Mobile 407 - GRADER J.D. 570 A	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-32-00-520-48	Mobile 408 - Kubota M60	\$1,500.00	\$1,530.00	\$1,560.60	\$1,591.81	\$1,623.65
2-32-00-520-49	Mobile 409 - Ford Sicklemower	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-32-00-520-50	Woods Airport Mower 15 Foot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-520-51	Lawn Mowers 510-12	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-32-00-520-52	Water Pumps 510-12	\$50.00	\$51.00	\$52.02	\$53.06	\$54.12
2-32-00-520-54	Chain Saw	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-32-00-520-55	Mobile 410 - Ford Tandem	\$3,300.00	\$3,366.00	\$3,433.32	\$3,501.99	\$3,572.03
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-32-00-520-57	Mobile 412 2018 Kubota ZD 1211 Mower	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-32-00-520-58	Mobile 413 Steamer	\$500.00	\$510.00	\$520.20	\$530.60	\$541.22
2-32-00-520-60	Mobile 415 - Generator	\$150.00	\$153.00	\$156.06	\$159.18	\$162.36
2-32-00-520-61	Mobile 416 - Woods 720 Mower	\$250.00	\$255.00	\$260.10	\$265.30	\$270.61
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-32-00-520-63	Mobile 419 - Husqvarna Mower	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-32-00-520-64	Mobile 420 Flusher Truck	\$4,500.00	\$4,590.00	\$4,681.80	\$4,775.44	\$4,870.94
2-32-00-520-65	Mobile 421 Baldor Generator	\$400.00	\$408.00	\$416.16	\$424.48	\$432.97

Public Works Department  
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2-32-00-520-66	Mobile 426 Bobcat A770	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-32-00-521-41	Fuel - Mobile 401 IHC 4300	\$700.00	\$714.00	\$728.28	\$742.85	\$757.70
2-32-00-521-42	Fuel Mobile 402 2012 Ford Supercab 1/2 Ton	\$2,500.00	\$2,550.00	\$2,601.00	\$2,653.02	\$2,706.08
2-32-00-521-43	Fuel - Mobile 403	\$1,300.00	\$1,326.00	\$1,352.52	\$1,379.57	\$1,407.16
2-32-00-521-45	Fuel - Mobile 405	\$900.00	\$918.00	\$936.36	\$955.09	\$974.19
2-32-00-521-46	Fuel - Mobile 406	\$2,200.00	\$2,244.00	\$2,288.88	\$2,334.66	\$2,381.35
2-32-00-521-47	Fuel - Mobile 407	\$1,800.00	\$1,836.00	\$1,872.72	\$1,910.17	\$1,948.38
2-32-00-521-48	Fuel - Mobile 408	\$750.00	\$765.00	\$780.30	\$795.91	\$811.82
2-32-00-521-51	Fuel - Lawn Mowers	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-32-00-521-52	Fuel - Water Pumps	\$50.00	\$51.00	\$52.02	\$53.06	\$54.12
2-32-00-521-53	Fuel - Wacker Packer	\$20.00	\$20.40	\$20.81	\$21.22	\$21.65
2-32-00-521-54	Fuel - Chain Saw	\$50.00	\$51.00	\$52.02	\$53.06	\$54.12
2-32-00-521-55	Fuel - Mobile 410	\$2,700.00	\$2,754.00	\$2,809.08	\$2,865.26	\$2,922.57
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	\$600.00	\$612.00	\$624.24	\$636.72	\$649.46
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mow	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-32-00-521-58	Fuel - Mobile 413 Steamer	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-32-00-521-61	Fuel - Mobile 415 Generator	\$700.00	\$714.00	\$728.28	\$742.85	\$757.70
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	\$4,000.00	\$4,080.00	\$4,161.60	\$4,244.83	\$4,329.73
2-32-00-521-63	Fuel - Mobile 419 Husqvarna Mower	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-32-00-521-64	Fuel - Mobile 420 Flusher Truck	\$600.00	\$612.00	\$624.24	\$636.72	\$649.46
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator	\$700.00	\$714.00	\$728.28	\$742.85	\$757.70
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-32-00-530-00	Construction, Maint. Supplies & Repairs	\$8,500.00	\$8,670.00	\$8,843.40	\$9,020.27	\$9,200.67
2-32-00-532-00	Grounds Materials/Trees	\$2,800.00	\$2,856.00	\$2,913.12	\$2,971.38	\$3,030.81
2-32-00-535-00	Sidewalk replacement	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-32-00-539-00	Dust Control	\$4,200.00	\$4,284.00	\$4,369.68	\$4,457.07	\$4,546.22
2-32-00-540-50	Campus Energy Power	\$54,000.00	\$55,080.00	\$56,181.60	\$57,305.23	\$58,451.34
2-33-00-250-00	Airport Repairs & Maintenance	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-33-00-274-00	Insurance	\$3,029.15	\$3,089.73	\$3,151.53	\$3,214.56	\$3,278.85
2-33-00-520-00	Parts & Supplies	\$2,300.00	\$2,346.00	\$2,392.92	\$2,440.78	\$2,489.59
2-33-00-540-50	Campus Energy Power	\$1,010.00	\$1,030.20	\$1,050.80	\$1,071.82	\$1,093.26
2-37-00-250-00	Storm Sewer - Repairs & Maintenance	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-41-00-110-00	Salaries & Wages	\$47,737.06	\$48,691.80	\$49,665.64	\$50,658.95	\$51,672.13
2-41-00-140-00	Public Works Course Fees - Water	\$925.00	\$943.50	\$962.37	\$981.62	\$1,001.25
2-41-00-211-00	Travel and Subsistence	\$1,300.00	\$1,326.00	\$1,352.52	\$1,379.57	\$1,407.16
2-41-00-215-00	Freight, Postage, Phone	\$2,500.00	\$2,550.00	\$2,601.00	\$2,653.02	\$2,706.08
2-41-00-225-00	Memberships Relating to Water	\$90.00	\$91.80	\$93.64	\$95.51	\$97.42
2-41-00-250-00	Repairs & Maintenance - Treatment	\$34,105.00	\$34,787.10	\$35,482.84	\$36,192.50	\$36,916.35
2-41-00-274-00	Insurance	\$10,300.00	\$10,506.00	\$10,716.12	\$10,930.44	\$11,149.05
2-41-00-350-00	Purchased Bulk Water for Resale	\$336,622.00	\$343,354.44	\$350,221.53	\$357,225.96	\$364,370.48
2-41-00-510-00	General Goods & Supplies	\$10,950.00	\$11,169.00	\$11,392.38	\$11,620.23	\$11,852.63
2-41-00-531-00	Chemicals & Salts Etc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-41-00-831-00	Debtenture Interest Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-41-00-540-50	Campus Energy Power	\$12,300.00	\$12,546.00	\$12,796.92	\$13,052.86	\$13,313.92
2-41-00-540-51	Water Supply & Distribution Natural Gas	\$7,200.00	\$7,344.00	\$7,490.88	\$7,640.70	\$7,793.51
2-41-00-762-00	Contributed to Capital Functions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-41-00-990-00	Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-42-00-110-00	Salary & Wages	\$28,107.73	\$28,669.88	\$29,243.28	\$29,828.15	\$30,424.71
2-42-00-140-00	Public Works Course Fees - Sewer	\$682.50	\$696.15	\$710.07	\$724.27	\$738.76
2-42-00-211-00	Travel and Subsistence	\$750.00	\$765.00	\$780.30	\$795.91	\$811.82
2-42-00-215-00	Freight, Postage, Telephone	\$1,300.00	\$1,326.00	\$1,352.52	\$1,379.57	\$1,407.16
2-42-00-225-00	Memberships Relating to Sewer	\$90.00	\$91.80	\$93.64	\$95.51	\$97.42
2-42-00-239-00	Septic Station Repairs & Maintenance	\$1,500.00	\$1,530.00	\$1,560.60	\$1,591.81	\$1,623.65
2-42-00-239-02	Septic Station Supplies	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-42-00-250-00	Repair & Maintenance	\$17,480.50	\$17,830.11	\$18,186.71	\$18,550.45	\$18,921.46
2-42-00-274-00	Insurance	\$4,094.00	\$4,175.88	\$4,259.40	\$4,344.59	\$4,431.48
2-42-00-510-00	General Goods and Supplies	\$3,150.00	\$3,213.00	\$3,277.26	\$3,342.81	\$3,409.66
2-42-00-540-50	Campus Energy Power	\$12,200.00	\$12,444.00	\$12,692.88	\$12,946.74	\$13,205.67
2-42-00-540-51	Access Gas Natural Gas	\$2,600.00	\$2,652.00	\$2,705.04	\$2,759.14	\$2,814.32
2-42-00-990-00	Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-43-00-110-00	Salaries and Wages	\$3,369.60	\$3,436.99	\$3,505.73	\$3,575.85	\$3,647.36
2-43-00-230-00	Garbage Contract	\$62,300.00	\$63,546.00	\$64,816.92	\$66,113.26	\$67,435.52
2-43-00-230-01	Not Used		\$0.00	\$0.00	\$0.00	\$0.00
2-43-00-250-01	Waste Management Authority-Tipping Fees	\$4,000.00	\$4,080.00	\$4,161.60	\$4,244.83	\$4,329.73
2-43-00-525-00	Landfill Monitoring	\$650.00	\$663.00	\$676.26	\$689.79	\$703.58
2-43-00-990-00	Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-44-00-274-00	Recycling Trailer Insurance	\$5.79	\$5.91	\$6.02	\$6.14	\$6.27
2-44-00-290-00	Toxic Roundup	\$0.00	\$4,000.00	\$0.00	\$4,080.00	\$0.00
2-44-00-510-00	General Goods and Supplies - Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-44-00-520-59	Recycling Trailer Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-56-00-112-00	Public Works Salaries	\$10,348.00	\$10,554.96	\$10,766.06	\$10,981.38	\$11,201.01
2-56-00-136-00	Cemetery Payroll Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-56-00-230-00	Cemetery - Professional Services	\$230.00	\$234.60	\$239.29	\$244.08	\$248.96
2-56-00-250-00	Cemetery - Repairs & Maintenance	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-56-00-274-00	Cemetery Insurance	\$8.34	\$8.51	\$8.68	\$8.85	\$9.03
2-56-00-520-59	Mobile Unit 412 Cub 725CC Mower	\$500.00	\$510.00	\$520.20	\$530.60	\$541.22

Public Works Department  
 Four Year Operating Plan  
 May 30, 2022

2-56-00-521-59	Mobile Unit 412 Fuel Cub 725CC Mower	\$500.00	\$510.00	\$520.20	\$530.60	\$541.22
		\$929,166.14	\$951,749.46	\$966,704.45	\$990,118.54	\$1,005,759.31
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>		\$250,941.55	\$259,960.38	\$261,079.59	\$270,381.18	\$271,627.20

RECREATION DEPARTMENT		CURRENT	PLANNED	PLANNED	PLANNED	PLANNED
RECREATION REVENUE		102% 2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
1-62-00-410-00	Sale of Promotional Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-410-12	Ball Diamond Revenue	-\$1,000.00	-\$1,020.00	-\$1,040.40	-\$1,061.21	-\$1,082.43
1-71-00-410-20	Skate Sharpening Revenue	-\$300.00	-\$306.00	-\$312.12	-\$318.36	-\$324.73
1-71-00-410-21	Ice Revenue - Minor Hockey	-\$31,500.00	-\$32,130.00	-\$32,772.60	-\$33,428.05	-\$34,096.61
1-71-00-410-22	Ice Revenue - Figure Skating	-\$7,300.00	-\$7,446.00	-\$7,594.92	-\$7,746.82	-\$7,901.75
1-71-00-410-23	Ice Revenue - Senior Hockey	-\$2,000.00	-\$2,040.00	-\$2,080.80	-\$2,122.42	-\$2,164.86
1-71-00-410-24	Ice Revenue - Private Rentals	-\$300.00	-\$306.00	-\$312.12	-\$318.36	-\$324.73
1-71-00-410-25	Ice Revenue - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-410-26	Arena Summer Recreation Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-410-27	Ice Rental - Fun Hockey	-\$2,000.00	-\$2,040.00	-\$2,080.80	-\$2,122.42	-\$2,164.86
1-71-01-410-21	Minor Hockey - Visitors	-\$400.00	-\$408.00	-\$416.16	-\$424.48	-\$432.97
1-71-01-410-23	Senior Hockey - Visitors	-\$100.00	-\$102.00	-\$104.04	-\$106.12	-\$108.24
1-71-00-560-01	Building Space Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-590-20	Other Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-840-00	Provincial Conditional Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-850-00	Conditional Grants from Other Local Govt	-\$31,800.00	-\$32,436.00	-\$33,084.72	-\$33,746.41	-\$34,421.34
1-72-00-400-00	Parks Revenue	-\$4,800.00	-\$4,896.00	-\$4,993.92	-\$5,093.80	-\$5,195.67
1-72-00-860-00	Grants - Other Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		-\$81,500.00	-\$83,130.00	-\$84,792.60	-\$86,488.45	-\$88,218.22
RECREATION EXPENSES						
2-62-00-215-00	Freight, Postage, Telephone	\$1,100.00	\$1,122.00	\$1,144.44	\$1,167.33	\$1,190.68
2-62-00-220-00	Tourism - Advertising	\$3,000.00	\$3,060.00	\$3,121.20	\$3,183.62	\$3,247.30
2-62-00-274-00	Tourist Information Centre Insurance	\$306.99	\$313.13	\$319.39	\$325.78	\$332.30
2-62-00-250-00	Tourism Repairs & Maintenance	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-62-00-510-00	General Goods and Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-110-00	Administration Salaries & Wages	\$19,825.26	\$20,221.77	\$20,626.20	\$21,038.72	\$21,459.50
2-71-00-110-20	Salaries & Wages	\$59,675.20	\$60,868.70	\$62,086.08	\$63,327.80	\$64,594.36
2-71-00-130-00	Employee Benefits & EI CPP Expense	\$13,673.77	\$13,947.25	\$14,226.19	\$14,510.71	\$14,800.93
2-71-00-140-00	Recreation Training	\$990.00	\$1,009.80	\$1,030.00	\$1,050.60	\$1,071.61
2-71-00-151-00	Fees & Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-211-00	Travel & Subsistence	\$1,000.00	\$1,020.00	\$1,040.40	\$1,061.21	\$1,082.43
2-71-00-215-20	Freight, Postage & Telephone - Arena	\$1,600.00	\$1,632.00	\$1,664.64	\$1,697.93	\$1,731.89
2-71-00-220-00	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-225-00	Membership Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-230-20	Recreation-Special Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-230-22	Recreation - Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-250-12	Ball Diamond Repairs & Maintenance	\$3,000.00	\$3,060.00	\$3,121.20	\$3,183.62	\$3,247.30
2-71-00-250-20	Repairs & Maintenance - Arena	\$38,569.00	\$39,340.38	\$40,127.19	\$40,929.73	\$41,748.33
2-71-00-274-20	Insurance	\$14,045.61	\$14,326.52	\$14,613.05	\$14,905.31	\$15,203.42
2-71-00-510-12	Ball Diamond Supplies	\$2,000.00	\$2,040.00	\$2,080.80	\$2,122.42	\$2,164.86
2-71-00-510-20	Supplies - Arena	\$8,000.00	\$8,160.00	\$8,323.20	\$8,489.66	\$8,659.46
2-71-00-540-50	Campus Energy Power	\$33,000.00	\$33,660.00	\$34,333.20	\$35,019.86	\$35,720.26
2-71-00-540-51	Recreational Natural Gas	\$11,000.00	\$11,220.00	\$11,444.40	\$11,673.29	\$11,906.75
2-72-00-110-00	Salaries & Wages - Parks	\$34,663.20	\$35,356.46	\$36,063.59	\$36,784.87	\$37,520.56
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.	\$9,600.00	\$9,792.00	\$9,987.84	\$10,187.60	\$10,391.35
2-72-00-250-00	Parks Repairs & Maintenance	\$5,300.00	\$5,406.00	\$5,514.12	\$5,624.40	\$5,736.89
2-72-00-274-00	Insurance	\$609.92	\$622.12	\$634.56	\$647.25	\$660.20
2-72-00-510-00	General Goods & Supplies	\$7,400.00	\$7,548.00	\$7,698.96	\$7,852.94	\$8,010.00
2-72-00-540-50	Campus Energy Power - Heritage Park	\$1,300.00	\$1,326.00	\$1,352.52	\$1,379.57	\$1,407.16
2-72-00-770-00	Grants to Organizations - Beautification Commit	\$18,000.00	\$18,360.00	\$18,727.20	\$19,101.74	\$19,483.78
2-74-00-110-00	Community Centre - Wages	\$1,903.20	\$1,941.26	\$1,980.09	\$2,019.69	\$2,060.08
2-74-00-215-01	Community Centre - XplorNet	\$1,232.28	\$1,256.93	\$1,282.06	\$1,307.71	\$1,333.86
2-74-00-230-00	Community Centre-Special Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-74-00-250-00	Community Centre - Repairs & Maintenance	\$18,786.64	\$19,162.37	\$19,545.62	\$19,936.53	\$20,335.26
2-74-00-274-00	Community Centre - Insurance	\$6,985.60	\$7,125.31	\$7,267.82	\$7,413.17	\$7,561.44
2-74-00-510-01	Community Centre - Supplies	\$200.00	\$204.00	\$208.08	\$212.24	\$216.49
2-74-00-540-50	Campus Energy Power Community Hall Town Sh	\$8,100.00	\$8,262.00	\$8,427.24	\$8,595.78	\$8,767.70
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	\$6,200.00	\$6,324.00	\$6,450.48	\$6,579.49	\$6,711.08
2-74-01-540-50	Campus Energy Power - Community Centre 1/2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-74-01-770-00	Library Contribution	\$15,664.90	\$15,978.20	\$16,297.76	\$16,623.72	\$16,956.19
2-74-10-110-00	Museum Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2-74-10-274-00	Museum - Insurance	\$1,687.10	\$1,720.84	\$1,755.26	\$1,790.36	\$1,826.17
2-74-10-250-00	Museum - Repairs & Maintenance	\$300.00	\$306.00	\$312.12	\$318.36	\$324.73
		\$348,918.67	\$355,897.04	\$363,014.98	\$370,275.28	\$377,680.79
TOTAL RECREATION DEPARTMENT		\$267,418.67	\$272,767.04	\$278,222.38	\$283,786.83	\$289,462.57

7.4.

May 24, 2022

Dear Mayor Robert McDonald and Bashaw Town Council,

**RE: Bashaw Cemetery Mowing Proposal by Lindy Black**

I would like to be considered as a contractor to mow the Bashaw Cemetery. I propose to use the Town's lawnmower, weed trimmer and fuel. I would be providing the labour.

I would be responsible for keeping the cemetery mowed and trimmed for the months of June, July, and August, for a monthly charge of \$1200.00 per month.

September and October depending on the amount of grass growth; if lower growth \$600.00 per month.

These activities would be completed in my personal time; outside of my Employment hours with the Town of Bashaw.

I am willing to negotiate should council deem it necessary to do so.

Sincerely,

L. BLACK

Lindy Black

7.5.

May 20, 2022

Town of Bashaw Council  
Box 510  
Bashaw Alberta, T0B 0H0



RE: Placement of Bashaw Soccer/Bashaw Fun Hockey Storage Shed Request

Dear Council Members:

The Bashaw Soccer Club is a growing club within our community. As such, its need for storage has grown. Storage for the club is currently at a member's residence, and that option will soon no longer be available to us. The Bashaw Soccer Club was able to receive funding from the Bashaw and Area Recreation Board for the purchase of a storage shed, which will be shared with Bashaw Fun Hockey.

An 8' x 10' shed on skids was purchased, and now we are looking for a location to place it. We would like to place it out at the Ag grounds for year-round access, and the fact that it is close to the field location the club has received access to for game use. This field area is located near the playground at the Ag Grounds (south of ball diamonds #1 and #2 but north of the racetrack).

We want to work with the town for their input on the best placement of the shed. It is on skids, so the location does not need to be permanent. Attached is a drawing of the area in discussion as well as 3 proposed options for locations (Option A, Option B, and Option C). If other locations are preferred by the Town of Bashaw, we are open to suggestions for the best placement of the shed as well.

We look forward to your timely response. Thank you in advance for your input on this decision.

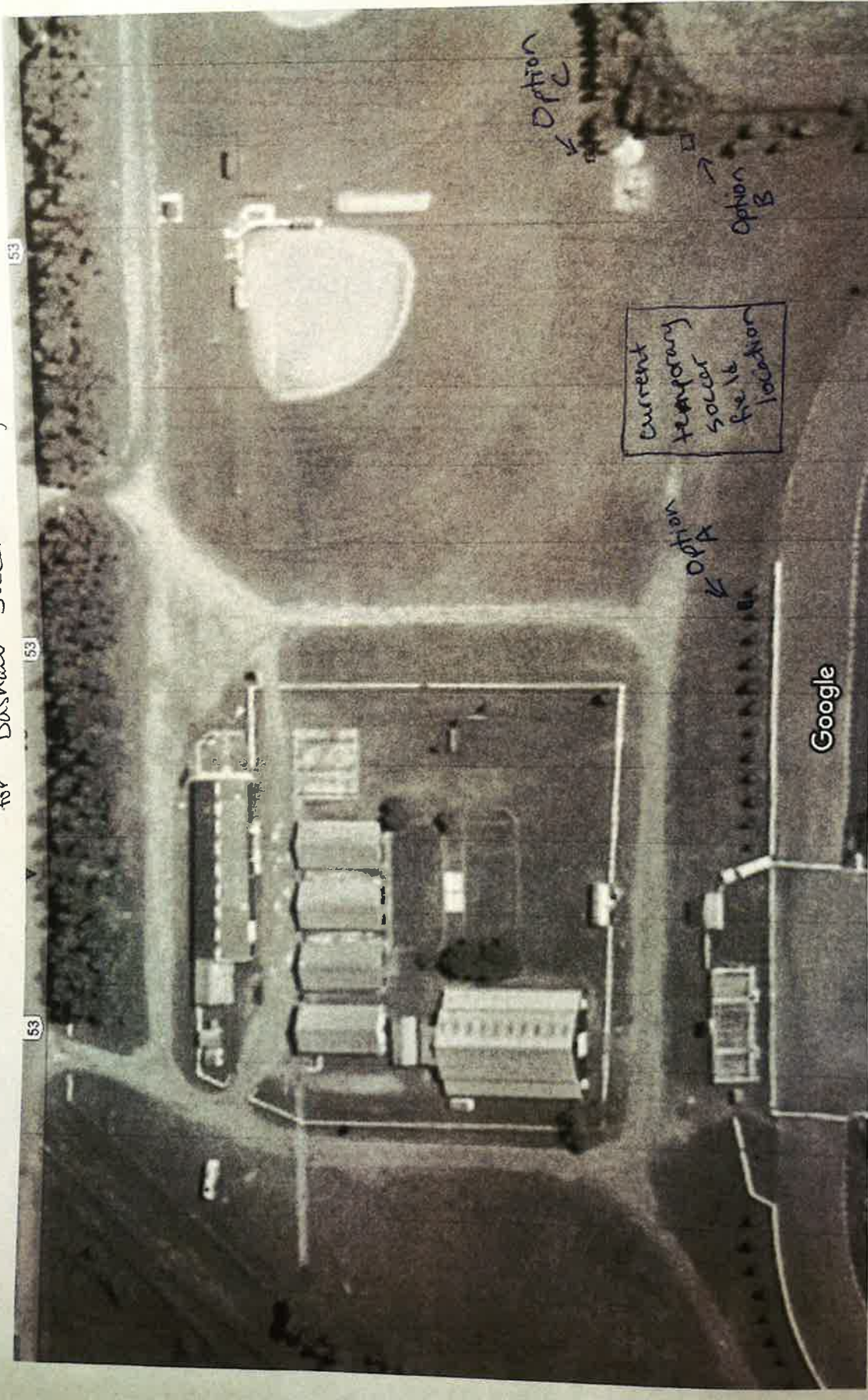
Kind regards,

Michelle Hilderman  
On Behalf of Bashaw Soccer

**Enclosure:** Proposed location map.

Proposed Location Map  
for Bashaw Soccer Storage Shed

Google Maps



Approved: yes /no Motion # \_\_\_\_\_

Account Code: \_\_\_\_\_

Town of Bashaw

**Request for Decision**



Meeting:	Regular Council
Meeting Date:	May 30, 2022
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.6 2022 Public Auction Terms & Conditions of Sale

**Background/Proposal:**

The terms and conditions of sale are attached for council consideration. These would be applicable for the upcoming Public Auction of unpaid Tax Recovery properties.

Council is required to establish a reserve bid that is “as close as reasonably possible to the market value” of each parcel.

Roll Number	Address	Legal Land	Assessed Value	Property Description
001522	5035 – 49 Avenue, Bashaw, AB	Lot 22, Block 15, Plan 2627 AC	\$ 13, 560.00	Vacant lot adjacent to Residential property
001523	5037 - 49 Avenue, Bashaw, AB	Lot 23 & 24, Block 15, Plan 2627 AC	\$ 76, 200.00	Residential Property

**Discussion/Options/Benefits/Disadvantages:**

The property owner will continue to have the ability to bring their account out of recovery status by full payment right until the public auction date.

**Costs/Source of Funding (if applicable)**

No funding required; any costs are applied to the tax rolls.

**Applicable Legislation:**

MGA – Section 419 – Reserve bid and conditions of sale.

**Community Engagement Consideration:**

Administration is willing to proceed as council requests.

**Recommended Action:**

Administration recommends passing the following motion(s):

MOVED BY \_\_\_\_\_ to approve the Terms and Conditions of Sale for the 2022 Public Auction as presented within the May 30, 2022, Council agenda package.

Approved: yes /no Motion # \_\_\_\_\_  
Account Code: \_\_\_\_\_

Or Council could direct administration to consult with a local Real Estate agent to obtain recommendations for the reserve bids.

MOVED BY \_\_\_\_\_ to approve reserve bid for roll number 001522, located at; Lot 22, Block 15, Plan 2627 AC for the amount of \_\_\_\_\_.

MOVED BY \_\_\_\_\_ to approve reserve bid for roll number 001523, located at; Lot 23 & 24, Block 15, Plan 2627 AC for the amount of \_\_\_\_\_.

**Discussion Result:**

Additional research Requested:

## 2022 - Public Auction – Terms and Conditions

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1. Any parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and title will be subject to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes and utilities for the current year. There will be no adjustment to the date of sale.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
  - a. The full purchase price if it is \$10,000 or less; OR
  - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.  
(if the certified cheque or bank draft exceeds the final purchase price, the excess will be refunded within a reasonable time)
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.

7.7.

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
<b>REVENUES</b>							
<b>TAXES</b>							
1-00-00-110-00	Residential	(563,483.17)					0%
1-00-00-110-01	Non-Residential	(162,808.08)					0%
1-00-00-110-03	Machinery and Equipment	(18,454.18)					0%
1-00-00-110-04	Linear	(18,748.34)					0%
1-00-00-110-05	Railway	(3,045.83)					0%
1-00-00-110-06	Farmland	(133.60)					0%
1-00-00-110-08	Camrose & District Lodge Authority	(409.02)			(830.00)	(830.00)	0%
1-00-00-110-09	Alberta School Foundation - ASFF	(227,257.29)			(234,391.39)	(234,391.39)	0%
1-00-00-110-10	Designated Industrial Properties (DIP)	(159.79)			(160.00)	(160.00)	0%
1-00-01-110-00	Residential Grants in Lieu	(2,225.23)					0%
1-00-01-110-01	Non-Residential Grants in Lieu	(16,993.07)					0%
		(1,013,717.60)			(235,381.39)	(235,381.39)	0%
<b>OTHER REVENUE FROM OWN SOURCES</b>							
1-00-00-510-00	Penalties and Costs on Taxes	(23,568.72)	(1,092.00)	(12,563.68)	(25,000.00)	(12,436.32)	50%
1-00-00-530-00	Fines Issued	(3,475.95)	(510.00)	(1,199.00)	(2,000.00)	(801.00)	60%
1-00-00-540-00	Franchise Fees	(62,433.97)	(7,693.57)	(25,547.58)	(75,401.00)	(49,853.42)	34%
1-00-00-550-00	Return on Investments	(7,987.07)	(833.69)	(2,345.89)	(3,400.00)	(1,054.11)	69%
		(97,465.71)	(10,129.26)	(41,656.15)	(105,801.00)	(64,144.85)	39%
<b>NON FUNCTIONAL REVENUE</b>							
<b>CONDITIONAL GRANTS</b>							
1-00-00-840-00	Provincial Conditional Grant	(62,944.20)			(93,891.39)	(93,891.39)	0%
		(62,944.20)			(93,891.39)	(93,891.39)	0%
<b>UNCONDITIONAL GRANTS</b>							
	<b>TOTAL GENERAL MUNICIPAL</b>	(1,174,127.51)	(10,129.26)	(41,656.15)	(435,073.78)	(393,417.63)	10%
<b>GENERAL ADMINISTRATIVE REVENUES</b>							
1-12-00-410-00	General Services and Supplies Revenues	(3,040.08)	(353.38)	(1,234.43)	(1,500.00)	(265.57)	82%
1-12-00-520-00	Licenses and Permits	(228.92)			(200.00)	(200.00)	0%
1-12-00-560-00	Rentals and Lease Revenue COLLECT GST	(19,363.85)	(5.48)	(15.08)	(19,400.00)	(19,384.92)	0%
1-12-00-590-00	Other Revenue	(1,425.29)	(190.48)	(190.48)	(2,000.00)	(1,809.52)	10%
1-12-00-840-00	Provincial Conditional Grant	(2,000.00)					0%
		(26,058.14)	(549.34)	(1,439.99)	(23,100.00)	(21,660.01)	6%
<b>FIRE FIGHTING &amp; PREVENTIVE SERVICES</b>							
1-23-00-400-00	County Fire Fighting Responses	(13,752.09)	(1,006.71)	(3,369.20)	(13,500.00)	(10,130.80)	25%
1-23-00-400-01	Motor Vehicle Responses	(10,158.75)			(600.00)	(600.00)	0%
1-23-00-400-04	Fire Expenses Recovered	(40.05)		(1,676.19)	(1,600.00)	76.19	105%
1-23-00-560-00	In Town Fire Revenue	(21,424.03)		(270.24)	(5,000.00)	(4,729.76)	5%
1-23-00-590-00	Other Revenue - Gifts/Donations	(5,300.00)		(1,600.00)		1,600.00	0%
1-23-00-850-00	Annual County Shared Service Funding	(24,539.82)	(27,528.83)	(27,528.83)	(24,539.82)	2,989.01	112%
1-23-00-850-01	Annual Training Shared Service Funding	(1,000.00)			(1,000.00)	(1,000.00)	0%
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding	(500.00)			(500.00)	(500.00)	0%
1-23-00-850-03	Annual Firefighter Shared Service Funding	(1,609.44)		(1,680.90)	(1,680.00)	0.90	100%
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service				(3,200.00)	(3,200.00)	0%
1-23-00-850-06	Annual County Funding Emergency Dispatch	(5,830.14)			(5,830.00)	(5,830.00)	0%
		(84,154.32)	(28,535.54)	(36,125.36)	(57,449.82)	(21,324.46)	63%
<b>DISASTER SERVICES &amp; EMERGENCY MEASURES</b>							
<b>AMBULANCE SERVICES</b>							
<b>BYLAW SERVICES</b>							
1-26-00-520-00	Building Permit Fees	(2,759.99)		(56.25)	(2,500.00)	(2,443.75)	2%
1-26-00-525-00	Animal Licenses & Fines	(3,679.14)	(109.50)	(3,023.50)	(3,500.00)	(476.50)	86%
1-26-00-230-00	Policing - Special Tax	(4,289.92)					0%
		(10,729.05)	(109.50)	(3,079.75)	(6,000.00)	(2,920.25)	51%
<b>SHOP</b>							
<b>ROADS, STREETS, WALKS, LIGHTING</b>							
1-32-00-560-00	Equipment Rental	(304.00)		(7.14)	(300.00)	(292.86)	2%
1-32-00-590-00	Other Revenues	(95.91)	(61.67)	(61.67)	(100.00)	(38.33)	62%
		(399.91)	(61.67)	(68.81)	(400.00)	(331.19)	17%
<b>AIRPORT</b>							
1-33-00-560-00	Hay Revenue - Airport NO G.S.T.	(1,320.97)		(1,360.59)	(1,360.59)		100%
1-33-00-561-00	Airport Hangar Lease	(800.00)		(800.00)	(800.00)		100%
		(2,120.97)		(2,160.59)	(2,160.59)		100%
<b>WATER SUPPLY &amp; DISTRIBUTION</b>							

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
1-41-00-300-00	Water Inspections	(4,276.35)		(683.76)	(4,300.00)	(3,616.24)	16%
1-41-00-410-00	Sale of Water (Bills)	(415,972.68)	(65,622.00)	(133,928.30)	(463,050.00)	(329,121.70)	29%
1-41-00-411-00	Sale of Water (Bulk)	(3,602.15)	(188.00)	(525.25)	(3,600.00)	(3,074.75)	15%
1-41-00-590-00	Other Revenue	(995.00)			(600.00)	(600.00)	0%
1-41-00-830-00	Federal Conditional Grant	(62,362.00)					0%
		(487,208.18)	(65,810.00)	(135,137.31)	(471,550.00)	(336,412.69)	29%
SANITARY SEWAGE SERVICES & TREATMENT							
1-42-00-239-00	Septic Receiving Station	(6,674.92)	(509.93)	(1,713.73)	(9,500.00)	(7,786.27)	18%
1-42-00-410-00	Sewage Services Fees and Charges	(104,119.94)	(17,282.67)	(34,782.04)	(104,000.00)	(69,217.96)	33%
1-42-00-590-00	Other Sewer Revenue	(440.00)	(190.00)	(280.00)	(300.00)	(20.00)	93%
1-42-00-590-01	Flusher Truck	(3,534.21)			(3,114.00)	(3,114.00)	0%
1-42-00-830-00	Federal Conditional Grants	(286,090.00)					0%
1-42-00-840-00	Provincial Conditional Grant	(524,690.00)					0%
		(927,549.07)	(17,982.60)	(36,775.77)	(116,914.00)	(80,138.23)	31%
GARBAGE COLLECTION & DISPOSAL							
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	(75,653.00)	(12,604.25)	(25,249.75)	(75,700.00)	(50,450.25)	33%
		(75,653.00)	(12,604.25)	(25,249.75)	(75,700.00)	(50,450.25)	33%
RECYCLING REVENUE							
1-44-00-410-00	Recycling Revenue	(175.62)					0%
1-44-00-780-00	GAIN/LOSS ON TCA	2,320.00					0%
		2,144.38					0%
UTILITY PENALTIES							
1-45-00-510-00	Utility Penalty	(10,118.46)	(2,038.70)	(3,327.59)	(9,000.00)	(5,672.41)	37%
		(10,118.46)	(2,038.70)	(3,327.59)	(9,000.00)	(5,672.41)	37%
FAMILY & COMMUNITY SUPPORT SERVICES							
1-51-00-840-01	F.C.S.S. Provincial Conditional Grant	(24,554.00)	(6,138.00)	(12,278.00)	(24,554.00)	(12,276.00)	50%
1-51-00-850-01	F.C.S.S. Camrose County Requisition	(27,236.00)		(27,756.89)	(27,756.89)		100%
		(51,790.00)	(6,138.00)	(40,034.89)	(52,310.89)	(12,276.00)	77%
CEMETERIES & CREMATORIUMS							
1-56-00-410-00	Cemetery Revenue	(3,745.00)	(325.00)	(835.00)	(2,500.00)	(1,665.00)	33%
1-56-00-860-00	Contributions from Organizations				(1,687.10)	(1,687.10)	0%
		(3,745.00)	(325.00)	(835.00)	(4,187.10)	(3,352.10)	20%
MUNICIPAL PLANNING, ZONING & DEVELOPMENT							
1-61-00-520-00	Development Permits	(1,425.00)	(200.00)	(325.00)	(1,000.00)	(675.00)	33%
		(1,425.00)	(200.00)	(325.00)	(1,000.00)	(675.00)	33%
TOURISM							
1-62-00-410-00	Sale of Promotional Items			(10.47)		10.47	0%
				(10.47)		10.47	0%
SUBDIVISION LAND & DEVELOPMENT							
1-66-00-464-00	Sales of Land	(54,761.91)					0%
		(54,761.91)					0%
RENTAL BUILDINGS							
1-69-00-560-01	Office Rent	(5,259.20)	(304.00)	(3,952.00)	(5,200.00)	(1,248.00)	76%
		(5,259.20)	(304.00)	(3,952.00)	(5,200.00)	(1,248.00)	76%
RECREATION FACILITIES & PROGRAMS							
1-71-00-410-20	Skate Sharpening Revenue	(61.88)		(185.64)	(300.00)	(114.36)	62%
1-71-00-410-21	Ice Revenue - Minor Hockey	(19,967.13)	(4,671.42)	(20,528.55)	(31,500.00)	(10,971.45)	65%
1-71-00-410-22	Ice Revenue - Figure Skating	(3,364.28)		(3,857.14)	(7,300.00)	(3,442.86)	53%
1-71-00-410-23	Ice Revenue - Senior Hockey	(785.70)		(942.85)	(2,000.00)	(1,057.15)	47%
1-71-00-410-26	Arena - Summer Recreation Revenue		(85.71)	(85.71)		85.71	0%
1-71-00-410-27	Ice rental - FUN HOCKEY	(1,778.58)		(1,285.72)	(2,000.00)	(714.28)	64%
1-71-00-590-20	Other Revenues		(476.19)	(476.19)		476.19	0%
1-71-00-410-24	Ice Revenue - Private Rentals	(638.10)			(300.00)	(300.00)	0%
1-71-00-560-01	Building Space Rent	(19.05)					0%
1-71-00-840-00	Provincial Conditional Grant	(41,822.00)					0%
1-71-00-850-00	Conditional Grants from Other Local Govt	(30,000.00)			(31,800.00)	(31,800.00)	0%
1-71-01-410-21	Minor Hockey - Visitors	(863.12)			(400.00)	(400.00)	0%

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
1-71-00-410-12	Ball Diamond Revenue				(1,000.00)	(1,000.00)	0%
1-71-01-410-23	Senior Hockey - Visitors				(100.00)	(100.00)	0%
PARKS		(99,299.84)	(5,233.32)	(27,361.80)	(76,700.00)	(49,338.20)	36%
1-72-00-400-00	Parks Revenue	(4,812.08)			(4,800.00)	(4,800.00)	0%
COMMUNITY CENTRE		(4,812.08)			(4,800.00)	(4,800.00)	0%
1-74-00-830-00	Federal Conditional Grant	(13,500.00)					0%
MUSEUM		(13,500.00)					0%
ANNIVERSARY/CENTENNIAL REVENUE							
OPERATING CONTINGENCIES RESERVES							
<b>TOTAL MUNICIPAL &amp; ADMINISTRATIVE REVENUE</b>		<b>(3,030,567.26)</b>	<b>(150,021.18)</b>	<b>(357,540.23)</b>	<b>(1,341,546.18)</b>	<b>(984,005.95)</b>	<b>27%</b>

**EXPENSES**

**COUNCIL & OTHER LEGISLATIVE**

2-11-00-130-40	Canada Pension Plan - Councillors	105.68			400.00	400.00	0%
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	630.62	47.40	382.20	650.00	267.80	59%
2-11-00-151-00	Meeting Fees - Council	20,248.42			22,300.00	22,300.00	0%
2-11-00-211-00	Travel, Subsistence & Course Fees - Council	1,820.73			1,600.00	1,600.00	0%
2-11-00-290-00	Election Fees	1,487.03					0%
2-11-00-510-00	Council Supplies	784.29			700.00	700.00	0%
2-11-00-770-00	Community Contributions	5,564.97			7,090.00	7,090.00	0%
		30,641.74	47.40	382.20	32,740.00	32,357.80	1%

