



**ORGANIZATIONAL MEETING OF COUNCIL
MINUTES**

**Wednesday, October 16, 2024 @ 6:00 P.M.
Council Chambers**

In Person: CAO Fuller (5:42pm), Mayor Rob McDonald (5:49pm), Councillor McIntosh (5:50pm), Councillor Bryan Gust (5:53pm), & Deputy Mayor Cindy Orom (5:55pm)

Press by zoom: Carson Ellis (Connected 6:01pm)

Public Zoom: none

Recording Secretary: Chris Morrison (5:30pm)

Absent: Councillor Northey with notice, Public Works Foreman Taylor with notice

Public: Dean Clark (5:40pm), Dustin Hemingson (6:07pm)

1. Meeting called to order by Mayor McDonald at 6:00 pm.
2. Election of Deputy Mayor and Oath of Office

Deputy Mayor Orom nominated Councillor Gust for the position of Deputy Mayor. Councillor Gust declined the nomination. Councillor McIntosh nominated Deputy Mayor Orom for the position of Deputy Mayor. Deputy Mayor Orom accepted the nomination.

Mayor McDonald called for any other nominations. None were presented. Nominations were closed.

MOVED by Mayor McDonald that Deputy Mayor Orom be appointed Deputy Mayor.

MOTION #174-2024

CARRIED

Mayor McDonald assisted Councillor Orom to complete the Oath of Office.

3. BUSINESS

- (a) Establish the day, time, and place of regular meetings.

MOVED by Councillor Gust that regular meetings of Council be held on the first and third Wednesdays of each month at 6:00 pm in Bashaw Council chambers.

MOTION #175-2024

CARRIED

- (b) Establish Per Diem Rate – review requested revisions.

MOVED by Councillor McIntosh that Per Diem Rates remain at \$475.00 per month for the Mayor and \$350.00 per month for councillors and mileage rate remains at 0.57 per kilometer.

MOTION #176-2024

CARRIED

- (c) Signing Authority – Motion required to name all Members of Council, the Chief Administrative Officer, and the Municipal Treasurer as Signing Authority for the Town; two signatures required on each cheque - one Elected Official and one Administration Personnel

MOVED by Councillor McIntosh that the approved Signing Authority for the Town of Bashaw include Mayor Rob McDonald, Deputy Mayor Cindy Orom, Councillor Gust, Councillor Northey, Councillor McIntosh, CAO Theresa Fuller, and Municipal Treasurer Darlene Tucker. Two signatures, one council member and one administration staff are to be on each cheque.

MOTION #177-2024

CARRIED

- (d) PROCEDURE BYLAW 816-2022

No changes.

- (e) Council Code of Conduct Bylaw 804-2021

No changes.

4. Appoint Standing Committees; the first person named delegated as Chairperson.

(a) Tourism and Economic Development

1. Bashaw Ag Society Mayor McDonald

(b) Appeal and Review Boards

1. Regional Assessment Review Board Diane Szumlas

2. Subdivision and Development Appeal Board Diane Szumlas

3. Regional Assessment Review Board – appoint Chair, etc.

MOVED by Councillor McIntosh that the Town of Bashaw Council pursuant to Bylaw 825-2024 appoints, Roland Marchand as the chair of the Regional Assessment review board; and further that the Town of Bashaw Council appoints Cindy Trautman, Roland Marchand, Diane Szumlas, Peter Bodnar, Angela Lorente, Dawn Pauls, Terry Daykin and Frank Hegholz as members to hear appeals on the regional assessment review board.

MOTION #178-2024

CARRIED

(c) Protection and Safety Services

1. Disaster Services All Members of Council

2. Director of Emergency Management Foreman Patrick Taylor

3. Deputy Director of Emergency Management CAO Theresa Fuller & Dennis Jones

4. Emergency Public Information Officer Mayor McDonald

5. Emergency Alert System Foreman Patrick Taylor
Assistant Fire Chief Dennis Jones
Councillor McIntosh

6. Fire Department Councillor McIntosh

7. Regional Emergency Management Services Councillor McIntosh

(d) Community Services

1. Bashaw Municipal Library Mayor McDonald

2. Parkland Regional Library Councillor Northey

3. Camrose and Area Lodge Authority Deputy Mayor Orom

4. Bashaw and District Support Services Councillor Gust

5. Bashaw Youth Foundation Deputy Mayor Orom

6. Beautification Committee Representatives Terri Brown-Gust
Bryan Gust
Deputy Mayor Orom
Councillor Northey

7. Historic Society

(e) Public Facilities and Transportation Management

1. Bashaw Airport Commission Mayor McDonald
Needed: Citizens-at-Large

2. Bashaw and Area Recreation Board Councillor Northey

3. Bashaw Bus Society Councillor Gust

4. Highway 12/21 Regional Water Services Commission Mayor McDonald
Deputy Mayor Orom
Alternates:

Councillor Gust
Councillor McIntosh
Councillor Northey

5. Bashaw Community Centre Board Councillor Gust

MOVED by Deputy Mayor Orom to keep all Council Committee appointments the same as 2023-2024.

MOTION #179-2024

CARRIED

- 5. Bylaws/Plans: Book Dates to Review/Revise
 - 5.1 Emergency Preparedness – Staff are in process of training ICS 100 in May 2024, ICS 200 in October Review and more information to be forthcoming.
 - 5.2 Municipal Development Plan
 - Will be indirectly reviewed within the Direct Control District proposal.
 - 5.3 Intermunicipal Development Plan 782-2018
 - Administration to include in a council agenda for review.
- 6. Adjournment called by Councillor McIntosh at 6:12 pm.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER