



**REGULAR MEETING OF COUNCIL
MINUTES
Wednesday, May 22, 2024, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:45 pm), Mayor McDonald (5:50 pm), Deputy Mayor Orom (6:00 pm), Councillor McIntosh (5:45 pm), Councillor Northey (5:50 pm), Councillor Gust (5:50 pm), Public Works Foreman Taylor (5:55 pm)

Absent with notice: none

Recording Secretary: Secretary Morrison (5:45 pm)

Public: none

Public Zoom: none

Press by zoom: Kevin Sabo (6:00 pm), Stu Salkeld (6:00 pm)

1. CALL TO ORDER by Mayor McDonald at 6:00 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor McIntosh to approve the May 22, 2024, Regular Meeting of Council Agenda with the addition of item 10.2-Personnel – Fire – Section 17 to Closed Meeting of Council.

MOTION #071-2024

CARRIED

3. PUBLIC HEARINGS – None

4. DELEGATIONS - None

5. APPROVAL OF MINUTES

5.1 Minutes of April 24, 2024, Regular Meeting of Council.

MOVED by Councillor Northey to approve the minutes of the April 24, 2024, Regular Meeting of Council.

MOTION #072-2024

CARRIED

6. CONSENT AGENDA

6.1 Town of Bashaw April 2024 Month End Statement

6.2 Bashaw Social Centre Management Board Financials

6.3 Concerns regarding the Airport – Letter from Mike Truant

6.3 Highway 12/21 Water Services Commission – Force majeure

6.4 8760 Energy Update

6.5 Summer Jobs Application – funding declined.

6.6 Alberta Municipalities – Shortfall in provincial funding

6.7 Bill 20 Information sheet

7. NEW & UNFINISHED BUSINESS

7.1 Town of Bashaw 2024 Revised Operating Budget

MOVED by Councillor McIntosh to rescind motion #067-2024, regarding the first draft of the 2024 Town of Bashaw Operation Budget.

MOTION #073-2024

CARRIED

MOVED by Councillor Gust to approve the 2024 Revised – Town of Bashaw Operating Budget of \$1,629,080.07 Budget before levy, \$869,703.88 Municipal Taxes and an increase of taxes of 3.43%.

MOTION #074-2024

CARRIED

7.2 Bylaw 825 – 2024 – Regional Assessment Review Board Bylaw (revised)

MOVED by Councillor Northey to approve first reading of Bylaw 825-2024 Regional Assessment Review Board Bylaw on May 22, 2024, Regular Meeting of Bashaw Town Council.

MOTION #075-2024

CARRIED

MOVED by Deputy Mayor Orom to approve second reading of Bylaw 825-2024 Regional Assessment Review Board Bylaw on May 22, 2024, Regular Meeting of Bashaw Town Council.

MOTION #076-2024

CARRIED

MOVED by Councillor McIntosh to approve unanimous consent to go to third reading of Bylaw 825-2024 Regional Assessment Review Board Bylaw on May 22, 2024, Regular Meeting of Bashaw Town Council.

MOTION #077-2024

CARRIED

MOVED by Councillor Gust to approve the third and final reading of Bylaw 825-2024 Regional Assessment Review Board Bylaw on May 22, 2024, Regular Meeting of Bashaw Town Council.

MOTION #078-2024

CARRIED

7.3 Town of Bashaw 2024 Capital Budget

MOVED by Councillor Northey to approve the 2024 Capital budget of \$78,443.00 purchases from the Canada Community Building Fund, and \$256,500.00 purchases from the Unrestricted cash surplus, on May 22, 2024, Regular Meeting of Town Council.

MOTION #079-2024

CARRIED

7.4 Town of Bashaw 2024 – 5-year Capital Plan

MOVED by Councillor McIntosh to approve the Town of Bashaw 5-year Capital Plan presented to council on May 22, 2024.

MOTION #080-2024

CARRIED

7.5 Bylaw 826 – 2024- 2024 Tax Rate Bylaw

MOVED by Deputy Mayor Orom to approve first reading of Bylaw 826-2024 – 2024 Tax Rate Bylaw.

MOTION #081-2024

CARRIED

MOVED by Councillor Northey to approve second reading of Bylaw 826-2024 – 2024 Tax Rate Bylaw.

MOTION #082-2024

CARRIED

MOVED by Councillor McIntosh to approve unanimous consent to go to third reading of Bylaw 826-2024 – 2024 Tax Rate Bylaw.

MOTION #083-2024

CARRIED

MOVED by Councillor Gust to approve the third and final reading of Bylaw 826-2024 – 2024 Tax Rate Bylaw.

MOTION #084-2024

CARRIED

8. COMMITTEE REPORTS – none

9. CORRESPONDENCE ITEMS – none

MOVED by Councillor McIntosh to enter Closed Meeting of Council for 10.1 Land – Resident Request – FOIP 23 and 10.2 Personnel - Fire – Section 17 at 6:51 pm.

MOTION #085-2024

CARRIED

Secretary Morrison and Public Works Foreman Taylor left the meeting at 6:52 pm.
Press, Stu Salked and Kevin Sabo, disconnected from the meeting at 6:52 pm.

10. CLOSED MEETING OF COUNCIL

10.1 Land – Resident Request – FOIP 23

10.2 Personnel – Fire – Section 17

Councillor Northey left the meeting at 7:15 pm.

MOVED by Councillor McIntosh to exit Closed Meeting of Council at 7:22 pm.

MOTION #086-2024

CARRIED

11. NEXT MEETING - June resume regular rotation, June 5 and 19, 2024, at 6:00 pm.

MOVED by Councillor McIntosh to book a meeting of Council May 29, 2024, 6:00 pm for the Audit presentation.

MOTION #087-2024

CARRIED

12. ADJOURNMENT – Councillor Gust adjourned the meeting at 7:12 pm.



CHIEF ELECTED OFFICIAL, Rob McDonald



CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller

**Town of Bashaw 2024
Capital Budget
May 22, 2024**

Project	CCBF - Canada Community Building Fund	Unrestricted Cash Surplus	Confirmed Fund Source	Notes
Water Projects				
Water Meter replacement Project Phase 2	\$18,464.00		Canada Community Building fund formerly Federal Gas Tax Fund	Project submitted prior, outstanding to complete. Continue to replace older and non functioning water meters.
Water Leak Repair - Jan-Feb 2024	\$8,979.00		Unrestricted Surplus, small portion CCBF.	Water Leak Repair Jan 21- Feb 6.2024. Portion of betterment - replacements. \$59,000 included in Operating Budget to offset the expenses.
Envirotrace - east side of Town		\$13,000.00	Unrestricted Surplus	Evaluate the east side of town for leaks.
Water Treatment Plant piping replacement		\$80,000.00	Unrestricted Surplus	The piping within the plant is not to code, and vibrates causing pump wear. Low estimate, will receive more information from Engineer.
Roads & Street Maintenance				
2024 Hot Pour Crack Sealing		\$28,000.00	Unrestricted Surplus	Annual program to maintain roads
2024 Asphalt Pothole patching		\$13,000.00	Unrestricted Surplus	Various areas around town, as far as the load covers.
Concrete work, front of Bashaw Rental		\$12,000.00	Unrestricted Surplus	Direct water down the street.
Replacement Tandem Truck		\$100,000.00	Unrestricted Surplus	Truck was sent for repairs, they are unable to locate parts to repair it to safe function.
Community Facilities Maintenance				
Community Hall - Floor edging and portions of Carpet - Cultural centre support	\$10,000.00		Canada Community Building fund formerly Federal Gas Tax Fund	The edging is lifting and needs to be replaced.
Lease Building Repairs		\$10,500.00	Unrestricted Surplus	Renovate ceiling in main reception, bathroom, and utility room. Water damaged due to roof leaking. Repair sewer line.
Infrastructure Tracking & Asset Management				
Silversmith Data and GPS Device	\$8,000.00		Canada Community Building fund formerly Federal Gas Tax Fund	Mapping software and GPS device to mark all water valves, cc's, use for work orders, and multiple aspects.
Sewer Maintenance				
2024 Sewer service line Replacement	\$33,000.00		Canada Community Building fund formerly Federal Gas Tax Fund	3 sewer service lines, due to town tree growth. Trees have been removed, the lines require replacement.
	\$78,443.00	\$256,500.00		

Capital Budget Approved by Motion :

079-2024.



Chief Elected Official



Chief Administrative Officer

Funding Sources - 2024

Canada Community Building Fund
Unrestricted Cash Surplus

\$78,443.00
\$1,076,532.07

Remaining Funds

\$0.00
\$820,032.07

Local Government Fiscal Framework

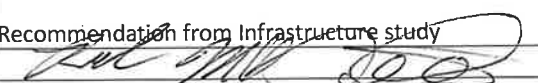
\$287,914.00


\$287,914.00

Total reduces to \$761,032.07 including \$59,000 in operating budget. Saving the LGFF funds for next Infrastructure project. Project 3; 51 Street from 49 to 46 Avenue, include 46 Avenue.

**Town of Bashaw - 5 year Capital Plan
May 22, 2024**

Project	Dept Code	2025	2026	2027	2028	2029	Funding Source	Notes
Ride on Line Painter		\$15,000.00					Reserves	
Ball Diamond Groomer (reist in-fielder D-60 Pentagon Farm Dealer)					\$5,000.00		Operating Budget	Leveling wheel removal and conditioning shale
Gator			\$40,000.00				Reserves	Parks, streets, replace kubota.
Public Works Truck				\$60,000.00			Unrestricted surplus	Replace the Chevrolet.
Main Public works shop - replace two garage doors.		\$13,000.00					Unrestricted surplus	
Lift Station 2 - Generator and Switch				\$30,000.00			Reserves	
Water Valve replacement Project		\$300,000.00					LGFF, CCBF, and Reserves.	Exercise valves, and determine which require replacement.
Industrial Subdivision Project			\$240,000.00	\$200,000.00			Reserves and Unrestricted Surplus	Proceed with Group 2 area of Preliminary Plan
Crack Filling program		\$13,000.00	\$14,000.00	\$15,000.00	\$16,000.00	\$16,000.00	Build into operating Budget.	Recommendation from Infrastructure study
Hot patch Potholes		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	Build into operating Budget, or reserves.	Ongoing road maintenance.
Complete a Detailed 10 - Year Capital Plan		\$20,000.00					LGFF, CCBF, and Reserves.	Recommendation from Infrastructure study
Paving Project		\$100,000.00					LGFF, CCBF, and Reserves.	Ongoing road maintenance.
Project #3 - 51 Street from 49 Ave to 46 Avenue, include 46 Ave.			\$1,400,000.00				Local Government Fiscal Framework.	Recommendation from Infrastructure study. Save LGFF for 2-3 years to proceed.
Master Drainage Plan and Regional Analysis						\$120,000.00	LGFF, CCBF, and Reserves.	Recommendation from Infrastructure study
		\$476,000.00	\$1,709,000.00	\$320,000.00	\$36,000.00	\$151,000.00		


 Chief Elected Official


 Chief Administrative Officer