**GENERAL ADMINISTRATION & OTHER**

2-12-00-110-00	Salaries - Office Staff	185,445.43	13,526.81	61,143.92	181,551.19	120,407.27	34%
2-12-00-130-40	Employer Cost CPP	10,236.58	856.11	3,884.49	9,113.95	5,229.46	43%
2-12-00-130-41	Employer Cost Employment Insurance	3,435.38	328.88	1,508.41	3,664.13	2,155.72	41%
2-12-00-130-43	Employer Cost LAPP	17,405.47	792.83	3,948.09	16,228.93	12,280.84	24%
2-12-00-130-44	Employer Cost - AMSC	12,023.51	597.46	2,246.15	12,570.00	10,323.85	18%
2-12-00-130-45	Workers Compensation	3,913.87	718.93	1,424.45	3,647.83	2,223.38	39%
2-12-00-130-46	R.R.S.P. Contribution				1,196.49	1,196.49	0%
2-12-00-140-00	Administrative Course Fees	2,524.00		639.00	2,000.00	1,361.00	32%
2-12-00-211-00	Travel & Subsistence				1,000.00	1,000.00	0%
2-12-00-215-00	Freight, Postage, Phone & Land Titles	6,613.05	327.73	4,426.42	7,000.00	2,573.58	63%
2-12-00-220-00	Advertising, Printing, Subscriptions	1,973.83		32.00	2,000.00	1,968.00	2%
2-12-00-225-00	Municipal Memberships	2,716.62		2,610.15	2,680.00	69.85	97%
2-12-00-230-00	Professional & Consulting Services	56,334.22	4,886.58	27,802.31	61,078.02	33,275.71	46%
2-12-00-230-20	Professional Fees - Audit	19,393.20			19,000.00	19,000.00	0%
2-12-00-230-22	Legal	14,842.76	3,341.50	3,684.48	10,000.00	6,315.52	37%
2-12-00-240-00	Maintenance - Janitor	299.92			300.00	300.00	0%
2-12-00-250-00	Repairs & Maintenance	62.70		650.00	7,875.00	7,225.00	8%
2-12-00-274-00	Insurance	21,701.29		23,531.65	23,532.00	0.35	100%
2-12-00-290-00	Election and Census Fees	803.25					0%
2-12-00-510-00	General Office Supplies <i>Includes Photocopier</i>	3,695.69	435.44	10,034.48	5,500.00	(4,534.48)	182%
2-12-00-540-50	Campus Energy Power <i>Purchase.</i>	2,357.20	191.66	583.62	2,600.00	2,016.38	22%
2-12-00-540-51	General Administration Natural Gas	2,023.80	236.35	679.03	2,100.00	1,420.97	32%
2-12-00-810-00	Bank Charges	584.74	37.49	151.58	600.00	448.42	25%
2-12-00-910-00	Tax Adjustments	5,500.00			6,500.00	6,500.00	0%
2-12-00-990-00	Miscellaneous	25.00		75.00	25.00	(50.00)	300%
2-12-00-990-01	Penny	0.01	(0.01)	(0.05)	0.50	0.55	-10%
		373,911.52	26,277.76	149,055.18	381,763.04	232,707.86	39%

**FIRE FIGHTING & PREVENTIVE SERVICES**

2-23-00-110-00	Administration	5,675.53	412.97	2,033.72	6,052.23	4,018.51	34%
2-23-00-130-00	Employer Contribution - A.M.E. & Seaboard	3,170.79	189.36	1,583.82	3,200.00	1,616.18	49%
2-23-00-159-00	Deputy Fire Chief Fees	2,100.00	175.00	700.00	2,100.00	1,400.00	33%
2-23-00-159-01	Fire Chief Honorarium	3,000.00	250.00	1,000.00	3,000.00	2,000.00	33%
2-23-00-159-02	Firefighter Honorarium	29,615.00			29,000.00	29,000.00	0%
2-23-00-159-03	Regional Fire Service Coordinator	1,502.30			1,500.00	1,500.00	0%
2-23-00-211-00	Travel & Subsistence	56.19			500.00	500.00	0%
2-23-00-215-00	Telephone	4,786.61	299.49	1,341.84	4,800.00	3,458.16	28%
2-23-00-215-01	Pager Repair & Maintenance	400.68		400.68	800.00	399.32	50%
2-23-00-216-00	Freight & Postage	124.25			130.00	130.00	0%
2-23-00-217-00	Dispatch	7,773.50			7,800.00	7,800.00	0%
2-23-00-220-00	Office Printing Advertising	65.25			100.00	100.00	0%
2-23-00-239-00	Fire - Mutual Aid				1,000.00	1,000.00	0%
2-23-00-250-00	Fire Hall Maintenance	2,614.15	30.56	762.55	2,000.00	1,237.45	38%
2-23-00-274-00	Building Insurance	1,784.86		1,907.50	1,908.00	0.50	100%
2-23-00-274-01	Vehicle & Mobile Equipment Insurance	1,728.47		1,812.95	1,813.00	0.05	100%
2-23-00-510-00	General Supplies <i>Health Services Grant.</i>	917.43	12.48	(1,777.86)	7,500.00	9,277.86	-24%
2-23-00-521-03	Town Fire Truck (1992) Volvo Repairs & Maint	2,771.43			2,500.00	2,500.00	0%
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)	99.01			150.00	150.00	0%
2-23-00-521-50	Fuel County Fire Vehicles & Equipment	1,572.25	84.74	415.70	1,800.00	1,384.30	23%
2-23-00-522-01	County IHC Fire Truck Unit FT024 - Repairs & Maint			1,676.19		(1,676.19)	0%
2-23-00-522-03	County Water Unit FT017 96 Mack - Rep & Maint	40.05					0%

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH	@ YR	@ YR	AMOUNT	PERCENT
		TRANSACTION...	YTD	BUDGET	LEFT	USED	
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenan	5,288.01		3,785.22	17,000.00	13,214.78	22%
2-23-00-540-32	Training	2,060.22			3,000.00	3,000.00	0%
2-23-00-540-50	Campus Energy Power	1,863.91	164.88	543.91	2,100.00	1,556.09	26%
2-23-00-540-51	Fire Protection Natural Gas Fire Hall	3,423.17	404.45	1,267.46	3,500.00	2,232.54	36%
		82,453.06	2,023.93	17,453.68	103,253.23	85,799.55	17%

**DISASTER SERVICES & EMERGENCY MEASURES**

2-24-00-215-00	Freight, Postage, Phone EOC Centre	9.50		10.17	50.00	39.83	20%
		9.50		10.17	50.00	39.83	20%

**AMBULANCE**

**BYLAW SERVICE**

2-26-00-110-00	Bylaw Enforcement Salaries	3,800.00		380.00	3,800.00	3,420.00	10%
2-26-00-230-00	Cat and Dog Control Fees	2,503.11		692.98	2,500.00	1,807.02	28%
2-26-00-230-01	Policing Requisition Expense	21,878.00	5,940.75	5,940.75	47,318.25	41,377.50	13%
2-26-00-250-00	Building Inspector				250.00	250.00	0%
		28,181.11	5,940.75	7,013.73	53,868.25	46,854.52	13%

**SHOP**

2-31-00-110-00	Salaries	14,454.29	1,428.53	3,805.17	5,855.20	2,250.03	62%
2-31-00-110-01	Salaries PW Administration Common Service	12,994.93	1,302.47	4,090.13	10,275.20	6,185.07	40%
2-31-00-130-40	Employer Cost CPP & Benefits	10,892.32	844.13	3,465.17	10,564.10	7,098.93	33%
2-31-00-130-41	Employer Cost Employment Insurance	3,650.36	290.43	1,174.94	3,660.45	2,485.51	32%
2-31-00-130-43	Employer Cost LAPP	17,400.89	1,363.25	5,090.23	22,764.56	17,674.33	22%
2-31-00-130-44	Employer Cost - AMSC	15,406.87	1,505.37	4,517.04	14,505.00	9,987.96	31%
2-31-00-130-45	Workers Compensation Board	3,580.15	718.93	1,424.45	3,555.01	2,130.56	40%
2-31-00-190-00	Safety Equipment and Clothing	3,242.35		2,762.97	4,772.00	2,009.03	58%
2-31-00-215-00	Freight, Postage & Phone	3,852.13	242.83	862.93	3,091.00	2,228.07	28%
2-31-00-250-00	Repairs and Maintenance	919.68	796.49	796.49	1,850.00	1,053.51	43%
2-31-00-274-00	Insurance	1,821.59		1,946.82	1,946.82		100%
2-31-00-510-00	General Supplies	4,162.33	49.46	802.83	3,600.00	2,797.17	22%
2-31-00-510-63	Shop Tools	1,075.09	277.60	277.60	700.00	422.40	40%
2-31-00-531-00	Gas and Oil	126.51			150.00	150.00	0%
2-31-00-540-50	Campus Energy Power - Shop	2,657.08	260.00	730.75	2,900.00	2,169.25	25%
2-31-00-540-51	Common Services Shop Natural Gas	5,653.60	679.35	2,162.28	5,700.00	3,537.72	38%
		101,890.17	9,758.84	33,709.80	95,889.34	62,179.54	35%

**ROADS, STREETS, WALKS, LIGHTING**

2-32-00-110-00	Salaries & Wages	63,124.24	4,018.25	27,030.95	62,427.73	35,396.78	43%
2-32-00-110-64	Flusher Truck Man Hours	67.09		223.50	644.80	421.30	35%
2-32-00-140-00	Public Works Course Fees - Streets	995.00		205.00	4,400.00	4,195.00	5%
2-32-00-211-00	Streets - Travel & Subsistence				600.00	600.00	0%
2-32-00-215-00	Freight, Postage, Phone			113.92	200.00	86.08	57%
2-32-00-250-00	Road & Street Contract with Non-Gov't.	56.00					0%
2-32-00-274-00	Insurance	6,486.95		5,675.56	5,675.60	0.04	100%
2-32-00-510-00	General Goods & Services	4,593.49	53.16	1,084.64	10,124.00	9,039.36	11%
2-32-00-520-00	Equipment, Machines, Parts & Supplies			24.45		(24.45)	0%
2-32-00-520-41	Mobile 401 - IHC 4300	1,248.00		390.00	1,000.00	610.00	39%
2-32-00-520-42	Mobile 402 - 2012 Ford Supercab 1/2 Ton	329.07		16.78	500.00	483.22	3%
2-32-00-520-43	Mobile 403 - FORD 550 SD	433.68			500.00	500.00	0%
2-32-00-520-44	Mobile 404 - Sander			786.85	150.00	(636.85)	525%
2-32-00-520-45	Mobile 405 - Sweeper	3,848.16			2,000.00	2,000.00	0%
2-32-00-520-46	Mobile 406 - John Deere TC44H Wheel Loader	4,813.46		1,276.15	1,700.00	423.85	75%
2-32-00-520-47	Mobile 407 - J.D. 570 A Grader	12,706.79	13.99	1,876.21	2,000.00	123.79	94%
2-32-00-520-48	Mobile 408 - Kubota M60	1,339.50			1,500.00	1,500.00	0%
2-32-00-520-49	Mobile 409 - Ford Sicklemower				200.00	200.00	0%
2-32-00-520-51	Lawn Mowers 510-12	693.19			1,000.00	1,000.00	0%
2-32-00-520-52	Water Pumps 510-12				50.00	50.00	0%
2-32-00-520-54	Chain Saw	471.57			200.00	200.00	0%
2-32-00-520-55	Mobile 410 - Ford Tandem	3,238.89		7.90	3,300.00	3,292.10	0%
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	2,346.26	1,123.81	1,817.62	1,000.00	(817.62)	182%
2-32-00-520-57	Mobile 412 - 2018 Kubota ZD1211 Mower	1,666.39			1,000.00	1,000.00	0%
2-32-00-520-58	Mobile 413 - Steamer	1,765.87	154.11	154.11	500.00	345.89	31%
2-32-00-520-60	Mobile 415 - Generator	95.21			150.00	150.00	0%
2-32-00-520-61	Mobile 416 - John Deere E12 Flex Wing	229.44			250.00	250.00	0%
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4	1,217.16	30.47	660.96	2,000.00	1,339.04	33%
2-32-00-520-63	Mobile 419 - Husqvarna Mower	85.93			200.00	200.00	0%
2-32-00-520-64	Mobile 420 - Flusher Truck	828.57		851.95	4,500.00	3,648.05	19%
2-32-00-520-65	Mobile 421 - Baldor Generator	386.32			400.00	400.00	0%
2-32-00-520-66	Mobile 426 Bobcat A770	2,054.54			2,000.00	2,000.00	0%
2-32-00-521-41	Fuel - Mobile 401 Dodge 1/2 Ton	445.47			700.00	700.00	0%
2-32-00-521-42	Fuel - Mobile 402 2012 Ford Supercab 1/2 Ton	2,530.63	390.08	950.86	2,500.00	1,549.14	38%
2-32-00-521-43	Fuel - Mobile 403 Chev C65 Gravel Truck	1,421.75	269.02	620.41	1,300.00	679.59	48%
2-32-00-521-45	Fuel - Mobile 405 Sweeper	886.51	110.36	110.36	900.00	789.64	12%
2-32-00-521-46	Fuel - Mobile 406 John Deere TC44H Wheel Loader	2,331.88	883.85	1,972.91	2,200.00	227.09	90%
2-32-00-521-47	Fuel - Mobile 407 JD 570A Grader	1,782.08	998.38	2,397.01	1,800.00	(597.01)	133%
2-32-00-521-48	Fuel - Mobile 408 Kubota M60	620.32	81.86	81.86	750.00	668.14	11%
2-32-00-521-51	Fuel - Lawn Mowers	103.63			200.00	200.00	0%
2-32-00-521-52	Fuel - Water Pumps	28.18			50.00	50.00	0%
2-32-00-521-53	Fuel - Wacker Packer				20.00	20.00	0%

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
2-32-00-521-54	Fuel - Chain Saw	578			50.00	50.00	0%
2-32-00-521-55	Fuel - Mobile 410 Ford Tandem	2,762.07	181.70	983.89	2,700.00	1,716.11	36%
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	571.77		117.43	600.00	482.57	20%
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mower	700.12			1,000.00	1,000.00	0%
2-32-00-521-58	Fuel - Mobile 413 Steamer	72.91	209.94	774.61	1,000.00	225.39	77%
2-32-00-521-61	Fuel - Mobile 415 Generator	661.82			700.00	700.00	0%
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	4,823.57	575.01	1,561.42	4,000.00	2,438.58	39%
2-32-00-521-63	Fuel - Mobile 419 Husqvarna Mower	94.88			200.00	200.00	0%
2-32-00-521-64	Fuel - Mobile 420 Flusher Truck	575.78	215.48	321.41	600.00	278.59	54%
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator	648.26			700.00	700.00	0%
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	1,537.77	94.65	193.44	2,000.00	1,806.56	10%
2-32-00-530-00	Construction, Maint, Supplies & Repairs	23,794.71			8,500.00	8,500.00	0%
2-32-00-532-00	Grounds Materials/Trees	2,062.50			2,800.00	2,800.00	0%
2-32-00-535-00	Sidewalk replacement	9,511.70			2,000.00	2,000.00	0%
2-32-00-539-00	Dust Control	4,136.00			4,200.00	4,200.00	0%
2-32-00-540-50	Campus Energy Power	53,707.93	5,282.58	15,435.83	54,000.00	38,564.17	29%
		230,938.79	14,686.70	67,717.99	205,642.13	137,924.14	33%

**AIRPORT**

2-33-00-250-00	Airport Repairs & Maintenance	10.98			200.00	200.00	0%
2-33-00-274-00	Insurance	2,894.28		3,029.15	3,029.15		100%
2-33-00-520-00	Parts & Supplies	2,272.20	1,160.38	1,160.38	2,300.00	1,139.62	50%
2-33-00-540-50	Campus Energy Power	1,001.78	74.36	243.90	1,010.00	766.10	24%
		6,179.24	1,234.74	4,433.43	6,539.15	2,105.72	68%

**STORM SEWERS & DRAINAGE**

2-37-00-250-00	Storm Sewer - Repairs & Maintenance	435.00			1,000.00	1,000.00	0%
		435.00			1,000.00	1,000.00	0%

**WATER SUPPLY & DISTRIBUTION SYSTEM**

2-41-00-110-00	Salaries & Wages	61,490.02	5,227.87	18,465.47	47,737.06	29,271.59	39%
2-41-00-140-00	Public Works Course Fees - Water	2,727.50		172.50	925.00	752.50	19%
2-41-00-211-00	Travel and Subsistence	1,225.47	75.70	777.99	1,300.00	522.01	60%
2-41-00-215-00	Freight, Postage, Phone	2,456.79	290.53	800.50	2,500.00	1,699.50	32%
2-41-00-225-00	Memberships Relating to Water	2,360.71		90.48	90.00	(0.48)	101%
2-41-00-250-00	Repairs & Maintenance - Treatment	17,659.84	280.00	46,037.32	34,105.00	(11,932.32)	135%
2-41-00-274-00	Insurance	9,594.98		10,254.47	10,300.00	45.53	100%
2-41-00-350-00	Purchased Bulk Water for Resale HWY 12 21	302,483.98	25,784.62	85,863.78	336,622.00	250,758.22	26%
2-41-00-510-00	General Goods & Supplies	67,240.14		1,902.14	10,950.00	9,047.86	17%
2-41-00-531-00	Chemicals & Salts Etc.		1,259.28	1,259.28		(1,259.28)	0%
2-41-00-540-50	Campus Energy Power	12,146.41	955.63	3,028.06	12,300.00	9,271.94	25%
2-41-00-540-51	Water Supply & Distribution Natural Gas	7,101.90	742.84	1,873.95	7,200.00	5,326.05	26%
2-41-00-831-00	Debtenture Interest Payments	11,971.40					0%
		498,459.14	34,616.47	170,525.94	464,029.06	293,503.12	37%

**SANITARY SEWAGE SERVICE & TREATMENT**

2-42-00-110-00	Salary & Wages	22,785.62	447.74	3,106.67	28,107.73	25,001.06	11%
2-42-00-140-00	Public Works Course Fees - Sewer	315.00		172.50	682.50	510.00	25%
2-42-00-211-00	Travel and Subsistence	173.22	15.70	517.01	750.00	232.99	69%
2-42-00-215-00	Freight, Postage, Telephone	1,224.75	90.72	476.29	1,300.00	823.71	37%
2-42-00-225-00	Memberships Relating to Sewer	85.71		90.47	90.00	(0.47)	101%
2-42-00-239-00	Septic Station Repairs & Maintenance	51.24		1,109.56	1,500.00	390.44	74%
2-42-00-239-02	Septic Station Supplies				200.00	200.00	0%
2-42-00-250-00	Repair & Maintenance	19,796.37	110.94	26,031.26	17,480.50	(8,550.76)	149%
2-42-00-274-00	Insurance	3,830.32		4,093.94	4,094.00	0.06	100%
2-42-00-510-00	General Goods and Supplies	1,933.98	689.68	881.32	3,150.00	2,268.68	28%
2-42-00-540-50	Campus Energy Power	11,311.37	957.32	3,076.22	12,200.00	9,123.78	25%
2-42-00-540-51	Sanitary Sewage Natural Gas	2,583.58	265.94	681.63	2,600.00	1,918.37	26%
		64,091.16	2,578.04	40,236.87	72,154.73	31,917.86	56%

**GARBAGE COLLECTION & DISPOSAL**

2-43-00-110-00	Salaries and Wages	4,266.04	111.11	386.87	3,369.60	2,982.73	11%
2-43-00-230-00	Garbage Contract	62,217.76	5,097.76	15,764.12	62,300.00	46,535.88	25%
2-43-00-250-01	Waste Management Authority-Tipping Fees	3,535.00	(135.00)	(135.00)	4,000.00	4,135.00	-3%
2-43-00-521-63	Fuel - Mobile 418 IHC Garbage Truck NOT USING			398.64		(398.64)	0%
2-43-00-525-00	Landfill Monitoring				650.00	650.00	0%
		70,018.80	5,073.87	16,414.63	70,319.60	53,904.97	23%

**RECYCLING**

2-44-00-274-00	Recycling Trailer Insurance	5.41		5.79	5.79		100%
2-44-00-290-00	Toxic Roundup	4,266.15					0%
		4,271.56		5.79	5.79		100%

**PREVENTIVE SOCIAL SERVICES**

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
2-51-00-755-00	Contribution to FCSS	59,929.00	58,449.89	58,449.89	58,449.89		100%
		<u>59,929.00</u>	<u>58,449.89</u>	<u>58,449.89</u>	<u>58,449.89</u>		<u>100%</u>
<b>BASHAW MEDICAL CLINIC</b>							
<b>CEMETERIES &amp; CREMATORIIUMS</b>							
2-56-00-112-00	Public Works Salaries	2,978.41		331.13	10,348.00	10,016.87	3%
2-56-00-230-00	Cemetery - Professional Services	225.67		118.49	230.00	111.51	52%
2-56-00-274-00	Cemetery Insurance	7.80		8.34	8.34		100%
2-56-00-250-00	Cemetery - Repairs & Maintenance	1,755.97			2,000.00	2,000.00	0%
2-56-00-520-59	Cemetery Cub 725 CC Mower Rep & Maint	565.22			500.00	500.00	0%
2-56-00-521-59	Cemetery Fuel Cub 725 CC Mower	206.91			500.00	500.00	0%
		<u>5,739.98</u>		<u>457.96</u>	<u>13,586.34</u>	<u>13,128.38</u>	<u>3%</u>
<b>ECONOMIC DEVELOPMENT</b>							
<b>TOURISM</b>							
2-62-00-215-00	Freight, Postage, Telephone	1,100.18	92.17	368.40	1,100.00	731.60	33%
2-62-00-220-00	Tourism - Advertising	2,646.77	59.05	1,176.50	3,000.00	1,823.50	39%
2-62-00-274-00	Tourist Information Centre Insurance	287.24		306.99	306.99		100%
2-62-00-250-00	Tourism Repairs & Maintenance				200.00	200.00	0%
		<u>4,034.19</u>	<u>151.22</u>	<u>1,851.89</u>	<u>4,606.99</u>	<u>2,755.10</u>	<u>40%</u>
<b>SUBDIVISION LAND &amp; DEVELOPMENT</b>							
2-66-00-230-00	Subdivision, Land and Development	5,261.60	5,022.80	10,520.30	11,500.00	979.70	91%
2-66-00-990-00	Cost of Land Sold	3,751.70					0%
		<u>9,013.30</u>	<u>5,022.80</u>	<u>10,520.30</u>	<u>11,500.00</u>	<u>979.70</u>	<u>91%</u>
<b>RENTED BUILDINGS</b>							
2-69-00-250-00	Repair & Maintenance	1,358.02	85.28	307.76	1,000.00	692.24	31%
2-69-00-540-50	Campus Energy Power	1,530.02	114.03	363.50	1,600.00	1,236.50	23%
2-69-00-540-51	Building Rentals Natural Gas	2,433.05	281.81	789.61	2,500.00	1,710.39	32%
		<u>5,321.09</u>	<u>481.12</u>	<u>1,460.87</u>	<u>5,100.00</u>	<u>3,639.13</u>	<u>29%</u>
<b>RECREATION FACILITIES &amp; PROGRAMS</b>							
2-71-00-110-00	Administration Salaries & Wages	19,411.05	1,553.64	6,944.81	19,825.26	12,880.45	35%
2-71-00-110-20	Salaries & Wages	29,983.58	570.25	16,026.61	59,675.20	43,648.59	27%
2-71-00-130-00	Employee Benefits & EI CPP Expense	2,617.56		1,494.55	12,673.77	11,179.22	12%
2-71-00-140-00	Recreation Training	495.00			990.00	990.00	0%
2-71-00-211-00	Travel & Subsistence	391.88			1,000.00	1,000.00	0%
2-71-00-215-20	Freight, Postage & Telephone - Arena	1,561.55	93.49	373.75	1,600.00	1,226.25	23%
2-71-00-230-20	Recreation - Special Services	330.65		464.00		(464.00)	0%
2-71-00-250-12	Ball Diamond & Raquet Sports Rep&Maint	67.77			3,000.00	3,000.00	0%
2-71-00-250-20	Repairs & Maintenance - Arena	97,505.05	1,647.81	9,858.83	38,569.00	28,710.17	28%
2-71-00-274-20	Insurance	13,142.23		14,045.61	14,045.61		100%
2-71-00-510-12	Ball & Raquet Sport Supplies		400.00	400.00	2,000.00	1,600.00	20%
2-71-00-510-20	Supplies - Arena	4,441.13	176.17	2,002.10	8,000.00	5,997.90	25%
2-71-00-540-50	Campus Energy Power	31,620.33	3,505.62	10,559.96	33,000.00	22,440.04	32%
2-71-00-540-51	Recreational Natural Gas	10,501.51	2,333.22	5,649.30	11,000.00	5,350.70	51%
		<u>212,069.29</u>	<u>10,280.20</u>	<u>67,819.52</u>	<u>205,378.84</u>	<u>137,559.32</u>	<u>33%</u>
<b>PARKS</b>							
2-72-00-110-00	Salaries & Wages - Parks	40,001.23	2,976.90	4,088.52	34,663.20	30,574.68	12%
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.				9,600.00	9,600.00	0%
2-72-00-250-00	Parks Repairs & Maintenance	9,785.17	2,879.15	2,879.15	5,300.00	2,420.85	54%
2-72-00-274-00	Insurance	570.41		609.92	609.92		100%
2-72-00-510-00	General Goods & Supplies	20,397.25			7,400.00	7,400.00	0%
2-72-00-540-50	Campus Energy Power - Heritage Park	1,279.24	68.34	220.68	1,300.00	1,079.32	17%
2-72-00-770-00	Grants to Organizations - Beautification Committee	0.05			18,000.00	18,000.00	0%
		<u>72,033.35</u>	<u>5,924.39</u>	<u>7,798.27</u>	<u>76,873.12</u>	<u>69,074.85</u>	<u>10%</u>
<b>COMMUNITY CENTRE</b>							
2-74-00-110-00	Community Centre - Wages	313.43	150.48	212.98	1,903.20	1,690.22	11%
2-74-00-215-00	Freight, Postage , Telephone	924.00	77.00	308.00	924.00	616.00	33%
2-74-00-215-01	Community Centre - Xplomet	1,232.28	69.49	277.68	1,232.28	954.60	23%
2-74-00-250-00	CULTURAL FACILITY - Repairs & Maintenance	35,184.47	1,642.78	6,588.10	18,786.64	12,198.54	35%
2-74-00-274-00	Community Centre - Insurance	6,535.29		6,985.60	6,985.60		100%
2-74-00-540-50	Campus Energy Power Community Hall Town Share	8,060.62	637.32	2,047.53	8,100.00	6,052.47	25%
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	6,133.78	656.26	2,041.18	6,200.00	4,158.82	33%
2-74-01-540-50	Campus Energy Power - Community Centre 1/2 Share	28.79		(0.01)		0.01	0%

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 Share	(28.80)		0.01		(0.01)	0%
2-74-01-770-00	Library Contribution	9,096.50	1,791.23	3,582.46	15,664.90	12,082.44	23%
2-74-00-510-01	Community Centre - Supplies	133.43			200.00	200.00	0%
		<u>67,613.79</u>	<u>5,024.56</u>	<u>22,043.53</u>	<u>59,996.62</u>	<u>37,953.09</u>	<u>37%</u>
<b>MUSEUM</b>							
2-74-10-274-00	Museum - Insurance	1,578.60	(1,687.10)		1,687.10	1,687.10	0%
2-74-10-250-00	Museum - Repairs & Maintenance	63.19			300.00	300.00	0%
		<u>1,641.79</u>	<u>(1,687.10)</u>		<u>1,987.10</u>	<u>1,987.10</u>	<u>0%</u>
<b>ANNIVERSARY/ CENTENNIAL CELEBRATIONS</b>							
<b>OPERATING CONTINGENCIES RESERVES</b>							
<b>REQUISITIONS</b>							
2-99-00-750-00	Alberta School Foundation Fund	221,548.45		55,387.12	234,391.39	179,004.27	24%
2-99-00-752-00	Camrose Area Lodge Authority	407.00		830.00	830.00		100%
		<u>221,955.45</u>		<u>56,217.12</u>	<u>235,221.39</u>	<u>179,004.27</u>	<u>24%</u>
<b>TOTAL EXPENSES</b>		<b><u>2,150,832.02</u></b>	<b><u>185,885.58</u></b>	<b><u>733,578.76</u></b>	<b><u>2,159,954.61</u></b>	<b><u>1,426,375.85</u></b>	<b><u>34%</u></b>
<b>NET TRANSFERS FR/TO OPERATING CAPITAL</b>							
<b>AMORTIZATION</b>							
2-12-00-790-00	Amortization - Administration	14,077.46					0%
2-23-00-790-00	Amortization - Fire	4,896.33					0%
2-32-00-790-00	Amortization - Public Works	201,172.98					0%
2-33-00-790-00	Amortization - Airport	651.22					0%
2-41-00-790-00	Amortization - Water	45,626.04					0%
2-42-00-790-00	Amortization - Sewer	76,757.19					0%
2-62-00-790-00	Amortization - Tourist Booth	893.76					0%
2-71-00-790-00	Amortization - Arena	15,783.18					0%
2-72-00-790-00	Amortization - Parks	8,622.46					0%
2-74-00-790-00	Amortization - Community Centre	71,844.05					0%
		<u>440,324.67</u>					<u>0%</u>
<b>TOTAL EXPENSES &amp; CAPITAL ITEMS NET OF REVENUE &amp; EXPENSES</b>		<b><u>(439,410.57)</u></b>	<b><u>35,864.40</u></b>	<b><u>376,038.53</u></b>	<b><u>818,408.43</u></b>	<b><u>442,369.90</u></b>	<b><u>34%</u></b>
<b>FINANCES ACQUIRED</b>							
Pending Projects							
<b>FINANCES APPLIED</b>							

BVR  
Town of Bashaw  
For the Four Months Ending April 30, 2022

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
NET TOTAL OF ALL CATEGORIES		(439,410.57)	35,864.40	376,038.53	818,408.43	442,369.90	

**TOWN OF BASHAW  
MONTHLY STATEMENT  
April 30, 2022**

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	TOTAL
<b>BALANCE AT END OF PREV MONTH</b>	\$ 164,964.35	\$ 950,455.08	\$ 1,115,419.43
RECEIPTS FOR THE MONTH	\$ 12,408.72		\$ 12,408.72
ALBERTA DIRECT DEPOSIT	\$ 337,230.07		\$ 337,230.07
VOID TRANSACTIONS	\$ 181.34		\$ 181.34
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	\$ 26,660.14		\$ 26,660.14
SERVUS CREDIT UNION - INTEREST	\$ 325.75		\$ 325.75
			\$ -
TERM INTEREST		\$ 507.94	\$ -
TERM DEPOSIT		\$ -	\$ -
TRANSFER FROM GENERAL TO TERM		\$ -	
TRANSFER FROM TERM TO GENERAL	\$ -		\$ -
<b>SUB-TOTAL</b>	\$ 541,770.37	\$ 950,963.02	\$ 1,492,733.39
DISBURSEMENTS FOR THE MONTH	\$ 211,252.41		\$ 211,252.41
TRANSFER TO/FROM TERM	\$ -	\$ -	\$ -
BANK ERROR INTEREST			\$ -
			\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 39.36		\$ 39.36
BANK CONFIRMATION FEE	\$ -		\$ -
			\$ -
SCHOOL PAYMENT	\$ -		
	\$ -		\$ -
TRANSFER TO RECREATION BRD	\$ -		
<b>BALANCE AT END OF MONTH</b>	\$ 330,478.60	\$ 950,963.02	\$ 1,281,441.62
<b>BANK BALANCE AT MONTH END</b>	\$ 417,851.50	\$ 950,963.02	\$ 1,368,814.52
OUTSTANDING DEPOSITS	\$ -		\$ -
OUTSTANDING DEPOSITS - Servus	\$ 1,294.00		\$ -
OUTSTANDING DIR DEPOSITS			
<b>SUB-TOTAL</b>	\$ 419,145.50	\$ 950,963.02	\$ 1,370,108.52
LESS OUTSTANDING CHEQUES	\$ 88,666.90		\$ 88,666.90
OUTSTANDING AUTO WITHDRAWALS			\$ -
BANK ERROR			
	\$ -		
	\$ -		
			\$ -
<b>BALANCE AT END OF MONTH</b>	\$ 330,478.60	\$ 950,963.02	\$ 1,281,441.62

THIS STATEMENT SUBMITTED TO COUNCIL

May 30, 2022

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
TOWN MANAGER

System: 2022-05-03 4:45:47 PM  
User Date: 2022-04-30

Town of Bashaw  
RECONCILIATION POSTING JOURNAL  
Bank Reconciliation

Page: 1  
User ID: Finance

Audit Trail Code: CMADJ00000288  
Chequebook ID: CREDIT UNION  
Description: Credit Union General Account

Bank Statement Ending Balance: \$417,851.50  
Bank Statement Ending Date: 2022-04-30  
Cutoff Date: 2022-04-30

Statement Ending Balance	\$417,851.50
Outstanding Cheques (-)	\$88,666.90
Deposits in Transit (+)	\$1,294.00
	-----
Adjusted Bank Balance	\$330,478.60
	-----
Chequebook Balance as of Cutoff	\$330,478.60
Adjustments	\$0.00
	-----
Adjusted Book Balance	\$330,478.60
	-----
Difference	\$0.00
	=====

**Town of Bashaw  
Public Works Project Duties list**

Project or Duty Description:	Priority	Regular Duty	Additional Duty	Start Date:	Estimated Project timeline	Issues, details, causes of delays?	Date Completed
<b>Water Related</b>							
Water Meter Replacement	X			ASAP		Anticipate proceeding upon staff availability Sterling Power Systems, once funding approved.	
#3 Vertical Turbine rebuild	X			01-Jun-22		TBD	
Hydrant Repairs		X				TBD	
Shut off Valve checks and replacements		X		ASAP		Pavement ,sidewalk and lawn repairs. Quotes being obtained.	
CC Valve Replacement		X		ASAP			
Water leak site cleanups	X			ASAP			
<b>Recreation/Arena</b>	X			ASAP			
Gutter Repairs							
Ball Diamonds	X			April 6 2022	Complete, ongoing for season	Spring grooming, grounds cleanup, washroom water has been turned on.	
RV stations		X		May 27/2022	2 Days	Activated just before long weekend.	
Exterior Building repairs			X	Jul-22	2 Weeks		
Install a Latch on the wood shed.						Anticipated to be completed.	
Garbage cleanup			X			Ongoing.	
Repairs to the Curling Club Shed		X	X	ASAP		Repairs the Siding	
Hydrant flushing -		X		May /11/2022	2 Weeks	Complete.	
Arena floors and Maintenance		X		May-22	2 Weeks	Paint the floors and Small repairs	
<b>Parks, trees, Cemetery</b>							
Plant trees and flowers, in front of the Arena			X	May-22		Preparation has begun. Planters are in place with dirt and water. Planting expected on May 31, 2022	
Install new sign at the fish pond							
Install the water fountain at the fish pond				May-22		Complete	
Pond Treatment Program		X		June 15/22	Sept 15/22	First phase complete.	
Tree Trimming Maintenance program						Fisher Hill	
Weed Control			X				
Pest control		X		April 15/22	on going	Fish pond has one round gopher control completed	
Put the dock back in the fish pond				May-22	1 day		
Lawn Maintenance		X		May 1 2022	As needed	W:\Parks\Lawn Maintenance List.xls	
<b>Cemetery</b>							
Fence line Completion			X	June 1/2022	3 Weeks		
Lawn Maintenance		X		May 1/2022	As needed		
Round up around grave covers		X		June 1/2022	1 Week		
<b>Streets</b>							
Street Cleaning	X			Jun-22		Started in various areas of town.	
Remove Tree Behind Community Church Mainstreet							
Mow and whipper-snip trees behind Robinson Place							
Hydrant control valve repairs	X			ASAP	2 Weeks	Sinking around the valve	
Lawn Maintenance		X				W:\Parks\Lawn Maintenance List.xls	





CHIEF ADMINISTRATOR'S REPORT  
Submitted for May 30, 2022, Regular Meeting of Council

➤ Action List Items from May 2, 16 and Special Meeting May 19, 2022:

Development Permit Application No. 2022 -1 – Discussed in detail at the May 16, 2022, Regular Meeting of Council. Applicants were invited to the meeting and informed that their participation would be at council discretion. Follow up letter forwarded; no response received at the time of this report generation.

Operating Budget and Property Tax Bylaw #812 – 2022 – Preparation for tax notice distribution was well under way. Administration received information from Land titles that impacted the mill rate. This information required a new Property Tax Bylaw. Council worked with administration to arrange a Special Meeting to approve Property Tax Bylaw # 813-2022, all council members, with the exception of Councillor McIntosh; signed the waiver prior to the meeting.

**Outstanding from Prior Meetings:**

Communications Policy Request – Due prior to the end of 2022.

Arena Access for Home Schooling Program: Revision to the Arena Recreational Facility Use and Allocation Policy 24.10. has been requested by Council. Follow up by July 2022.

Flush Truck – Bawlf Council just reviewed the agreement have indicated they are wanting to discontinue participation in the agreement. A meeting date will be forthcoming.

Environmental 360 Waste Removal Contract – Proposal received. Bylaw will require revision to accommodate requirements.

Council Schedule –MDP, ICF and Strategic Plan – Review dates.

Emergency Preparedness – Information has been updated. Preparedness booklets have been created and will be circulated to council.

➤ CAO Activities/Meetings:

May 9, 2022 – CAO out of the office.

May 10 – 13, 2022 – Attended the Society of Local Government Managers Conference.

➤ Day to Day:

Items worked on:

Agenda preparation, development inquiries/follow up, Capital Budget research, staff interaction/training; and ongoing communication. Walk in and telephone inquiries, catching up on communication.

Respectfully submitted,

Theresa Fuller, Chief Administrative Officer

A handwritten signature in black ink, appearing to read "Theresa Fuller".



## TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: [reception@mundare.ca](mailto:reception@mundare.ca)

[www.mundare.ca](http://www.mundare.ca)

May 9, 2022

The Honourable Tyler Shandro  
Minister of Justice and Solicitor General  
204, 10800-97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank your for considering our requests.

Sincerely yours,



Cheryl Calinoiu  
Mayor

cc: Honourable Jason Kenney, Premier  
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan  
Alberta Municipalities  
AB Munis  
RMA



Village of Coutts  
Box 236  
Coutts, AB  
T0K 0N0  
403-344-3848

May 11, 2022

Alberta Utilities Commission

106 Street Building  
10<sup>th</sup> Floor, 10055 106 ST  
Edmonton, AB  
T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Village of Coutts is also in agreement with the concerns being heard across the province in regards to the rising fees for both electricity and natural gas. These increases are being felt by both private and public sectors, and we would like the Commission to take note of the concerns herein.

Throughout COVID-19, the residents of the Village of Coutts have felt the ever-increasing impact of the pandemic along with increased job insecurity, rapid inflation of groceries, fuel and housing costs. These rising costs of utilities have placed an additional strain on residents' already low bottom line.

These rising costs have a huge impact on small business, non-profits and large commercial industries. They are all encompassing across all sectors.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Village of Coutts is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents an Albertans.

Your time and consideration for our residents, businesses and non-profits is greatly appreciated.

Sincerely,

  
Mayor Jim Willett

cc: Village of Coutts Council  
Mr. Grant Hunter, MLA  
Alberta Municipalities  
Town of Fox Creek

# CAO

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**From:** Adele Ammar <Adele.Ammar@cn.ca> on behalf of WCEngSvc <WCEngSvc@cn.ca>  
**Sent:** May 16, 2022 11:14 AM  
**To:** CAO; Reception  
**Cc:** Kyle Bennett; Liam Burrows; Will Sanderson  
**Subject:** CN GRADE CROSSING MAINTENANCE -NON -RECOVERABLE PROGRAM 2022 - MILE 84.04 CAMROSE SUBDIVISION

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Good Morning,

As you may be aware, each year, Canadian National Railway Company (CN) identifies level crossings across its network which require rehabilitation to maintain a smooth and continuous crossing surface that is adequate for road users and for continued safe railway operations. CN has inspected the above-mentioned location and wishes to advise you, as the Road Authority, that maintenance of the noted crossing is scheduled to be included in the 2022 Crossing Maintenance Program (Non- Recoverable Crossings).

The maintenance work will include rehabilitation of the existing structure in order to renew the supporting components of the crossing including damaged rail, track ties, fasteners, removal and replacement of existing track ballast and removal and replacement of planking. The work planned for this crossing includes replacement of the track structure while ensuring smooth and continuous crossing surface and approach. This will ensure continued safe public road access and railway operations.

### Work Schedule & Access Management

The rehabilitation project will require a full road closure for the Grade crossings outlined below . Vehicle and pedestrian access is not permitted during the entire duration of the work. Pursuant to section 102 of the *Grade Crossing Regulations*, we are providing this notice as the Road Authority needs to determine the necessary road protection measures to accommodate the crossing rehabilitation work.

While the exact timing of the work is still being determined, the designated Track Supervisor , Will Sanderson, copied in this email will be contacting you to further discuss the schedule and work hours. Be assured that CN crews will work safety and expediently as possible to perform this safety critical work.

### Cost

The cost of this maintenance project as proposed will not be charged to Road Authority for these crossings.

Despite the temporary inconvenience associated with the road closure and crossing rehabilitation work, based on our experience public road users appreciate the improved crossing condition once complete. We recognize that this project will cause some disruption and we thank you and the traveling public in advance for your collaboration and patience as we work together to complete this project.

Should you have any questions or concerns, please do not hesitate to contact Liam Burrows or Kyle Bennett (cc'd).

Mile	Subdivision	Route	CN Supervisor	STATUS	Adminis
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84.04	CAMROSE	54 AVENUE	WILL SANDERSON	FEEDER	
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**Adele Ammar**

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Pacific Utilities Coordinator | Public Works - West  
10229 127 Avenue, 2<sup>nd</sup> Floor, Building "B"  
Edmonton, AB T5E 0B9 |

*Celebrating 100 Years*