



**REGULAR MEETING OF COUNCIL**  
**A G E N D A**  
**Wednesday, January 4, 2023, 7:00 pm**  
**Council Chambers & Zoom Access**

1. CALL TO ORDER
2. PUBLIC HEARING
3. ADDITIONS & AGENDA APPROVAL
4. MINUTES
  - 4.1 Minutes of the December 21, 2022, Regular Meeting of Council
5. DELEGATIONS
6. BYLAWS
7. NEW & UNFINISHED BUSINESS
  - 7.1 Family & Community Support Services Funding
8. COMMITTEE & STAFF REPORTS
  - 8.1 Committee Reports
    - a. Mayor McDonald
    - b. Deputy Mayor Orom
    - c. Councillor Northey
    - d. Councillor Gust
    - e. Councillor McIntosh
  - 8.2 Staff Reports – Will be provided once per month. Next Report January 18, 2023, Meeting.
9. CORRESPONDENCE
  - 9.1 Fortis Alberta 2023 Distribution Rates
10. CLOSED MEETING OF COUNCIL
11. NEXT MEETING:      January 18, 2023 – 6:00 pm Council Chambers  
                                 February 1, and 15, 2023 – 6:00 pm Council Chambers
12. ADJOURNMENT



## REGULAR MEETING OF COUNCIL MINUTES

**Wednesday, December 21, 2022 @ 6:00 pm.**

### **Blended Meeting: Council Chambers & Zoom Electronic Conference**

**In Person:** CAO Fuller (5:45 pm), Mayor McDonald (5:55 pm), Deputy Mayor Orom (5:51 pm), Councillor McIntosh (5:50 pm), Councillor Gust (5:52 pm), and Councillor Northey (5:55pm)

**Zoom Connection:** Crystal Ramstad

**Public Zoom:**

**Recording Secretary:** Loretta Paget (5:45pm)

**Absent:** Foreman Taylor

**Press:** Stu Salkeld (5:57 pm)

**Public:** Lezley Lischyski (5:57 pm), Maypu Mann (5:57 pm), Cindy Hunter (5:57 pm)

1. CALL TO ORDER by Mayor McDonald at 6:00 pm.

2. PUBLIC HEARING – None.

3. ADDITIONS & AGENDA APPROVAL

CAO Fuller requested that the agenda reflects approval of the December 7, 2022, Meeting Minutes, instead of December 21, 2022, Regular meeting minutes.

**MOVED** by Councillor Northey to approve the December 21, 2022, Regular Meeting of Council Agenda with the requested amendment; Minutes of the December 7, 2022, Regular Meeting of Council.

**MOTION #266-2022**

CARRIED.

4. MINUTES

4.1 Minutes of the December 7, 2022, Regular Meeting of Council

**MOVED** by Deputy Mayor Orom to approve the minutes of December 7, 2022, Regular Meeting of Council.

**MOTION #267-2022**

CARRIED.

5. DELEGATIONS

5.1 Bashaw Municipal Library 2023 Budget Presentation – Lezley Lischynski, Maypu Mann & Cindy Hunter

Maypu Mann began the presentation at 6:15pm, Lezley Lischynski and Cindy Hunter took turns presenting various aspects of the library to Bashaw Town Council.

**MOVED** by Councillor Gust to accept the Bashaw Municipal Library 2023 Budget Presentation as information.

**MOTION #268-2022**

CARRIED.

**MOVED** by Councillor Northey to appoint Natasha Larkin to the Town of Bashaw Library Board effective December 21, 2022, until December 21, 2025 for her first three – year term.

**MOTION #269-2022**

CARRIED.

Lezley Lischyski, Maypu Mann and Cindy Hunter left the meeting at 6:21 pm.

6. BYLAWS - None

7. NEW & UNFINISHED BUSINESS

7.1 Bashaw Municipal Library 2023 Budget Presentation

Addressed earlier in the agenda.

7.2 2023 Interim Budget

**MOVED** by Councillor Gust to approve the 2023 Interim Budget as presented at the December 21, 2022, regular meeting of Council.

**MOTION #270-2022**

CARRIED.

7.3 Regional Fire Services Co-ordinator

**MOVED** by Deputy Mayor Orom to arrange a meeting with the participating member municipalities to review the Regional Fire Services Coordinator Agreement and include key member of the Bashaw Fire Department.

**MOTION #271-2022**

CARRIED.

7.4 Historical Society Mural

**MOVED** by Councillor Gust to approve the Historical Society's Mural project located at Lift station 2, near the trout pond. The Historical Society proposes to cover the cost of the mural.

**MOTION #272-2022**

CARRIED.

7.5 Community Building Recommissioning Grant

Grants listed in 7.5 and 7.6 were briefly discussed and suitable locations that could qualify. The curling rink large door, and the shed were mentioned as possible projects. Council mentioned that the Happy Gang Centre could also be a suitable location for furnace replacement, lights or replacement of skylight. Administration will review the grants to determine if these items qualify.

7.6 Green & Inclusive Community Building Program

7.7 Communications Policy Motion 075-2022

**MOVED** by Councillor Gust to approve deadline extension to the end of the first quarter of 2023; for the Communications Policy requested of Administration in Motion 075-2022.

**MOTION #273-2022**

CARRIED.

8. COMMITTEE & STAFF REPORTS

8.1 Committee Reports

a. Mayor McDonald – November 26, 2022 – Bashaw Christmas parade

November 27, 2022 – Attended medal ceremony; Queen's Platinum Jubilee medal received and was present for recipient presentations.

November 28, 2022 – received calls and texts regarding the curling rink furnace.

December 14, 2022 – Central Alberta Mayor's and Reeve's meeting. They had a presentation from the Provincial Search and Rescue Group. They do their own fundraising. They are planning to send a letter requesting 5 cents per capita.

- b. Deputy Mayor Orom – No meetings to report. The Youth Foundation did their 50/50 draw, there was a winner of just over \$500.00.
- c. Councillor Northey – No meetings to report.
  - Georgina, Eric and Jackie have been working on the Regional Health Model. Making plans to attend the Red Deer Recruitment fair. Have submitted a letter of intent for the college of Physicians funding, they are looking forward to reviewing the full proposal.
  - Plans are in progress to meet with the Health Minister.
- d. Councillor Gust – November 27, 2022 - Attended medal ceremony; Queen's Platinum Jubilee medal, attended recipient presentations.
- e. Councillor McIntosh – no meetings to report
  - Mentioned that the Bashaw Chamber of Commerce has been announcing the Bashaw Bucks winners on their Facebook page.

8.2 Staff Reports – Will be provided once per month. Next Report January 18, 2023, Meeting.

**MOVED** by Deputy Mayor Orom to accept December 21, 2022, Council reports as information.

**MOTION #274-2022**

CARRIED.

## 9. CORRESPONDENCE

9.1 Camrose & Area Lodge Authority – 2023 Lodge Requisition

**MOVED** by Councillor McIntosh to accept the Camrose & Area Lodge Authority 2023 Lodge Requisition correspondence as information.

**MOTION #275-2022**

CARRIED.

Recording Secretary Loretta Paget left meeting at 7:02 pm.

**MOVED** by Councillor McIntosh to move into Closed Meeting of Council for item 10.1 Personnel - Administrative Complaint – FOIP Section 19, 10.2 Personnel – Staff Payroll – FOIP Section 23 and 10.3 Legal – Leased Spaces – FOIP Section 24 at 7:02 pm.

**MOTION #276-2022**

CARRIED

## 10. CLOSED MEETING OF COUNCIL

10.1 Personnel – Administrative Complaint – FOIP Section 19

10.2 Personnel – Staff Payroll – FOIP Section 23

10.3 Legal – Leased Spaces – FOIP Section 24

**MOVED** by Councillor Gust to move out of Closed Meeting of Council for item 10.1 – Personnel – Administrative Complaint - FOIP Section 19, 10.2 Personnel – Staff Payroll – FOIP Section 23 and 10.3 – Legal – Leased Spaces – FOIP Section 24 at 8:54 pm.

**MOTION #277-2022**

CARRIED

**MOVED** by Mayor McDonald to approve a 3.5 % cost of living increase to Town of Bashaw Staff, excluding CAO.

**MOTION #278-2022**

CARRIED

**MOVED** by Councillor Gust to approve a \$75.00 per month increase to each Tenant located in Lot 1, Block 14, Plan 2627 AC.

**MOTION #279-2022**

CARRIED

11. NEXT MEETING:        January 4, 2023 – 6:00 pm Bylaw Review Meeting, 7:00 pm Regular Meeting  
                                 January 18, 2023 – 6:00 pm, Regular Meeting of Council

12. ADJOURNMENT – Councillor McIntosh at 8:54 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER

Town of Bashaw

**Request for Decision**



Meeting:	Regular Council
Meeting Date:	January 4, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Family & Community Support Services Funding

**Background/Proposal:**

**Funding Breakdown for 2023**

Province of Alberta	\$ 24, 554.00
Town of Bashaw	\$ 6, 139.00 ( <i>annual obligation based on funding agreement</i> )
Camrose County	\$ 28,144.12
Total	\$ 58,837.12

Last year council provided Bashaw Youth Foundation and Bashaw & District Support Services with the following amounts:

Bashaw Youth Foundation	\$ 5,000.00
Bashaw & District Support Services	\$ 53,449.89

**The 2022 Requested amounts are:**

BYF: \$ 10,000.00	BDSS: \$ 53,499.00
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**Discussion/Options/Benefits/Disadvantages:**

Both organizations have provided their budget and outcome information. Council has the authority to determine the contribution amounts. Information can be located on the Town website within the agenda packages.

**Costs/Source of Funding (if applicable)**

As provided in Background. Province of Alberta, Town of Bashaw, and Camrose County contributions. Funds are reflected within the Town Operating Budget.

**Applicable Legislation:**

Operating and Capital Budgets – MGA 242-246, 248.1

**Recommended Action:**

Administration requests a council decision to proceed with providing the payments to BDSS and BYF.

**MOVED** by \_\_\_\_\_ to provide Family and Community Support Services funding in the sum of \$ \_\_\_\_\_ to the Bashaw Youth Foundation, Boys & Girls Club of Bashaw.

**MOVED** by \_\_\_\_\_ to provide Family and Community Support Services funding in the sum of \$ \_\_\_\_\_ to the Bashaw & District Support Services.

Approved: yes /no Motion # \_\_\_\_\_  
Account Code: \_\_\_\_\_

**Community Engagement Consideration:**

Administration is willing to proceed upon council request.

**Discussion Result:**

Additional research Requested:



December 21, 2022

**RE: Approved FortisAlberta 2023 Distribution Rates**

As a follow up to our correspondence in September 2022, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for its distribution rates, effective January 1, 2023. The AUC has also approved a new Rate 62 that has been specifically designed for Electric Vehicle (EV) services and has the same investment as Rate 61.

The attached charts illustrate the estimated percentages and average changes for each rate class based on estimated consumption and demand between December 2022 and January 2023 on a bundled bill basis from your retailer. These charts reflect the rates approved by the AUC.

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dave Hunka".

Dave Hunka  
Manager, Municipalities  
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E: Dave.Hunka@FortisAlberta.com



**2023 Approved Rates**  
**Average Monthly Bill Impacts by Rate Class**  
**BUNDLED BILL Including Energy, Retail, and DT Rates & Riders**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$97.89	\$100.19	-\$2.30	2.3%
11	Residential	640 kWh		\$169.58	\$172.56	-\$2.98	1.8%
		1200 kWh		\$287.68	\$291.78	-\$4.10	1.4%
		900 kWh	5 kVA	\$126.95	\$131.72	-\$4.77	3.8%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$426.39	\$433.77	-\$7.38	1.7%
		7,500 kWh	25 kVA	\$1,851.35	\$1,866.07	-\$14.72	0.8%
		700 kWh	10 kVA	\$310.96	\$320.44	-\$9.48	3.0%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$892.12	\$907.03	-\$14.91	1.7%
		15,000 kWh	60 kVA	\$3,723.88	\$3,754.89	-\$31.01	0.8%
		6,000 kWh	20 kW	\$2,281.39	\$2,282.72	-\$1.33	0.1%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$4,765.38	\$4,712.43	\$52.95	-1.1%
	*Seasonal bill impact	45,000 kWh	100 kW	\$14,239.40	\$14,079.27	\$160.13	-1.1%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,397.32	\$3,507.57	-\$110.25	3.2%
33	Streetlighting (Non-Investment)	7,900 kWh	12,000W	\$2,014.22	\$1,980.06	\$34.16	-1.7%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,267.15	\$2,312.09	-\$44.94	2.0%
	Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.						
		1,083 kWh	5 kW	\$298.95	\$300.15	-\$1.20	0.4%
41	Small General Service	2,165 kWh	10 kW	\$560.07	\$560.59	-\$0.52	0.1%
		10,825 kWh	50 kW	\$2,649.04	\$2,644.08	\$4.96	-0.2%
		2,590 kWh	7.5 kW	\$699.61	\$706.97	-\$7.36	1.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,334.94	\$1,348.55	-\$13.61	1.0%
		25,895 kWh	75 kW	\$6,417.56	\$6,481.16	-\$63.60	1.0%
		32,137 kWh	100 kW	\$5,838.83	\$5,755.81	\$83.02	-1.4%
61	General Service	63,071 kWh	196 kW	\$11,279.33	\$11,114.27	\$165.06	-1.5%
		482,055 kWh	1500 kW	\$85,970.21	\$84,693.92	\$1,276.29	-1.5%
		824,585 kWh	2500 kW	\$138,408.58	\$140,085.62	-\$1,677.04	1.2%
63	Large General Service	1,529,869 kWh	4638 kW	\$242,263.09	\$244,952.47	-\$2,689.38	1.1%
		3,298,338 kWh	10,000 kW	\$513,065.24	\$518,293.50	-\$5,228.26	1.0%
65	Transmission Connected Service	The Distribution Component will increase from \$44.38971/day to \$47.451461/per day. The Transmission Component is the applicable rate of the AESO.					

**CUSTOMER CONTRIBUTIONS SCHEDULES \*\***

**Table 1**  
**Maximum Investment Levels for Distribution Facilities**  
**When the Investment Term is 15 years or more**

<b>Type of Service</b>	<b>Maximum Investment Level</b>
Rate 11 Residential	\$2,749 per service
Rate 11 Residential Development	\$2,749 per service, less FortisAlberta's costs of metering and final connection
Rate 21 and 22 Farm, and Rate 23 Grain Drying	\$6,235 base investment, plus \$892 per kVA of Peak Demand
Rate 26 Irrigation	\$6,235 base investment, plus \$992 per kW of Peak Demand
Rate 31 Street Lighting (Investment Option)	\$3,209 per fixture
Rate 38 Yard Lighting	\$887 per fixture
Rate 41 Small General Service	\$6,235 base investment, plus \$992 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,235 base investment, plus \$992 per kW of Peak Demand  FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service and Rate 62 Electric Vehicle Fast Charging Service	\$6,235 base investment, plus \$992 per kW for the first 150 kW, plus \$124 for additional kW of Peak Demand
Rate 63 Large General Service	\$112 per kW of Peak Demand, plus \$123 per metre of Customer Extension

\*\*Alberta Utilities Commission (AUC) Decision 27658-D01-2022, Dec. 16, 2022.  
Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.