



**REGULAR MEETING OF COUNCIL
MINUTES**

Wednesday, November 1, 2023 @ 6:00 pm.

Blended Meeting: Council Chambers & Zoom Electronic Conference

In Person: Mayor McDonald (5:50 pm), CAO Fuller (5:45 pm), Deputy Mayor Orom (5:50 pm), Councillor McIntosh (5:50 pm), Councillor Gust (5:50 pm), Councillor Northey (5:52 pm), Public Works Foreman Taylor (5:50 pm)

Absent with notice: none

Public Zoom: none

Recording Secretary: Chris Morrison (5:50 pm)

Press by zoom: none

Public: None

1. CALL TO ORDER by Mayor McDonald at 6:03 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor Northey to approve the November 1, 2023, Regular Meeting of Council Agenda with additions of; 7.5 Bill C310 to New and Unfinished Business by Councillor McIntosh, 7.6 Provincial Prosecutor Chris Noble Request for Support by CAO Fuller to New and Unfinished Business, and 10.3 Legal Council and Community Events FOIP Section 27 to Closed Meeting of Council by Councillor McIntosh.

MOTION #201-2023

CARRIED

3. PUBLIC HEARINGS - none

4. DELEGATIONS - none

5. APPROVAL OF MINUTES

5.1 Minutes of October 18, 2023, Organizational Meeting of Council

MOVED by Councillor McIntosh to approve the minutes of the October 18, 2023, Organizational Meeting of Council.

MOTION #202-2023

CARRIED

5.2 Minutes of October 18, 2023, Regular Meeting of Council

MOVED by Councillor Northey to approve the minutes of the October 18, 2023, Regular Meeting of Council.

MOTION #203-2023

CARRIED

6. CONSENT AGENDA

6.1 Council Committee Report

7. NEW & UNFINISHED BUSINESS

7.1 Appoint Gitzel & Company as Auditor for the Town of Bashaw

MOVED by Councillor Gust to appoint Gitzel & Company Chartered Professional Accountants as the Auditor for the Town of Bashaw for the five years commencing with the fiscal year ending December 31, 2023, with the final fiscal year ending December 31, 2027.

MOTION #204-2023

CARRIED

7.2 Enviro Trace Leak Detection Report

The report was discussed. Administration and public works had funds for a follow up investigation specific to the problem areas.

MOVED by Councillor McIntosh to accept the written report provided by Enviro Trace Ltd.; which outlines areas that could be the sources of leaks within the Town of Bashaw Water distribution system; as information.

MOTION #205-2023

CARRIED

7.3 Utility Billing Frequency Change

MOVED by Deputy Mayor Orom to approve first reading of Bylaw 824 – 2023 to Amend the Master Rates & Schedules bylaw to change billing frequency from Bi-Monthly to Monthly and the details to support that process.

MOTION #206-2023

CARRIED

Public Works Foreman Taylor left the meeting at 6:36 pm.

7.4 Council & Staff Hosting - Hot Dogs & Hot Chocolate at the Arena

Council discussed and supported the Town of Bashaw hosting public skating, hotdogs, and hot chocolate at the arena. Administration to notify public and council of the date and time for the event.

7.5 Bill C310 – Councillor McIntosh provided correspondence and council discussed methods of support.

MOVED by Councillor Gust to direct administration to send a letter of support for Bill C310 to Member of Parliament, Damien Kurik, from the Town of Bashaw Council.

MOTION #207-2023

CARRIED

7.6 Provincial Prosecutor Chris Noble request of Support

MOVED by Councillor Northey to direct administration to send a letter of support for Bashaw Town Council to Provincial Prosecutor Chris Noble regarding a regular scheduled Stettler Traffic Court Date.

MOTION #208-2023

CARRIED

8. COMMITTEE REPORTS – none

9. CORRESPONDENCE ITEMS – none

MOVED by Councillor McIntosh to move into Closed Meeting of Council for 10.1 Personnel – CAO Performance Appraisal – FOIP Section 19, 10.2 Personnel – Volunteer – FOIP Section 19, and 10.3 Legal Council – Community Events at 6:50 pm.

MOTION #209-2023

CARRIED

Secretary Morrison left the meeting at 6:51pm.

10. CLOSED MEETING OF COUNCIL

10.1 Personnel – CAO Performance Appraisal – FOIP Section 19

10.2 Personnel – Volunteer – FOIP Section 19

10.3 Legal Council – Community Events - FOIP Section 27

MOVED by Councillor McIntosh to move out of closed meeting of council at 7:28 pm.

MOTION #210-2023

CARRIED

11. NEXT MEETING OF COUNCIL – Meeting dates November 15, 2023, and December 18, 2023, at 6:00pm.

12. ADJOURNMENT – Councillor Gust at 7:44 pm.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER