



**REGULAR MEETING OF COUNCIL
A G E N D A
Wednesday, March 5, 2025, 6:00 pm
Council Chamber & Zoom Access**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS
4. DELEGATIONS
5. APPROVAL OF MINUTES
 - 5.1 Minutes of February 19, 2025, Regular Meeting of Council
6. CONSENT AGENDA
 - 6.1 Council Committee Reports
 - 6.2 CAO Report
 - 6.3 Camrose County – Motion to approve Mediator
 - 6.4 Bashaw Social Centre Management Board Financials
 - 6.5 Foreman Report
7. NEW & UNFINISHED BUSINESS
 - 7.1 Request for Street, Avenue, or Park Naming – Raemer family
 - 7.2 Proposal Support Request – John & Laurissa Bolduc
8. COMMITTEE REPORTS – action to be considered.
9. CORRESPONDENCE ITEMS – Action to be considered.
10. CLOSED MEETING OF COUNCIL
 - 10.1 Legal – Development – FOIP Section 27
11. NOTICES OF MOTION
12. NEXT MEETING: March 19, 2025 – 6:00 pm – Battle River School Division – Goals Presentation
March 19, 2025, 7:00 pm Regular Meeting, Council Chambers
March 19, 2025 – 7:15 – Public Hearing – Land Use Bylaw Amendment – 830 – 2025
- To follow first Public Hearing – Land Use Bylaw Amendment –
832 – 2025
Regular Agenda will commence after the two public hearings.
13. ADJOURNMENT



**REGULAR MEETING OF COUNCIL
MINUTES
February 19, 2025, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:50pm), Councillor McIntosh (5:56pm), Mayor McDonald (5:56pm), Deputy Mayor Orom (5:56pm)

Council by Zoom: Councillor Gust (5:55 pm)

Absent with notice: Secretary Morrison, Councillor Northey

Recording Secretary: CAO Fuller

Public: none

Public Zoom: none

Press by zoom: Kevin Sabo (6:00 pm), Stu Salkeld (6:00 pm)

1. CALL TO ORDER by Mayor McDonald (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Councillor McIntosh to approve the February 19, 2025, Regular Meeting of Council Agenda.

MOTION #029-2025

CARRIED

3. PUBLIC HEARINGS – none
4. DELEGATIONS - none
5. APPROVAL OF MINUTES
 - 5.1 Minutes of February 5, 2025, Regular Meeting of Council.

Councillor Gust brought an error to attention. 7.3 Bylaw #831 -2025 the motion should be 2025 vs the 2023 on the document.

MOVED by Councillor Gust to approve minutes of the February 5, 2025, Regular Meeting of Council as amended.

MOTION #030-2025

CARRIED

6. CONSENT AGENDA
 - 6.1 RCMP Bashaw Detachment Quarterly report
 - 6.2 Parkland Airshed Management Zone
 - 6.3 Canada Union of Postal Workers – Industrial Inquiry Commission Reviewing Canada Post
 - 6.4 Town of Bashaw January 31, 2025, Monthly Statement
7. NEW & UNFINISHED BUSINESS
 - 7.1 Joint Use Planning Agreement

Councillor McIntosh left the meeting due to pecuniary interest at 6:17pm.

MOVED by Deputy Mayor Orom to accept the changes made to the Joint Use Planning Agreement and for the town to send the document to the Battle River School Division.

MOTION #031-2025

CARRIED

Councillor McIntosh returned to the meeting at 6:23pm.

7.2 Bylaw #831-2025 – Amend Master Rates & Schedules Bylaw – change variable component

MOVED by Councillor Gust to approve second reading of Bylaw 831-2025 to amend Master Rates & Schedules Bylaw 760-2014 Utility Service Consumer Fee, Section 3, Appendix A.

MOTION #032-2025

CARRIED

MOVED by Deputy Mayor Orom to approve third reading of Bylaw 831-2025 to amend Master Rates & Schedules Bylaw 760-2014 Utility Service Consumer Fee, Section 3, Appendix A.

MOTION #033-2025

CARRIED

7.3 Bylaw #830-2025 – First Reading – Land Use Bylaw Amendment – Redesignation of Direct Control Districts

MOVED By Councillor McIntosh approve first reading of Bylaw 830 – 2025 amending Land Use Bylaw 780-2018 to designate 21 parcels within the town of Bashaw to either amended Direct Control (DC) Districts (DC-1),(DC-2), (DC-3), and (DC-4), Low Density Residential (R1), General Residential (R2) or Central Commercial (C1) Districts, and the addition of definitions to section 2.2.

MOTION #034-2025

CARRIED

7.4 Bylaw #832-2025 – First Reading – Land Use Bylaw Amendment – Redistrict from Industrial to Highway Commercial

MOVED BY Councillor McIntosh approve first reading of Bylaw 832 – 2025 amending Land Use Bylaw 780-2018 to change the land use of Lot 1, Block 1, Plan 822 2530 from (M) Industrial to (C 2) Highway Commercial.

MOTION #035-2025

CARRIED

7.5 Fire Department Donations – transfer to Reserve

MOVED BY Councillor McIntosh to direct administration to move the fire donations of \$4,600 into the restricted for operating fire account.

MOTION #036-2025

CARRIED

8. COMMITTEE REPORTS – none

9. CORRESPONDENCE ITEMS – none

MOVED by Councillor McIntosh to enter Closed Meeting of Council for item 10.1 Legal – Direct Control – FOIP Section 27 at 6:17 pm.

MOTION #037-2025

CARRIED

Press- Kevin Sabo and Stu Salkeld left the zoom connection.

10. CLOSED MEETING OF COUNCIL

10.1 Legal – Direct Control – FOIP Section 27

MOVED by Councillor McIntosh to exit Closed Meeting of Council at 6:23 pm.

MOTION #038-2025

CARRIED

MOVED by Councillor McIntosh to rescind motions #195-2025 and #196-2025 at the February 19, 2025, regular meeting of Council.

MOTION #039-2025

CARRIED

11. NOTICES OF MOTION - none

MOVED by Deputy Mayor Orom to approve a time change for the March 19, 2025, regular meeting of council from 6:00 pm to 7:00 pm start.

MOTION #040-2025

CARRIED

12. NEXT MEETING - March 19, 2025, 7:00 pm Regular Meeting - Council Chambers
March 19, 2025 – 6:00 pm – Battle River School Division – Goals Presentation

13. ADJOURNMENT – Councillor Gust adjourned the meeting at 6:26 pm.

MAYOR, Robert McDonald

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller

Council Committee Reports – March 5, 2025

Mayor Rob McDonald:

February 7, 2025 – Meeting with Staff Sergeant Malcolm Calihoo

Deputy Mayor Cindy Orom:

Feb 3 - Youth Foundation meeting.

Set the date for AGM (April 28th)

Discussed plans for remainder of school year and summer

Discussed fundraising opportunities

Councillor Jackie Northey:

Report will be shared verbally.

Councillor Bryan Gust:

No meetings to report.

Councillor McIntosh:

Feb 28 - Alberta Munis budget analysis

Ongoing - resident concerns and queries - upcoming election information, snow removal concerns, taxes/fees



CHIEF ADMINISTRATOR'S REPORT
Submitted for March 5, 2025, Regular Meeting of Council

1. Meetings, training

- February 6, 2025 – FOIP Webinar – Introduction to changes in the legislation
- February 10, 2025 – meeting with resident discuss development
- February 10, 2025 – information session on possible financial software
- February 14, 2025 – Development inspection
- February 17, 2025 – Family Day – Office Closed
- February 18, 2025 – complete payroll, staff on vacation
- February 20, 2025 – Business Navigation supports meeting
- February 21, 2025 – Alberta Municipal Data Sharing Partnership meeting to complete the residential mapping in preparation for the municipal election
- February 24, 2025 – Financial Software training
- February 27, 2025 – Community Hall AGM
- February 28, 2025 – Zoom meeting with Mediator

2. Ongoing follow up of Council assigned tasks.

3. Working on annual activities, grant reporting, locating copies of invoices, Joint use Planning agreement follow up, Human resource follow up, research/follow up for various inquiries, and building inspection.

4. The arena staff position is filled.

5. Reviewed all residential and commercial property addresses and arranged to import it into the Alberta Municipal Data sharing Partnership program.

6. Audit follow up

7. Following up on various inquiries.

8. Pre-reading preparation for leadership course.

CAO

From: Teresa Gratrix <cao@county.camrose.ab.ca>
Sent: February 26, 2025 9:57 AM
To: CAO
Cc: Cindy Trautman; Rob McDonald (rob.bashaw.council@gmail.com)
Subject: Re: Mediator Selection

Thanks Theresa.

Here is the motion passed by Council at the meeting yesterday.

D. LYSENG - That Camrose County recommend proceeding with Tammy Borowiecki to mediate the Camrose County/Town of Bashaw dispute regarding Bashaw and District Support Services Funding and proposed amendments to the Highway MVC Memorandum of Understanding, and that the costs of mediation be shared equally by both municipalities. CARRIED

Also, I have reached out to Municipal Affairs regarding and ACP Mediation Grant. Unfortunately the deadline for applications was Feb 5th, but they may consider it. If they will support the grant it will cover 1/3 of the costs and each municipality would then cover 1/3, to a maximum of \$15,000.

Teresa



Teresa Gratrix
Chief Administrative Officer
3755-43 Avenue, Camrose, Alberta T4V3S8
Phone: 587-769-0370
Email: tgratrix@county.camrose.ab.ca
Website: www.county.camrose.ab.ca

BASHAW SOCIAL CENTRE MANAGEMENT BOARD
Income Statement 2024-01-01 to 2024-12-31

REVENUE

Sales Revenue	15,510.00
Rental income	167.50
Proceeds From 50/50	31,748.56
Casino Income	1,130.00
Donations	0.15
Misc Income	0.00
Bank Interest	
Total Revenues	<u>48,556.21</u>
TOTAL REVENUE	<u>48,556.21</u>

EXPENSE

General & Administrative Expe...	200.00
Accounting & Legal	0.00
Advertising & Promotions	1,954.14
Casino Expenses	0.00
Insurance	0.09
Interest & Bank Charges	12,000.00
Janitorial Services	0.00
Office Supplies	0.00
Miscellaneous Expenses	380.89
Repair & Maintenance	0.00
Telephone	
Power	7,345.04
Rebate re Gas & Power	0.00
Natural Gas	3,874.15
Water & Sewer	2,170.78
Total Utilities	<u>13,389.97</u>
General Supplies	1,141.25
Total General & Admin. Expen...	<u>29,066.34</u>
TOTAL EXPENSE	<u>29,066.34</u>
NET INCOME	<u>19,489.87</u>

BASHAW SOCIAL CENTRE MANAGEMENT BOARD
Balance Sheet As at 2024-12-31

ASSET

Current Assets		
Petty Cash	0.00	
Bashaw Community Hall Board	8,178.82 ✓	
BCHB Common Shares	1.60 ✓	
Bashaw Social Centre Man. Bo...	19,141.93 ✓	
BSCMB Common Shares	1.43 ✓	
Total Cash		27,323.78
Accounts Receivable	2,222.92	
Total Receivable		2,222.92
Total Current Assets		29,546.70
TOTAL ASSET		29,546.70

LIABILITY

Current Liabilities		
Accounts Payable		1,873.73
Misc		0.00
Damage Deposits		0.00
GST Paid on Purchases		0.00
Total Current Liabilities		1,873.73
TOTAL LIABILITY		1,873.73

EQUITY

Owners Equity		
Retained Earnings - Previous Year		8,183.10
Current Earnings		19,489.87
Total Owners Equity		27,672.97
TOTAL EQUITY		27,672.97
LIABILITIES AND EQUITY		29,546.70

*Reviewed & found correct
 Jan 30/25
 M. M. M. M.*

Public Works Foreman report to Council

Roads:

- Snow removal was ongoing as time and labor allowed.
- Sanding of roads and sidewalks as needed.

Water:

- Daily, weekly, Monthly, and annual reporting to AEP is ongoing.
- Daily rounds are ongoing.
- Water Bac – T samples are being taken weekly and delivered to the Camrose health unit.
- Two water main breaks left public works scrambling during the week of February 16-22. These events left us unable to tend to anything else, simply based on the level of priority they posed.
- We are awaiting our contractor for the installation of the new alarm system.
- During the last water main break, we experienced a fault issue with one of the electric motors at the reservoir. A staff member attended the reservoir through the night until the next day when we could get technical support to resolve the issue.
- Emergency power supply is run weekly to ensure its operation is reliable.

Wastewater:

- Routine round checks are on-going.
- Emergency power supply is run weekly to ensure its operation is reliable.

Arena:

- Arena maintenance is on-going.
- The New Arena attendant started on February 24th.
- The new attendant was trained through the week and will be in the arena alone Starting March 3rd.
- Public Works is assisting as needed.

Parks and Trails:

- Snow clearing as needed.
- Refuse containers emptied as needed.

Museum:

- Building checks are being done weekly during the winter months.

Cemetery:

- The cemetery road had to be cleared numerous times this month. At one point the snow had drifted across the road five feet deep.

From: Brenna Raemer <brennaraemer@hotmail.com>

Sent: February 28, 2025 9:26 AM

To: Reception <admin@townofbashaw.com>

Cc: Zoe Raemer <raemerz@gmail.com>

Subject:

Good Day Mayor & Council members of the beautiful Town of Bashaw, AB.!

My name is Tom Raemer and I am writing you on behalf of my family. We would like you to consider naming a street, avenue or park after our father G.M. (Mac) Raemer. My father owned Bashaw Hardware for many years before he became postmaster for 20-25 yrs. During that time Dad was a council member from 1953 - 1970 and again from 1977 - 1980. He was the Bashaw Mayor from 1980 - 1985. We would appreciate your consideration of our request.

Thank-you

T.M. Raemer

(On behalf of Raemer Family)

John and Laurissa Bolduc

March 2, 2025

Town Council
Town of Bashaw
Bashaw, AB

Re: Request for Amalgamation of Properties and Incorporation of Road Allowance

Dear Members of Town Council,

We are writing to formally request the amalgamation of our two properties located at **5000 54th Avenue** and **5001 54th Avenue** into a single title under the address **5000 54th Avenue**, incorporating the adjacent road allowance. Our intent is to streamline the two titles into one for the purpose of maintaining a single residential property.

We believe this consolidation will simplify the management of the property and align with our long-term plans for its use as a private residence. We understand that this process involves several steps, including road closure and subdivision, and we are prepared to work with the Town of Bashaw to meet all necessary requirements.

We would like to highlight the following key points regarding our request:

1. **Intended Use:** The amalgamated property will be used solely as a single residential property. This consolidation will allow us to better manage the property and ensure its efficient use.
2. **Road Allowance:** We are requesting the closure and absorption of portions of the undeveloped road allowance adjacent to the property, as these portions are no longer required for public access.
3. **Zoning:** We request that the consolidated property be zoned as **Urban Expansion** to reflect **5000 54th Avenue's** current status, intended use and to align with the Town's planning framework. This zone allows the flexibility required to continue maintaining the property utilizing light Ag practices such as grazing for continuous improvement and beautification.

We understand that this process will require Council's initial support before proceeding with formal applications for road closure and subdivision. We are submitting this letter as the first step in the process to gauge the Council's position on our proposal.

We are committed to meeting all application requirements, including fees, surveys, and any other conditions set forth by the Town. We also acknowledge that public feedback and internal policies will be considered throughout the process, and we are prepared to address any concerns that may arise.

We kindly request that this matter be added to the agenda for the next upcoming Council meeting. Please let us know if any additional information or documentation is required to support our request.

Thank you for your time and consideration. We look forward to working with the Town of Bashaw to move this project forward.

Sincerely,

John and Laurissa Bolduc

