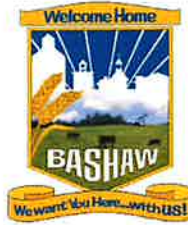




**REGULAR MEETING OF COUNCIL**  
**A G E N D A**  
**Wednesday, July 5, 2023, 6:00 pm**  
**Council Chambers & Zoom Access**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS
4. DELEGATIONS
5. APPROVAL OF MINUTES
  - 5.1 Minutes of the June 7, 2023, Regular Meeting of Council
6. CONSENT AGENDA
  - 6.1 Council Committee Reports
  - 6.2 CAO Report
  - 6.3 Foreman Report
  - 6.4 Alberta Municipal Affairs – Municipal Accountability Program Cycle 2
  - 6.5 Alberta Municipal Affairs – Minister of Municipal Affairs
  - 6.6 Alberta Municipal Affairs – Awards deadline extended
  - 6.7 Smoky Lake County – North Saskatchewan Regional Plan
  - 6.8 May 31, 2023 – Balance Variance Report
  - 6.9 May 31, 2023 – Town of Bashaw Monthly Statement
7. NEW & UNFINISHED BUSINESS
  - 7.1 Direct Control Development Permit – 2023 - 07
  - 7.2 Direct Control Demolition Permit – 2023 -08
  - 7.3 Friends of the Majestic Theatre – Request to Waive development permit fees
  - 7.4 RCMP – Request to use Arena Parking Lot & greenspace east of detachment
  - 7.5 Grants in Place of Taxes – Request to write off
  - 7.6 Alberta Municipal Data Sharing Partnership
  - 7.7 Trailer Sani Dump Station – Sewer fee discussion
  - 7.8 Town Fire Truck – 1992 Volvo – Pump Test results
  - 7.9 Town of Bashaw Photo Contest
8. COMMITTEE REPORTS – action to be considered
9. CORRESPONDENCE ITEMS – Action to be considered
10. CLOSED MEETING OF COUNCIL
11. NOTICES OF MOTION
12. NEXT MEETING: July Meeting Dates –July 19, 2023– 6:00 pm  
Discuss meeting date changes.
13. ADJOURNMENT



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Wednesday, June 7, 2023 @ 6:00 pm.**

**Blended Meeting: Council Chambers & Zoom Electronic Conference**

**In Person:** CAO Fuller (6:45 pm), Mayor McDonald (5:48 pm), Deputy Mayor Orom (5:52 pm), Councillor Northey (5:53 pm), Councillor Gust (5:54 pm), Councillor McIntosh (5:52 pm) and Public Works Foreman Patrick Taylor (6:10 pm)

**Zoom Connection:** none

**Public Zoom:** Scott Kohlman (6:00 pm)

**Recording Secretary:** Chris Morrison (5:45 pm)

**Absent:** None

**Press:** Jessica ECA (6:00 pm)

**Public:** Sgt. Trent Cleveland (5:52 pm), Al Middleton (5:52 pm), Brian Bendfeld (5:55 pm)

1. CALL TO ORDER by Mayor McDonald at 6:00 pm.

2. ADOPTION OF AGENDA

**MOVED** by Councillor Gust to approve the June 7, 2023, Regular Meeting of Council Agenda.

**MOTION #115-2023**

CARRIED.

3. PUBLIC HEARINGS - none

4. DELEGATIONS

4.1 RCMP Community Policing Report - Sgt. Trent Cleveland expressed intent to focus on community initiatives, organizing community barbeque to celebrate RCMP 150 years, and hopes to acquire a reservist and add a part-time administrative staff at the Bashaw detachment.

**MOVED** by Deputy Mayor Orom to accept Sgt. Trent Cleveland presentation as information on June 7, 2023, at the Regular Meeting of Council.

**MOTION #116-2023**

CARRIED.

Sgt. Trent Cleveland left the meeting at 6:10pm

Councillor McIntosh left the meeting at 6:11pm declaring a pecuniary interest, the Bashaw School is his Employer.

4.2 Bashaw School – Town & Country SC Run – Al Middleton and Scott Kohlman (via Zoom) presented on behalf of Bashaw School. Details of the X- Country Route were presented. The route has been altered to minimize disruption of town traffic and access to town medical services.

**MOVED** by Councillor Gust to accept the Bashaw School – Town & Country SC Run; presentation as information at the June 7, 2023 regular meeting of council.

**MOTION #117-2023**

CARRIED.

Al Middleton and Scott Kohlman left the meeting at 6:25pm.

Councillor McIntosh returned to the meeting at 6:25pm.

5. APPROVAL OF MINUTES

5.1 Minutes of May 17, 2023, Regular Meeting of Council.

**MOVED** by Councillor Northey to approve the minutes of the May 17, 2023, Regular Meeting of Council.

**MOTION #118-2023**

CARRIED.

6. CONSENT AGENDA

6.1 Bashaw Golf & Country Club 2022 Financial Statement

6.2 Water Reconciliation Report May 2023 - Deputy Mayor Orom requested to move this item to 7.7 in the New & Unfinished business section.

7. NEW & UNFINISHED BUSINESS

7.1 Bendfeld Report – The report was circulated to council for review. Mayor McDonald invited Mr. Brian Bendfeld to comment.

Brian Bendfeld discussed EMS concerns as the Civic Address given to him by the Town of Bashaw is not working in Google Maps. Mr. Bendfeld confirmed he has received subdivision information and expressed continued interest in tax adjustment. Council recommended Mr. Bendfeld contact the assessor to discuss property assessment.

**MOVED** by Councillor McIntosh to direct administration to coordinate with EMS to ensure Bendfeld's civic address is included within the emergency response system.

**MOTION #119-2023**

CARRIED.

Brian Bendfeld left the meeting at 6:44 pm.

7.2 Municipal Affairs Advisor Presentation

Council discussed focus on roles, communication with public, and conflict resolution.

7.3 Multi-year Operating Plan

**MOVED** by Councillor McIntosh to accept the 2023 – 2027 Multi-year Operating Plan.

**MOTION #120-2023**

CARRIED.

7.4 Municipal Sustainability Initiative Capital Application - Lease Building Roof

**MOVED** by Deputy Mayor Orom to approve the additional \$38,000 for 2023 paving projects from Municipal Sustainability Initiative Capital Grant program to repair damaged areas from water breaks.

**MOTION #121-2023**

CARRIED.

**MOVED** by Councilor Northey to approve \$38,000.00 from Unrestricted surplus to complete the repair to the lease building roof; located behind the Firehall Museum.

**MOTION #122-2023**

CARRIED.

7.5 Request for Memorandum of Understanding with Province

**MOVED** by Councillor Gust to approve request for a Memorandum of Understanding from the province for Dennis Jones to join the Central Region All Hazards Incident Management Team.

**MOTION #123-2023**

CARRIED.

## 7.6 Public Auction

**MOVED** by Councillor Northey to approve the Terms and Conditions of Sale for the 2023 Public Auction as presented within the June 7, 2023, Council Agenda Package.

**MOTION #124-2023**

CARRIED.

**MOVED** by Councillor McIntosh to approve reserve bid for roll number 001221, located at; Lot21-22, Block 12, Plan 2627 AC for the amount of \$135,000.00.

**MOTION #125-2023**

CARRIED.

**MOVED** by Councillor Gust to approve reserve bid for roll number 004812, located at; Lot 12, Block 48, Plan 802 0160 for the amount of \$26,000.00.

**MOTION #126-2023**

CARRIED.

**MOVED** by Deputy Mayor Orom to approve reserve bid for roll number 005010, located at; Lot 10, Block 50, Plan 802 0160 for the amount of \$20,000.00

**MOTION #127-2023**

CARRIED.

**MOVED** by Councillor Northey to approve September 18, 2023 at 10:30 am. as the date and time for the 2023 Public Auction.

**MOTION #128-2023**

CARRIED.

**MOVED** by Councillor McIntosh that pursuant to 553 (1)(f) Municipal Government Act, the addition of all tax recovery costs to the relevant rolls is hereby approved.

**MOTION #129-2023**

CARRIED.

## 7.7 Water Reconciliation Report 2023

Discussion around water loss, possible causes, and water volume in the pipes within the distribution system. CAO Fuller shared measures currently being taken to investigate water loss. The current plan is to change out older water meters, inspect vacant buildings and sites, track water flow within the water treatment plant, and eventually change to monthly billing to closer match water meter reading dates.

8. COMMITTEE REPORTS – none

9. CORRESPONDENCE ITEMS – none

10. CLOSED MEETING OF COUNCIL – none

11. NOTICES OF MOTION – none

12. NEXT MEETING OF COUNCIL

**MOVED** by Councillor Northey to cancel the Regular Meeting of Council on June 21, 2023.

**MOTION #130-2023**

CARRIED.

**MOVED** by Councillor Northey to schedule the next Regular Meeting of Council on July 5, 2023 at 6:00 pm.

**MOTION #131-2023**

CARRIED.

13. ADJOURNMENT – Councillor Gust at 7:43 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER

## **Council Committee Reports – July 5, 2023**

### **Mayor Rob McDonald:**

June 17, 2023 – Judged the Lemonade day contest.

Missed the Bashaw Library Board meeting.

### **Deputy Mayor Cindy Orom:**

May 29, 2023 – missed a beautification meeting.

May 31, 2023 – Attended the community video planning meeting with local businesses.

June 12, 2023 – Bashaw Youth Foundation – lots of exciting summer programming is happening for our youth.

June 23, 2023 – Camrose & Area Lodge Authority – reviewed the annual report and the year-to-date financials, and occupancy rates. An offer to have CEO Carla Beck come to a council meeting to review the annual report with us is available.

### **Councillor Jackie Northey:**

June 20 & 21, 2023 – Volunteered at Bashaw Historical Society Casino

Bashaw & Area Recreation Board – actively bringing in supports and subsidies for children who would otherwise not participate due to the cost of playing.

Bashaw Library – Have appointed Terri Brown-Gust as chair to complete the year. Lezley Lischynski had to resign for personal reasons and Terri graciously stepped up to take the lead.

### **Councillor Bryan Gust:**

June 7, 2023 – Attended Bashaw & District Support services meeting. Audited financial statements were reviewed and new programs discussed.

June 16, 2023 – Attended the Cemetery clean up.

June 17, 2023 – Judged Lemonade Day contest

June 20 & 21, 2023 – Volunteered at Bashaw Historical Society Casino

### **Councillor McIntosh:**

June 8, 2023 – Bashaw Chamber of Commerce. They dissolved the Main street Revitalization Committee and focussed on planning Hometown days BBQ.

June 17, 2023 – Lemonade Day Judging

June 24, 2023 – 4H Cookoff Judging

June 30, 2023 – Slated to attend meeting with AHS.



CHIEF ADMINISTRATOR'S REPORT  
Submitted for July 5, 2023, Regular Meeting of Council

1. Continue to work on Council requests for bylaw changes, new policies, and reports.
2. Meetings – May 18, 2023 – Human Resources meeting, May 24, 2023 – Training Effective Council meetings, May 29, 2023- Beautification Meeting, May 31, 2023 – Public Engagement with local businesses regarding plan for video,
3. Development – Processed several development permit applications.
4. Grant Applications – mostly completed and plans for project implementation are underway.
5. CAO out of the Office – June 1, 2023 – personal appointment, June 27, 2023 – Attended Ponoka Stampede with Fortis.
6. Interviews – Interviewed two summer students.
7. Inquiries – phone inquiries and ongoing information requests.
8. Water Reconciliation – shared data with Engineer. They provided the volume within the system at 876 cubic meters – main lines.

Staff are reviewing locations that have no flow, confirming if locations are vacant; or meters nonfunctioning.

Public Works staff noticed that the trailer septic cleaning water – observed increased use. They have reconfigured the system to charge for the water.

9. Ongoing research as required.

Town of Bashaw  
Public Works Project Duties list  
July 5, 2023 Council meeting

Project or Duty Description:	Priority	Regular Duty	Additional Duty	Start Date:	Estimated Project timeline	Issues, details, causes of delays?	Date Completed
<b>Water Related</b>							
Water Meter Replacement	X			ASAP		Ongoing and investigating sites July 5 and 6.	
Water leak site cleanups	X			ASAP		Paving booked for this summer.	
<b>Recreation/Arena</b>							
Rescrew & Paint Arena boards	X	X		ASAP	2 Weeks	Requires re quoting, is a bigger job than expected.	
Door Repairs to the curling rink	X	X		ASAP		Door ordered	
Repairs to the Curling Club Shed		X	X	ASAP		Waiting for quotes.	
Arena floors and Maintenance	X	X		May-22	2 Weeks	Paint the floors and small repairs	rain days
RV stations	X	X		May 27/2023	2 Days	Operable changed septic flush water to pay as you go.	
Exterior Building repairs		X	X	July-23	2 Weeks	Lifted sections secured.	
Garbage cleanup		X	X			Ongoing through town.	
<b>Community Center</b>							
HVAC Cleaning	X			June 19/2023		Modern PURIAR awaiting response.	
<b>Parks, trees, Cemetery</b>							
Install New fish pond air pump	X			June-23	1-day	Completed.	
Trail cleanup	X			Apr-23	As Needed	Ongoing	
Pond Treatment Program	X	X		June 15/23	Sept 15/22	Implemented	
Weed Control	X	X	X	May-23	As Needed	Community/Arena and S2A	
Pest control	X			April 15/23	on going		
Lawn Maintenance	X	X		May 1 2023	As needed	W:\Parks\Lawn Maintenance List.xls	
<b>Cemetery</b>							
Lawn Maintenance	X	X		May 1/2023	As needed	Contractor doing great job.	
Pest control	X			April 15/2023	As needed	Ongoing	
<b>Streets</b>							
Street Cleaning	X			May 8 /2023	2 week	Ongoing	
Hydrant flushing -	X	X		May 11/2023	2 Days	Completed.	
Weed Control	X	X				Ongoing	
Lawn Maintenance	X	X				W:\Parks\Lawn Maintenance List.xls	
Road repairs main St	X	X		May 23/2023	2 Weeks	Scheduled for paving this season	
Sidewalk Repairs	X	X		June-23		Starting in July	
						Hoping to have paving completed prior; however if scheduling does not allow we will proceed.	
<b>Main St Line Painting</b>		X		ASAP	2 weeks		
<b>Airport</b>		X					
Lawn Maintenance	X	X			As needed	Ongoing	
Building Maintenance						Replaced toilet at the airport	
<b>Sewer</b>							
Lift Station 1 Cleaning	X	X		May-23	1 day	Ongoing	Monthly
Wastewater Maintenance List	X	X		May-23			Ongoing
Lagoon pump maintenance	X	X		May-23			
Lagoon maintenance	X	X		May-23	As needed	Treatment Program started.	
<b>Shop</b>							
Inventory	X			June-23		Over the summer months	

AR111594

Ms. Theresa Fuller  
Chief Administrative Officer  
Town of Bashaw  
PO Box 510  
Bashaw AB T0B 0H0

Dear Ms. Fuller:

**Subject: Municipal Accountability Program Cycle 2**

As you may know, the Municipal Accountability Program (MAP) was initiated in 2018 to collaboratively foster effective local governance and build administrative capacity in Alberta's municipalities. Municipal Accountability Advisors review municipal processes and procedures to develop and enhance knowledge of mandatory legislative requirements. Through these efforts, Municipal Affairs supports Alberta municipalities with legislative compliance, and Chief Administrative Officers (CAOs) are able to confirm areas where the municipality is doing well and receive guidance on areas for improvement.

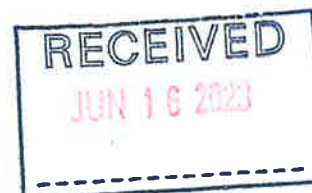
The first cycle of the program is complete, with 210 municipalities participating in a MAP review from 2018-22. The program is mandatory for municipalities with populations of 2,500 or less and may be offered to any municipality upon council request, if approved by the Minister.

I am pleased to advise Municipal Affairs is initiating the second cycle of the MAP in conjunction with continued support for municipalities to complete their remaining action plans for legislative compliance from Cycle 1. Your municipality is not included in the schedule for the 2023 program year; however, as a municipality with a population of 2,500 or less, Municipal Affairs will schedule a review within the five-year cycle between 2024 to 2027. As in the first cycle of the program, municipalities will be notified of their scheduling in advance of their review.

To ensure MAP continues to provide value to program participants and to the Ministry, the review areas in Cycle 2 have been expanded to include discretionary areas within the *Municipal Government Act*. During a MAP Cycle 2 review, the program team will work with you as the municipality's CAO to highlight the municipality's progress made through MAP Cycle 1. Additionally, the program team will assist in identifying areas to review and identify discretionary legislative provisions that apply or are likely to apply to your municipality. In your role as CAO, you will also be invited to identify other areas of focus for inclusion in the review.

.../2

- 2 -



If you have any questions or concerns, or if you wish to be added to the 2023 program year, please contact a Municipal Accountability Advisor with the Municipal Capacity and Sustainability Branch of Municipal Affairs, toll-free by first dialing 310-0000, then 780-427-2225.

On behalf of Municipal Affairs, thank you for your continued participation in this program. Through our collective efforts, we will continue to proactively address legislative compliance in a collaborative and constructive manner.

Sincerely,

A handwritten signature in black ink, appearing to read "Brandy Cox". The signature is fluid and cursive, with the first name "Brandy" being more prominent than the last name "Cox".

Brandy Cox  
Deputy Minister



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
M.A. Calgary-Hays*



AR111695

June 20, 2023

Dear Chief Elected Officials:

I am pleased and excited to return as the Minister of Municipal Affairs. It is an honour and a privilege to serve in this role, and I am eager to work together to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans.

As Minister of Municipal Affairs, I continue to believe in the importance of supporting our local communities, as they play a significant role in creating the economic and social conditions that contribute to Alberta's vibrancy and prosperity. My ministry will continue to develop the tools, training, and programs to support fiscally responsible, accountable, and sustainable local government, and improve the long-term viability of municipalities. I am also committed to my ministry's role in providing Albertans with safe buildings, homes, and communities through the province's safety codes system.

Together, we can continue to reduce unnecessary government oversight with regulatory approaches and program delivery that emphasize outcomes, in order to attract investment, support innovation, and grow Alberta's businesses.

I look forward to once again working together to strengthen Alberta's municipalities and collaborating on areas of mutual interest.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers

June 8, 2023

Dear Chief Elected Official or Library Board Chair:

In late April, the Minister of Municipal Affairs contacted you, inviting submissions to the 2023 Minister's Awards for Municipal and Public Library Excellence, with submissions being accepted until June 15, 2023. Since that time, communities across the province have been facing challenges due to wildfires, evacuations, and difficult weather conditions. As expected, the level of collaboration and support in managing these challenges has been extensive and once again demonstrates the strength and resilience of Albertans, our local governments, and library boards.

Recognizing that these challenges have required considerable time and attention, we are extending the deadline for submissions to the Minister's Awards program to **July 15, 2023**. Municipalities and library boards are encouraged to share their successes in the following categories:

- **Building Economic Strength (open to all municipalities)** – The award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – The award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g., lighting, accessibility, traffic calming measures), and community services initiatives.
- **Partnership (open to all municipalities)** – The award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination, and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – The two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.

.../2

- **Public Library Services (open to library boards serving a population under 10,000)** – The two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – The award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.
- **Service Delivery Enhancement (open to all municipalities)** – The award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – The award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available at [www.alberta.ca/ministers-awards-municipal-public-library-excellence.aspx](http://www.alberta.ca/ministers-awards-municipal-public-library-excellence.aspx).

Municipalities can send their questions about the program to [municipalexcellence@gov.ab.ca](mailto:municipalexcellence@gov.ab.ca) or reach a program advisor at 780-427-2225 (toll-free by first dialing 310-0000).

Library boards can send their questions about the program to [libraries@gov.ab.ca](mailto:libraries@gov.ab.ca) or reach a program advisor at 780-427-4871 (toll free by first dialing 310-0000).

Again, the extended deadline for submission is **July 15, 2023**. I encourage you to share your success stories.

Sincerely,

Brandy Cox  
Deputy Minister



# Smoky Lake County

P.O. Box 310  
4612 McDougall Drive  
Smoky Lake, Alberta T0A 3C0  
Phone: 780-656-3730  
1-888-656-3730  
Fax: 780-656-3768  
www.smokylakecounty.ab.ca



June 9<sup>th</sup>, 2023

Alberta Land Use Secretariat  
Stewardship Commissioner

OFFICE OF THE REEVE

Email: [LUF@gov.ab.ca](mailto:LUF@gov.ab.ca)

Via Email

Re: **Resumption of Progress Toward a North Saskatchewan Regional Plan (NSRP) and Subregional Planning**

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Dear Commissioner,

I hope this letter finds you very well. At the Rural Municipalities of Alberta November 2022 conference, Smoky Lake County sponsored a [Resolution](#) in support of resuming or continuing work on the entirety of Alberta's remaining incomplete Land Use Framework regional plans. Although said Resolution was not carried, this letter is in furtherance to the subsequent County Council Motion 192-22 (*carried* at the December 14, 2022 Council Meeting) specific to the North Saskatchewan Regional Plan (NSRP).

We were pleased that the former Minister's Mandate Letter dated November 9, 2022, included direction to '*...continue establishing new land use plans... under the Alberta Land Stewardship Act...*'. In addition to the ongoing caribou sub-regional planning, it is our express hope that this can include resuming progress on the NSRP.

We are aware that the purpose of regional planning is to support the numerous policies and strategies that guide natural resource development, support economic growth, and protect our environment. Regional plans integrate these policies and strategies at the regional level and provide policy direction and clarity for decision makers at the federal, provincial, and local levels.

The Alberta Land Use Framework (2008) provides a basis for regional plans that guide natural resource development, support economic growth, and protect the environment. Alberta is comprised of seven regional planning areas including the North Saskatchewan planning area, which is defined by provincial and municipal boundaries but includes most of the North Saskatchewan River watershed. Covering 85,780<sup>2</sup>-kilometers, the North Saskatchewan Region includes about 13% of the province and more than 1.5 million Albertans.

The interests of our rural communities could be advanced through a completed regional plan. Indeed, regional plans provide a framework for collaborative planning for the economy of the future, including *support* of energy, agriculture, forestry, and tourism. We want our children, grandchildren, and great-grandchildren to be able to grow up, thrive, be healthy, and prosper. Completion of the NSRP would be

a coalescing force for the region, so that our communities would be singing from the same song-sheet, toward a prosperous future.

The North Saskatchewan Regional Plan was initiated in 2014, including establishment of a Regional Advisory Council Terms of Reference, and a *Profile of the North Saskatchewan Region*. The Regional Advisory Council provided 69 recommendations across six topic areas, and Albertans were then invited to provide their input on these, which closed in May 2018. Since then, the province has been 'reviewing' the results for more than **1,860 days** and counting.

The NSRP is an opportunity to ramp-up not only our ecological integrity, but especially our economic competitiveness. Let's renew the Alberta Advantage. Communities, businesses, industry, and Albertans across the NSRP would be well-served to see the completion of this important planning document. Finally, we would be pleased to meet with yourself, the Minister, and/or any department officials regarding this matter. Please do not hesitate to contact myself or our Administration at 780-656-3730/[lhalisky@smokylakecounty.ab.ca](mailto:lhalisky@smokylakecounty.ab.ca). Sincerely,



**Lorne Halisky**  
Reeve & Division 4 Councillor,  
Smoky Lake County

cc: Minister of Environment and Protected Areas (and Stewardship Minister), & Minister for Calgary-Shaw <[aep.minister@gov.ab.ca](mailto:aep.minister@gov.ab.ca)>  
Katarzyna (Kasha) Piquette, Deputy Minister for Alberta Environment and Protected Areas <[Katarzyna.Piquette@gov.ab.ca](mailto:Katarzyna.Piquette@gov.ab.ca)>  
Tom Davis, Assistant Deputy Minister, Resource Stewardship, EPA <[tom.davis@gov.ab.ca](mailto:tom.davis@gov.ab.ca)>  
Laura Polasek, Planning Lead, Central/South, Regional Planning Section - Planning Branch <[laura.polasek@gov.ab.ca](mailto:laura.polasek@gov.ab.ca)>  
Sarah Depoe, Director, Cumulative Effects Management Planning Section - Planning Branch, EPA <[sarah.depoe@gov.ab.ca](mailto:sarah.depoe@gov.ab.ca)>  
Kim Lalonde, Executive Director, Land Planning Branch, EPA <[kim.lalonde@gov.ab.ca](mailto:kim.lalonde@gov.ab.ca)>  
Jamie Bruha, Director, Land and Environmental Planning (Central) Section - Planning Branch, EPA <[jamie.bruha@gov.ab.ca](mailto:jamie.bruha@gov.ab.ca)>  
Minister of Municipal Affairs, & MLA for Calgary-Hays, <[minister.municipalaffairs@gov.ab.ca](mailto:minister.municipalaffairs@gov.ab.ca)>  
Minister of Forestry & Parks, & MLA for Central Peace-Notley <[CentralPeace.Notley@assembly.ab.ca](mailto:CentralPeace.Notley@assembly.ab.ca)>  
Minister of Energy & Minerals, & MLA for Fort McMurray-Lac La Biche <[FortMcMurray.LacLaBiche@assembly.ab.ca](mailto:FortMcMurray.LacLaBiche@assembly.ab.ca)>  
Minister of Jobs, Economy, and Trade, & MLA for Calgary-South East <[JEND.minister@gov.ab.ca](mailto:JEND.minister@gov.ab.ca)>  
Minister of Transportation and Economic Corridors, & MLA for Innisfail-Sylvan Lake <[Innisfail.SylvanLake@assembly.ab.ca](mailto:Innisfail.SylvanLake@assembly.ab.ca)>  
Minister of Indigenous Relations, & MLA for Wetaskiwin <[ir.ministeroffice@gov.ab.ca](mailto:ir.ministeroffice@gov.ab.ca)>  
Minister of Agriculture and Irrigation, & MLA for Highwood <[Highwood@assembly.ab.ca](mailto:Highwood@assembly.ab.ca)>  
Leader of His Majesty's Official Opposition, and MLA for Edmonton-Strathcona <[Edmonton.Strathcona@assembly.ab.ca](mailto:Edmonton.Strathcona@assembly.ab.ca)>  
MLA for Athabasca-Barrhead-Westlock <[Athabasca.Barrhead.Westlock@assembly.ab.ca](mailto:Athabasca.Barrhead.Westlock@assembly.ab.ca)>  
Other NSRP-area MLAs  
Advocacy at Alberta Municipalities (AM) <[advocacy@abmunis.ca](mailto:advocacy@abmunis.ca)>  
Wyatt Skovron, Manager of Policy and Advocacy, Rural Municipalities of Alberta (RMA) <[wyatt@RMAAlberta.com](mailto:wyatt@RMAAlberta.com)>  
Municipal Councils & Indigenous Nations within the North Saskatchewan Regional Plan (NSRP) Area  
Smoky Lake County Council, Interim CAO Office, & Planning and Development Services Department

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
<b>REVENUES</b>							
<b>TAXES</b>							
1-00-00-110-00	Residential	(586,835.98)	(602,216.45)	(602,216.45)	(602,213.65)	2.80	100%
1-00-00-110-01	Non-Residential	(168,872.65)	(172,534.11)	(172,534.11)	(172,534.66)	(0.55)	100%
1-00-00-110-03	Machinery and Equipment	(19,121.83)	(19,118.94)	(19,118.94)	(19,119.00)	(0.06)	100%
1-00-00-110-04	Linear	(21,837.31)	(23,323.70)	(23,323.70)	(23,323.76)	(0.06)	100%
1-00-00-110-05	Railway	(1,739.66)	(1,885.00)	(1,885.00)	(1,885.01)	(0.01)	100%
1-00-00-110-06	Farmland	(138.16)	(139.17)	(139.17)	(139.17)		100%
1-00-00-110-07	Adjustments to Property Taxes				(0.02)	(0.02)	0%
1-00-00-110-08	Camrose & District Lodge Authority	(829.05)	(1,613.64)	(1,613.64)	(1,610.00)	3.64	100%
1-00-00-110-09	Alberta School Foundation - ASFF	(234,391.33)	(226,014.01)	(226,014.01)	(226,016.34)	(2.33)	100%
1-00-00-110-10	Designated Industrial Properties (DIP)	(160.06)	(176.71)	(176.71)	(176.72)	(0.01)	100%
1-00-01-110-00	Residential Grants in Lieu	(2,279.74)	(2,327.30)	(2,327.30)	(2,327.29)	0.01	100%
1-00-01-110-01	Non-Residential Grants in Lieu	(17,582.58)	(18,290.90)	(18,290.90)	(18,290.96)	(0.06)	100%
		(1,053,788.35)	(1,067,639.93)	(1,067,639.93)	(1,067,636.58)	3.35	100%
OTHER REVENUE FROM OWN SOURCES							
1-00-00-510-00	Penalties and Costs on Taxes	(28,370.90)		(19,367.41)	(30,000.00)	(10,632.59)	65%
1-00-00-530-00	Fines Issued	(2,606.00)	(217.00)	(568.00)	(2,200.00)	(1,632.00)	26%
1-00-00-540-00	Franchise Fees	(74,615.17)	(6,228.11)	(27,188.89)	(66,321.00)	(39,132.11)	41%
1-00-00-550-00	Return on Investments	(33,438.04)	(5,148.96)	(28,315.15)	(25,000.00)	3,315.15	113%
		(139,030.11)	(11,594.07)	(75,439.45)	(123,521.00)	(48,081.55)	61%
NON FUNCTIONAL REVENUE							
CONDITIONAL GRANTS							
1-00-00-840-00	Provincial Conditional Grant	(93,891.00)			(118,190.00)	(118,190.00)	0%
		(93,891.00)			(118,190.00)	(118,190.00)	0%
UNCONDITIONAL GRANTS							
TOTAL GENERAL MUNICIPAL							
		(1,286,709.46)	(1,079,234.00)	(1,143,079.38)	(1,309,347.58)	(166,268.20)	87%
GENERAL ADMINISTRATIVE REVENUES							
1-12-00-410-00	General Services and Supplies Revenues	(2,944.20)	(70.00)	(1,341.09)	(2,500.00)	(1,158.91)	54%
1-12-00-520-00	Licenses and Permits	(150.00)			(200.00)	(200.00)	0%
1-12-00-560-00	Rentals and Lease Revenue COLLECT GST	(19,433.78)	(1,561.83)	(1,571.68)	(19,500.00)	(17,928.32)	8%
1-12-00-590-00	Other Revenue	(3,550.76)		(238.35)	(3,000.00)	(2,761.65)	8%
		(26,078.74)	(1,631.83)	(3,151.12)	(25,200.00)	(22,048.88)	13%
FIRE FIGHTING & PREVENTIVE SERVICES							
1-23-00-400-00	County Fire Fighting Responses	(13,712.66)	(12,552.04)	(15,690.71)	(13,500.00)	2,190.71	116%
1-23-00-400-01	Motor Vehicle Responses	(17,682.88)			(2,400.00)	(2,400.00)	0%
1-23-00-400-04	Fire Expenses Recovered <i>Paid for Truck Repair</i>	(3,513.15)		(65,701.20)	(3,500.00)	62,201.20	1877%
1-23-00-560-00	In Town Fire Revenue	89.69	(4,265.98)	(6,515.98)	(1,000.00)	5,515.98	652%
1-23-00-590-00	Other Revenue - Gifts/Donations	(2,944.00)		(3,000.00)		3,000.00	0%
1-23-00-850-00	Annual County Shared Service Funding	(26,028.83)		(26,231.99)	(26,231.99)		100%
1-23-00-850-01	Annual Training Shared Service Funding	(1,000.00)		(1,000.00)	(1,000.00)		100%
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding	(500.00)		(500.00)	(500.00)		100%
1-23-00-850-03	Annual Firefighter Shared Service Funding	(1,680.90)		(1,751.28)	(1,680.00)	71.28	104%
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service	(1,905.48)			(3,200.00)	(3,200.00)	0%
1-23-00-850-06	Annual County Funding Emergency Dispatch	(5,830.14)			(5,831.00)	(5,831.00)	0%
		(74,708.35)	(16,818.02)	(120,391.16)	(58,842.99)	61,548.17	205%
DISASTER SERVICES & EMERGENCY MEASURES							
AMBULANCE SERVICES							
BYLAW SERVICES							
1-26-00-520-00	Building Permit Fees	(1,179.87)	(305.28)	(305.28)	(1,200.00)	(894.72)	25%
1-26-00-525-00	Animal Licenses & Fines	(3,522.50)	(28.00)	(3,117.33)	(3,051.97)	65.36	102%
		(4,702.37)	(333.28)	(3,422.61)	(4,251.97)	(829.36)	80%
SHOP							
1-31-00-840-00	Provincial Conditional Grant	(5,759.00)					0%
		(5,759.00)					0%
ROADS, STREETS, WALKS, LIGHTING							
1-32-00-560-00	Equipment Rental	(2,769.04)		(590.00)	(1,000.00)	(410.00)	59%
1-32-00-590-00	Other Revenues	(1,395.93)	217.26	(371.57)	(1,000.00)	(628.43)	37%
1-32-00-780-00	GAIN/LOSS ON TCA	6,895.76					0%
1-32-00-840-00	Provincial Conditional Grants	(14,000.00)					0%
		(11,269.21)	217.26	(961.57)	(2,000.00)	(1,038.43)	48%
AIRPORT							
1-33-00-560-00	Hay Revenue - Airport NO G.S.T.	(1,360.59)		(1,360.59)	(1,360.59)		100%

