



**ORGANIZATIONAL MEETING OF COUNCIL  
MINUTES  
MONDAY, October 24, 2022 @ 6:00 P.M.  
Council Chambers**

**In Person:** CAO Fuller (5:30pm), Mayor Rob McDonald (5:50pm), Deputy Mayor Bryan Gust (5:56pm), Councillor Jackie Northey (5:49pm), & Councillor Cindy Orom (5:55 pm) and Foreman Taylor (5:45pm)

**Zoom Connection:** Stu Salkeld (East Central Review)

**Public Zoom:** Grant Woods

**Recording Secretary:** Loretta Paget (5:45pm)

**Absent:** Councillor McIntosh with notice

**Press:** Stu Salkeld (Connected 5:55pm)

**Public:** Peter Hart & Nicole Lorrain

1. Meeting called to order by Mayor McDonald at 6:00 pm.
2. Election of Deputy Mayor and Oath of Office

Councillor Northey nominated Councillor Orom for the position of Deputy Mayor. Councillor Orom accepted the nomination. Mayor McDonald called for further nominations. Nominations concluded. Councillor Orom accepted the nomination.

**MOVED** by Mayor McDonald that Councillor Orom be appointed Deputy Mayor.

**MOTION #210-2022**

CARRIED

Mayor McDonald assisted Councillor Orom to complete the Oath.

3. BUSINESS
  - (a) Establish the day, time, and place of regular meetings

**MOVED** by Councilor Gust that regular meetings of Council be held on the first and third Wednesdays of each month at 6:00 pm in Bashaw Council chambers.

**MOTION #211-2022**

CARRIED

- (b) Establish Per Diem Rate – review requested revisions

**MOVED** by Councillor Gust that Per Diem Rates remain at \$475.00 per month for the Mayor and \$350.00 per month for councilors.

**MOTION #212-2022**

CARRIED

**MOVED** by Councillor Northey to approve mileage rate to be set at 0.57 per kilometer.

**MOTION #213-2022**

CARRIED

- (c) Signing Authority – Motion required to name all Members of Council, the Chief Administrative Officer, and the Municipal Treasurer as Signing Authority for the Town; two signatures required on each cheque - one Elected Official and one Administration Personnel

**MOVED** by Councillor Gust that the approved Signing Authority for the Town of Bashaw include Mayor Rob McDonald, Deputy Mayor Cindy Orom, Councillor Gust, Councillor Northey, Councillor McIntosh, and CAO Theresa Fuller; two signatures, one council member and administration staff are to be on each cheque.

**MOTION #214-2022**

CARRIED

- (d) PROCEDURE BYLAW 809-2021

Administration to make the applicable changes to the Deadline for Submissions, changes to meeting times; and present a draft at the next council meeting.

(e) Council Code of Conduct Bylaw 804-2021

The bylaw was briefly reviewed, no questions, or revisions were presented.

4. Appoint Standing Committees; the first person named delegated as Chairperson.
- (a) Tourism and Economic Development
1. Bashaw Ag Society Mayor McDonald
- (b) Appeal and Review Boards
1. Regional Assessment Review Board Diane Szumlas
  2. Subdivision and Development Appeal Board Diane Szumlas
- (c) Protection and Safety Services
1. Disaster Services All Members of Council
  2. Director of Emergency Management Foreman Patrick Taylor
  3. Deputy Director of Emergency Management CAO Theresa Fuller & Dennis Jones
  4. Emergency Public Information Officer Mayor McDonald
  5. Emergency Alert System Foreman Patrick Taylor  
Assistant Fire Chief Dennis Jones  
Councillor McIntosh
  6. Fire Department Councillor Gust
  7. Regional Emergency Management Services Councillor McIntosh
- (d) Community Services
1. Bashaw Municipal Library Mayor McDonald
  2. Parkland Regional Library Councillor Northey
  3. Camrose and Area Lodge Authority Deputy Mayor Orom
  4. Bashaw and District Support Services Councillor Gust
  5. Bashaw Youth Foundation Deputy Mayor Orom
  6. Beautification Committee Representatives Terri Brown-Gust  
Bryan Gust  
Deputy Mayor Orom
  7. Historic Society Councillor Northey
- (e) Public Facilities and Transportation Management
1. Bashaw Airport Commission Mayor McDonald  
Needed: Citizens-at-Large
  2. Bashaw and Area Recreation Board Councillor Northey
  3. Bashaw Bus Society Councillor Gust
  4. Highway 12/21 Regional Water Services Commission Mayor McDonald  
Deputy Mayor Orom  
*Alternates:*  
Councillor Gust  
Councillor McIntosh  
Councillor Northey
  5. Bashaw Community Centre Board Councillor McIntosh

**MOVED** by Deputy Mayor Orom to move that the positions remain the same as in 2021-2022, as listed in previous listing.

**MOTION #215-2022**

CARRIED

**MOVED** by Councillor Northey that the Town of Bashaw council pursuant to Bylaw 808-2021 appoints, Roland Marchand as the Chair of Regional Assessment review board; and further that the Town of Bashaw council appoints Cindy Trautman, Roland Marchand, Diane Szumlas, Peter Bodnar, Angela Lorente, Dawn Pauls, Terry Daykin and Frank Hegholz as members to hear appeals on the regional Assessment Review Board.

**MOTION #216-2022**

CARRIED

**MOVED** by Deputy Mayor Orom to approve Councillor McIntosh to attend Town of Bashaw Chamber meetings.

**MOTION #217-2022**

CARRIED

5. Bylaws/Plans to Consider Reviewing:

- Strategic Plan – Regular Meetings – council has requested a survey be generated and circulated to residents.
- Emergency Preparedness - CAO Fuller will include in an upcoming meeting.
- Municipal Development Plan – include in upcoming agenda
- Intermunicipal Collaboration Framework 783-2018 – Arrange to review in an upcoming agenda.
- Intermunicipal Development Plan 782-2018 – This was reviewed March 21, 2022. It will not require a review unless substantial changes occur or are proposed.

6. Adjournment called by Councillor Northey at 6:27 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER