



REGULAR MEETING OF COUNCIL

A G E N D A

Wednesday, June 19, 2024, 6:00 pm

Council Chamber & Zoom Access

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS
4. DELEGATIONS
5. APPROVAL OF MINUTES
 - 5.1 Minutes of the June 5, 2024, Regular Meeting of Council
6. CONSENT AGENDA
 - 6.1 Balance Variance Report
 - 6.2 Water Reconciliation Report
 - 6.3 Canadian Fallen Heroes Foundation
 - 6.4 Invitation to Alix Days Parade
 - 6.5 May 31, 2024 Monthly Statement
7. NEW & UNFINISHED BUSINESS
 - 7.1 Review Bylaw 755-2014 – Control of Vendor Licensing and Business
 - 7.2 Resident Request to Dismiss Fire Response Charges
 - 7.3 Parkland Community Planning Services Agreement
8. COMMITTEE REPORTS – action to be considered.
9. CORRESPONDENCE ITEMS – Action to be considered.
10. CLOSED MEETING OF COUNCIL
11. NOTICES OF MOTION
12. NEXT MEETING: Regular Meeting – July 3 & 17, 2024 – 6:00 pm
13. ADJOURNMENT



REGULAR MEETING OF COUNCIL

MINUTES

June 5, 2024, 6:30 pm

Council Chambers & Zoom Access

In Person: CAO Fuller (6:00 pm), Mayor McDonald (6:00 pm), Deputy Mayor Orom (6:30 pm), Councillor McIntosh (6:00 pm), Councillor Northey (6:25 pm), Public Works Foreman (6:00 pm)

Absent with notice: Councillor Gust

Recording Secretary: Secretary Morrison (5:45 pm)

Public: none

Public Zoom: none

Press by zoom: Kevin Sabo (6:30 pm)

1. CALL TO ORDER by Mayor McDonald at 6:32 pm.

2. ADOPTION OF AGENDA

MOVED by Deputy Mayor Orom to approve the June 5, 2024, Regular Meeting of Council Agenda.

MOTION #094-2024

CARRIED

3. PUBLIC HEARINGS – None

4. DELEGATIONS - None

5. APPROVAL OF MINUTES

5.1 Minutes of May 29, 2024, Regular Meeting of Council.

MOVED by Councillor McIntosh to approve the minutes of the May 29, 2024, Regular Meeting of Council.

MOTION #095-2024

CARRIED

6. CONSENT AGENDA

6.1 Council Committee Report

6.2 CAO Report

6.3 Foreman's Report

6.4 Emergency Management Act – Amendments Guidance Document

6.5 Bashaw Minor Ball Meeting Minutes

6.6 Airport Meeting Minutes

Councillor McIntosh requested item 6.5 Bashaw Minor Ball Meeting Minutes be discussed as New & Unfinished Business; item 7.6 Bashaw Minor Ball Meeting Minutes

Public Works Foreman Taylor left the meeting at 6:35 pm.

7. NEW & UNFINISHED BUSINESS

7.1 Set Date & Time for 2024 Public Auction

MOVED by Councillor McIntosh to approve September 16, 2024, 10:30 am. as the date and time for the 2024 Public Auction.

MOTION #096-2024

CARRIED

7.2 Approve the Terms & Conditions for the 2024 Public Auction

MOVED by Councillor Northey to approve the Terms and Conditions of Sale for the 2024 Public Auction as presented within the June 5, 2024, Council agenda package.

MOTION #097-2024

CARRIED

7.3 Reserve Bids for Properties scheduled for Public Auction

MOVED by Councillor McIntosh to approve reserve bid for roll number 003714, located at; Lot 14, Block 37, Plan 4920 MC for \$169,130.00.

MOTION #098-2024

CARRIED

MOVED by Councillor Northey to approve reserve bid for roll number 004016, located at; Lot 16, Block 40, Plan 2533 NY for \$234,840.00.

MOTION #099-2024

CARRIED

MOVED by Deputy Mayor Orom to approve reserve bid for roll number 002438, located at; Lot 24, Block 38, Plan 962 0314 for \$365,330.00.

MOTION #100-2024

CARRIED

MOVED by Councillor McIntosh to approve reserve bid for roll number 001620, located at; Lot 20-24, Block 16, Plan 2627 AC for \$179,300.00.

MOTION #101-2024

CARRIED

MOVED by Councillor Northey to approve reserve bid for roll number 000999, located at; Block 1, Plan 822 2530 for \$842,710.00.

MOTION #102-2024

CARRIED

MOVED by Deputy Mayor Orom to approve reserve bid for roll number 001129, located at; Lot 29-31, Block 11, Plan 2627 AC for \$80,000.00.

MOTION #103-2024

CARRIED

MOVED by Councillor McIntosh to approve reserve bid for roll number 001532, located at; 10 of 32 & all of Lot 33, Block 15, Plan 2627 AC for \$40,000.00.

MOTION #104-2024

CARRIED

7.4 Tax Recovery Costs to be added to Tax Rolls

MOVED by Councillor Northey that pursuant to 553 (1)(f) Municipal Government Act, the addition of all tax recovery costs to the relevant rolls is hereby approved.

MOTION #105-2024

CARRIED

7.5 Grants in Place of Taxes – Request to Write Off

MOVED by Deputy Mayor Orom to write off \$10,000.00; Roll #000515, Alberta Municipal Affairs, Grants in Place of taxes for the 2024 tax year.

MOTION #106-2024

CARRIED

7.6 Minor Ball Meeting Minutes

MOVED by Councillor McIntosh to request a delegation from Bashaw Minor Ball to attend a council meeting to discuss a dugout project.

MOTION #107-2024

CARRIED

8. COMMITTEE REPORTS – none

9. CORRESPONDENCE ITEMS – none

10. CLOSED MEETING OF COUNCIL - none

11. NEXT MEETING – Regular Meeting of Council June 19 at 6:00 pm. Councillor Northey gave notice that she may be late.

12. ADJOURNMENT – Councillor McIntosh adjourned the meeting at 6:53 pm.

CHIEF ELECTED OFFICIAL, Rob McDonald

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller

ACCOUNT	DESCRIPTION	BVR Town of Bashaw For the Five Months Ending May 31, 2024					AMOUNT LEFT	PERCENT USED			
		LAST YR ACT...	@ MONTH TRANSACTIO...	@ YR YTD	@ YR BUDGET						
REVENUES											
TAXES											
1-00-00-110-00	Residential	(602,116.66)	(623,635.83)	(623,635.83)	(623,635.83)			100%			
1-00-00-110-01	Non-Residential	(172,534.11)	(179,944.34)	(179,944.34)	(179,944.34)			100%			
1-00-00-110-03	Machinery and Equipment	(19,118.94)	(19,968.85)	(19,968.85)	(19,968.85)			100%			
1-00-00-110-04	Linear	(23,323.70)	(23,779.94)	(23,779.94)	(23,779.94)			100%			
1-00-00-110-05	Railway	(1,885.00)	(1,829.12)	(1,829.12)	(1,829.12)			100%			
1-00-00-110-06	Farmland	(139.17)	(134.45)	(134.45)	(134.45)			100%			
1-00-00-110-08	Camrose & District Lodge Authority	(1,613.44)	(2,693.31)	(2,693.31)	(2,693.31)			100%			
1-00-00-110-09	Alberta School Foundation - ASFF	(225,987.78)	(224,858.17)	(224,858.17)	(224,858.17)			100%			
1-00-00-110-10	Designated Industrial Properties (DIP)	(176.71)	(188.26)	(188.26)	(188.26)			100%			
1-00-01-110-00	Residential Grants in Lieu	(2,327.30)	(2,415.92)	(2,415.92)	(2,415.92)			100%			
1-00-01-110-01	Non-Residential Grants in Lieu	(18,290.90)	(17,995.91)	(17,995.91)	(17,995.91)			100%			
		(1,067,513.71)	(1,097,444.10)	(1,097,444.10)	(1,097,444.10)			100%			
OTHER REVENUE FROM OWN SOURCES											
1-00-00-510-00	Penalties and Costs on Taxes	(34,154.41)		(24,052.43)	(34,000.00)	(9,947.57)		71%			
1-00-00-530-00	Fines Issued	(2,834.00)		(63.00)	(2,500.00)	(2,437.00)		3%			
1-00-00-540-00	Franchise Fees	(61,160.45)	(6,204.91)	(27,095.66)	(63,636.00)	(36,540.34)		43%			
1-00-00-550-00	Return on Investments	(86,943.86)	17,637.52	(9,982.94)	(51,000.00)	(41,017.06)		20%			
		(185,092.72)	11,432.61	(61,194.03)	(151,136.00)	(89,941.97)		40%			
NON FUNCTIONAL REVENUE											
1-00-00-910-00	Reserves Transferred to Operating				(59,000.00)	(59,000.00)		0%			
					(59,000.00)	(59,000.00)		0%			
CONDITIONAL GRANTS											
1-00-00-840-00	Provincial Conditional Grant	(92,118.00)			(118,190.00)	(118,190.00)		0%			
		(92,118.00)			(118,190.00)	(118,190.00)		0%			
UNCONDITIONAL GRANTS											
TOTAL GENERAL MUNICIPAL											
		(1,344,724.43)	(1,086,011.49)	(1,158,638.13)	(1,425,770.10)	(267,131.97)		81%			
GENERAL ADMINISTRATIVE REVENUES											
1-12-00-410-00	General Services and Supplies Revenues	(2,619.70)	(258.33)	(739.41)	(2,500.00)	(1,760.59)		30%			
1-12-00-520-00	Licenses and Permits	(75.20)	(191.60)	(191.60)	(100.00)	91.60		192%			
1-12-00-560-00	Rentals and Lease Revenue	(18,862.62)	(1.21)	(31.49)	(18,800.00)	(18,768.51)		0%			
1-12-00-590-00	Other Revenue	(5,133.80)	(20.00)	(1,005.80)	(3,000.00)	(1,994.20)		34%			
		(26,691.32)	(471.14)	(1,968.30)	(24,400.00)	(22,431.70)		8%			
FIRE FIGHTING & PREVENTIVE SERVICES											
1-23-00-400-00	County Fire Fighting Responses	(24,747.35)		(3,531.81)	(16,900.00)	(13,368.19)		21%			
1-23-00-400-01	Motor Vehicle Responses	(6,684.37)			(2,400.00)	(2,400.00)		0%			
1-23-00-400-04	Fire Expenses Recovered	(66,716.74)	(1,871.25)	(1,871.25)	(3,500.00)	(1,628.75)		53%			
1-23-00-560-00	In Town Fire Revenue	(8,465.98)		(3,590.00)	(4,000.00)	(410.00)		90%			
1-23-00-590-00	Other Revenue - Gifts/Donations	(5,000.00)		(100.00)		100.00		0%			
1-23-00-840-00	Grants from Provincial Government			(12,879.00)	(12,879.00)			100%			
1-23-00-850-00	Annual County Shared Service Funding	(26,231.99)		(26,700.63)	(26,700.63)			100%			
1-23-00-850-01	Annual Training Shared Service Funding	(1,000.00)		(1,000.00)	(1,000.00)			100%			
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding	(500.00)		(500.00)	(500.00)			100%			
1-23-00-850-03	Annual Firefighter Shared Service Funding	(1,751.28)		(1,689.18)	(1,680.00)	9.18		101%			
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service	(3,842.00)			(3,800.00)	(3,800.00)		0%			
1-23-00-850-06	Annual County Funding Emergency Dispatch	(5,830.14)			(5,831.00)	(5,831.00)		0%			
1-23-00-860-00	Grants From Private Organizations				(15,000.00)	(15,000.00)		0%			
		(150,769.85)	(1,871.25)	(51,861.87)	(94,190.63)	(42,328.76)		55%			
DISASTER SERVICES & EMERGENCY MEASURES											
AMBULANCE SERVICES											
BYLAW SERVICES											
1-26-00-520-00	Building Permit Fees	(3,292.98)	(539.33)	(621.83)	(3,000.00)	(2,378.17)		21%			
1-26-00-525-00	Animal Licenses & Fines	(3,266.33)		(2,713.50)	(3,000.00)	(286.50)		90%			
		(6,559.31)	(539.33)	(3,335.33)	(6,000.00)	(2,664.67)		56%			
SHOP											
ROADS, STREETS, WALKS, LIGHTING											
1-32-00-560-00	Equipment Rental	(820.00)		(120.00)	(1,000.00)	(880.00)		12%			
1-32-00-590-00	Other Revenues	(547.60)		(252.43)	(1,000.00)	(747.57)		25%			
1-32-00-780-00	GAIN/LOSS ON TCA	(7,448.69)						0%			
1-32-00-840-00	Provincial Conditional Grants	(105,941.00)						0%			
		(114,757.29)		(372.43)	(2,000.00)	(1,627.57)		19%			
AIRPORT											
1-33-00-560-00	Hay Revenue - Airport	(1,360.59)		(1,360.59)	(1,360.59)			100%			

ACCOUNT	DESCRIPTION	BVR Town of Bashaw For the Five Months Ending May 31, 2024			AMOUNT LEFT	PERCENT USED
		LAST YR ACT...	@ MONTH TRANSACTIO...	@ YR YTD		
		(800.00)	(800.00)	(800.00)		
1-33-00-561-00	Airport Hangar Lease					100%
		(2,160.59)		(2,160.59)	(2,160.59)	100%
WATER SUPPLY & DISTRIBUTION						
1-41-00-410-00	Sale of Water (Bills)	(405,160.91)	(72,430.97)	(181,963.02)	(446,295.00)	(264,331.98) 41%
1-41-00-411-00	Sale of Water (Bulk)	(11,986.00)	(2,178.75)	(5,740.75)	(9,000.00)	(3,259.25) 64%
1-41-00-590-00	Other Revenue	(730.00)			(8,654.59)	0% 0%
1-41-00-830-00	Federal Conditional Grant	(38,252.45)				
		(456,129.36)	(74,609.72)	(187,703.77)	(463,949.59)	(276,245.82) 40%
SANITARY SEWAGE SERVICES & TREATMENT						
1-42-00-239-00	Septic Receiving Station - NO GST	(12,137.27)	(886.74)	(3,523.17)	(11,500.00)	(7,976.83) 31%
1-42-00-410-00	Sewage Services Fees and Charges	(103,297.40)	(20,976.64)	(51,234.91)	(115,000.00)	(63,765.09) 45%
1-42-00-590-00	Other Sewer Revenue	(167.62)		120.00	(200.00)	(320.00) -60%
1-42-00-590-01	Flusher Truck	(6,625.91)				0% 0%
1-42-00-830-00	Federal Conditional Grants	(34,141.41)				
		(156,369.61)	(21,863.38)	(54,638.08)	(126,700.00)	(72,061.92) 43%
GARBAGE COLLECTION & DISPOSAL						
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	(72,399.25)	(15,030.10)	(32,506.13)	(85,100.00)	(52,593.87) 38%
		(72,399.25)	(15,030.10)	(32,506.13)	(85,100.00)	(52,593.87) 38%
RECYCLING REVENUE						
1-44-00-410-00	Recycling Revenue		(1,000.00)			0%
		(1,000.00)				0%
UTILITY PENALTIES						
1-45-00-510-00	Utility Penalty	(11,521.87)	(642.38)	(3,074.90)	(12,000.00)	(8,925.10) 26%
		(11,521.87)	(642.38)	(3,074.90)	(12,000.00)	(8,925.10) 26%
FAMILY & COMMUNITY SUPPORT SERVICES						
1-51-00-840-01	F.C.S.S. Provincial Conditional Grant	(25,382.70)		(12,829.47)	(25,698.53)	(12,869.06) 50%
1-51-00-850-01	F.C.S.S. Camrose County Requisition	(28,144.12)			(31,625.89)	(31,625.89) 0%
		(53,526.82)		(12,829.47)	(57,324.42)	(44,494.95) 22%
CEMETERIES & CREMATRORIUMS						
1-56-00-410-00	Cemetery Revenue	(4,463.65)	(335.00)	(3,235.00)	(3,500.00)	(265.00) 92%
		(4,463.65)	(335.00)	(3,235.00)	(3,500.00)	(265.00) 92%
MUNICIPAL PLANNING, ZONING & DEVELOPMENT						
1-61-00-520-00	Development Permits	(1,840.00)		(480.00)	(1,800.00)	(1,320.00) 27%
1-61-00-840-00	Economic Development - Provincial Grant		(90,000.00)	(90,000.00)	(90,000.00)	(1,320.00) 100%
		(1,840.00)	(90,000.00)	(90,480.00)	(91,800.00)	(1,320.00) 99%
TOURISM						
1-62-00-410-00	Sale of Promotional Items		(20.00)	(2.00)	(5.81)	5.81 0%
		(20.00)	(2.00)	(5.81)		5.81 0%
SUBDIVISION LAND & DEVELOPMENT						
1-66-00-464-00	Sales of Land			(10,000.00)	10,000.00	0%
				(10,000.00)	10,000.00	0%
RENTAL BUILDINGS						
1-69-00-560-01	Office Rent	(6,559.62)	820.97	(4,331.03)	(6,559.62)	(2,228.59) 66%
		(6,559.62)	820.97	(4,331.03)	(6,559.62)	(2,228.59) 66%
RECREATION FACILITIES & PROGRAMS						
1-71-00-410-12	Ball Diamond Revenue	(1,875.27)	(592.38)	(632.38)	(1,400.00)	(767.62) 45%
1-71-00-410-20	Skate Sharpening Revenue	(119.02)		(28.56)	(120.00)	(91.44) 24%
1-71-00-410-21	Ice Revenue - Minor Hockey	(42,021.41)		(23,335.70)	(42,600.00)	(19,264.30) 55%
1-71-00-410-22	Ice Revenue - Figure Skating	(7,114.27)		(4,425.00)	(7,110.00)	(2,685.00) 62%
1-71-00-410-23	Ice Revenue - Senior Hockey	(4,583.31)		(1,650.00)	(4,500.00)	(2,850.00) 37%
1-71-00-410-24	Ice Revenue - Private Rentals	(233.34)		(202.38)	(200.00)	2.38 101%
1-71-00-410-25	Ice Revenue - Other	(442.85)			(200.00)	(200.00) 0%
1-71-00-410-26	Arena - Summer Recreation Revenue	(228.57)			(200.00)	(200.00) 0%
1-71-00-410-27	Ice rental - FUN HOCKEY	(900.00)				0% 0%

ACCOUNT	DESCRIPTION	BVR Town of Bashaw For the Five Months Ending May 31, 2024					
		LAST YR ACT...	@ MONTH TRANSACTIO...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
1-71-00-590-20	Other Revenues	(14,268.50)				(2,312.38)	23%
1-71-00-830-00	Conditional Grants-Federal	(52,078.66)					0%
1-71-00-840-00	Provincial Conditional Grant	(18,824.00)					0%
1-71-00-850-00	Conditional Grants from Other Local Govt	(45,278.17)			(33,000.00)	(33,000.00)	0%
1-71-01-410-21	Minor Hockey - Visitors	(690.46)					0%
		(188,657.83)	(592.38)	(30,961.64)	(92,330.00)	(61,368.36)	34%
	PARKS						
1-72-00-400-00	Parks Revenue	(6,709.26)	(732.40)	(732.40)	(5,000.00)	(4,267.60)	15%
1-72-00-860-00	Grants - Other Organizations	(200.00)					0%
		(6,909.26)	(732.40)	(732.40)	(5,000.00)	(4,267.60)	15%
	COMMUNITY CENTRE						
	MUSEUM						
	ANNIVERSARY/CENTENNIAL REVENUE						
	OPERATING CONTINGENCIES RESERVES						
	TOTAL MUNICIPAL & ADMINISTRATIVE REVENUE	(2,605,060.06)	(1,291,879.60)	(1,648,834.88)	(2,498,784.95)	(849,950.07)	66%

EXPENSES

COUNCIL & OTHER LEGISLATIVE

2-11-00-130-40	Canada Pension Plan - Councillors	1,200.86			1,300.00	1,300.00	0%
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	789.45	47.95	479.75	850.00	370.25	56%
2-11-00-151-00	Meeting Fees - Council	22,142.86			22,500.00	22,500.00	0%
2-11-00-211-00	Travel, Subsistence & Course Fees - Council	150.00					0%
2-11-00-510-00	Council Supplies	336.49	26.77	26.77	500.00	473.23	5%
2-11-00-770-00	Community Contributions	6,984.50		5,075.00	7,795.00	2,720.00	65%
		31,604.16	74.72	5,581.52	32,945.00	27,363.48	17%

GENERAL ADMINISTRATION & OTHER

2-12-00-110-00	Salaries - Office Staff	180,090.24	15,809.17	75,205.83	181,050.80	105,844.97	42%
2-12-00-130-40	Employer Cost CPP	10,685.78	1,082.80	5,172.61	11,302.08	6,129.47	46%
2-12-00-130-41	Employer Cost Employment Insurance	3,477.26		380.14	1,819.18	1,949.00	48%
2-12-00-130-43	Employer Cost LAPP	16,123.85		1,673.74	7,968.18	18,174.24	44%
2-12-00-130-44	Employer Cost - AMSC	11,133.43		1,300.92	6,507.86	13,631.51	48%
2-12-00-130-45	Workers Compensation	4,640.78		1,180.11	2,070.70	4,706.84	44%
2-12-00-130-46	R.R.S.P. Contribution		77.03		306.33	709.80	43%
2-12-00-140-00	Administrative Course Fees	2,150.00			1,537.00	2,650.00	58%
2-12-00-211-00	Travel & Subsistence	137.00		1,120.62	1,120.62	1,500.00	75%
2-12-00-215-00	Freight, Postage, Phone & Land Titles	5,879.91	(93.42)		4,482.27	8,345.00	54%
2-12-00-220-00	Advertising, Printing, Subscriptions	1,333.41			1,400.00	1,400.00	0%
2-12-00-225-00	Municipal Memberships	3,034.30			3,631.49	3,797.50	96%
2-12-00-230-00	Professional & Consulting Services	61,501.18		3,289.21	33,952.37	69,628.73	49%
2-12-00-230-20	Professional Fees - Audit	19,750.00			22,100.00	22,100.00	0%
2-12-00-230-21	Engineering	1,553.04			2,000.00	2,000.00	0%
2-12-00-230-22	Legal	2,670.10			1,308.00	10,000.00	13%
2-12-00-250-00	Repairs & Maintenance	15,326.45			54.92	12,100.00	12,045.08
2-12-00-274-00	Insurance	27,252.62			30,230.12	29,980.12	(250.00)
2-12-00-510-00	General Office Supplies	10,196.92	142.90		2,223.77	9,930.00	7,706.23
2-12-00-540-50	General Administration Power	1,955.67		166.03	633.83	2,600.00	1,966.17
2-12-00-540-51	General Administration Natural Gas	1,764.36		109.08	773.23	2,100.00	1,326.77
2-12-00-810-00	Bank Charges	523.05		54.59	270.86	600.00	329.14
2-12-00-905-00	ARO Accretion - Admin	4,638.90					0%
2-12-00-910-00	Tax Adjustments	9,079.51				10,000.00	10,000.00
2-12-00-990-00	Miscellaneous	75.00				100.00	100.00
2-12-00-990-01	Penny	0.03		0.04	0.08	0.50	0.42
		394,972.79	26,292.96	179,269.25	422,175.30	242,906.05	42%

FIRE FIGHTING & PREVENTIVE SERVICES

2-23-00-110-00	Administration	5,266.31	730.36	2,724.69	8,437.44	5,712.75	32%
2-23-00-130-00	Employer Contribution - A.M.E. & Seaboard	3,149.22	120.54	1,802.28	3,300.00	1,497.72	55%
2-23-00-159-00	Deputy Fire Chief Fees	2,100.00	175.00	875.00	2,100.00	1,225.00	42%
2-23-00-159-01	Fire Chief Honorarium	3,000.00		250.00	1,250.00	3,000.00	42%
2-23-00-159-02	Firefighter Honorarium	35,527.00				37,600.00	37,600.00
2-23-00-211-00	Travel & Subsistence	454.91			500.00	500.00	0%
2-23-00-215-00	Telephone	4,953.54	456.65	2,591.18	4,700.00	2,108.82	55%
2-23-00-215-01	Pager Repair & Maintenance	400.68			410.00	410.00	0%
2-23-00-216-00	Freight & Postage	109.94		19.00	250.00	231.00	8%
2-23-00-217-00	Dispatch	7,773.50			7,800.00	7,800.00	0%
2-23-00-220-00	Office Printing Advertising	99.99			150.00	150.00	0%
2-23-00-239-00	Fire - Mutual Aid	1,278.50			1,300.00	1,300.00	0%
2-23-00-250-00	Fire Hall Maintenance	5,900.71	273.00	3,146.62	3,000.00	(146.82)	105%
2-23-00-274-00	Building Insurance	1,963.58		2,289.03	2,289.03		100%
2-23-00-274-01	Vehicle & Mobile Equipment Insurance	1,861.21	411.00	1,826.00	1,415.00	(411.00)	129%
2-23-00-510-00	General Supplies	3,830.63	10,981.97	16,445.82	30,579.00	14,133.18	54%
2-23-00-521-03	Town Fire Truck (1992) Volvo Repairs & Maint	33,448.84			2,500.00	2,500.00	0%
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)	382.06		23.30	400.00	376.70	6%
2-23-00-521-50	Fuel County Fire Vehicles & Equipment	3,881.32		803.73	1,491.62	2,300.00	808.38
2-23-00-522-01	County IHC Fire Truck Unit FT024 - Repairs & Maint	66,425.07	1,871.25	2,277.25		(2,277.25)	0%
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenance	16,372.24			16,500.00	16,500.00	0%
2-23-00-540-32	Training	192.50		348.34	1,500.00	1,151.66	23%
2-23-00-540-50	Fire Protection Power Fire Hall	1,791.21	164.01	6,259.04	2,100.00	(4,159.04)	298%
2-23-00-540-51	Fire Protection Natural Gas Fire Hall	3,698.39	166.63	1,566.14	4,000.00	2,433.86	39%

Addition of Wildland Trucks
We believe this is a Coding Error.

BVR
Town of Bashaw
For the Five Months Ending May 31, 2024

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH TRANSACTIO...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
							0%
2-23-00-905-00	ARO Accretion - Fire	765.63					
		204,626.98	16,404.14	44,935.31	136,130.47	91,195.16	33%
DISASTER SERVICES & EMERGENCY MEASURES							
2-24-00-215-00	Freight, Postage, Phone EOC Centre	9.65		10.00	50.00	40.00	20%
		9.65		10.00	50.00	40.00	20%
AMBULANCE							
BYLAW SERVICE							
2-26-00-110-00	Bylaw Enforcement Salaries	3,800.00	226.40	1,540.00	4,400.00	2,860.00	35%
2-26-00-230-00	Cat and Dog Control Fees	3,243.88	207.00	1,931.12	4,000.00	2,068.88	48%
2-26-00-230-01	Policing Requisition Expense	39,644.25		10,771.00	43,084.00	32,313.00	25%
		46,688.13	433.40	14,242.12	51,484.00	37,241.88	28%
SHOP							
2-31-00-110-00	Salaries	25,666.28	2,059.50	7,471.23	12,160.37	4,689.14	61%
2-31-00-110-01	Salaries PW Administration Common Service	10,816.11	1,035.64	3,714.52	11,513.69	7,799.17	32%
2-31-00-130-40	Employer Cost CPP & Benefits	10,247.60	1,144.67	5,394.39	12,933.76	7,539.37	42%
2-31-00-130-41	Employer Cost Employment Insurance	3,505.09	416.87	1,806.87	4,539.35	2,732.48	40%
2-31-00-130-43	Employer Cost LAPP	15,193.69	1,456.96	5,527.09	18,300.13	12,773.04	30%
2-31-00-130-44	Employer Cost - AMSC	13,950.49	1,142.84	6,201.91	13,948.01	7,746.10	44%
2-31-00-130-45	Workers Compensation Board	4,640.82	1,180.10	2,070.69	5,188.59	3,117.90	40%
2-31-00-190-00	Safety Equipment and Clothing	3,894.28	495.00	2,368.20	3,852.00	1,483.80	61%
2-31-00-215-00	Freight, Postage & Phone	3,493.69	281.82	1,260.26	3,401.00	2,140.74	37%
2-31-00-250-00	Repairs and Maintenance	3,268.79	140.00	490.34	3,000.00	2,509.66	16%
2-31-00-274-00	Insurance	1,997.74		1,819.40	1,819.40		100%
2-31-00-510-00	General Supplies	2,551.12	415.06	898.97	3,000.00	2,101.03	30%
2-31-00-510-63	Shop Tools	1,325.60	71.97	1,370.97	2,500.00	1,129.03	55%
2-31-00-531-00	Gas and Oil	249.43		238.56	300.00	61.44	80%
2-31-00-540-50	Public Works Power - Shop	2,549.21	182.08	1,075.00	2,800.00	1,725.00	38%
2-31-00-540-51	Public Works Natural Gas - Shop	4,388.04	220.97	2,262.50	5,000.00	2,737.50	45%
2-31-00-905-00	ARO Accretion - Shop	100.37					0%
		107,838.35	10,243.48	43,970.90	104,256.30	60,285.40	42%
ROADS, STREETS, WALKS, LIGHTING							
2-32-00-110-00	Salaries & Wages	48,987.85	4,738.69	28,638.01	68,834.35	40,196.34	42%
2-32-00-110-64	Flusher Truck Man Hours	612.37					0%
2-32-00-140-00	Public Works Course Fees - Streets	3,561.00		197.00	3,800.00	3,603.00	5%
2-32-00-211-00	Streets - Travel & Subsistence	348.42			400.00	400.00	0%
2-32-00-215-00	Freight, Postage, Phone	920.57	81.81	645.21	1,000.00	354.79	65%
2-32-00-250-00	Road & Street Contract with Non-Gov't.	121,400.00					0%
2-32-00-274-00	Insurance	6,626.59		5,362.00	5,362.00		100%
2-32-00-510-00	General Goods & Services	9,938.16	4,509.34	9,702.63	14,750.00	5,047.37	66%
2-32-00-520-00	Equipment, Machines, Parts & Supplies		8.20	8.20		191.80	4%
2-32-00-520-41	Mobile 401 - IHC 4300	763.19			1,000.00	1,000.00	0%
2-32-00-520-42	Mobile 402 - 2012 Ford Supercab 1/2 Ton	352.69		195.26	400.00	204.74	49%
2-32-00-520-43	Mobile 403 - FORD 550 SD	3,377.33		23.80	800.00	776.20	3%
2-32-00-520-44	Mobile 404 - Sander	19.56			700.00	700.00	0%
2-32-00-520-45	Mobile 405 - Sweeper	2,430.14	4,523.81	5,202.81	5,000.00	(202.81)	104%
2-32-00-520-46	Mobile 406 - John Deere TC44H Wheel Loader	637.45		6,000.47	6,000.00	(0.47)	100%
2-32-00-520-47	Mobile 407 - J.D. 570 A Grader	885.97		9,848.53	9,400.00	(448.53)	105%
2-32-00-520-48	Mobile 408 - Kubota M60	1,861.70		2,395.90	3,500.00	1,104.10	68%
2-32-00-520-51	Lawn Mowers				500.00	500.00	0%
2-32-00-520-52	Water Pumps	17.18			50.00	50.00	0%
2-32-00-520-54	Chain Saw	10,722.27			8,000.00	8,000.00	0%
2-32-00-520-55	Mobile 410 - Ford Tandem				1,000.00	109.41	89%
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	420.18	3.99	890.59		1,700.00	0%
2-32-00-520-57	Mobile 412 - 2018 Kubota ZD1211 Mower	1,647.77				1,400.00	0%
2-32-00-520-58	Mobile 413 - Steamer	1,350.58				500.00	0%
2-32-00-520-60	Mobile 415 - Generator	486.81				500.00	0%
2-32-00-520-61	Mobile 416 - John Deere E12 Flex Wing	1,146.03				1,200.00	0%
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4					1,200.00	0%
2-32-00-520-63	Mobile 419 - 2007 Kubota Mower	1,011.48		25.40	1,000.00	974.60	3%
2-32-00-520-64	Mobile 420 Flush Truck Rental fr Rosalind	4,603.79		604.18	5,000.00	4,395.82	12%
2-32-00-520-65	Mobile 421 - Baldor Generator				400.00	400.00	0%
2-32-00-520-66	Mobile 426 Bobcat A770	126.51	435.53	1,256.52	1,200.00	(56.52)	105%
2-32-00-521-41	Fuel - Mobile 401 IHC 4300	675.79		103.05	1,000.00	896.95	10%
2-32-00-521-42	Fuel Mobile 402 2012 Ford Supercab 1/2 Ton	3,006.79	144.59	819.87	3,200.00	2,380.13	26%
2-32-00-521-43	Fuel - Mobile 403 Chev C65 Gravel Truck	2,531.16	287.40	631.57	2,600.00	1,968.43	24%
2-32-00-521-45	Fuel - Mobile 405 Sweeper	1,270.94			2,000.00	2,000.00	0%
2-32-00-521-46	Fuel - Mobile 406 John Deere TC44H Wheel Loader	3,084.00		2,903.14	3,500.00	596.86	83%
2-32-00-521-47	Fuel - Mobile 407 JD 570A Grader	2,128.08		2,307.17	3,500.00	1,192.83	66%
2-32-00-521-48	Fuel - Mobile 408 Kubota M60	950.20	75.72	213.92	1,000.00	786.08	21%
2-32-00-521-51	Fuel - Lawn Mowers	207.11				210.00	0%
2-32-00-521-52	Fuel - Water Pumps					600.00	0%
2-32-00-521-53	Fuel - Wacker Packer					20.00	0%
2-32-00-521-54	Fuel - Chain Saw					50.00	0%
2-32-00-521-55	Fuel - Mobile 410 Ford Tandem	747.26		65.32	2,000.00	1,934.68	3%
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	371.51	45.61	87.43	500.00	412.57	17%
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mower	801.65	66.14	66.14	900.00	833.86	7%

ACCOUNT	DESCRIPTION	BVR Town of Bashaw					
		For the Five Months Ending May 31, 2024			@ YR BUDGET	AMOUNT LEFT	PERCENT USED
		LAST YR ACT...	@ MONTH TRANSACTIO...	@ YR YTD			
2-32-00-521-58	Fuel - Mobile 413 Steamer	40.82		500.00	500.00	0%	
2-32-00-521-61	Fuel - Mobile 415 Generator			700.00	700.00	0%	
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	4,011.75	368.82	1,032.51	4,500.00	3,467.49	23%
2-32-00-521-63	Fuel - Mobile 419 - 2007 Kubota Mower	443.01			500.00	500.00	0%
2-32-00-521-64	Fuel - Mobile 420 Flush Truck fr Rosalind	1,625.70		491.15	500.00	8.85	98%
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator				700.00	700.00	0%
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	246.89	330.42	866.27	1,500.00	633.73	58%
2-32-00-530-00	Construction, Maint. Supplies & Repairs	3,257.21	989.40	989.40	13,500.00	12,510.60	7%
2-32-00-532-00	Grounds Materials/Trees	2,625.00	972.45	972.45	4,400.00	3,427.55	22%
2-32-00-535-00	Sidewalk replacement	14,484.48			10,000.00	10,000.00	0%
2-32-00-539-00	Dust Control	5,520.00			5,600.00	5,600.00	0%
2-32-00-540-50	Streets Power	65,497.70	5,838.31	18,272.84	67,000.00	48,727.16	27%
2-32-00-610-02	Sand Screening	27.55			200.00	200.00	0%
		337,810.19	23,420.23	100,818.74	274,326.35	173,507.61	37%

AIRPORT

2-33-00-250-00	Airport Repairs & Maintenance	40.47		269.02	2,000.00	1,730.98	13%
2-33-00-274-00	Insurance	2,871.80		2,814.56	2,814.56	100%	
2-33-00-520-00	Parts & Supplies	1,445.38			1,500.00	1,500.00	0%
2-33-00-540-50	Campus Energy Power	665.37	81.08	385.70	700.00	314.30	55%
2-33-00-905-00	ARO Accretion - Airport	372.88					0%
		5,395.90	81.08	3,469.28	7,014.56	3,545.28	49%

STORM SEWERS & DRAINAGE

2-37-00-250-00	Storm Sewer - Repairs & Maintenance			1,200.00	1,200.00	0%
				1,200.00	1,200.00	0%

WATER SUPPLY & DISTRIBUTION SYSTEM

2-41-00-110-00	Salaries & Wages	55,584.77	4,978.23	34,357.92	60,455.52	26,097.60	57%
2-41-00-140-00	Public Works Course Fees - Water	1,148.48	345.00	525.00	1,540.00	1,015.00	34%
2-41-00-211-00	Travel and Subsistence	2,356.82	65.14	2,084.37	5,200.00	3,115.63	40%
2-41-00-215-00	Freight, Postage, Phone	3,518.62	348.68	1,242.54	4,000.00	2,757.46	31%
2-41-00-225-00	Memberships Relating to Water	28.57	57.14	57.14	165.00	107.86	35%
2-41-00-250-00	Repairs & Maintenance - Treatment	91,521.35	7,962.19	71,633.46	86,300.00	14,666.54	83%
2-41-00-274-00	Insurance	10,504.36		11,329.77	11,329.77		100%
2-41-00-350-00	Purchased Bulk Water for Resale HWY 12 21	292,592.40	23,159.85	110,088.74	304,290.00	194,201.26	36%
2-41-00-510-00	General Goods & Supplies	21,131.24	411.97	648.95	11,620.00	10,971.05	6%
2-41-00-540-50	Water Supply & Distribution Power	13,016.20	988.67	4,408.69	13,500.00	9,091.31	33%
2-41-00-540-51	Water Supply & Distribution Natural Gas	7,225.75	758.05	3,625.01	8,000.00	4,374.99	45%
2-41-00-831-00	Debenture Interest Payments	10,771.47					0%
2-41-00-905-00	ARO Accretion - Water	528.76					0%
		509,928.79	39,074.92	240,001.59	506,400.29	266,398.70	47%

SANITARY SEWAGE SERVICE & TREATMENT

2-42-00-110-00	Salary & Wages	14,821.91	294.13	2,598.30	30,446.18	27,847.88	9%
2-42-00-140-00	Public Works Course Fees - Sewer	1,232.77		180.00	780.00	600.00	23%
2-42-00-211-00	Travel and Subsistence	700.10		634.93	1,200.00	565.07	53%
2-42-00-215-00	Freight, Postage, Telephone	1,419.86	109.60	548.00	1,500.00	952.00	37%
2-42-00-225-00	Memberships Relating to Sewer	28.57			165.00	165.00	0%
2-42-00-239-00	Septic Station Repairs & Maintenance	1,156.68		504.33	1,500.00	995.67	34%
2-42-00-239-02	Septic Station Supplies				200.00	200.00	0%
2-42-00-250-00	Repair & Maintenance	66,094.51	1,650.00	10,677.10	13,507.00	2,829.90	79%
2-42-00-274-00	Insurance	4,185.99		8,499.44	8,499.44		100%
2-42-00-510-00	General Goods and Supplies	6,728.07	628.80	628.80	11,850.00	11,221.20	5%
2-42-00-540-50	Sanitary Sewage Power	9,937.49	947.18	3,833.90	10,200.00	6,366.10	38%
2-42-00-540-51	Sanitary Sewage Natural Gas	2,215.18	192.15	1,035.48	2,500.00	1,464.52	41%
2-42-00-905-00	ARO Accretion - Sewer	379.96					0%
		108,901.09	3,821.86	29,140.28	82,347.62	53,207.34	35%

GARBAGE COLLECTION & DISPOSAL

2-43-00-110-00	Salaries and Wages	3,409.08	264.24	695.31	5,829.47	5,134.16	12%
2-43-00-230-00	Garbage Contract	65,293.31	5,662.82	23,176.11	74,000.00	50,823.89	31%
2-43-00-250-01	Waste Management Authority-Tipping Fees	3,984.40	(145.00)	(195.00)	4,200.00	4,395.00	-5%
2-43-00-525-00	Landfill Monitoring	900.86	11.44	11.44	1,000.00	988.56	1%
		73,587.65	5,793.50	23,687.86	85,029.47	61,341.61	28%

RECYCLING

2-44-00-274-00	Recycling Trailer Insurance	5.50		5.00	5.00		100%
2-44-00-290-00	Toxic Roundup	2,805.27					0%
		2,810.77		5.00	5.00		100%

PREVENTIVE SOCIAL SERVICES

2-51-00-755-00	Contribution to FCSS	59,872.50		63,699.55	63,699.55		100%
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ACCOUNT	DESCRIPTION	BVR Town of Bashaw For the Five Months Ending May 31, 2024			@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
		LAST YR ACT...	@ MONTH TRANSACTIO...					
		59,872.50			63,699.55	63,699.55		100%

BASHAW MEDICAL CLINIC

CEMETERIES & CREMATORIUMS

2-56-00-112-00	Public Works Salaries	3,602.76	26.78	86.87	3,070.92	2,984.05	3%
2-56-00-230-00	Cemetery - Professional Services	14,233.63	2,800.00	2,999.02	15,000.00	12,000.98	20%
2-56-00-250-00	Cemetery - Repairs & Maintenance	293.76			700.00	700.00	0%
2-56-00-274-00	Cemetery Insurance	7.92		8.00	8.00		100%
2-56-00-521-59	Cemetery Fuel Cub 725 CC Mower	28.87			50.00	50.00	0%
2-56-00-520-59	Cemetery Cub 725 CC Mower Rep & Maint				50.00	50.00	0%
		18,166.94	2,826.78	3,093.89	18,878.92	15,785.03	16%

ECONOMIC DEVELOPMENT

2-61-00-230-00	Economic Development Study & Supports	756.55	15,582.55	90,000.00	74,417.45	17%
		756.55	15,582.55	90,000.00	74,417.45	17%

TOURISM

2-66-00-230-00	Subdivision, Land and Development	4,243.00	465.00	465.00	4,500.00	4,035.00	10%
		4,243.00	465.00	465.00	4,500.00	4,035.00	10%

RENTED BUILDINGS

2-69-00-250-00	Repair & Maintenance	14,245.39			1,000.00	1,000.00	0%
2-69-00-540-50	Building Rentals Power	1,494.56	131.51	565.33	1,700.00	1,134.67	33%
2-69-00-540-51	Building Rentals Natural Gas	2,287.06	163.20	1,001.64	2,600.00	1,598.36	39%
2-69-00-905-00	ARO Accretion - Rental Building	637.68					0%
		18,664.69	294.71	1,566.97	5,300.00	3,733.03	30%

RECREATION FACILITIES & PROGRAMS

2-71-00-110-00	Administration Salaries & Wages	20,398.68	1,418.48	9,198.31	16,296.65	7,098.34	56%
2-71-00-110-20	Salaries & Wages	52,867.39	2,100.78	26,855.94	65,144.17	38,288.23	41%
2-71-00-130-00	Employee Benefits & EI CPP Expense	4,883.72	433.13	4,678.54	13,885.95	9,207.41	34%
2-71-00-140-00	Recreation Training			1,041.38	1,000.00	(41.38)	104%
2-71-00-211-00	Travel & Subsistence	70.68			1,000.00	1,000.00	0%
2-71-00-215-20	Freight, Postage & Telephone - Arena	2,403.19	375.46	1,010.38	2,200.00	1,189.62	46%
2-71-00-225-00	Membership Fee			105.00	210.00	105.00	50%
2-71-00-230-20	Recreation - Special Services	737.00		796.82	1,396.82	600.00	57%
2-71-00-250-12	Ball Diamond & Raquet Sports Rep&Maint	4,271.96	4,271.96	3,000.00	(1,271.96)		142%
2-71-00-250-20	Repairs & Maintenance - Arena	119,229.97	3,755.43	19,715.53	49,271.52	29,555.99	40%
2-71-00-274-20	Insurance	14,443.60		16,267.96	16,267.96		100%
2-71-00-510-12	Ball & Raquet Sport Supplies	665.50			1,000.00	1,000.00	0%
2-71-00-510-20	Supplies - Arena	9,958.97	745.47	14,100.03	9,000.00	(5,100.03)	157%
2-71-00-540-50	Recreational Power	28,399.13	1,794.15	11,614.33	30,000.00	18,385.67	39%
2-71-00-540-51	Recreational Natural Gas	14,170.65	411.02	5,464.58	16,000.00	10,535.42	34%
2-71-00-905-00	ARO Accretion - Arena	4,189.75					0%
		272,418.23	15,306.88	115,120.76	225,673.07	110,552.31	51%

PARKS

2-72-00-110-00	Salaries & Wages - Parks	32,713.88	7,624.30	13,339.09	52,245.85	38,906.76	26%
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.			9,600.00	9,600.00		0%
2-72-00-211-00	Travel & Subsistence	102.60		300.00	300.00		0%
2-72-00-250-00	Parks Repairs & Maintenance	2,384.96	90.00	190.00	4,000.00	3,810.00	5%
2-72-00-250-01	Beautification Repairs & Maintenance	622.14		621.97	621.97		100%
2-72-00-274-00	Insurance	8,071.20	484.89	3,259.93	8,950.00	5,690.07	36%
2-72-00-510-01	General Goods & Supplies			1,446.10	10,000.00	8,553.90	14%
2-72-00-510-01	Beautification Supplies	975.56		781.52	1,100.00	318.48	71%
2-72-00-540-50	Heritage Park Power	10,187.32	119.00			(1,920.00)	0%
2-72-00-770-00	Grants to Organizations - Beautification Committee	2,876.78		1,920.00			0%
2-72-00-905-00	ARO Accretion - Recreation	57,934.44	9,764.29	21,558.61	94,817.82	73,259.21	23%

COMMUNITY CENTRE

ACCOUNT	DESCRIPTION	BVR Town of Bashaw For the Five Months Ending May 31, 2024					
		LAST YR ACT...	@ MONTH TRANSACTIO...	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
2-74-00-110-00	Community Centre - Wages	838.93			2,103.94	2,103.94	0%
2-74-00-215-00	Freight, Postage , Telephone	1,004.00	87.00	435.00	1,000.00	565.00	44%
2-74-00-215-01	Community Centre - Xplomet	1,148.85	179.47	667.37	900.00	232.63	74%
2-74-00-250-00	CULTURAL FACILITY - Repairs & Maintenance	12,900.34	811.59	3,329.55	13,753.88	10,424.33	24%
2-74-00-250-01	Community Centre - Repairs	307.79			500.00	500.00	0%
2-74-00-274-00	Community Centre - Insurance	7,207.98		11,483.03	11,483.03		100%
2-74-00-510-01	Community Centre - Supplies	86.64			100.00	100.00	0%
2-74-00-540-50	Power Community Hall Town Share	10,041.48	606.50	2,769.14	11,000.00	8,230.86	25%
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	3,800.51	265.59	2,302.64	4,500.00	2,197.36	51%
2-74-00-905-00	ARO Accretion - Cultural Facilities	4,388.36					0%
2-74-01-540-50	Power - Community Centre 1/2 Share		606.49	509.08		(509.08)	0%
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 Share		265.59	396.57		(396.57)	0%
2-74-01-770-00	Library Contribution	15,623.75		3,571.02	15,642.04	12,071.02	23%
		57,348.63	2,822.23	25,463.40	60,982.89	35,519.49	42%

MUSEUM

2-74-10-250-00	Museum - Repairs & Maintenance	(20.60)					0%
2-74-10-274-00	Museum - Insurance	1,737.39		1,727.44		(1,727.44)	0%
		1,716.79		1,727.44		(1,727.44)	0%

ANNIVERSARY/ CENTENNIAL CELEBRATIONS

OPERATING CONTINGENCIES RESERVES

REQUISITIONS

2-99-00-750-00	Alberta School Foundation Fund	226,016.34	56,504.08	224,855.89	168,351.81	25%
2-99-00-752-00	Camrose Area Lodge Authority	1,610.00	2,695.00	2,695.00		100%
		227,626.34		59,199.08	227,550.89	168,351.81
						26%

TOTAL EXPENSES

2,544,322.84 **157,973.61** **993,492.45** **2,498,783.95** **1,505,291.50** **40%**

NET TRANSFERS FR/TO OPERATING CAPITAL

AMORTIZATION

2-12-00-790-00	Amortization - Administration	14,482.30					0%
2-23-00-790-00	Amortization - Fire	4,867.75					0%
2-31-00-790-00	Amortization - PW	9.47					0%
2-32-00-790-00	Amortization - Public Works	198,802.28					0%
2-33-00-790-00	Amortization - Airport	679.00					0%
2-41-00-790-00	Amortization - Water	45,671.70					0%
2-42-00-790-00	Amortization - Sewer	92,234.89					0%
2-62-00-790-00	Amortization - Tourist Booth	893.76					0%
2-69-00-790-00	Amortization - Rental Building	40.19					0%
2-71-00-790-00	Amortization - Arena	198.46					0%
2-72-00-790-00	Amortization - Parks	25,422.30					0%
2-74-00-790-00	Amortization - Community Centre	72,043.37					0%
		455,345.47					0%

TOTAL EXPENSES & CAPITAL ITEMS

2,999,668.31 **157,973.61** **993,492.45** **2,498,783.95** **1,505,291.50** **40%**

NET OF REVENUE & EXPENSES

394,608.25 **(1,133,905.99)** **(655,342.43)** **(1.00)** **655,341.43**

FINANCES ACQUIRED

Pending Projects

FINANCES APPLIED

Fire Fighting: 6-23-00-630-02	Machinery & Equipment	16,750.00	16,750.00	(16,750.00)	0%
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BVR
Town of Bashaw
For the Five Months Ending May 31, 2024

ACCOUNT	DESCRIPTION	LAST YR ACT...	@ MONTH	@ YR YTD	@ YR BUDGET	AMOUNT LEFT	PERCENT USED
			TRANSACTIO...				
	Total Fire Fighting			16,750.00	16,750.00	(16,750.00)	0%
Water Supply & Distribution: 6-41-00-630-00	Water Meters			9,072.00	12,960.00	(12,960.00)	0%
	Total Water Supply & Distribution			9,072.00	12,960.00	(12,960.00)	0%
TOTAL FINANCES APPLIED				25,822.00	29,710.00	(29,710.00)	0%
Net of Finances Acquired & Applied				25,822.00	29,710.00	(29,710.00)	0%
NET TOTAL OF ALL CATEGORIES				394,608.25	(1,108,083.99)	(625,632.43)	(1.00)
						625,631.43	

Water Reconciliation 2024

Billed WTP
HWY 12 TOWN

	CUBES	CUBES	DIFF	Meters	DIFF	Total L	Daily Ave WTP	Water Loss/Break Commentary
JAN	11362	11133	229	6298	4835	5064	506	Water Break noted, Jan 21 - Feb 6, 2024.
FEB	8405	8308	97	4702	3606	3703	437	Repaired Feb 6, 2024.
MAR	5944	5594	350	6437	-843	-493	280	Several fills from fire hydrants - Fire response.
APR	6850	6922	-72	5247	1675	1603	330	
MAY	7216	7020	196	6421	599	795	319	
JUN			0		0	0	0	
JUL			0		0	0	0	
AUG			0		0	0	0	
SEP			0		0	0	0	
OCT			0		0	0	0	
NOV			0		0	0	0	
DEC			0		0	0	0	
	39777	38977	800	22807		10672		
					2.052		27.38	

Good Morning Chris, Thank you for time today. I am writing to ask for support to honour our heroes from Bashaw who died in war for our rights and freedoms. We have come a long way in researching the men and women from your area who died in wartime. Unfortunately, since covid discretionary funds are insufficient and we are increasingly donor driven, dependent on help from the communities called home before enlistment for help. Many municipalities run ads on our website affording our charity to compensate the researchers, writers and genealogists tasked with telling their story. We hope you will consider supporting the hometown heroes project in honour of your former residents who fell in service. Please call or email me with any questions that might come up. Thank you for your consideration and I am available for a zoom call if needed.

Best Regards,

Toni Hall

403.453.1881

Canadian Fallen Heroes Foundation

www.canadianfallenheroes.com

Like us on Facebook!

www.facebook.com/CanadianFallenHeroes

'When you go home, tell them of us and say, for your tomorrow, we gave our today.'

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ALEXANDER DE NADAILLAC SALMON



Alexander De Nadaillac Salmon was born June 24, 1886 at Truro, Cornwall, England. Educated at Allhallows School at Honiton, Devon, England, Salmon served two years with the Devon Volunteers before coming to Canada with his brother, George, in 1904. Single, he ranched with his brother at Bashaw, Alberta before enlisting at Edmonton, Alberta December 29, 1914. Overseas in June 1915 with the 3rd Canadian Mounted Rifles, Salmon went on to serve as a Private with the Canadian Expeditionary Force attached to the 1st Canadian Mounted Rifles during the First World War. The 1st Canadian Mounted Rifles landed in France in September 1915 with the 1st Brigade Canadian Mounted Rifles where they fought along the Western Front in France and Belgium. In January 1916, the brigade converted from a mounted battalion to infantry and attached to the 8th Infantry Brigade. On June 5, 1916, Private Alexander De Nadaillac Salmon died after coming under attack near Sanctuary Wood and is commemorated at Menin Gate (Ypres) Memorial, Belgium. Son of Alfred Lidgey Salmon and Marie Kate Albertina Cartisser; brother of Marie, Florence, William A., Arthur, George Algeron, Lionel Bruce and Aline Muriel Salmon; he was 29 years old. "When you go home, tell them of us and say, 'For your tomorrow, we gave our today.'"

Commissioned by Duncan Gabert

CANADIAN FALLEN HEROES

Well over 100,000 soldiers, sailors and airmen and women gave their lives in service since the First World War. They left family, friends and their dreams and aspirations for the future to serve. Most were young, are buried overseas and were survived by their parents. The Canadian Fallen Heroes Foundation was formed by retired military personnel over 20 years ago. Governed by a volunteer board of directors, we tell their story.

Memorials commissioned in memory of former citizens are permanently housed in 435 participating municipalities and now include the Town of Bashaw. Memorial plaques were created to honour the fallen soldiers pictured above. Commissioned by a donor from the community, these plaques are now displayed by our sponsor in Bashaw who was gifted one on their behalf. The 12 x 18 inch memorials are printed on a metal art panel. Photographs and biographies are infused onto the aluminum surface using dyes rather than traditional inks. The process provides outstanding image clarity and longevity and allows for their use in outdoor ceremonies. Memorials augment Remembrance Day ceremonies and are permanently housed in Legions, schools, museums and memorial halls with displays ranging from 1 to 120.

“When you go home, tell them of us and say, ‘For your tomorrow, we gave our today.’”

These biographies also greet visitors to the Bashaw honour roll, established for the community to house the fallen soldiers, sailors and airmen and women collectively. Found IN MEMORIAM on our charity's website, biographies are posted once written and preserved here as a digital history of the sacrifices made by former residents to be utilized by schools and educators. This year we hope to add those pictured below who were researched for the Foundation by George Seitz CD. Following a 27 year career with the Air Force which saw stops in Nova Scotia, Manitoba, Ontario, Germany, Alberta and Saskatchewan, George is long retired and for the past few years has dedicated his time to the hometown heroes project. As we strive to help this and future generations better appreciate the sacrifices made by their community, we invite your help.

Funding for the completion and preservation of the Bashaw honour roll is generated through the sale of memorial plaques. Commissioned with each \$300.00 sponsorship, plaques will be sent to the town for permanent display. Municipalities and Towns supporting the hometown heroes program are provided a digital ad space adjacent their honour roll to welcome those searching the community and acknowledged IN MEMORIAM as follows:

Gold Sponsor - \$1200.00 - 4 plaques
Silver Sponsor - \$600.00 - 2 plaques
Bronze Sponsor - \$300.00 - 1 plaque

The ultimate measure of a man is not where he stands in moments of convenience, but where he stands at times of challenge and controversy. Martin Luther King, Jr.

403-453-1881 email - memorials@canadianfallenheroes.com
Canadian Fallen Heroes Foundation - 13B 2115 27 Avenue NE
Calgary AB T2E 7E4
Registered Charity No. 86563 9447 RR0001

THE FALLEN SOLDIERS of Bashaw, Alberta



Philip John McNair



Ivan Myrre Fisher



James Thompson Miller



Alfred Firthson Wilton

HOMETOWN HEROES CAMPAIGN

FOR THOSE WHO HAVE GIVEN,
AND THOSE WHO CONTINUE TO GIVE.



www.coldlake.com

*Thank You
to all the Canadians
who have served our country*



delowin.ca

P.O. Box 387
Deloraine, MB R0M 0M0
Tel: 204.747-2655
Fax: 204.747.2927
E-mail: admin@delowin.ca



REMEMBERING AND HONORING
OUR FALLEN HEROES



701 MAIN ST BOX 730
MOOSOMIN, SK S0G 3N0
306-435-3343

*Lest we forget
for those brave
who gave their lives
so we could live ours*



A place to put down roots

Rural Municipality of Woodlands 57 Railway Avenue
Woodlands MB R0C 3H0 204-383-5679

Digital PSA/Acknowledgement Ad Sizes
Full Page 5.73 x 6.8 inches - 430 x 510 Pixels

Predesigned ads and or component parts with instructions can be sent as a jpeg file.
Email - memorials@canadianfallenheroes.com.

MEMORIAL DISPLAY



High Prairie Legion



Moosomin Legion



Kerby Centre - Calgary

Buchie, John	1917-08-21 – No Photo
Earnshaw, Kenneth	1943-05-17 – Have a photo, could use a better one
Fisher, Ivan Myrrel	1917-08-16 - Ready
Jodoin, George Earl	1943-11-23 – No Photo
Kostenuk, William Michael	1942-11-29 – No Photo
Miller, James Thompson	1916-09-07 – Have a pretty good photo
Northey, Arthur Eric	1943-12-11 - Done.
Northey, Lloyd Henry	1943-12-20 – Could use a better photo
Pearson, William Edward	1945-10-06 – No Photo
Reay, Raymond Robert	1917-08-22 - Ready
Reay, Richard James	1942-10-15 – Poor Picture
Salmon, Alexander De Nadaillac	1916-06-05 - Done
Schultz, William	1942-10-21 – Poor Picture
Williams, Alfred Firmston	1916-09-15 - Ready
McNair, Philip John	1945-04-12 – Ready
Landon, Gordon Malvin	1944-02-10 – No Photo
Bullock, Robert Stewart	1945-04-23 – No Photo
Buchie, John	1917-08-21 – No Photo
Blackmore, Hugh Chester	1917-10-27 - No Photo
Hunter, Donald Campbell	1943-02-26 - No Photo
Renman, Helmer Ordell	1945-03-05 – No Photo
Raymond, Charles Thomas	1917-06-21 – No Photo
Brophy, Edward Henry	1916-09-14 - No Photo

LEST WE FORGET

PROJECT COMPLETE

Memorials have been commissioned for the following communities:

Acheson	Dewberry	Peace River
Airdrie	Didsbury	Penhold
Arrowwood	Drayton Valley	Picture Butte
Barrhead	Drumheller	Ponoka
Bashaw	Eckville	Provost
Bassano	Edmonton	Red Deer
Beaumont	Edson	Redcliff
Beaverlodge	Fairview	Rocky Mountain House
Bentley	Fort MacLeod	Sangudo
Bezanson	Fort McMurray	Sedgewick
Blackfalds	Fort Saskatchewan	Sexsmith
Blairmore	Grande Prairie	Sherwood Park
Bonnyville	Grimshaw	Slave Lake
Bow Island	Hanna	Spruce Grove
Bowden	High Level	St. Albert
Bretton	High Prairie	St. Paul
Brooks	High River	Standard
Calgary	Hinton	Stettler
Calmar	Hythe	Strathmore
Camrose	Innisfail	Sundre
Canmore	Killam	Sylvan Lake
Cardston	Lacombe	Taber
Caroline	Leduc	Thorsby
Carstairs	Lethbridge	Three Hills
Castor	Lloydminster	Tofield
Cherry Grove	Lomond	Tomahawk
Clairmont	Maskwacis	Two Hills
Claresholm	Mayerthorpe	Vermilion
Clive	Medicine Hat	Veteran
Clyde	Millet	Vulcan
Coaldale	Morinville	Wainwright
Cochrane	Nanton	Warner
Cold Lake	Nisku	Westlock
Coutts	Okotoks	Wetaskiwin
Debolt	Olds	Whitecourt

MEMORIAL DISPLAY



"At the going down of the sun and in the morning, we will remember them."



The Alix & District Chamber of Commerce will be hosting the **Alix Days Parade 2024** on Saturday, August 17, and we would love to see you, your business, your group, your family, and everyone join us.

Enjoy all you can eat at the **Pancake Breakfast** from 8am to 10 am at the Fire Hall, right across the street from the Alix MAC School grounds. All proceeds go to support our volunteer firefighters and first response team.

Parade participants will line up at the school grounds at 9 am, to be ready for judging at 9:30. **Parade begins at 10 am.**

A map of the parade route is attached with the entry form, and both are available on our Chamber of Commerce Facebook page as well as the Village of Alix website. Please mail your completed form to the Chamber at: Box 831, Alix, AB, T0C 0B0 or email to: options.alix@gmail.com

Don't forget the **Rodeo**, and be sure to check out the village for other events, and take time to enjoy the beach!

So come participate; show us your stuff! – or just come on out and enjoy
Alix Days!

Questions or Queries?

The Chamber Parade Committee:

Arlene: 403-318-9906 Glenna: 403-350-4079

Charles: 403-352-6227

options.alix@gmail.com

TOWN OF BASHAW
MONTHLY STATEMENT
May 31, 2024

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	TOTAL
BALANCE AT END OF PREV MONTH	\$ 742,465.60	\$ 513,028.04	\$ 1,255,493.64
RECEIPTS FOR THE MONTH	\$ 25,856.13		\$ 25,856.13
ALBERTA DIRECT DEPOSIT	\$ 101,980.06		\$ 101,980.06
VOID			\$ -
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	\$ 74,216.41		\$ 74,216.41
SERVUS CREDIT UNION - INTEREST	\$ 3,661.17		\$ 3,661.17
TERM INTEREST #47	\$ 1,595.77		\$ 1,595.77
TERM INTEREST #48	\$ 575.82	\$ -	\$ 575.82
TERM DEPOSIT		\$ -	\$ -
TRANSFER FROM GENERAL TO TERM		\$ 23,533.00	
TRANSFER FROM TERM TO GENERAL	\$ -		\$ -
SUB-TOTAL	\$ 950,350.96	\$ 536,561.04	\$ 1,486,912.00
DISBURSEMENTS FOR THE MONTH	\$ 188,358.09		\$ 188,358.09
TRANSFER TO/FROM TERM	\$ 23,533.00	\$ -	\$ 23,533.00
BANK ERROR INTEREST			\$ -
			\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 40.42		\$ 40.42
BANK CONFIRMATION FEE	\$ -		
SCHOOL PAYMENT	\$ -		
	\$ -		\$ -
TRANSFER TO RECREATION BRD	\$ -		
BALANCE AT END OF MONTH	\$ 738,419.45	\$ 536,561.04	\$ 1,274,980.49
BANK BALANCE AT MONTH END	\$ 827,559.20	\$ 536,561.04	\$ 1,364,120.24
OUTSTANDING DAILY DEPOSITS	\$ 979.00		\$ 979.00
OUTSTANDING ONLINE/INTERAC	\$ 7,147.18		\$ -
OUTSTANDING DIR DEPOSITS	\$ -		
SUB-TOTAL	\$ 835,685.38	\$ 536,561.04	\$ 1,372,246.42
LESS OUTSTANDING CHEQUES	\$ 97,265.93		\$ 97,265.93
OUTSTANDING AUTO WITHDRAWALS			\$ -
BANK ERROR			
	\$ -		
	\$ -		
			\$ -
BALANCE AT END OF MONTH	\$ 738,419.45	\$ 536,561.04	\$ 1,274,980.49

THIS STATEMENT SUBMITTED TO COUNCIL

June 19, 2024

MAYOR

TOWN MANAGER

System: 2024-06-04 1:53:51 PM
User Date: 2024-05-31

Town of Bashaw
RECONCILIATION POSTING JOURNAL
Bank Reconciliation

Page: 1
User ID: Finance

Audit Trail Code: CMADJ00000313
Chequebook ID: CREDIT UNION
Description: Credit Union General Account

Bank Statement Ending Balance: \$827,559.20
Bank Statement Ending Date: 2024-05-01
Cutoff Date: 2024-05-31

Statement Ending Balance	\$827,559.20
Outstanding Cheques (-)	\$97,265.93
Deposits in Transit (+)	\$8,126.18
Adjusted Bank Balance	<hr/> \$738,419.45
Chequebook Balance as of Cutoff	\$738,419.45
Adjustments	\$0.00
Adjusted Book Balance	<hr/> \$738,419.45
Difference	<hr/> \$0.00



Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	June 19, 2024
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Review Bylaw 755-2014 – Control of Vendor Licensing and Business

Background/Proposal:

Bylaw 755 – 2014 was implemented to control vendor licensing and business.

The bylaw requires all vendors proposing temporary business on a non-permanent basis be required to complete an application and pay a fee.

Discussion/Options/Benefits/Disadvantages:

Should this bylaw continue, as there are challenges to enforce it?

Various entrepreneurs have been proceeding with various sales activities.

- Farmers Market – most vendors pay a fee to participate, or for a table.
- Ag Society functions, or functions hosted on the agricultural grounds are invited by the hosts – sometimes they pay a fee to the host or serve the purpose to provide after hours food.
- Food trucks, etc. have been coming through on a sporadic basis, as per the bylaw they should obtain a permit, however if they show up randomly on weekends, etc. enforcement is challenging.

The bylaw intended temporary businesses to contribute a “fee” to the town. Temporary businesses do not pay taxes to the town, where a fixed business site business does.

The temporary business may detract or take business away from existing businesses that pay taxes.

Feedback to date on the fees – “considered to be high”, and discourages mobile businesses from paying it, and they either will “just show up” or not come at all.

Costs/Source of Funding (if applicable)

Town of Bashaw Operating Budget.

Applicable Legislation:

MGA – provides the municipality with the ability to pass bylaws.

Community Engagement Consideration:

The administration is willing to proceed as the council requests.

Approved: yes /no Motion # _____
Account Code: _____

Recommended Action:

1. Pass a bylaw to rescind the bylaw.
2. Arrange a review of the bylaw and revise it.
3. Change the fees for the license.

Discussion Result:

Additional research Requested:



**TOWN OF BASHAW
BYLAW # 755:2014**

**A BYLAW of the TOWN OF BASHAW in the Province of Alberta for the purpose of regulating and controlling
VENDOR LICENSING AND BUSINESS within the TOWN OF BASHAW.**

WHEREAS, pursuant to the Municipal Government Act, Chapter M-26 R.S.A. 2000, and amendments there to, the Town of Bashaw Council has the power to pass a Bylaw within the Town

AND WHEREAS, all properties belonging to the Town shall be under the direct control and management of the Town

NOW THEREFORE, the Council of the Town of Bashaw, duly assembled, enacts as follows:

SHORT TITLE: This Bylaw may be referred to as the Vendor's or Hawker's Bylaw.

SECTION 1: DEFINITIONS

HAWKER/PEDDLER – A person (Vendor) who moves about the Town selling goods, wares, merchandise, food or food products

MOBILE VENDING UNIT – A mobile motor vehicle, trailer, or similar structure exceeding 3.3m² and designed for preparing or offering the sale of food which does not contain customer seating

PUSH CART VENDING UNIT – A push cart or similar mobile structure not exceeding 3.3m², intended to operate from a location approved by the Development Authority for the purpose of offering food for sale

TOWN – Town of Bashaw

VENDOR – The name given to any person or persons conducting vending, hawking, or peddling in the Town

SECTION 2: PERMIT REQUIREMENTS

- 2.1 All Vendors proposing a temporary business in the Town of Bashaw from a mobile or stationary unit on a non-permanent basis are required to complete an application for a Vendor's permit.
- 2.2 It is the responsibility of the Vendor to obtain and hold valid Provincial and Federal licenses, permits, approvals, clearances, and/or insurances and produce copies of the same to the Development Authority with the submission of the completed application.
- 2.3 Submission of the completed application to the Development Authority shall require the payment of the applicable fee as listed in the Master Rates and Schedules Bylaw.
- 2.4 The fee is never pro-rated or refundable nor is the permit transferrable to another party for any reason.
- 2.5 The final approval of the application shall require that the Vendor enter into an agreement with the Town of Bashaw that clearly releases the Town from any responsibility for the Vendor's conduct of business and shall keep the Town free from harm for any activity arising from or caused by or to the Vendor while conducting business. Once signed the Vendor will be given a Vendor's permit.
- 2.6 All permits, licenses, etc must be posted at the business site and clearly visible at all times.
- 2.7 A permit will be valid only in the year the permit has been approved; therefore, a new application, documentation and payment of the fee for a vendor's permit is required each and every year.
- 2.8 No Vendor shall engage in or operate within the Town any business described in this Bylaw unless the Vendor holds a valid permit from the Development Authority.

SECTION 3: REGULATIONS

- 3.1 Within this Bylaw, these types of businesses must be mobile and Vendors shall not be permitted to establish permanency or claim territory as their own at any one site for longer than one business day. Only one Vendor may conduct business at a given location at any one time.
- 3.2 The approved Vendor(s) shall locate and operate their vending business within the permitted areas approved by the Town Council; proximity to the school and other like businesses will be considered.

- 3.3 Vendors shall not set up their business on private property without first obtaining written permission from the property owner, signed, and submitted to the Development Authority for Council's approval of location.
- 3.4 The Vendor shall not impede traffic and/or pedestrians, endanger public safety or cause an unwelcome disturbance and must be cognitive of and compliant with the Town Bylaws.
- 3.5 The Vendor shall not engage in any illegal activity.
- 3.6 The unit and business equipment must be kept in clean and presentable condition at all times.
- 3.7 Advertising or signage for this type of business is limited to the space available on the mobile unit.
- 3.8 The Vendor is responsible for providing their own clean garbage and recycling receptacles at the vending unit site and this unit shall be used by patrons and/or the Vendor to ensure the site remains clean and tidy. These receptacles must be removed at the end of day.
- 3.9 Generators used to provide power to the vending unit are only permitted if they do not create a noise or pollution disturbance.
- 3.10 Vendors are not authorized to provide tables or chairs at a vending location unless a seating plan is submitted with the completed application and approved prior to business opening. These items must be removed at end of day.
- 3.11 Approved Vendors shall be permitted to operate between the hours of 6:00 a.m. and 8:00 p.m.
- 3.12 The Development Authority reserves the right to revoke or change the approval of the Vendor's permit at any time due to the following:
 - 3.12.1 Conflict with an existing business
 - 3.12.2 Construction or other unforeseen events
 - 3.12.3 Non-compliance with Town Bylaw(s) or any conditions of the Permit approval

SECTION 4: GENERAL

- 4.1 Should any provision of this Bylaw be found invalid, the invalid portion shall be severed and the remaining Bylaw shall be maintained.
- 4.2 Town of Bashaw Hawkers and Peddlers Bylaw 562-90 and any Policies and/or Schedules referred or attached thereto are hereby repealed. Any reference to Vendor Licensing and Business in the Town of Bashaw Business License or Registration Bylaw is hereby removed.
- 4.3 This Bylaw shall come into force and effect on the day of the third and final reading.

READ A FIRST TIME IN COUNCIL THIS 6 DAY OF MAY, A.D. 2014

READ A SECOND TIME IN COUNCIL THIS 6 DAY OF MAY, A.D. 2014

COUNCIL HEREBY UNANIMOUSLY AGREES TO MOVE THE RATIFICATION OF THIS VENDING BYLAW 755:2014 TO THE THIRD AND FINAL READING ON THIS 6 DAY OF MAY, A.D. 2014

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 6 DAY OF MAY, A.D. 2014

May 7/2014
SIGNED BY THE CEO THIS DATE

May 7, 2014
SIGNED BY THE CAO THIS DATE

D. Short
CHIEF ELECTED OFFICIAL
J. Hammel
MUNICIPAL ADMINISTRATOR



**TOWN OF BASHAW
MASTER RATES AND SCHEDULES BYLAW 760-2014**

TITLE: **VENDOR FEES**

SECTION: **2 ADMINISTRATIVE**

APPENDIX: **A**

REFERENCE BYLAW # **755 - 2014**

DATE **MAY 6, 2014**

ANNUAL VENDOR FEE:

A. HAWKER / PEDDLAR - RESIDENT	\$150.00
B. HAWKER / PEDDLAR - NON RESIDENT	\$300.00
C. MOBILE VENDING UNIT - RESIDENT	\$150.00
D. MOBILE VENDING UNIT - NON RESIDENT	\$300.00
E. PUSH CART VENDOR - RESIDENT	\$ 75.00
F. PUSH CART VENDOR - NON RESIDENT	\$150.00

OTHER FEES:

G. DAILY HAWKER/PEDDLAR/VENDOR FEE	\$ 30.00
H. ADMINISTRATION FEE	\$ 50.00



Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	June 19, 2024
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.2 Resident Request to dismiss fire response charges.

Background/Proposal:

Resident has requested fire charges be dismissed. See attached letter.

Discussion/Options/Benefits/Disadvantages:

Details of event:

- Small grass fire near restaurant, on May 14, 2023
- Restaurant staff were trying to put it out.
- It was close to the restaurant.
- Many vehicles near by
- People were still in the restaurant when the fire occurred.
- Fire was next to pole with transformer.
- The fire department responded with a suitable number of units in preparation for the call.

Costs/Source of Funding (if applicable)

Fire calls are invoiced as determined by Bylaw 770 – 2015 Fire Services.

Applicable Legislation:

Bylaw 770-2015 Fire Services Bylaw
MGA – Section 553.

Community Engagement Consideration:

The administration is willing to proceed as the council requests.

Recommended Action:

Administration declines provision of a recommendation.

Discussion Result:

Additional research Requested:

JUNE 11-2024

Shane Kamaleddine
max's Drive Inn
Bastaw

To Town of Bastaw Council

Re: Billing for fire response 2023.

In July of 2023 we had a small fire on our property we were able to extinguise on own. A third party called the fire department and when they arrived there was no fire to put out.

With our tax notice a bill was included for the response on our property, which we don't feel to be fair, and therefore ask you to dismiss this charge.

Thank you,

CD

June 11-2024





Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	June 19, 2024
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.3 Parkland Community Planning services agreement

Background/Proposal:

Administration accessed Parkland Community planning services to process a recent development permit application.

Parkland Community Planning services approached administration with the opportunity for an agreement. The agreement is pro-rated at \$1,000.00 for the remainder of the year. (2024).

Discussion/Options/Benefits/Disadvantages:

- reduced pricing
- provides ability to have access to planning/development expertise beyond CAO skill level.
- provides CAO “arm’s length” for challenging development permits
- accessing additional recommendations, resources for planning on Direct Control properties.
- access to planning resources on a broader scale tailored to the community.

Costs/Source of Funding (if applicable)

Operating Budget.

Applicable Legislation:

MGA – 617 (a).

Community Engagement Consideration:

The administration is willing to proceed as the council requests.

Recommended Action:

Administration declines provision of a recommendation.

Discussion Result:

Additional research Requested:

PLANNING SERVICES AGREEMENT

This AGREEMENT made this 1st day of July 2024

BETWEEN:

**PARKLAND COMMUNITY PLANNING SERVICES
(PCPS)**

- and -

**TOWN OF BASHAW
(The Client)**

Parkland Community Planning Services wishes to provide municipal planning and related services to the Client and the Client wishes to utilize the municipal planning and related services and expertise of PCPS; therefore the planning services to be provided to the Client by PCPS shall be as contained in this Agreement.

TERM

1.) The term of this agreement shall be from July 1, 2024 to and including March 31, 2027.

SERVICES

2.) The services provided by PCPS to the Client during the term of this agreement will be those requested and approved by the Client from time to time on an as-needed basis or through an agreed upon work plan. Requests for services may include, but are not limited to:

(a) current planning services in the form of consultation and advice on day-to-day planning matters, including but not limited to policy, development permit processing, land development, land use designation and general planning administration matters, to Council and administration, as well as the general public and provincial agencies;

- (b) planning related technical services including but not limited to updates of the municipal base map, civic address maps, municipal registered plan and index map and municipal land use designation map, graphics, designs, general mapping, interactive mapping products and GIS layers;
- (c) subdivision processing services including pre-application advice, receipt, referral, review and assessment of applications, providing recommendations related to a decision, issuing notice of decision, reviewing plans and instruments for registration, maintaining a filing and processing system related to subdivision responsibilities, and appearing before the appeal board if necessary;
- (d) long range planning and planning advisory services pertaining but not limited to municipal development plans, intermunicipal development plans, area structure plans, and area redevelopment plans, land use bylaws, outline plans, growth studies and strategies, studies, reports and plans on special issues, site designs, community involvement and public participation programs, planning process training and orientation;
- (e) other services that may be developed over time based on internal skill sets and in response to client needs.

3.) Travel to and from the municipality to attend meetings, undertake field work and inspections, and to consult with affected parties within the municipal office or elsewhere, will be an integral part of the services provided.

4.) The Parties hereto acknowledge that PCPS is an independent contractor and is not the agent, servant or employee of the Client.

5.) In all dealings with the Client, the services of PCPS shall fall under the administration of the Client's Chief Administrative Officer (CAO) or designate.

- 6.) PCPS will provide designated staff advisors as mutually agreed with the Client, but reserve the ability to replace or substitute staff when circumstances so warrant. Planning and related technical services will be provided on as timely a basis as staff resources allow. PCPS will notify the Client ASP of any staff changes that will affect changes to the project schedule.
- 7.) Advice and services will be supplied in the most effective and efficient manner, and may be by post, electronic mail, web-based services, video-conferencing, telephone or face-to-face communication.

FEES

- 8.) The Client agrees to enter into a Tier Two PCPS membership (see Schedule A – Membership Rates based on Population Categories) for **three years (2024-25, 2025-26 and 2026-27)**. As **2024-2025 is mid-year the pro-rated fee would be \$1,000.00 and in the following two years membership fees will be invoiced at \$1,500.00 each year and will include membership in the Regional SDAB.**
- 9.) As a Tier Two member, the Client's preferred hourly rates (see Schedule B – Hourly Rates Based on Membership Class) for services rendered from July 1, 2024 to and including March 31, 2027 will be:

Director	\$200 per hour
Senior Planner	\$180 per hour
Planner	\$155 per hour
Planning Technician	\$105 per hour
Administrative Support	\$90 per hour (note: applied to subdivision processing and support of major planning projects)

WORK PLAN AND ESTIMATES

- 10.) The Client and PCPS will endeavour to establish a three-year work plan at the beginning of the term of this agreement to guide the delivery of services provided by PCPS. The

work plan must be approved by the Client's Chief Administrative Officer or designate. An estimate for a specific project (e.g., creation of a new area structure plan) may be provided by PCPS as part of the work plan. More detailed terms of reference for major projects may be created to confirm scope, level of effort and estimated costs at any point during the term of the agreement.

- 11.) The Client must provide written authorization prior to the undertaking of any work by PCPS not included in an agreed upon work plan or project budget.
- 12.) The Client retains the right to seek competitive proposals from PCPS and other planning service providers for specific planning projects. PCPS will be provided the opportunity to submit a bid in all such cases. For the purposes of this clause, the determination of whether the desired work is within the capabilities of PCPS or a project team assembled and led by PCPS rests solely with PCPS.

PAYMENT OF FEES

- 13.) The Client will pay the membership fee of \$1,500.00 each year on or before the anniversary date (March 31). **See Section 8.**
- 14.) Project fees will normally be invoiced on a monthly basis, such payment being due within 30 days of the invoice.
- 15.) The Client will assign to PCPS the right to collect all subdivision related fees charged to the applicant for the provision of subdivision processing services. All subdivision related fees collected by PCPS for subdivision applications within the jurisdiction of the Client will be remitted to the Client following the conclusion of PCPS' annual financial audit/review for the year in which the fees were collected.

ADDITIONAL CLIENT EXPENSES

- 16.) Travel costs for trips related to the delivery of planning services will be billed to the Client using a mileage rate set by the PCPS Board of Directors.

- 17.) Expenses and costs related to the delivery of planning services, including but not limited to public advertising, venue rental and printing costs will be paid by the Client.
- 18.) While PCPS will seek to compensate staff for overtime by time-off-in-lieu, the additional wage costs incurred by staff advisory time in a day or week which exceeds Provincial labour standards may need to be paid by the Client.
- 19.) Where particular matters arise, which PCPS considers will require the engagement of a specialist, or another discipline other than planning, the fees and costs for engagement of the specialist or other discipline will be paid by the Client, provided the Client has authorized the engagement of the specialist.
- 20.) The additional client expenses described in clauses 16 through 19 are payable in addition to the hourly fees charged by PCPS.

EXPERT WITNESS

- 21.) Nothing in this agreement will be construed to obligate PCPS to prepare for litigation or appear as an expert witness on behalf of the Client, unless the Director of PCPS authorizes such engagement and the Client and PCPS agree to the charges for such service.

CLIENT RESPONSIBILITIES

- 22.) The Client will provide reasonable notice to PCPS for service required and anticipated, such that service time may be equitably distributed throughout the contract period wherever possible.
- 23.) The Client will consult with PCPS to ensure timely provision of materials and information to support the services being requested.

24.) The Client will cooperate with the timely provision of background materials and information needed by PCPS to fulfil the service obligations to the Client.

OWNERSHIP OF MATERIALS

25.) All information, reports, plans, and related materials provided to the Client by PCPS in the performance of its service to the Client are to be jointly owned by the Client and PCPS.

26.) Joint ownership does not relieve other recipients of these materials from compensating PCPS for its time and expenses in preparing, customizing or assembling the material.

CONFIDENTIAL MATERIALS

27.) All confidential information obtained by PCPS with respect to these services or the Client's operation shall not be divulged to any person.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

28.) PCPS acknowledges that the Freedom of Information and Protection of Privacy Act applies to all information and records relating to, or obtained, generated, collected or provided under or pursuant to this contract.

AMENDMENT AND CANCELLATION

29.) Only the authorized officer(s) of PCPS and of the Client, (Chief Administrative Office or designate), have the authority to amend the terms of this agreement. Such amendments will be by written agreement.

30.) The term of this agreement may be extended for an additional year by the Client's Chief Administrative Officer or designate and the Director of PCPS. If an extension is made, the membership fee and the hourly rate structures will be adjusted. All other terms and conditions will remain the same.

31.) Should a dispute arise between the parties of this agreement, or should either party have a complaint with respect to the other party, then both parties agree that they shall meet to discuss and reach resolution regarding the dispute or complaint.

- 32.) If either the Client or PCPS breaches this agreement, the other party may cancel this agreement by means of written notice, the effective date being 60 (sixty) days from the date of written notice.
- 33.) Either party may cancel this agreement with six (6) months written notice, without cause, and the effective date of termination will be the end of the PCPS fiscal year (March 31).
- 34.) Neither party may assign this agreement without the mutual written consent of the other.
- 35.) All the terms, provisions and conditions of this agreement shall be binding upon the parties, and where permitted, their assigns.
- 36.) All notices, approvals or requests in connection with this agreement shall be sent to the parties at the following addresses:

PARKLAND COMMUNITY PLANNING SERVICES
Unit B, 4730 - 50th Street,
Red Deer, Alberta, Canada
T4N 1X2

TOWN OF BASHAW
Box 510, 5011 - 52 Avenue,
Bashaw, Alberta, Canada
T0B 0H0

IN WITNESS WHEREOF the Parties hereto have executed this agreement.

PARKLAND COMMUNITY PLANNING SERVICES

Per: _____

Per: _____

TOWN ---OF--- BASHAW

Per: _____

Per: _____

Schedule A – Membership Fees based on Population Categories

Population	Tier One	Tier Two
Under 500	\$2,500	\$1,250
500 to 1,000	\$3,000	\$1,500
1,000 to 2,000	\$4,000	\$2,000
2,000 to 3,000	\$5,000	\$2,500
3,000 to 5,000	\$6,000	\$3,000
5,000+	\$9,000	\$4,500

Schedule B – Hourly Rates based on Membership Class

Position	Tier One	Tier Two	Non-Member
Director	\$185	\$200	\$225
Senior Planner	\$165	\$180	\$205
Planner	\$140	\$155	\$180
GIS Technician	\$90	\$105	\$135
Admin Support	\$75	\$90	\$115