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD (800.00)	@ YR BUDGET (800.00)	AMOUNT LEFT	PERCENT USED
		(800.00)		(800.00)	(800.00)		100%
1-33-00-561-00	Airport Hangar Lease	(2,160.59)		(2,160.59)	(2,160.59)		100%
WATER SUPPLY & DISTRIBUTION							
1-41-00-410-00	Sale of Water (Bills)	(413,389.95)	(150.00)	(126,187.07)	(458,103.00)	(331,915.93)	28%
1-41-00-411-00	Sale of Water (Bulk)	(6,413.95)	(1,770.00)	(3,670.25)	(6,300.00)	(2,629.75)	58%
1-41-00-590-00	Other Revenue	(7,003.21)	(45.00)	(640.00)	(1,000.00)	(360.00)	64%
1-41-00-300-00	Water Inspections	(1,367.52)					0%
1-41-00-830-00	Federal Conditional Grant	(13,314.00)					0%
1-41-00-840-00	Provincial Conditional Grants	(87,582.00)					0%
		(529,070.63)	(1,965.00)	(130,497.32)	(465,403.00)	(334,905.68)	28%
SANITARY SEWAGE SERVICES & TREATMENT							
1-42-00-239-00	Septic Receiving Station	(10,917.13)	(1,108.61)	(4,057.04)	(10,900.00)	(6,842.96)	37%
1-42-00-410-00	Sewage Services Fees and Charges	(104,396.09)		(34,405.13)	(104,400.00)	(69,994.87)	33%
1-42-00-590-00	Other Sewer Revenue	(1,205.00)	(120.00)	(120.00)	(1,100.00)	(980.00)	11%
1-42-00-590-01	Flusher Truck	(3,052.34)					0%
1-42-00-840-00	Provincial Conditional Grant	(31,727.00)					0%
		(151,297.56)	(1,228.61)	(38,582.17)	(116,400.00)	(77,817.83)	33%
GARBAGE COLLECTION & DISPOSAL							
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	(75,459.75)		(25,042.75)	(75,600.00)	(50,557.25)	33%
		(75,459.75)		(25,042.75)	(75,600.00)	(50,557.25)	33%
RECYCLING REVENUE							
1-44-00-410-00	Recycling Revenue			(1,000.00)	(1,000.00)		100%
				(1,000.00)	(1,000.00)		100%
UTILITY PENALTIES							
1-45-00-510-00	Utility Penalty	(12,329.13)	13.04	(3,053.54)	(12,000.00)	(8,946.46)	25%
		(12,329.13)	13.04	(3,053.54)	(12,000.00)	(8,946.46)	25%
FAMILY & COMMUNITY SUPPORT SERVICES							
1-51-00-840-01	F.C.S.S. Provincial Conditional Grant	(24,554.00)		(12,277.00)	(24,554.00)	(12,277.00)	50%
1-51-00-850-01	F.C.S.S. Camrose County Requisition	(27,756.89)		(28,144.12)	(28,144.12)		100%
		(52,310.89)		(40,421.12)	(52,698.12)	(12,277.00)	77%
CEMETERIES & CREMATORIUMS							
1-56-00-410-00	Cemetery Revenue	(5,727.67)	(650.00)	(2,225.00)	(3,500.00)	(1,275.00)	64%
		(5,727.67)	(650.00)	(2,225.00)	(3,500.00)	(1,275.00)	64%
MUNICIPAL PLANNING, ZONING & DEVELOPMENT							
1-61-00-520-00	Development Permits	(1,765.00)	(190.00)	(575.00)	(1,800.00)	(1,225.00)	32%
		(1,765.00)	(190.00)	(575.00)	(1,800.00)	(1,225.00)	32%
TOURISM							
1-62-00-410-00	Sale of Promotional Items	(14.27)		(3.81)		3.81	0%
		(14.27)		(3.81)		3.81	0%
SUBDIVISION LAND & DEVELOPMENT							
RENTAL BUILDINGS							
1-69-00-560-01	Office Rent	(5,209.05)	795.38	(3,906.62)	(7,734.00)	(3,827.38)	51%
		(5,209.05)	795.38	(3,906.62)	(7,734.00)	(3,827.38)	51%
RECREATION FACILITIES & PROGRAMS							
1-71-00-410-12	Ball Diamond Revenue	(1,271.43)	(1,856.22)	(1,875.27)	(1,270.00)	605.27	148%
1-71-00-410-20	Skate Sharpening Revenue	(285.60)		(71.40)	(300.00)	(228.60)	24%
1-71-00-410-21	Ice Revenue - Minor Hockey	(41,507.11)		(22,585.71)	(41,510.00)	(18,924.29)	54%
1-71-00-410-22	Ice Revenue - Figure Skating	(7,285.71)		(3,450.00)	(7,300.00)	(3,850.00)	47%
1-71-00-410-23	Ice Revenue - Senior Hockey	(2,933.31)		(2,933.32)	(3,000.00)	(66.68)	98%
1-71-00-410-26	Arena - Summer Recreation Revenue	(300.00)	(228.57)	(228.57)		228.57	0%
1-71-00-410-27	Arena - Summer Recreation Revenue	(2,271.43)		(900.00)	(2,300.00)	(1,400.00)	39%
1-71-00-410-27	Ice rental - FUN HOCKEY	(3,261.90)		(190.48)	(3,000.00)	(2,809.52)	6%
1-71-00-590-20	Other Revenues	(30,000.00)	(30,000.00)	(40,697.69)	(33,000.00)	7,697.69	123%
1-71-00-850-00	Conditional Grants from Other Local Govt			(714.28)	(700.00)	(9.54)	99%
1-71-01-410-21	Minor Hockey - Visitors			(192.86)	(200.00)	(200.00)	0%
1-71-00-410-24	Ice Revenue - Private Rentals			(19.05)			0%
1-71-00-560-01	Building Space Rent			(40,839.00)			0%
1-71-00-840-00	Provincial Conditional Grant						0%

\* Lacombe County 2022 Operating Contribution of \$10,697.69

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTION...	@ YR YTD	@ YR BUDGET (100.00)	AMOUNT LEFT (100.00)	PERCENT USED %
1-71-00-410-25	Ice Revenue - Other						0%
	PARKS	(130,881.68)	(32,084.79)	(73,622.90)	(92,680.00)	(19,057.10)	79%
1-72-00-400-00	Parks Revenue	(4,742.17)	(240.95)	(240.95)	(4,700.00)	(4,459.05)	5%
	COMMUNITY CENTRE MUSEUM	(4,742.17)	(240.95)	(240.95)	(4,700.00)	(4,459.05)	5%
1-74-10-590-01	Museum Donations	(4,000.00)					0%
	ANNIVERSARY/CENTENNIAL REVENUE OPERATING CONTINGENCIES RESERVES	(4,000.00)					0%
	<b>TOTAL MUNICIPAL &amp; ADMINISTRATIVE REVENUE</b>	<b>(2,384,195.52)</b>	<b>(1,133,350.80)</b>	<b>(1,592,337.61)</b>	<b>(2,235,318.25)</b>	<b>(642,980.64)</b>	<b>71%</b>

**EXPENSES**

**COUNCIL & OTHER LEGISLATIVE**

2-11-00-130-40	Canada Pension Plan - Councillors	1,148.70			1,150.00	1,150.00	0%
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	811.35	49.95	439.80	820.00	380.20	54%
2-11-00-151-00	Meeting Fees - Council	22,142.86			22,300.00	22,300.00	0%
2-11-00-510-00	Council Supplies	484.50		8.51	500.00	491.49	2%
2-11-00-770-00	Community Contributions	6,967.84	129.27	5,199.27	7,290.00	2,090.73	71%
		31,555.25	179.22	5,647.58	32,060.00	26,412.42	18%

**GENERAL ADMINISTRATION & OTHER**

2-12-00-110-00	Salaries - Office Staff	173,931.86	16,556.76	77,560.28	180,481.60	102,921.32	43%
2-12-00-130-40	Employer Cost CPP	9,426.86	1,307.47	5,292.07	10,730.99	5,438.92	49%
2-12-00-130-41	Employer Cost Employment Insurance	3,754.13	392.83	1,871.55	3,608.55	1,737.00	52%
2-12-00-130-43	Employer Cost LAPP	10,632.98	1,397.52	5,375.78	16,471.18	11,095.40	33%
2-12-00-130-44	Employer Cost - AMSC	7,694.68	1,067.90	3,647.45	11,405.56	7,758.11	32%
2-12-00-130-45	Workers Compensation	4,443.97		1,731.62	3,753.47	2,021.85	46%
2-12-00-130-46	R.R.S.P. Contribution				1,230.32	1,230.32	0%
2-12-00-140-00	Administrative Course Fees	639.00		185.00	2,000.00	1,815.00	9%
2-12-00-211-00	Travel & Subsistence	1,138.04		48.40	1,500.00	1,451.60	3%
2-12-00-215-00	Freight, Postage, Phone & Land Titles	5,211.91	235.99	2,708.70	5,300.00	2,591.30	51%
2-12-00-220-00	Advertising, Printing, Subscriptions	999.14	140.00	291.20	1,000.00	708.80	29%
2-12-00-225-00	Municipal Memberships	2,621.40		3,068.05	3,088.00	19.95	99%
2-12-00-230-00	Professional & Consulting Services	68,491.67	4,752.75	32,168.40	63,268.12	31,099.72	51%
2-12-00-230-20	Professional Fees - Audit	17,265.30			19,000.00	19,000.00	0%
2-12-00-230-22	Legal	5,719.07	140.10	1,814.10	12,000.00	10,185.90	15%
2-12-00-250-00	Repairs & Maintenance	8,191.90		36.00	19,000.00	18,964.00	0%
2-12-00-274-00	Insurance	23,531.65		27,252.62	27,448.09	195.47	99%
2-12-00-510-00	General Office Supplies	4,316.79	900.81	2,516.30	12,210.50	9,694.20	21%
2-12-00-540-50	Campus Energy Power	2,182.62	152.96	300.63	2,600.00	2,299.37	12%
2-12-00-540-51	General Administration Natural Gas	2,016.17	258.84	831.67	2,100.00	1,268.33	40%
2-12-00-810-00	Bank Charges	604.47	121.75	289.77	600.00	310.23	48%
2-12-00-910-00	Tax Adjustments	12,384.79		3,241.14	9,625.93	6,384.79	34%
2-12-00-990-00	Miscellaneous	200.00		75.00	200.00	125.00	38%
2-12-00-990-01	Penny	(0.01)	0.04	0.08	0.50	0.42	16%
		365,398.39	27,425.72	170,305.81	408,622.81	238,317.00	42%

**FIRE FIGHTING & PREVENTIVE SERVICES**

2-23-00-110-00	Administration	5,501.84	488.43	2,237.60	7,253.54	5,015.94	31%
2-23-00-130-00	Employer Contribution - A.M.E. & Seaboard	3,254.25	208.38	1,835.52	3,300.00	1,464.48	56%
2-23-00-159-00	Deputy Fire Chief Fees	2,100.00	175.00	875.00	2,100.00	1,225.00	42%
2-23-00-159-01	Fire Chief Honorarium	3,000.00	250.00	1,250.00	3,000.00	1,750.00	42%
2-23-00-159-02	Firefighter Honorarium	36,850.00			37,000.00	37,000.00	0%
2-23-00-159-03	Regional Fire Service Coordinator	1,543.80					0%
2-23-00-211-00	Travel & Subsistence				1,000.00	1,000.00	0%
2-23-00-215-00	Telephone	5,078.97	335.61	2,195.72	5,100.00	2,904.28	43%
2-23-00-215-01	Pager Repair & Maintenance	400.68		400.68	410.00	9.32	98%
2-23-00-216-00	Freight & Postage	222.03			250.00	250.00	0%
2-23-00-217-00	Dispatch	7,773.50			7,800.00	7,800.00	0%
2-23-00-220-00	Office Printing Advertising	139.33			150.00	150.00	0%
2-23-00-239-00	Fire - Mutual Aid		1,190.00	1,190.00	1,000.00	(190.00)	119%
2-23-00-250-00	Fire Hall Maintenance	2,267.25		196.44	4,300.00	4,103.56	5%
2-23-00-274-00	Building Insurance	1,907.50		1,963.58	1,963.58		100%
2-23-00-274-01	Vehicle & Mobile Equipment Insurance	1,812.95		1,861.21	1,861.21		100%
2-23-00-510-00	General Supplies	4,897.96	374.75	3,015.33	4,800.00	1,784.67	63%
2-23-00-510-01	Fire Hall Supplies			150.54		(150.54)	0%
2-23-00-521-03	Town Fire Truck (1992) Volvo Repairs & Maint	2,157.55			2,300.00	2,300.00	0%
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)	113.42	71.61	137.64	150.00	12.36	92%
2-23-00-521-50	Fuel County Fire Vehicles & Equipment	2,274.48	1,580.82	2,542.57	2,300.00	(242.57)	111%
2-23-00-522-01	County IHC Fire Truck Unit FT024 - Repairs & Maint <i>Truck Rep</i>	2,085.01		65,409.53		(65,409.53)	0%
2-23-00-522-02	County Dodge Rescue Van - FT033 Rep & Maint	133.24					0%
2-23-00-522-03	County Water Unit FT017 96 Mack - Rep & Maint	1,294.90					0%
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenance	16,530.14		475.00	16,100.00	15,625.00	3%
2-23-00-540-32	Training	1,412.50		192.50	2,000.00	1,807.50	10%
2-23-00-540-50	Campus Energy Power	1,859.33	138.47	343.31	2,100.00	1,756.69	16%

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023  
LAST YR ACT... @ MONTH

ACCOUNT	DESCRIPTION	LAST YR ACT...	TRANSACTION...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
2-23-00-540-51	Fire Protection Natural Gas Fire Hall	3,058.99	510.17	1,713.52	3,200.00	1,486.48	54%
		107,669.62	5,323.24	87,985.69	109,438.33	21,452.64	80%
<b>DISASTER SERVICES &amp; EMERGENCY MEASURES</b>							
2-24-00-215-00	Freight, Postage, Phone EOC Centre	10.17		9.65	50.00	40.35	19%
2-24-00-540-00	Disaster Services & Training	114.19					0%
		124.36		9.65	50.00	40.35	19%
<b>AMBULANCE</b>							
<b>BYLAW SERVICE</b>							
2-26-00-110-00	Bylaw Enforcement Salaries	3,633.75	380.00	1,140.00	3,650.00	2,510.00	31%
2-26-00-230-00	Cat and Dog Control Fees	2,643.23	347.00	1,121.62	2,650.00	1,528.38	42%
2-26-00-230-01	Policing Requisition Expense <i>Amount Bill Comes</i>	27,934.50		7,331.25	42,829.25	35,498.00	17%
2-26-00-250-00	Building Inspector <i>March 2024.</i>	125.00			250.00	250.00	0%
		34,336.48	727.00	9,592.87	49,379.25	39,786.38	19%
<b>SHOP</b>							
2-31-00-110-00	Salaries	15,685.51	2,433.85	13,700.95	6,007.25	(7,693.70)	228%
2-31-00-110-01	Salaries PW Administration Common Service	9,705.33	655.50	6,520.77	10,634.83	4,114.06	61%
2-31-00-130-40	Employer Cost CPP & Benefits	11,155.41	1,083.26	4,508.63	11,211.31	6,702.68	40%
2-31-00-130-41	Employer Cost Employment Insurance	4,268.02	411.22	1,639.89	3,817.46	2,177.57	43%
2-31-00-130-43	Employer Cost LAPP	15,766.92	1,656.75	6,855.52	17,438.35	10,582.83	39%
2-31-00-130-44	Employer Cost - AMSC	15,337.70	1,314.97	5,044.88	12,169.07	7,124.19	41%
2-31-00-130-45	Workers Compensation Board	4,443.97		1,731.63	3,827.74	2,096.11	45%
2-31-00-190-00	Safety Equipment and Clothing	3,633.94	375.00	3,221.79	5,147.00	1,925.21	63%
2-31-00-215-00	Freight, Postage & Phone	2,989.39	237.32	1,649.03	3,151.00	1,501.97	52%
2-31-00-250-00	Repairs and Maintenance	9,506.00	687.01	852.07	2,500.00	1,647.93	34%
2-31-00-274-00	Insurance	1,946.82		1,997.74	1,997.74		100%
2-31-00-510-00	General Supplies	3,882.64	502.77	1,525.69	3,600.00	2,074.31	42%
2-31-00-510-63	Shop Tools	2,761.40	419.98	1,318.91	1,000.00	(318.91)	132%
2-31-00-531-00	Gas and Oil	66.90			150.00	150.00	0%
2-31-00-540-50	Campus Energy Power - Shop	2,168.41	256.70	699.64	2,500.00	1,800.36	28%
2-31-00-540-51	Common Services Shop Natural Gas	5,470.27	769.16	2,378.72	5,600.00	3,221.28	42%
		108,788.63	10,803.49	53,645.86	90,751.75	37,105.89	59%
<b>ROADS, STREETS, WALKS, LIGHTING</b>							
2-32-00-110-00	Salaries & Wages	72,643.30	4,259.17	23,706.40	63,554.95	39,848.55	37%
2-32-00-110-64	Flusher Truck Man Hours	223.50	340.86	340.86	645.84	304.98	53%
2-32-00-140-00	Public Works Course Fees - Streets	405.00		349.00	3,000.00	2,651.00	12%
2-32-00-211-00	Streets - Travel & Subsistence		60.00	187.73		(187.73)	0%
2-32-00-215-00	Freight, Postage, Phone	325.02		98.29	350.00	251.71	28%
2-32-00-274-00	Insurance	5,675.56		6,626.59	6,626.59		100%
2-32-00-510-00	General Goods & Services	5,492.21		3,084.62	16,500.00	13,415.38	19%
2-32-00-520-00	Equipment, Machines, Parts & Supplies	89.45					0%
2-32-00-520-41	Mobile 401 - IHC 4300	1,165.00			1,200.00	1,200.00	0%
2-32-00-520-42	Mobile 402 - 2012 Ford Supercab 1/2 Ton	149.97			200.00	200.00	0%
2-32-00-520-43	Mobile 403 - FORD 550 SD	1,394.34		967.06	500.00	(467.06)	193%
2-32-00-520-44	Mobile 404 - Sander	786.85		19.56	700.00	680.44	3%
2-32-00-520-45	Mobile 405 - Sweeper	566.67	57.98	1,751.14	600.00	(1,151.14)	292%
2-32-00-520-46	Mobile 406 - John Deere TC44H Wheel Loader	2,208.26		161.49	2,000.00	1,838.51	8%
2-32-00-520-47	Mobile 407 - J.D. 570 A Grader	4,608.54		885.97	3,000.00	2,114.03	30%
2-32-00-520-48	Mobile 408 - Kubota M60	203.77	542.00	1,363.85	800.00	(563.85)	170%
2-32-00-520-49	Mobile 409 - Ford Sicklemower	77.25			100.00	100.00	0%
2-32-00-520-51	Lawn Mowers 510-12	1,535.98			1,000.00	1,000.00	0%
2-32-00-520-52	Water Pumps 510-12				50.00	50.00	0%
2-32-00-520-53	Wacker Packer	314.71					0%
2-32-00-520-54	Chain Saw	783.87	17.18	17.18	200.00	182.82	9%
2-32-00-520-55	Mobile 410 - Ford Tandem	7,949.37	2,742.86	3,484.17	4,000.00	515.83	87%
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	3,571.92	336.96	336.96	1,000.00	663.04	34%
2-32-00-520-57	Mobile 412 - 2018 Kubota ZD1211 Mower	448.27	443.22	443.22	1,000.00	556.78	44%
2-32-00-520-58	Mobile 413 - Steamer	199.07		1,350.58	500.00	(850.58)	270%
2-32-00-520-60	Mobile 415 - Generator	220.00		486.81	150.00	(336.81)	325%
2-32-00-520-61	Mobile 416 - John Deere E12 Flex Wing				500.00	500.00	0%
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4	3,505.21	276.35	1,087.07	2,000.00	912.93	54%
2-32-00-520-63	Mobile 419 - 2007 Kubota Mower	1,060.03			200.00	200.00	0%
2-32-00-520-64	Mobile 420 - Flusher Truck	1,051.95	36.98	143.83		(143.83)	0%
2-32-00-520-65	Mobile 421 - Baldor Generator	324.15			400.00	400.00	0%
2-32-00-520-66	Mobile 426 Bobcat A770	174.74			1,000.00	1,000.00	0%
2-32-00-521-41	Fuel - Mobile 401 IHC 4300	1,011.45		5.79	1,000.00	994.21	1%
2-32-00-521-42	Fuel Mobile 402 2012 Ford Supercab 1/2 Ton	3,379.30	376.73	1,104.63	3,400.00	2,295.37	32%
2-32-00-521-43	Fuel - Mobile 403 Chev C65 Gravel Truck	3,250.77	349.99	757.07	3,200.00	2,442.93	24%
2-32-00-521-45	Fuel - Mobile 405 Sweeper	1,821.46	454.48	710.24	2,000.00	1,289.76	36%
2-32-00-521-46	Fuel - Mobile 406 John Deere TC44H Wheel Loader	6,452.99	165.41	897.64	5,000.00	4,102.36	18%
2-32-00-521-47	Fuel - Mobile 407 JD 570A Grader	6,880.24		1,826.62	6,000.00	4,173.38	30%
2-32-00-521-48	Fuel - Mobile 408 Kubota M60	706.96	15.48	495.13	750.00	254.87	66%
2-32-00-521-49	Fuel - Mobile 409 Ford Sicklemower	50.49					0%
2-32-00-521-51	Fuel - Lawn Mowers	649.47	30.02	30.02	200.00	169.98	15%
2-32-00-521-52	Fuel - Water Pumps				600.00	600.00	0%
2-32-00-521-53	Fuel - Wacker Packer				20.00	20.00	0%
2-32-00-521-54	Fuel - Chain Saw				50.00	50.00	0%

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH	@ YR	@ YR	AMOUNT	PERCENT
			TRANSACTION	YTD	BUDGET	LEFT	USED
2-32-00-521-55	Fuel - Mobile 410 Ford Tandem	2,994.71	60.93	132.70	3,300.00	3,167.30	4%
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	770.40	22.20	42.78	900.00	857.22	5%
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mower	843.89	32.18	32.18	1,000.00	967.82	3%
2-32-00-521-58	Fuel - Mobile 413 Steamer	956.82		40.82	500.00	459.18	8%
2-32-00-521-61	Fuel - Mobile 415 Generator				700.00	700.00	0%
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	6,302.17	337.64	1,912.38	6,400.00	4,487.62	30%
2-32-00-521-63	Fuel - Mobile 419 - 2007 Kubota Mower	164.97			200.00	200.00	0%
2-32-00-521-64	Fuel - Mobile 420 Flusher Truck	723.93		218.30	1,000.00	781.70	22%
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator				700.00	700.00	0%
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	1,328.28	36.77	36.77	2,000.00	1,963.23	2%
2-32-00-530-00	Construction, Maint. Supplies & Repairs	8,059.17		1,257.21	13,500.00	12,242.79	9%
2-32-00-532-00	Grounds Materials/Trees	2,847.92	125.00	125.00	3,300.00	3,175.00	4%
2-32-00-535-00	Sidewalk replacement	7,050.00			10,000.00	10,000.00	0%
2-32-00-539-00	Dust Control	5,290.00			5,400.00	5,400.00	0%
2-32-00-540-50	Campus Energy Power	61,960.85	5,552.75	16,112.80	63,000.00	46,887.20	26%
2-32-00-610-02	Sand Screening	89.51			200.00	200.00	0%
		240,739.71	16,673.14	72,630.46	246,097.38	173,466.92	30%
<b>AIRPORT</b>							
2-33-00-250-00	Airport Repairs & Maintenance				200.00	200.00	0%
2-33-00-274-00	Insurance	3,029.15		2,871.80	2,871.80		100%
2-33-00-520-00	Parts & Supplies	1,798.44	1,445.38	1,445.38	1,800.00	354.62	80%
2-33-00-540-50	Campus Energy Power	674.75	41.18	33.90	1,200.00	1,166.10	3%
		5,502.34	1,486.56	4,351.08	6,071.80	1,720.72	72%
<b>STORM SEWERS &amp; DRAINAGE</b>							
2-37-00-250-00	Storm Sewer - Repairs & Maintenance	1,001.50			1,200.00	1,200.00	0%
		1,001.50			1,200.00	1,200.00	0%
<b>WATER SUPPLY &amp; DISTRIBUTION SYSTEM</b>							
2-41-00-110-00	Salaries & Wages	50,721.80	5,832.99	23,806.34	48,565.09	24,758.75	49%
2-41-00-140-00	Public Works Course Fees - Water	172.50	125.84	1,051.21	1,510.00	458.79	70%
2-41-00-211-00	Travel and Subsistence	1,315.60	475.90	916.80	2,000.00	1,083.20	46%
2-41-00-215-00	Freight, Postage, Phone	2,204.94	382.46	1,329.33	2,300.00	970.67	58%
2-41-00-225-00	Memberships Relating to Water	90.48			110.00	110.00	0%
2-41-00-250-00	Repairs & Maintenance - Treatment	92,761.64	9,442.94	13,301.87	32,672.00	19,370.13	41%
2-41-00-274-00	Insurance	10,254.47		10,504.36	10,504.36		100%
2-41-00-350-00	Purchased Bulk Water for Resale HWY 12 31	295,199.01	23,583.66	98,983.04	334,900.00	235,916.96	30%
2-41-00-510-00	General Goods & Supplies	13,277.37		1,045.77	10,620.00	9,574.23	10%
2-41-00-540-50	Campus Energy Power	12,240.21	1,049.75	3,000.29	12,500.00	9,499.71	24%
2-41-00-540-51	Water Supply & Distribution Natural Gas	7,552.30	939.09	2,542.25	7,800.00	5,257.75	33%
2-41-00-831-00	Debt Interest Payments	11,385.39					0%
		497,175.71	41,832.63	156,481.26	463,481.45	307,000.19	34%
<b>SANITARY SEWAGE SERVICE &amp; TREATMENT</b>							
2-42-00-110-00	Salary & Wages	11,308.59	1,565.51	4,650.09	28,855.15	24,205.06	16%
2-42-00-140-00	Public Works Course Fees - Sewer	172.50	125.84	1,135.50	500.00	(635.50)	227%
2-42-00-211-00	Travel and Subsistence	500.52	275.96	652.33	1,200.00	547.67	54%
2-42-00-215-00	Freight, Postage, Telephone	1,265.33	99.76	498.80	1,300.00	801.20	38%
2-42-00-225-00	Memberships Relating to Sewer	90.47			110.00	110.00	0%
2-42-00-239-00	Septic Station Repairs & Maintenance	1,109.56			1,500.00	1,500.00	0%
2-42-00-239-02	Septic Station Supplies				200.00	200.00	0%
2-42-00-250-00	Repair & Maintenance	68,751.65	5,073.75	5,771.35	13,300.00	7,528.65	43%
2-42-00-274-00	Insurance	4,093.94		4,185.99	4,093.94	(92.05)	102%
2-42-00-510-00	General Goods and Supplies	2,136.68		310.10	11,850.00	11,539.90	3%
2-42-00-540-50	Campus Energy Power	11,406.85	757.36	2,093.55	12,400.00	10,306.45	17%
2-42-00-540-51	Sanitary Sewage Natural Gas	2,608.23	305.10	899.58	2,800.00	1,900.42	32%
		103,444.32	8,203.28	20,197.29	78,109.09	57,911.80	26%
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>							
2-43-00-110-00	Salaries and Wages	5,527.39	1,062.78	1,645.59	3,454.88	1,809.29	48%
2-43-00-230-00	Garbage Contract	64,166.01	5,239.70	21,400.17	65,000.00	43,599.83	33%
2-43-00-250-01	Waste Management Authority-Tipping Fees	4,165.04	(50.00)	(325.00)	4,200.00	4,525.00	-8%
2-43-00-525-00	Landfill Monitoring	989.68			1,000.00	1,000.00	0%
		74,848.12	6,252.48	22,720.76	73,654.88	50,934.12	31%
<b>RECYCLING</b>							
2-44-00-274-00	Recycling Trailer Insurance	5.79		5.50	6.50	1.00	85%
2-44-00-290-00	Toxic Roundup		2,805.27	2,805.27	7,100.00	4,294.73	40%
		5.79	2,805.27	2,810.77	7,106.50	4,295.73	40%
<b>PREVENTIVE SOCIAL SERVICES</b>							
2-51-00-755-00	Contribution to FCSS	58,449.89		58,837.12	58,837.12		100%

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023  
LAST YR ACT... @ MONTH  
TRANSACTION...

ACCOUNT	DESCRIPTION		@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
		58,449.89	58,837.12	58,837.12		100%
<b>BASHAW MEDICAL CLINIC</b>						
<b>CEMETERIES &amp; CREMATORIIUMS</b>						
2-56-00-112-00	Public Works Salaries	8,850.06	3,468.83	3,556.23	10,609.98	34%
2-56-00-230-00	Cemetery - Professional Services	118.49		183.63	183.63	100%
2-56-00-274-00	Cemetery Insurance	8.34		7.92	7.92	100%
2-56-00-250-00	Cemetery - Repairs & Maintenance	213.76		700.00	700.00	0%
2-56-00-520-59	Cemetery Cub 725 CC Mower Rep & Maint	9.83		300.00	300.00	0%
2-56-00-521-59	Cemetery Fuel Cub 725 CC Mower	276.23		300.00	300.00	0%
		9,476.71	3,468.83	3,747.78	12,101.53	31%
<b>ECONOMIC DEVELOPMENT</b>						
<b>TOURISM</b>						
2-62-00-215-00	Freight, Postage, Telephone	1,121.58	94.43	472.15	1,200.00	39%
2-62-00-220-00	Tourism - Advertising	2,140.65		107.50	1,800.00	6%
2-62-00-274-00	Tourist Information Centre Insurance	306.99		316.10	316.10	100%
2-62-00-250-00	Tourism Repairs & Maintenance				3,200.00	0%
		3,569.22	94.43	895.75	6,516.10	14%
<b>SUBDIVISION LAND &amp; DEVELOPMENT</b>						
2-66-00-230-00	Subdivision, Land and Development	69,358.61		3,688.00	3,700.00	100%
		69,358.61		3,688.00	3,700.00	100%
<b>RENTED BUILDINGS</b>						
2-69-00-250-00	Repair & Maintenance	1,069.90		576.36	1,000.00	58%
2-69-00-540-50	Campus Energy Power	1,354.82	95.95	194.89	1,600.00	12%
2-69-00-540-51	Building Rentals Natural Gas	2,465.33	331.69	1,008.74	2,600.00	39%
		4,890.05	427.64	1,779.99	5,200.00	34%
<b>RECREATION FACILITIES &amp; PROGRAMS</b>						
2-71-00-110-00	Administration Salaries & Wages	19,494.11	1,786.51	8,551.40	17,873.86	48%
2-71-00-110-20	Salaries & Wages	52,395.61	124.80	21,899.73	61,873.14	35%
2-71-00-130-00	Employee Benefits & EI CPP Expense	3,832.59	166.18	2,364.37	13,579.10	17%
2-71-00-140-00	Recreation Training				1,000.00	0%
2-71-00-211-00	Travel & Subsistence	155.66			1,000.00	0%
2-71-00-215-20	Freight, Postage & Telephone - Arena	2,179.76	93.49	661.44	2,200.00	30%
2-71-00-220-00	Advertising	314.40			300.00	0%
2-71-00-225-00	Membership Fee				210.00	0%
2-71-00-230-20	Recreation - Special Services <i>Blackline monitoring Fee</i>	531.00		737.00	550.00	134%
2-71-00-250-12	Ball Diamond & Raquet Sports Rep&Maint	746.66			3,000.00	0%
2-71-00-250-20	Repairs & Maintenance - Arena	75,708.30	2,066.27	14,213.84	40,676.00	35%
2-71-00-274-20	Insurance	14,045.61		14,443.60	14,443.60	100%
2-71-00-510-12	Ball & Raquet Sport Supplies	400.00		437.50	1,000.00	44%
2-71-00-510-20	Supplies - Arena	11,670.33	72.94	1,715.10	12,000.00	14%
2-71-00-540-50	Campus Energy Power	29,121.14	3,805.31	9,081.32	30,000.00	30%
2-71-00-540-51	Recreational Natural Gas	16,479.45	2,198.45	7,568.23	17,000.00	45%
		227,074.62	10,313.95	81,673.53	216,705.70	38%
<b>PARKS</b>						
2-72-00-110-00	Salaries & Wages - Parks	37,290.98	6,120.65	9,640.36	35,964.66	27%
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.				9,600.00	0%
2-72-00-211-00	Travel & Subsistence			102.60	(102.60)	0%
2-72-00-250-00	Parks Repairs & Maintenance	8,018.12	78.59	300.38	7,500.00	4%
2-72-00-274-00	Insurance	609.92		622.14	622.14	100%
2-72-00-510-00	General Goods & Supplies	6,845.69	627.02	992.02	8,750.00	11%
2-72-00-540-50	Campus Energy Power - Heritage Park	932.13	38.82	29.12	1,300.00	2%
2-72-00-770-00	Grants to Organizations - Beautification Committee	9,631.48	3,874.99	4,187.32	18,000.00	23%
		63,328.32	10,740.07	15,873.94	81,736.80	19%
<b>COMMUNITY CENTRE</b>						
2-74-00-110-00	Community Centre - Wages	1,408.44		264.79	1,959.05	14%
2-74-00-215-00	Freight, Postage, Telephone	966.00	77.00	385.00	1,000.00	39%
2-74-00-215-01	Community Centre - Xplomet	1,433.54	69.49	347.45	1,500.00	23%
2-74-00-250-00	CULTURAL FACILITY - Repairs & Maintenance	25,335.47		976.83	12,943.00	8%
2-74-00-250-01	Community Centre - Repairs		620.20	2,498.80	(2,498.80)	0%
2-74-00-274-00	Community Centre - Insurance	6,985.60		7,207.98	7,207.98	100%
2-74-00-510-01	Community Centre - Supplies	24.20		72.66	100.00	73%
2-74-00-540-50	Campus Energy Power Community Hall Town Share	8,570.24	751.95	2,169.45	8,500.00	26%

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH	@ YR	@ YR	AMOUNT	PERCENT
			TRANSACTION...	YTD	BUDGET	LEFT	USED
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	4,928.02	507.14	1,753.05	6,000.00	4,246.95	29%
2-74-01-540-50	Campus Energy Power - Community Centre 1/2 Share	517.69	60.98	(665.97)		665.97	0%
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 Share	(477.92)	324.87	(207.38)		207.38	0%
2-74-01-770-00	Library Contribution	15,664.90	9,000.00	12,311.88	15,624.00	3,312.12	79%
		<u>65,356.18</u>	<u>11,411.63</u>	<u>27,114.54</u>	<u>54,834.03</u>	<u>27,719.49</u>	<u>49%</u>
<b>MUSEUM</b>							
2-74-10-274-00	Museum - Insurance			1,737.39	1,737.39		100%
2-74-10-250-00	Museum - Repairs & Maintenance	48.90			300.00	300.00	0%
		<u>48.90</u>		<u>1,737.39</u>	<u>2,037.39</u>	<u>300.00</u>	<u>85%</u>
<b>ANNIVERSARY/ CENTENNIAL CELEBRATIONS</b>							
<b>OPERATING CONTINGENCIES RESERVES</b>							
<b>REQUISITIONS</b>							
2-99-00-750-00	Alberta School Foundation Fund	234,391.39		58,597.84	226,016.34	167,418.50	26%
2-99-00-752-00	Camrose Area Lodge Authority	830.00		1,610.00	1,610.00		100%
		<u>235,221.39</u>		<u>60,207.84</u>	<u>227,626.34</u>	<u>167,418.50</u>	<u>26%</u>
<b>TOTAL EXPENSES</b>		<b><u>2,307,364.11</u></b>	<b><u>158,168.58</u></b>	<b><u>861,934.96</u></b>	<b><u>2,235,318.25</u></b>	<b><u>1,373,383.29</u></b>	<b><u>39%</u></b>
<b>NET TRANSFERS FR/TO OPERATING CAPITAL</b>							
<b>AMORTIZATION</b>							
2-12-00-790-00	Amortization - Administration	14,477.24					0%
2-23-00-790-00	Amortization - Fire	4,825.45					0%
2-32-00-790-00	Amortization - Public Works	201,094.46					0%
2-33-00-790-00	Amortization - Airport	651.22					0%
2-41-00-790-00	Amortization - Water	45,626.04					0%
2-42-00-790-00	Amortization - Sewer	92,202.81					0%
2-62-00-790-00	Amortization - Tourist Booth	893.76					0%
2-71-00-790-00	Amortization - Arena	15,783.18					0%
2-72-00-790-00	Amortization - Parks	9,042.03					0%
2-74-00-790-00	Amortization - Community Centre	71,844.05					0%
		<u>456,440.24</u>					<u>0%</u>
<b>TOTAL EXPENSES &amp; CAPITAL ITEMS NET OF REVENUE &amp; EXPENSES</b>		<b><u>2,763,804.35</u></b>	<b><u>158,168.58</u></b>	<b><u>861,934.96</u></b>	<b><u>2,235,318.25</u></b>	<b><u>1,373,383.29</u></b>	<b><u>39%</u></b>
		<b><u>379,608.83</u></b>	<b><u>(975,182.22)</u></b>	<b><u>(730,402.65)</u></b>		<b><u>730,402.65</u></b>	
<b>FINANCES ACQUIRED</b>							
Pending Projects							
<b>FINANCES APPLIED</b>							
Water Supply & Distribution:							
6-41-00-630-00	Water Meters		3,504.00	17,232.00		(17,232.00)	0%
	<b>Total Water Supply &amp; Distribution</b>		<b><u>3,504.00</u></b>	<b><u>17,232.00</u></b>		<b><u>(17,232.00)</u></b>	<b><u>0%</u></b>

BVR  
Town of Bashaw  
For the Five Months Ending May 31, 2023  
LAST YR ACT... @ MONTH  
TRANSACTION...

ACCOUNT	DESCRIPTION		@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
<b>Subdivision:</b>						
<b>6-66-00-610-15</b>	<b>Land &amp; Development</b>		<b>6,956.28</b>		<b>(6,956.28)</b>	<b>0%</b>
	<b>Total Subdivision</b>		<b>6,956.28</b>		<b>(6,956.28)</b>	<b>0%</b>
	<b>TOTAL FINANCES APPLIED</b>	<b>3,504.00</b>	<b>24,188.28</b>		<b>(24,188.28)</b>	<b>0%</b>
	<b>Net of Finances Acquired &amp; Applied</b>	<b>3,504.00</b>	<b>24,188.28</b>		<b>(24,188.28)</b>	<b>0%</b>
	<b>NET TOTAL OF ALL CATEGORIES</b>	<b>379,608.83</b>	<b>(971,678.22)</b>	<b>(706,214.37)</b>	<b>706,214.37</b>	

**TOWN OF BASHAW  
MONTHLY STATEMENT  
May 31, 2023**

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	TOTAL
<b>BALANCE AT END OF PREV MONTH</b>	\$ 746,704.18	\$ 465,014.79	\$ 1,211,718.97
RECEIPTS FOR THE MONTH	\$ 56,822.46		\$ 56,822.46
ALBERTA DIRECT DEPOSIT	\$ 109,777.14		\$ 109,777.14
VOID (\$217.26 + \$44.10)	\$ 261.36		\$ 261.36
<b>CCUBC /ROYAL/BT/B /DEBIT- PAYMENTS</b>	\$ 124,725.79		\$ 124,725.79
SERVUS CREDIT UNION - INTEREST	\$ 3,371.71		\$ 3,371.71
TERM INTEREST #47	\$ 1,438.45		\$ 1,438.45
TERM INTEREST #48	\$ 338.80	\$ -	\$ 338.80
TERM DEPOSIT		\$ -	\$ -
TRANSFER FROM GENERAL TO TERM		\$ -	
TRANSFER FROM TERM TO GENERAL	\$ -		\$ -
<b>SUB-TOTAL</b>	\$ 1,043,439.89	\$ 465,014.79	\$ 1,508,454.68
DISBURSEMENTS FOR THE MONTH	\$ 168,185.29		\$ 168,185.29
TRANSFER TO/FROM TERM	\$ -	\$ -	\$ -
BANK ERROR INTEREST			\$ -
			\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 40.60		\$ 40.60
BANK CONFIRMATION FEE	\$ -		
SCHOOL PAYMENT	\$ -		
	\$ -		\$ -
TRANSFER TO RECREATION BRD	\$ -		
<b>BALANCE AT END OF MONTH</b>	\$ 875,214.00	\$ 465,014.79	\$ 1,340,228.79
<b>BANK BALANCE AT MONTH END</b>	\$ 934,949.42	\$ 465,014.79	\$ 1,399,964.21
OUTSTANDING DAILY DEPOSITS	\$ 3,885.41		\$ 3,885.41
OUTSTANDING ONLINE/INTERAC	\$ 5,924.12		\$ -
OUTSTANDING DIR DEPOSITS	\$ -		
<b>SUB-TOTAL</b>	\$ 944,758.95	\$ 465,014.79	\$ 1,409,773.74
LESS OUTSTANDING CHEQUES	\$ 69,544.95		\$ 69,544.95
OUTSTANDING AUTO WITHDRAWALS			\$ -
BANK ERROR			
	\$ -		
	\$ -		
			\$ -
<b>BALANCE AT END OF MONTH</b>	\$ 875,214.00	\$ 465,014.79	\$ 1,340,228.79

THIS STATEMENT SUBMITTED TO COUNCIL

July 5, 2023

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
TOWN MANAGER

System: 2023-06-05 2:29:12 PM  
User Date: 2023-05-31

Town of Bashaw  
RECONCILIATION POSTING JOURNAL  
Bank Reconciliation

Page: 1  
User ID: Finance

Audit Trail Code: CMADJ00000301  
Chequebook ID: CREDIT UNION  
Description: Credit Union General Account

Bank Statement Ending Balance: \$934,949.42  
Bank Statement Ending Date: 2023-05-31  
Cutoff Date: 2023-05-31

Statement Ending Balance	\$934,949.42
Outstanding Cheques (-)	\$69,544.95
Deposits in Transit (+)	\$9,809.53
	-----
Adjusted Bank Balance	\$875,214.00
	-----
Chequebook Balance as of Cutoff	\$875,214.00
Adjustments	\$0.00
	-----
Adjusted Book Balance	\$875,214.00
	-----
Difference	\$0.00
	=====

Approved: yes /no Motion # \_\_\_\_\_

Account Code: \_\_\_\_\_

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	July 5, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Direct Control Development Permit 2023-07 7.2 Direct Control Demolition Permit 2023-08

**Background/Proposal:**

Attached are the Applications, diagrams, and drafts of the approved Development Permits for council consideration. This development is located on the same site and is in the Direct Control District.

**Discussion/Options/Benefits/Disadvantages:**

Administration has obtained third party review on the application, diagrams, and the proposed approvals. The application was deemed complete after their review.

**Costs/Source of Funding (if applicable)**

Fee for service, applicant has paid the Development and Demolition fees. They will be invoiced for the third-party review.

**Applicable Legislation:**

Land Use Bylaw – 780-2018  
MGA – 683.1 (5), 641.(2)(3)

**Recommended Action:**

Administration recommends passing the following motions:

MOVED BY \_\_\_\_\_ to approve Direct Control Development Permit 2023-07 subject to the conditions as listed on the permit included in the July 5, 2023 Agenda Package, as signed by Council.

MOVED BY \_\_\_\_\_ to approve Direct Control Demolition Permit 2023-08 subject to the conditions as listed on the permit included in the July 5, 2023 Agenda Package, as signed by Council.

**Community Engagement Consideration:**

Administration is willing to proceed upon council request.

**Discussion Result:**

Additional research Requested:



APPLICATION # 2023-07.

**DEVELOPMENT PERMIT APPLICATION** (to be completed by the Applicant)

Roll # 001910.

In accordance to the Land Use Bylaw 780-2018 Section 4.1(1) "An application for a development permit shall be completed and submitted to the Development Authority in writing, in the form required by the Development Authority." Please provide the information below; the following information, submission of documents, and payment of the applicable fee is required prior to processing this application. Thank you.

**1. PROPERTY INFORMATION: "Where are you Developing?"**

MUNICIPAL ADDRESS: 5004-45 Ave. Bashaw, Alberta

LEGAL DESCRIPTION: LOT(s): \_\_\_\_\_ BLOCK: \_\_\_\_\_ <sup>Legal</sup> PLAN: NW33-41-21-4

LAND USE DISTRICT: Direct Control

PROPERTY OWNER'S NAME: Randy Thomas + Carrie Collins-Thomas

MAILING ADDRESS: P.O. Box 97

CITY/PROVINCE: Bashaw, AB., POSTAL CODE: ToBoHo

PHONE/CELL: 780.608.6880 <sup>Cell:</sup> 587.877.5887 EMAIL: rdt-cruzin@gmx.com

FORMER USE OF PROPERTY AND/OR BUILDING: N/A

PRESENT USE OF PROPERTY AND/OR BUILDING: Residence.

**2. OWNER/APPLICANT INFORMATION: "Who is doing the Developing?"**

Owner  Applicant

*If not the Owner, complete the following:* Applicant's interest in property:  Contractor  Agent

APPLICANT'S NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/ PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE /CELL: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**3. DEVELOPMENT INFORMATION: "What are you Developing?"**

PROPOSED USE OF PROPERTY AND/OR BUILDING: Storage Shcd

16' by 20'

ESTIMATED PROJECT COST: \$8000

START DATE: May 12, 2023 FINISH DATE: Dec. 31, 2023

**4. CLEAR SITE PLAN(S) DRAWN TO SCALE IS REQUIRED** (include the following in your drawing(s)):

- compass point north
- lot size measurements
- alley, roadway, street name, etc. adjacent to lot
- location and measurements of existing structures on the land (fence, deck, house, garage, shed, etc.)
- preferred location of the proposed development and its measurements
- show distances between all of the improvements and the property lines
- identify front, rear, and side yard(s)
- off-street loading and vehicle parking plan
- access and egress points to the site
- all easements and utilities and the proposed connections to utilities
- the proposed site grading and drainage
- landscaping plan

I, RANDY THOMAS, hereby make application under the provisions of the Land Use Bylaw 780-2018 for a Development Permit in accordance with the plans and supporting information submitted herein that form part of this application.

I hereby declare the information submitted is true, accurate and complete. Furthermore, that the work identified in this application will be conducted according to the plans submitted, in accordance to the regulations of the Land Use Bylaw 780-2018, all other applicable government regulations, and any conditions that may be set down as a requirement to approve this application. I agree to notify the Development Authority forthwith of any proposed changes or asides to the plans approved and shall seek additional approval for those changes before proceeding with the development project.

Furthermore, I hereby acknowledge that it is my responsibility to obtain a copy of and review the aforementioned documents, become informed and ask questions to ensure my project maintains compliance with the government regulations and conditions of the permit.

I fully understand that under Section 4.6(1) of the Land Use Bylaw 780-2018 a Development Permit does not come into effect until 21 days after the date on the Notice of Decision issued by the Development Authority. Additionally, this Development Permit is not a Building Permit and, where required by government regulation, must be applied for and obtained prior to construction.

[Signature]  
Signature of Registered Owner/Developer

JUNE 9/2023  
Date of Application

[Signature]  
Signature of Municipal Employee

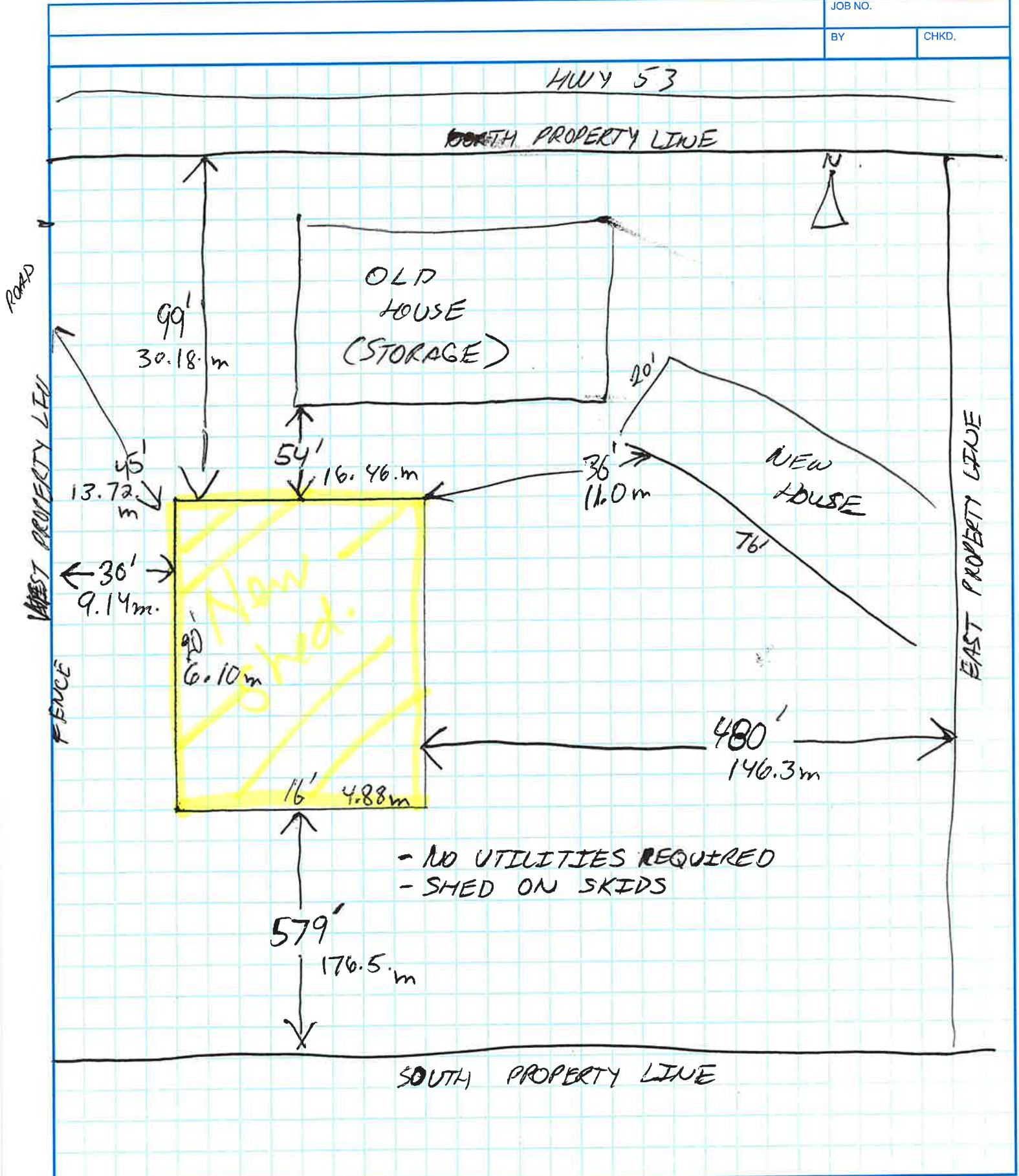
June 9/2023  
Date of Witness

75136 \$95.00  
Cash Receipt # and amount

June 9/2023  
Paid this date

## CALCULATIONS SKETCHES

SHEET 2023-07.	
DATE	
JOB NO.	
BY	CHKD.





June 23, 2023

Mr. Randy Thomas  
Box 97  
Bashaw, AB T0B 0H0  
Email: [rdt-cruzin@gmx.com](mailto:rdt-cruzin@gmx.com)

Dear Mr. Randy Thomas,

RE: Complete Development Permit Application 2023-07 for 16 by 20 Ft Accessory Building (shed) at 5004 - 45 Avenue, Bashaw.

On June 9, 2023 the Town of Bashaw staff; received your application for a Development Permit No, 2023-07 for a Development Permit at 5004-45 Avenue, Bashaw. In accordance with Section 4.3 of Land Use Bylaw 780-2018, the Town has reviewed the application for completeness in relation to the Development Permit application requirements. The application is deemed complete.

**This letter does not provide any sort of Development Permit approval or refusal.** In accordance with the Municipal Government Act and the Town of Bashaw's Land Use Bylaw 780-2018, the Development Permit review must be completed within 40 days of issuing this letter. Should a decision not be made within 40 days, the application is deemed refused unless the Development Authority (Council) and the applicant make a written agreement to extend the 40-day period in which the Development Authority is to make a decision on the application.

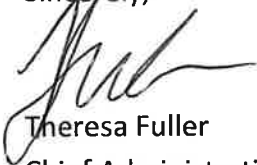
Please note, that in accordance with the Municipal Government Act and the Town's Land Use Bylaw 780-2018, despite the issuance of this complete certificate, the "Development Authority may request additional information from the applicant, if, in the course of reviewing the application, the Development Authority determines that additional information is necessary to review the application."

The District this application is located in; is Direct Control, therefore Bashaw Town Council is the development Authority. Council will formally review the application on July 5, 2023. Pursuing development completion prior to application approval is at your own risk.

In the interim, we would recommend calling first call to ensure the area is free of any utility lines. This construction would require a building permit, The Inspections Group can be contacted at 780-220-0332.

You are welcome to attend the meeting on July 5, 2023 at 6:00 pm, we anticipate having an update the day after the meeting.

Sincerely,



Theresa Fuller  
Chief Administrative Officer



Box 510, 5011 – 52 Avenue,  
 Bashaw, AB T0B 0H0  
 Phone: 780.372.3911 Fax: 780.372.2335  
 Email: [cao@townofbashaw.com](mailto:cao@townofbashaw.com)

Bashaw Development Permit		Roll: 001910	Application #: 2023-07
Legal:	Lot:	Block:	Plan: NW 33-41-21-4
Physical Location: 5004 – 54 Avenue		Bashaw, AB, T0B0H0	Zoning: DC – Direct Control

You are hereby notified that Development Permit Application No. 2023-07 for the purpose of

**Construction of 16 by 20 Ft Shed.**

as shown on the drawings submitted and included in the application, on the aforementioned lands has been **APPROVED** subject to compliance with the Land Use Bylaw 780 - 2018, applicable Municipal Bylaws and Policies, and the following conditions:

1. This Development Permit authorizes the construction in accordance with the following:
  - a. Application submitted on June 9, 2023
  - b. Diagram submitted with application.
  - c. Completion Letter dated June 23, 2023
2. It is the Developer's responsibility to locate all underground utilities and rights of way prior to construction or excavation. Contact ALBERTA ONE-CALL at 1-800-242-3447 or online at <http://www.alberta1call.com>.
3. It is the Developer's responsibility to obtain and comply with all required safety codes permits from the Town of Bashaw Approved Authority; The Inspections Group Inc. and to schedule inspections for Building Permit/Gas/Plumbing/Electrical/Fire as required.
4. The Developer must develop the aforementioned lands as described in the application; any changes to the submitted plan require a new Development Permit.
5. Construction operational hours are limited by Bylaw 767-2015, Quiet hours 11:00 pm to 7:00 am.
6. The Property Owner(s) shall be financially responsible for any damage by the applicant, his servants, his suppliers, agents, or contractors, to any public or private property.
7. The Developer is responsible to obtain/comply with all required provincial and federal approvals as applicable.
8. The Developer is responsible to comply with all required Town of Bashaw bylaws and policies as applicable.

**NOTE: Have this Development Permit with you when applying for any of the above Permits.**

1. A Development Permit issued in accordance with the Notice of Decision is valid for a period of twelve (12) months from the date of issue. If, at the expiry of this period, development has not commenced or been carried out with reasonable diligence, this Permit shall be null and void.

*NOTE: This permit does not excuse violation of any Regulation, Bylaw, Act or Agreement which may affect the proposed project*

Date of Decision: July 5, 2023  
 Date of Issue of Development Permit: July 5, 2023  
 Effective Date: July 5, 2023  
 Valid July 5, 2023 – July 5, 2024

Date: July 5, 2023

Development Authority, Mayor Rob McDonald



DATE JUNE 09/2023  
RCPT # 75136  
APPLICATION # 2023-08

### DEMOLITION PERMIT

Roll # 001910.

I/We, RANDY THOMAS, am/are the Property Owner(s) of the proposed demolition project site and thereby make application under the provisions of the current Town of Bashaw Land Use Bylaw 780-2018 for a DEMOLITION PERMIT. I/we declare that the information and documentation submitted as part of this application is true and accurate to the best of my/our knowledge and further understand all submissions shall remain with the Town Land File Records.

#### 1. "WHERE ARE YOU DEMOLISHING?" - PROPERTY INFORMATION:

MUNICIPAL ADDRESS: 5004 - 45 AVE ZONE: Direct Control  
LEGAL DESCRIPTION: LOT(s): \_\_\_\_\_ BLOCK: \_\_\_\_\_ Legal PLAN: NW33-41-21-4  
Registered Property Owner Name: RANDY THOMAS Mailing Address: BOX 97  
City & Province: BASHAW AB Postal Code: T0B 0H0  
Daytime Phone: \_\_\_\_\_ Cell: 780-608-6880 Fax/Email: rdt-cruzin@bmx.com

#### 2. "WHO'S DOING THE DEMOLISHING?" - DEVELOPER INFORMATION:

- OWNER: information same as above (skip to Section 3)
- CONTRACTOR: complete information below

Company: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
City & Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax/Email: \_\_\_\_\_

#### 3. DEMOLITION INFORMATION:

Anticipated date of Demolition: TBD ONCE NEW STORAGE SHED IS COMPLETE

Demolition and removal of: OLD SECTION OF UNINHABITED HOUSE

- Any addition information, requests or description to be submitted on separate paper
- Any changes to the plan submitted with this application must be reported to the Development Authority immediately
- Do not proceed with demolition until a Notice of Decision has been issued

1) [Signature] 2) \_\_\_\_\_  
Signature of Registered Owner(s) or Contractor

Jun 30/2023 - 21 days.



**Asbestos Abatement  
Information Form**


In buildings to be renovated or demolished, materials having the potential for releasing asbestos fibres shall be removed prior to renovation or demolition. (Refer to Standata 06-BCB-006). This form must be completed and submitted to Town of Bashaw **prior to Building or Demolition Permit** issuance or provide Statutory Declaration.

Project name: OLD HOUSE DEMOLITION  
Project address: 5004-45 AVE BASHAW, AB T0B 0H0  
Legal Description: NW33-41-21-4

\_\_\_\_\_ I hereby give assurance that all materials having the potential for releasing asbestos fibres have been removed from the project area to be renovated or demolished. I confirm that waste materials have been disposed of in an approved landfill site as required by Alberta Environment.

OR

I hereby give assurance that there are no materials having the potential for releasing asbestos fibres in the project area to be renovated or demolished.

Name: RAUDY THOMAS Signature:   
Representing (Firm): \_\_\_\_\_  
Address: 5004-45 AVE BASHAW, AB T0B 0H0  
Phone: 780 608 6880 Date: JUNE 09/2023

**Asbestos abatement requirements are located in the Occupational Health and Safety (OH&S) Code administered by Workplace Health and Safety (Alberta Employment and Immigration). Occupational Health and Safety legislation requires anyone beginning an asbestos project to notify Workplace Health and Safety at least 72 hours before work starts.**





June 23, 2023

Mr. Randy Thomas  
Box 97  
Bashaw, AB T0B 0H0  
Email: [rdt-cruzin@gmx.com](mailto:rdt-cruzin@gmx.com)

Dear Mr. Randy Thomas,

RE: Complete Demolition Permit Application 2023-08 for Demolish easterly portion of uninhabited house at 5004 - 45 Avenue, Bashaw.

On June 9, 2023 the Town of Bashaw staff; received your application for a Development Permit No, 2023-08 for a Demolition Permit at 5004-45 Avenue, Bashaw. In accordance with Section 4.3 of Land Use Bylaw 780-2018, the Town has reviewed the application for completeness in relation to the Development Permit application requirements. The application is deemed complete.

**This letter does not provide any sort of Development Permit approval or refusal.** In accordance with the Municipal Government Act and the Town of Bashaw's Land Use Bylaw 780-2018, the Development Permit review must be completed within 40 days of issuing this letter. Should a decision not be made within 40 days, the application is deemed refused unless the Development Authority (Council) and the applicant make a written agreement to extend the 40-day period in which the Development Authority is to make a decision on the application.

Please note, that in accordance with the Municipal Government Act and the Town's Land Use Bylaw 780-2018, despite the issuance of this complete certificate, the "Development Authority may request additional information from the applicant, if, in the course of reviewing the application, the Development Authority determines that additional information is necessary to review the application."

The District this application is located in; is Direct Control, therefore Bashaw Town Council is the development Authority. Council will formally review the application on July 5, 2023. Pursuing development completion prior to application approval is at your own risk.

In the interim, we would recommend calling first call to ensure the area is free of any utility lines. The demolition would require a building permit, The Inspections Group can be contacted at 780-220-0332. Please contact Town of Bashaw public works Foreman Patrick Taylor at 780-781-4786 to ensure the water meter has been removed from the building.

You are welcome to attend the meeting on July 5, 2023 at 6:00 pm, we anticipate having an update the day after the meeting.

Sincerely,



Theresa Fuller

Chief Administrative Officer

**OFFICE USE**

**APPROVED**

**APPROVED, Subject to compliance of the following Regulations and Conditions:**

Land Use Bylaw No. 780-2018;

Alberta Safety Codes Act RSA 2000 and Regulations, as amended and revised from time to time;

Additional conditions See Development Permit 2023-08  
as signed by Council.

- Direct Control District.

**NOTE:**

1. *Development* means, in addition to the meanings listed in section 616 of the Act, demolition.
2. If the development authorized by a permit is not commenced within twelve (12) months from the date of the issue of the development permit, and completed within three (3) years of the date of issue, the permit is deemed to be void, unless an extension to this period is granted by the Development Authority. Per LUB 780-2018; Section 4.6(8).
3. An extension must be applied for and granted by the Development Authority prior to end date of this permit.
4. If a Development Permit was issued in error or was obtained through misrepresentation, the Development Authority may revoke it by sending a Notice to the Applicant by registered mail or hand delivery.

Date of Decision:

Date of Issue of Development Permit:

Effective Date:

Signature of Development Authority \_\_\_\_\_

Theresa Fuller, Development Authority



Box 510, 5011 – 52 Avenue,  
Bashaw, AB T0B 0H0  
Phone: 780.372.3911 Fax: 780.372.2335  
Email: [cao@townofbashaw.com](mailto:cao@townofbashaw.com)

Bashaw Development Permit	Roll: 001910	Application #: 2023-08	
Legal:	Lot:	Block:	Plan: NW33-41-21-4
Physical Location:	5004 – 45 Avenue	Bashaw, AB, T0B0H0	Zoning: DC – Direct Control

You are hereby notified that Development Permit Application No. 2023-08 for the purpose of

**Demolition of Easterly portion of uninhabited house.**

as shown on the drawings submitted and included in the application, on the aforementioned lands has been **APPROVED** subject to compliance with the Land Use Bylaw 780 - 2018, applicable Municipal Bylaws and Policies, and the following conditions:

1. This Development Permit authorizes the demolition in accordance with the following:
  - a. Application submitted on June 9, 2023
  - b. Asbestos Abatement Information form.
  - c. Ortho Diagram generated by Town of Bashaw
  - d. Complete Letter dated June 23, 2023
2. It is the Developer's responsibility to ensure all utilities are disconnected and to locate all underground utilities and rights of way prior to construction or excavation. Contact ALBERTA ONE-CALL at 1-800-242-3447 or online at <http://www.alberta1call.com>.
3. It is the Developer's responsibility to obtain and comply with all required safety codes permits from the Town of Bashaw Approved Authority; The Inspections Group Inc. and to schedule inspections for Building Permit/Gas/Plumbing/Electrical/Fire as required.
4. It is the Developer's responsibility to contact Town of Bashaw Public Works to disconnect water and remove water meter. Foreman Patrick Taylor 780-781-4786
5. The Developer must develop the aforementioned lands as described in the application; any changes to the submitted plan require a new Development Permit.
6. The Developer shall prevent excess debris from being spilled on public streets or lanes and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
7. Construction operational hours are limited by Bylaw 767-2015, Quiet hours 11:00 pm to 7:00 am.
8. The Developer shall enter and comply with a Haul Agreement with Camrose County if transport of material involves any County road. Developer will contact Bashaw Public Works Foreman Patrick Taylor for information regarding hauling in Town of Bashaw limits. (780-781-4786).
9. After demolition is complete:
  - a. the developer shall return the site to bare land status and landscaping of the entire site shall be reinstated to a minimum of grass.
  - b. The structures shall be removed; it cannot be buried or burned on site.
  - c. Waste material shall be removed as quickly as possible from the site by means of an appropriate container.
  - d. Drainage flow rates are required to remain the same, any subsequent impacts in this regard; repair cost will become the responsibility of the property owner.
10. The Property Owner(s) shall be financially responsible during demolition for any damage by the applicant, his servants, his suppliers, agents, or contractors, to any public or private property.
11. The Developer is responsible to obtain/comply with all required provincial and federal approvals as applicable.
12. The Developer is responsible to comply with all required Town of Bashaw bylaws and policies as applicable.

**NOTE: Have this Development Permit with you when applying for any of the above Permits.**

1. A Development Permit issued in accordance with the Notice of Decision is valid for a period of twelve (12) months from the date of issue. If, at the expiry of this period, development has not commenced or been carried out with reasonable diligence, this Permit shall be null and void.

*NOTE: This permit does not excuse violation of any Regulation, Bylaw, Act or Agreement which may affect the proposed project*

Date of Decision: July 5, 2023  
Date of Issue of Development Permit: July 5, 2023  
Effective Date: July 5, 2023  
Valid July 5, 2023 – July 5, 2024

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Development Authority, Mayor Rob McDonald

Date: July 5, 2023

**12.14 DIRECT CONTROL (DC)****(1) Purpose**

The DC – Direct Control designation is intended to provide control over the use and development of land or buildings for which Council has determined that, because of unique land use characteristics, innovative ideas, or special environmental concerns, such development could not be effectively accommodated under any other land use designation in this Bylaw.

**(2) Development Authority**

- (a) The Development Authority in the DC District shall be the Council.

**(3) Permitted and Discretionary Uses**

- (a) All permitted and discretionary uses shall be as prescribed in any previously written Statutory Plan.
- (b) In the absence of an adopted Area Structure Plan or Area Redevelopment Plan, any use which, in the opinion of the Development Authority, is compatible with the character of existing surrounding uses and adjacent designated Land Use Districts may also be allowed.

**(4) Development Standards & Regulations**

- (a) The Development Authority may require additional information to properly evaluate the proposed development in terms of its compliance with this Bylaw, and any applicable Statutory Plan.
- (b) All development shall comply with the lot sizes, building setback requirements and other development criteria as prescribed in any applicable Statutory Plan or as determined by the Development Authority.
- (c) All other development requirements shall be at the discretion of the Development Authority. In determining the appropriate requirements for a development in the DC District, the Development Authority shall have regard to any provisions in this Bylaw for similar uses or developments.
- (d) In the absence of an adopted Area Structure Plan or Area Redevelopment Plan, the regulations which will be applied to a development will be those which, in the opinion of the Development Authority, are compatible with the character of existing surrounding uses and adjacent designated Land Use Districts.

Friends of the  
*Majestic Theatre*

RECEIVED

JUN 8 9 2023

June 1, 2023

Mayor Rob McDonald  
Deputy Mayor Bryan Gust  
Councillor Jackie Northey  
Councillor Cindy Orom  
Councillor Kyle McIntosh

The Friends of The Majestic Theatre Society is going to restore the Dixy Theatre sign and give it a permanent place on the Majestic Theatre side lawn.

As restoration projects tend to come at a high cost, we are reaching out to our community that has been home to this iconic artifact for so many years for financial support.

We understand that the Town of Bashaw requires us to pay \$75 sign fee to erect a sign on a property within Town limits. We would also be required to purchase a development permit for this project. To date project is estimated to cost us \$4000 plus and work has already begun.

Our society is making a request that perhaps the Town of Bashaw and Town council could waive that Sign Fee and the Development Permit Fee for the Majestic Theatre. We know we will still be required to pay for the Building permits that may be required through the province.

Because we are a NON Profit Society all of our funds for these such endeavors come from the community. We have tremendous support from the community of Bashaw and want to make sure we can give back by restoring the sign and making sure this tangible piece of Bashaw History is saved for future generations to come.

Please take this request into consideration and know that we greatly appreciate any and all support that has been or will be given to us.

Should you have any questions or inquires please call our president Shelley Boileau at 403-588-9958.

Thank you for your support of our project.

Shelley Boileau   
President of the Majestic Theatre Bashaw



Royal Canadian Mounted Police Gendarmerie royale du Canada

Security Classification/Designation

**Protected A**

NCO i/c R.C.M. Police  
Box 248  
Bashaw AB T0B 0H0

Bashaw Town Council  
PO Box 510  
Bashaw AB T0B 0H0

June 28, 2023

Dear Sir/Madam:

**Bashaw Hometown Days - RCMP Event**

The Bashaw RCMP Detachment is planning on celebrating the RCMP's 150th by hosting some of our specialized units and partnering with outside agencies for various displays and information sessions.

In order to do this we are asking for the use of the arena parking lot and possibly the grassy area that is directly behind the detachment on August 26, 2023 from approximately 12:00pm to 4:00pm with a short time before and after for set up and take down.

We are aware of the parade marshalling and will adjust accordingly so as not to impede the organization of the parade at the start and finish.

Should you require any additional information or further assistance, please do not hesitate to contact our office at (780)372-3793.

Yours truly,

Krista DUBITZ, PSE  
for  
Sgt. T. CLEVELAND  
Detachment Commander  
Bashaw Detachment



Your File

n/a

Our File

n/a

Approved: yes /no Motion # \_\_\_\_\_

Account Code: \_\_\_\_\_

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	July 5, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.5 Grants in Place of Taxes – Request to Write off

**Background/Proposal:**

The province used to pay the full amount of taxes on their provincially owned buildings. The term they use for these payments is Grants in place of Taxes. The provincial building is an example of a provincially owned property. 2018 was the last year they paid the Grant in place of taxes – in full. Every year subsequently, they request we invoice for the full amount, and they pay a portion of it. Within the budget we plan for the unpaid portion as an expense.

Attached is the 2023 tax notice. The 2023 Budget, we have allocated as an expense \$6,384.79 to be written off, therefore we are unable to write off the full arrears of \$ 12,384.79 from prior years, or any of the current year billing.

We have not been consistent with applying/requesting the write off, however administration intends to implement it consistently.

**Discussion/Options/Benefits/Disadvantages:**

Administration is requesting to write off the budgeted expense of \$ 6,384.79. We will continue to true up the remaining arrears as we can afford it.

The province will remit payment for half of this year’s amount of \$ 10,801.37. They typically do not pay the outstanding.

**Costs/Source of Funding (if applicable)**

Annual operating budget.

**Applicable Legislation:**

MGA, Sections 366 and 380.

**Community Engagement Consideration:**

Administration is willing to proceed as council requests.

**Recommended Action:**

Administration requests the following motion:

MOVED BY \_\_\_\_\_ to write off \$ 6,384.79 off Roll # 000515, Alberta Municipal Affairs, Grants in Place of taxes for the 2023 tax year.

Approved: yes /no Motion # \_\_\_\_\_  
Account Code: \_\_\_\_\_

**Discussion Result:**

Additional research Requested:



Town of Bashaw  
Box 510  
Bashaw Alberta T0B 0H0

**2023 PROPERTY ASSESSMENT AND TAXATION NOTICE**

Notice Mailed: May 24, 2023 Roll#: 000515  
 Notice of Assessment: June 1, 2023  
 Final Date for Complaints: July 31, 2023  
 Owner#:   
 Municipal Address: 4915-50 STREET

ALBERTA MUNICIPAL AFFAIRS  
 ATTENTION: GRANTS IN PLACE OF TA  
 15TH FLOOR, COMMERCE PLACE  
 10155 - 102 ST NW  
 EDMONTON AB T5J 4L4  
 CANADA

AMOUNT DUE AFTER JULY 31	AMOUNT DUE AFTER DEC 31	AMOUNT DUE
\$24,482.32	\$27,420.20	23,186.16

**REMITTANCE COPY**



Town of Bashaw  
Box 510  
Bashaw Alberta T0B 0H0

**2023 PROPERTY ASSESSMENT AND TAXATION NOTICE**

ALBERTA MUNICIPAL AFFAIRS

ATTENTION: GRANTS IN PLACE OF TAXES  
 15TH FLOOR, COMMERCE PLACE  
 10155 - 102 ST NW

<b>Property Assessment</b>			<b>Zoning Code: C.1</b>		<b>PENALTIES</b>	
Assessment Class	Land	Improvements	Total	A PENALTY OF 12% WILL BE ADDED TO CURRENT TAXES REMAINED UNPAID AFTER JULY 31		
Grants in Lieu Municipal	45,290.00	937,090.00	982,380.00	A PENALTY OF 12% WILL BE ADDED TO ALL TAXES REMAINING UNPAID AFTER: DEC31		
	0.00	0.00	0.00			
	0.00	0.00	0.00			
	Total Taxable Assessment		982,380.00			
<b>Property Tax Details</b>			Please see reverse for payments and assessment appeal information		<b>Previous Year Assessment</b> 941,930.00	
<b>TAX CATEGORY</b>	<b>TAX RATE</b>	<b>LEVY</b>			<b>Taxes</b> 10,270.99	
<b>MUNICIPAL</b>					<b>School Support</b>	
NON-RESIDENTIAL	0.0109951	10,801.37			Public	100.00%
GIL SCH Sup Exempt	0.0000000		Separate	0.00%		
			Undeclared			
<b>REQUISITIONS</b>			<b>Local Improvements Expires:</b>		<b>Amount</b>	
<b>Total Current Levy:</b>			\$10,801.37			
<b>TAX INSTALLMENT PAYMENT PROGRAM</b>						
Current Installment Amount (if applicable)					855.91	
Installment Amount for the Next						
Seven Months Beginning June 15 (if applicable)					3,312.30	
<b>ROLL NO.</b>	<b>TAX YEAR</b>	<b>NOTICE MAILED</b>	<b>SUMMARY</b>			
000515	2023	May 24, 2023	Total Current Taxes:		<b>\$10,801.37</b>	
			Credit or Arrears:		\$12,384.79	
<b>MUNICIPAL ADDRESS</b>	<b>LOT</b>	<b>BLK</b>	<b>AMOUNT DUE :</b>		<b>\$23,186.16</b>	
4915-50 STREET	15 - 20	5	AMOUNT DUE AFTER JULY 31		<b>\$24,482.32</b>	
			AMOUNT DUE AFTER DEC 31		<b>\$27,420.20</b>	
<b>Message:</b> Please contact the Town Office if the information on your tax notice is NOT correct.			<b>Comments:</b> Taxes are due: JULY 31, 2023			
<b>Copy Sent to:</b> MAJESTY THE QUEEN IN F		If you wish to make a complaint to the assessment review board, see the reverse for further details.				
<b>Mortgage Company:</b>						

Approved: yes /no Motion # \_\_\_\_\_

Account Code: \_\_\_\_\_

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	July 5, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.6 Alberta Municipal Data Sharing Partnership

**Background/Proposal:**

Membership in the Alberta Municipal Data Sharing Partnership is \$ 35.00 per year annually. It is currently offset by a grant.

AMDSP is a program that works with municipalities to complete addressing data sets to implement and support the upcoming emergency response process – Next Generation 911.

**Discussion/Options/Benefits/Disadvantages:**

Administration would like approval to become a member to ensure the municipal addressing meets our obligations within the upcoming transition to the Next Generation 9-1-1 service.

These data sets will be accessed by Alberta Health Services when responding to 911 calls, etc.

This will require additional staff time/resources as we will need to confirm and correct any addressing challenges.

**Costs/Source of Funding (if applicable)**

Annual operating budget. The annual fee is nominal \$35.00.

**Applicable Legislation:**

Obligated under contract with Telus communications and the Next Generation 9-1-1 Emergency services Canada plan.

**Community Engagement Consideration:**

Administration is willing to proceed as council requests.

**Recommended Action:**

Administration requests the following motion:

MOVED BY \_\_\_\_\_ to approve annual membership with the Alberta Municipal Data Sharing Partnership at the July 5, 2023 meeting of Council.

**Discussion Result:**

Additional research Requested:



Alberta Municipal Data Sharing Partnership (AMDSP)

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**Who are we?**

*235 of 485 Municipalities Urban & Rural  
and First Nation's in Alberta!*



# AMDSP

## *Vision & Mission*

### **Our Vision**

The Alberta Municipal Data Sharing Partnership facilitates and champions a province-wide common standard for addressing and municipal data.

### **Our Mission**

The Alberta Municipal Data Sharing Partnership promotes the creation and sharing of accurate and standardized municipal data for the betterment of emergency, public and private industry applications throughout the Province of Alberta.



# Partnership



- Common Municipal Data Standard
- Validation and Testing System (AMOS)
- Aggregation of Data Sets
- Access to Open Data Download Portal
- Partnership Community of Municipalities, First Nations and Industry
- Broad Data User Community
- **Emergency Medical Service (EMS)** uses the AMDSP data to update their Ambulance Dispatch Map on an approximately quarterly basis. – AHS
- **Fire Dispatch Agencies**
- **Community Peace Office Programs**
- **Online Mapping Systems** (Tom Tom, HERE, Google, ESRI Community Maps)
- **Municipal AVL Systems Mapping** (MRF, Titan\CAMS, INet)
- Other Government and Private Agencies including but not limited to **AEEMA, Mutual Aid Alberta, Alberta Elections, National Road Network, RCMP, MA, Alberta One Call, TRAVIS Road Permitting, etc.**

# AMDSP Summary Recent Activity

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- Grant Subsidy Program
  - Supported 27 New Members
  - Cost of \$45,600
- Purchased and Implemented Cloud FME Server
  - Provides options to submission process (Supports FTP Automated Submissions)
  - Easily add additional testing and validation (Robust and Sustainable)
- Automated Submission Workflow
  - Cloud based storage automated workflow options for partners
- Support Existing Partners and Updates
- Promotion of AMDSP with large cities
  - Large datasets and complex workflows to test the system

This initiative is the result of a dialogue between a local municipal councillor and the staff of the Alberta Municipal Data Sharing Partnership (amdsp.ca). It became clear that local Alberta municipal councils, their administrators and planning support staff need more information about the context and the specifics of their obligations related to the communication of municipal addressing to emergency response organizations. They should also be aware of the resources and support available through the AMDSP. We concluded that a Frequently Asked Questions (FAQ) sheet would be very helpful.

## Frequently Asked Questions – Communication of Municipal Addressing

- 1) **What is Municipal Addressing?** The identification of physical addresses (house numbers, street names and place/landmark names) in a commonly recognized format that will enable the dispatch of first responders or that will enable the public to navigate to a physical location. This may also be called Civic Addressing.
- 2) **Are Alberta Municipalities responsible for managing municipal addressing?** In Alberta, the Municipal Government Act (Section 58) empowers municipalities to name roads and assign lot/house numbers. New Telus 911 contractual requirements plus the need for assured and safe emergency responses to 911 calls, places a further onus on municipalities to periodically update and communicate its municipal address system. Municipal addressing involves more than placing street and house number signs. Municipalities also have an obligation to convey their set of addresses to others such as emergency response organizations.
- 3) **Is there a standard format for the communication of municipal addressing and who sets the standard?** Emergency response organizations are migrating to a Canada-wide standard called [NG9-1-1](#). This format permits emergency dispatchers and first responders to navigate to the location of an emergency using mapping technology similar to Google and Apple maps. The Canadian Radio and Telecommunication Commission (CRTC) has mandated that all 17 million Canadian addresses meet the NG9-1-1 standard by 2025. The CRTC has mandated that Telus 911 will collect all Alberta municipal addresses in the NG9-1-1 format. Telus 911 will enter into agreements with each municipality to supply 911 emergency services and then require each of those municipalities to supply their municipal addresses in the NG9-1-1 format. The NG9-1-1 standard is defined by the [National Emergency Number Association \(NENA\)](#) of Canada. NENA has set out a Geographic Information System (GIS) data standard called "[GIS Data Model Version 2](#)" which defines the NG9-1-1 standard.
- 4) **How are small Alberta Municipalities to update and communicate this type of technical information?** This problem has caused representatives of municipal governments and First Nations to form the [Alberta Municipal Data Sharing Partnership \(amdsp.ca\)](#). AMDSP supports both the suppliers of address data (the municipalities) and data users (the emergency dispatch organizations and anyone else who needs physical address data). AMDSP received a major grant from Alberta Municipal Affairs to develop their platform, procedures, and outreach. AMDSP makes it possible for even very small municipalities to meet their MGA and Telus 911 agreement obligations. For most small municipalities, their address data already exists and may be downloaded from the AMDSP web site. However, the address data is often out of date, incomplete and/or contains data that is incorrect or is legacy data and no longer in use. Municipalities are the experts on what physically exists in their jurisdiction. Hence, municipalities are the best position to review and update their municipal address data.
- 5) **What services does the Alberta Municipal Data Sharing Partnership (AMDSP) provide?** AMDSP is a voluntary membership-based organization with approximately 250 municipalities and First Nation Alberta communities. It supports those local government authorities (LGA) in a variety of ways:

- For address data suppliers (local government authorities), AMDSP creates a repository of open-source address data in a publicly assessable data portal.
- For users of municipal address data (e.g., emergency dispatch organizations), AMDSP provides one stop, no-cost access to the address data of its member organizations.
- For member organizations, AMDSP provides support services related to:
  - the creation and updating of municipal address data.
  - the validation of data submitted for conformance to GIS and NG9-1-1 standards.
  - the delivery of validated data to meet demanding technical requirements of emergency dispatch organizations.
- Outreach and education for both data suppliers and data users

**6) Who are the users of municipal address data?** The NG9-1-1 standard is new, and the picture is evolving. There are multiple players.

1. Telus 911
  - a. Telus is the central 911 call center for Alberta. Telus determines the nature and location of the call and routes the call to:
    - i. Ambulance: AHS call center
    - ii. Fire and Rescue: one of 20 Public Safety Answering Point (PSAP) or dispatch call centers across the province.
    - iii. Police and other emergency response organizations
  - b. Each Local Government Authority (LGA) is required to have a 911 services agreement with Telus.
  - c. Telus in return requires a submission of each LGA's address data in the NG9-1-1 format.
2. Alberta Health Services
  - a. AHS dispatch wants up-to-date physical address data in the NG9-1-1 format.
  - b. Most PSAP's get their address data from AHS.
  - c. AHS regularly downloads address updates from the AMDSP data portal.
3. Public Safety Answering Point (PSAP)
  - a. There are approximately 20 PSAP's across Alberta, funded by Alberta Public safety and Emergency Services.
  - b. In the province, PSAPS have a variety of capabilities and systems to identify locations of emergencies and to direct first responders.
  - c. AMDSP is working with some PSAPS to assist in identifying resources and upgrading to the current standard.

**7) How does our small municipality, go about validating and communicating our municipal address data?**

For most small municipalities, updating their municipal addresses is straight forward. Firstly, the data already exists on the AMDSP web site; but, the data requires review and updating to match current conditions in your municipality. Community planning services are used by municipalities to update statutory plans and produce community maps. These professionals are generally skilled at GIS mapping. Hence, community planning services are a logical service provider to update the municipal address data. The data files from the AMDSP web site are correctly formatted and ready to be transitioned to the NG9-1-1 standard. Often your data will need to be edited to add/delete/correct building numbers; add/delete/correct road names and locations; add/delete/correct landmarks (sites and buildings with proper names where people gather); and, to delete extraneous data. Please note that edited addressing needs to represent what is actually built in your community; which, is different than a representation of your legal plans of lots and road allowances. AMDSP will provide support to councillors, municipal administrators, and your GIS service providers to ensure accurate and consistent outcomes.

**8) How does our tiny municipality with no GIS access, go about validating and communicating our municipal address data?** Call or email the AMDSP Support line.

- 9) **Is it recommended that our Council approve changes to the municipal addressing system?** This depends on the scale and type of contemplated changes. Updating of municipal addressing is an administrative function. Reporting to Council and affected ratepayers is important. Changing the name of a road or reassigning lot numbers could warrant Council authorization along with notification of affected properties and appropriate signage changes. Modifying or eliminating obsolete or unused road names may not require a Council authorization.
- 10) **What if an address does not follow normal conventions? How are these situations best resolved?** Always consider unusual addresses from both the perspective of the 911 caller and the 911 dispatcher. Will the 911 caller provide the same address which exists in the 911 dispatcher's system? Can a route be logically established between the home base of the first responder and the address of the emergency.
- 11) **For a property in one municipality that is accessed from a road of an adjacent municipality, who is responsible for that address. How is this situation best resolved?** The administrative boundary is the cut-off for the address data of your municipality. Therefore, adjacent municipalities will need to coordinate boundary addressing. AMDSP can help.
- 12) **How does our municipality ensure that our municipal address changes get to the intended dispatch organizations such as Telus, AHS and our PSAP?** Each 911 organization is different and AMDSP will support the municipality in the delivery of data. Call/email AMDSP to learn to whom and how to transmit your data. Alberta Health Services will periodically update their data from the AMDSP site. Telus 911 wants the data directly from each municipality and AMDSP can support this exchange. Each PSAP is different in their IT systems and capabilities. Eventually, all PSAPS will need to migrate to the NG9-1-1 standard. AMDSP can work with the municipality and their PSAP to assess their current capabilities and migration plans for a best solution.
- 13) **How do changes to our address data reach the large internet organizations that provide map and navigation services?** Currently neither AMDSP nor LGA's have any direct interface with these large search engines such as Google Maps, Apple Maps, Bing Maps and automobile navigation services. However, having an AMDSP hosted one-stop, open data address repository for 250 Alberta municipalities may prove to be an attractive data source for some of those organizations. Most automobile navigation systems and some search engines relay on third party addressing specialists. Two examples are [here.com](https://www.here.com) and [tomtom.com](https://www.tomtom.com). Monthly, [here.com](https://www.here.com) harvests address data from the AMDSP site. Hopefully, the convenience and reliability of validated NG9-1-1 address data will attract other large internet organizations to the AMDSP site. AMDSP will be encouraging wider awareness of their site.

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**Further Reading:**

Alberta Municipal Data Sharing Partnership AMDSP Web Site: [www.amdsp.ca](http://www.amdsp.ca)

National Emergency Number Association (NENA): [www.nena.org](http://www.nena.org)

NG9-1-1 Municipal Address Standard, including FAQ's & a video: [www.amdsp.ca/ng9-1-1.html](http://www.amdsp.ca/ng9-1-1.html)

NENA specification: [https://www.nena.org/resource/resmgr/standards/nena-sta-006.2-2022\\_ng9-1-1.pdf](https://www.nena.org/resource/resmgr/standards/nena-sta-006.2-2022_ng9-1-1.pdf)

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	July 5, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.7 Trailer Sani Dump Stations – Sewer fee discussion

**Background/Proposal:**

The provision of Trailer Sani Dump stations is not a standard, obligated service, as per the Municipal Government Act. This is service that the area residents and local tourists have come to appreciate.

**Discussion/Options/Benefits/Disadvantages:**

Historically, the lids are locked and anyone accessing the service pays \$2.00 and the lid unlocks, and they can empty their tank. Over the years we have had challenges with the lids being propped open with various items, this enables the next person to use it for free.

The problem with this happening is twofold – nonpayment, and the items often fall into the system causing significant damage and staff time to remedy.

Public works is requesting that we leave the lids unlocked and provide the service for free. The funds earned are not significant to warrant the damage and issues that the enforcement requires.

The systems will continue to bill for all water accessed from the stations, just not the fee for sewer dump.

It would be recommended staff observe the use and determine any excessive access that may be business related.

**Costs/Source of Funding (if applicable)**

2022 – Revenue from Sani Dump station - \$1760.97

2023 – to date Revenue from Sani Dump Station - \$341.67

The revenue is both from water and sewer, the unit does not separate the funds. Therefore, we are unable to determine how much is from the septic dump.

Fee for service.

**Applicable Legislation:**

MGA does not require municipalities to provide these services.

**Community Engagement Consideration:**

Administration is willing to proceed as council requests.

Approved: yes /no Motion # \_\_\_\_\_  
Account Code: \_\_\_\_\_

**Recommended Action:**

Potential decisions:

MOVED BY \_\_\_\_\_ to approve leaving the Heritage park and Campground sani dump open to enable free trailer septic dump for a two-month period of time for evaluation period and have staff bring back evaluation results for council consideration.

Or a motion of council determination.

**Discussion Result:**

Additional research Requested:

Approved: yes /no Motion # \_\_\_\_\_

Account Code: \_\_\_\_\_

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	July 5, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.8 Town Fire Truck – 1992 Volvo, pump test results.

**Background/Proposal:**

Recently the Town Fire Truck underwent a pump test. I was informed by Fire Chief Dustin Hemingson that the pump failed.

The unit has the capability to be used for our local, typical, fire, it would not be suitable for a commercial fire. We could use it for a short period of time, until a replacement was located.

**Discussion/Options/Benefits/Disadvantages:**

Replacement is the recommendation. We currently have \$19,340.00 within the Restricted for operating and restricted for capital reserves. The town also has funds accessible within the accumulated surplus, if necessary.

We could plan for replacement for next year, or we could begin seeking a suitable replacement. The Fire Chief has started looking so we have pricing for planning.

**Costs/Source of Funding (if applicable)**

Depending on the amount would determine which funds we could access. Additionally, we could access next year's grant funding.

**Applicable Legislation:**

MGA – Section 3.

**Community Engagement Consideration:**

Administration is willing to proceed as council requests.

**Recommended Action:**

Provided for information and planning. We may have additional information on pricing from the Fire Chief by the meeting date.

**Discussion Result:**

Additional research Requested:

Approved: yes /no Motion # \_\_\_\_\_

Account Code: \_\_\_\_\_

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	July 5, 2023
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.9 Town of Bashaw Photo Contest

**Background/Proposal:**

Administration would like to have more pictures of the town and area features included on the Town Website. Currently, many sections have stock photos.

**Discussion/Options/Benefits/Disadvantages:**

We would like to host a photo contest, accessing the town Facebook page. We propose to have photos judged by people checking them out on the page and photos with the most "likes" would be eligible for prizes.

Administration is willing to come up with the parameters of the contest, or if council wanted to be involved, we could create an adhoc committee.

We would just need to arrange approval from council for prize funds.

**Costs/Source of Funding (if applicable)**

Town operating budget.

**Applicable Legislation:**

No applicable legislation.

**Community Engagement Consideration:**

Administration is willing to proceed as council requests.

**Recommended Action:**

Administration recommends approving a minimum of \$300.00 for prizes.

Or motion of council determination.

**Discussion Result:**

Additional research Requested: