

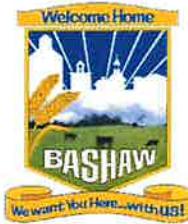


REGULAR MEETING OF COUNCIL

A G E N D A

Wednesday, October 1, 2025, 6:00 pm
Council Chamber & Zoom Access

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS – none
4. DELEGATIONS
 - 4.1 Parkland Regional Library Budget Presentation – Ron Sheppard
5. APPROVAL OF MINUTES
 - 5.1 Minutes of September 17, 2025, Regular Meeting of Council
 - 5.2 Minutes of the September 24, 2025, Special Meeting of Council
6. CONSENT AGENDA
 - 6.1 CAO Report
 - 6.2 Budget Variance Report
7. NEW & UNFINISHED BUSINESS
 - 7.1 Parkland Regional Library 2026 Budget approval
 - 7.2 Emergency Fire Dispatch Services Agreement
 - 7.3 Safety & Use Bylaws – Town of Bashaw Library Board
 - 7.4 Water Treatment Plant Transfer Switch
 - 7.5 49 Street Project Update
 - 7.6 Bashaw Arena Update
8. COMMITTEE REPORTS – action to be considered.
9. CORRESPONDENCE ITEMS – Action to be considered.
10. CLOSED MEETING OF COUNCIL
 - 10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26
 - 10.2 Personnel – CAO Performance Review – ATIA Section 20.4.(g)
11. NOTICES OF MOTION
12. NEXT MEETING: Discussion – October 15, 2025 – 6:00 pm Council Chambers
13. ADJOURNMENT



**REGULAR MEETING OF COUNCIL
MINUTES**

**September 17, 2025, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Councillor McIntosh (5:50pm), Mayor McDonald (5:53pm), Deputy Mayor Orom (5:53pm), Councillor Northey (5:55pm), Councillor Gust (5:55pm)

Council by Zoom: Stu Salkeld (6:00pm)

Absent with notice: none.

Recording Secretary: CAO Fuller

Public: none

Public Zoom: none

Press by zoom: Stu Salkeld (6:00pm)

1. CALL TO ORDER by Mayor McDonald (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Councillor Gust to approve the September 17, 2025, Regular Meeting of Council agenda.

MOTION #138-2025 CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS - None
5. APPROVAL OF MINUTES

MOVED by Councillor McIntosh to approve the minutes from the September 3, 2025, Regular Meeting of Council.

MOTION #139-2025 CARRIED

6. CONSENT AGENDA
 - 6.1 Nordic Managing Building Systems – Quarterly report for the community hall
 - 6.2 Town of Bashaw – August 31, 2025, Monthly statement
 - 6.3 Fortis Alberta – Next Generation AMI Network Installation
7. NEW & UNFINISHED BUSINESS

7.1 Bylaw 836 – 2025 – Amend Master Rates & Schedules Bylaw – Change Ball Diamond Fees – Second & third reading

MOVED by Councillor Northey to approve second reading of Bylaw 836-2025, Amend Master Rates & Schedules Bylaw – Change Ball Diamond Fee on September 17, 2025, regular meeting of Bashaw Town Council.

MOTION #140-2025 CARRIED

MOVED by Councillor McIntosh to approve third reading of Bylaw 836-2025, Amend Master Rates & Schedules Bylaw – Change Ball Diamond Fee on September 17, 2025, regular meeting of Bashaw Town Council.

MOTION #141-2025

CARRIED

8. COMMITTEE REPORTS – none.

9. CORRESPONDENCE ITEMS – none

MOVED by Councillor McIntosh to move into Closed Meeting of Council at 6:02pm pm to discuss 10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26, 10.2 Legal – Privileged Information – ATIA Section 32(1) and Personnel – Staffing Resources – ATIA Section 26.

MOTION #142-2025

CARRIED

Stu Salkeld left the meeting at 6:02pm

10. CLOSED MEETING OF COUNCIL

10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26

10.2 Legal – Privileged Information – ATIA Section 32(1)

10.2 Personnel – Staffing Resources – ATIA Section 26

MOVED by Councillor McIntosh to come out of Closed Meeting of Council at 6:45pm.

MOTION #143-2025

CARRIED

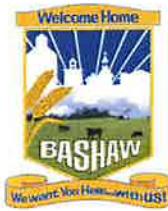
11. NOTICES OF MOTION - none

12. NEXT MEETING – October 1, 2025, 6:00 pm

13. ADJOURNMENT – Councillor Northey adjourned the meeting at 6:45 pm.

MAYOR, Robert McDonald

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller



TOWN OF BASHAW

WAIVER OF NOTICE

SPECIAL MEETING OF COUNCIL

Date: **September 24, 2025**

Time: **4:00 pm**

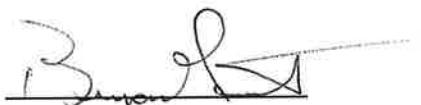
Location: **Town of Bashaw Council Chambers**

We the undersigned, waive notice of a Special Meeting in accordance with the provisions of Section 194 of the Municipal Government Act for the purpose of:

1. Arena Ice Surface Repairs



Deputy Mayor Orom



Councillor Gust



Mayor McDonald



Councillor McIntosh

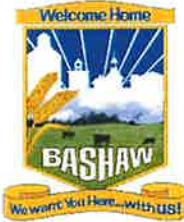
Councillor Northey



**SPECIAL MEETING OF COUNCIL
A G E N D A**

**Wednesday, September 24, 2025 – 4:00 pm
COUNCIL CHAMBERS
Council Chambers & Zoom Access**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. NEW & UNFINISHED BUSINESS
 - 3.1 Arena Ice Surface Repairs
4. ADJOURNMENT



SPECIAL MEETING OF COUNCIL

MINUTES

September 24, 2025, 4:00 pm

Council Chambers

In Person: CAO Fuller (3:45pm), Councillor McIntosh (3:45pm), Mayor McDonald (3:57pm), Deputy Mayor Orom (3:58pm), Councillor Gust (3:57pm)

Absent with notice: Councillor Northey was delayed.

Recording Secretary: CAO Fuller

Public: none

1. CALL TO ORDER by Mayor McDonald (4:00pm)
2. ADOPTION OF AGENDA

MOVED by Councillor McIntosh to approve the September 24, 2025, Special Meeting of Council agenda.

MOTION #144-2025

CARRIED

3. NEW & UNFINISHED BUSINESS
- 3.1 Arena Ice Surface repairs

MOVED by Councillor Gust to approve Bashaw Concrete to proceed with a donation of repairs, equipment, labor and expertise to repair the Bashaw Arena.

MOTION #145-2025

CARRIED

4. ADJOURNMENT – Councillor McIntosh adjourned the meeting at 4:06 pm.

MAYOR, Robert McDonald

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller



CHIEF ADMINISTRATOR'S REPORT
Submitted for October 3, 2025, Regular Meeting of Council

1. Meetings, training

- August 19, 2025 – Beautification meeting
- August 22, 2025 – Review community hazards with Dennis Jones
- August 25, 2025 – Meet Hangar owner at airport
- September 2, 2025 – Regional Fire Partners meeting
- September 9 & 10, 2025 – Hazard Identification & Risk Assessment Training
- September 11, 2025 – Bashaw Business Navigation Supports meeting
- September 11, 2025 – meeting with Bashaw Minor Hockey
- September 12, 2025 – CAO out of the office – Landmark training
- September 15, 2025 – Being a Leader training – onboarding call
- September 16, 2025 – Interview potential staff
- September 17, 2025 – Marketing presentation
- September 18, 2025 – resident meeting
- September 18, 2025 – Webinar on managing digital data
- September 19, 2025 – CAO evaluation
- September 23, 2025 – Being a Leader training session
- September 23, 2025 – Arena & Curling Rink Stakeholder meeting
- September 24, 2025 – Special Meeting of Council
- September 24, 2025 – ATIA roundtable discussion
- September 24, 2025 – Human Resources meeting
- September 25, 2025 – CAO Training
- September 25, 2025 – Occupational Health & Safety Inspection
- September 26, 2025 – meeting with Engineer – 49 Street Project planning
- September 26, 2025 – Being a Leader coaching call

- September 30, 2025 – Being a Leader training session

2. Ongoing follow up of Council assigned tasks.
3. Completion of several compliance certificates.
4. Bashaw Arena – It was discovered a 10 foot wide section of the ice surface was not freezing the same as the balance of the surface. The section was at a lower temperature.

We believe the lines in the section are blocked. The ice plant was shut off, and the ice was removed. Council has approved a volunteer group inclusive of Bashaw Concrete & Brandt Construction to proceed with the repair in a volunteer capacity.

They will be working on completing the repair, to enable the facility to open and operate sooner within the season. We do not have any timelines for the repair completion.
5. Assisting Lead Public works staff with operations and providing support as needed.



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

Printed on: 2025-09-29

Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 01 REVENUE - Taxes						
1-00-00-110-00	Residential	(\$623,560.69)	\$0.00	(\$640,594.01)	(\$640,594.01)	\$0.00
1-00-00-110-01	Non-Residential	(\$179,506.67)	\$0.00	(\$184,770.23)	(\$184,915.42)	(\$145.19)
1-00-00-110-03	Machinery and Equipment	(\$19,968.85)	\$0.00	(\$21,336.27)	(\$21,336.27)	\$0.00
1-00-00-110-04	Linear	(\$23,779.94)	\$0.00	(\$24,925.71)	(\$24,925.71)	\$0.00
1-00-00-110-05	Railway	(\$1,829.12)	\$0.00	(\$1,891.35)	(\$1,891.35)	\$0.00
1-00-00-110-06	Farmland	(\$134.45)	\$0.00	(\$128.79)	(\$128.79)	\$0.00
1-00-00-110-08	Camrose & District Lodge Authority	(\$2,691.82)	\$0.00	(\$3,242.32)	(\$3,240.00)	\$2.32
1-00-00-110-09	Alberta School Foundation - ASFF	(\$224,699.87)	\$0.00	(\$261,819.98)	(\$261,876.36)	(\$56.38)
1-00-00-110-10	Designated Industrial Properties (DIP)	(\$188.26)	\$0.00	(\$189.36)	(\$189.36)	\$0.00
1-00-01-110-00	Residential Grants in Lieu	(\$2,415.92)	\$0.00	(\$2,460.44)	(\$2,460.44)	\$0.00
1-00-01-110-01	Non-Residential Grants in Lieu	(\$16,001.96)	\$0.00	(\$17,057.68)	(\$17,057.68)	\$0.00
Account Group 01 REVENUE - Taxes Totals		(\$1,094,777.55)	\$0.00	(\$1,158,416.14)	(\$1,158,615.39)	(\$199.25)
Account Group: 02 REVENUE - Other Revenue Own Sources						
1-00-00-510-00	Penalties and Costs on Taxes	(\$38,320.27)	(\$15,430.93)	(\$40,272.62)	(\$35,000.00)	\$5,272.62
1-00-00-530-00	Fines Issued	(\$787.00)	\$0.00	(\$850.00)	(\$1,000.00)	(\$150.00)
1-00-00-540-00	Franchise Fees	(\$64,544.17)	(\$3,654.67)	(\$54,605.11)	(\$67,035.00)	(\$12,429.89)
1-00-00-550-00	Return on Investments	(\$81,037.89)	(\$5,172.46)	(\$32,140.28)	(\$45,000.00)	(\$12,859.72)
1-00-00-590-00	Other Revenue from Own Sources - GST Int	(\$45.00)	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 02 REVENUE - Other Revenue Own Sources Totals		(\$184,734.33)	(\$24,258.06)	(\$127,868.01)	(\$148,035.00)	(\$20,166.99)
Account Group: 03 REVENUE - Conditional Grants						
1-00-00-840-00	Provincial Conditional Grant	(\$144,262.00)	\$0.00	(\$588,422.00)	(\$118,190.00)	\$470,232.00
Account Group 03 REVENUE - Conditional Grants Totals		(\$144,262.00)	\$0.00	(\$588,422.00)	(\$118,190.00)	\$470,232.00
Account Group: 05 REVENUE - General Administrative Revenue						
1-12-00-410-00	General Services and Supplies Revenues	(\$3,017.27)	(\$700.89)	(\$2,561.98)	(\$2,800.00)	(\$238.02)
1-12-00-520-00	Licenses and Permits	(\$1,198.66)	\$0.00	(\$25.03)	(\$200.00)	(\$174.97)
1-12-00-560-00	Rentals and Lease Revenue	(\$20,844.54)	(\$0.28)	(\$15,786.95)	(\$20,500.00)	(\$4,713.05)
1-12-00-590-00	Other Revenue	(\$5,258.20)	(\$298.88)	(\$5,953.83)	(\$4,000.00)	\$1,953.83
Account Group 05 REVENUE - General Administrative Revenue Totals		(\$30,318.67)	(\$1,000.05)	(\$24,327.79)	(\$27,500.00)	(\$3,172.21)
Account Group: 06 REVENUE - Fire Fighting and Preventive Services						
1-23-00-400-00	County Fire Fighting Responses	(\$15,924.73)	(\$1,535.75)	(\$11,441.86)	(\$16,900.00)	(\$5,458.14)
1-23-00-400-01	Motor Vehicle Responses	(\$7,099.68)	\$0.00	\$0.00	(\$6,000.00)	(\$6,000.00)
1-23-00-400-04	Fire Expenses Recovered	(\$1,871.25)	\$0.00	\$0.00	(\$1,800.00)	(\$1,800.00)
1-23-00-560-00	In Town Fire Revenue	(\$15,591.75)	(\$4,320.00)	(\$16,715.00)	(\$5,500.00)	\$11,215.00
1-23-00-590-00	Other Revenue - Gifts/Donations	(\$2,100.00)	\$0.00	(\$9,000.00)	\$0.00	\$9,000.00



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

Printed on: 2025-09-29

Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 06 REVENUE - Fire Fighting and Preventive Services						
1-23-00-840-00	Grants from Provincial Government	(\$11,166.49)	(\$7,500.00)	(\$8,500.00)	\$0.00	\$8,500.00
1-23-00-850-00	Annual County Shared Service Funding	(\$26,700.63)	\$1,500.00	(\$24,916.91)	(\$24,916.91)	\$0.00
1-23-00-850-01	Annual Training Shared Service Funding	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	\$0.00
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding	(\$500.00)	(\$500.00)	(\$500.00)	(\$500.00)	\$0.00
1-23-00-850-03	Annual Firefighter Shared Service Funding	(\$1,689.18)	\$0.00	(\$1,629.84)	(\$1,700.00)	(\$70.16)
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service	(\$4,252.33)	\$0.00	(\$5,078.72)	(\$4,898.00)	\$180.72
1-23-00-850-06	Annual County Funding Emergency Dispatch	(\$5,830.14)	\$0.00	\$0.00	(\$5,831.00)	(\$5,831.00)
1-23-00-860-00	Grants From Private Organizations	(\$14,036.67)	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 06 REVENUE - Fire Fighting and Preventive Services Totals		(\$107,762.85)	(\$13,355.75)	(\$78,782.33)	(\$69,045.91)	\$9,736.42
Account Group: 07 REVENUE - Bylaw Services						
1-26-00-520-00	Building Permit Fees	(\$1,765.63)	(\$94.51)	(\$1,096.39)	(\$1,500.00)	(\$403.61)
1-26-00-525-00	Animal Licenses & Fines	(\$2,833.15)	(\$576.00)	(\$2,678.53)	(\$2,000.00)	\$678.53
Account Group 07 REVENUE - Bylaw Services Totals		(\$4,598.78)	(\$670.51)	(\$3,774.92)	(\$3,500.00)	\$274.92
Account Group: 08 REVENUE - Shop, Roads, Streets, Walks, Lighting						
1-32-00-560-00	Equipment Rental	(\$120.00)	\$0.00	\$0.00	(\$200.00)	(\$200.00)
1-32-00-590-00	Other Revenues	(\$398.12)	\$0.00	(\$1,992.60)	(\$400.00)	\$1,592.60
1-32-00-780-00	GAIN/LOSS ON TCA	\$17,643.60	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 08 REVENUE - Shop, Roads, Streets, Walks, Lighting Totals		\$17,125.48	\$0.00	(\$1,992.60)	(\$600.00)	\$1,392.60
Account Group: 09 REVENUE - Airport						
1-33-00-560-00	Hay Revenue - Airport	(\$1,360.59)	\$0.00	(\$1,360.59)	(\$1,360.59)	\$0.00
1-33-00-561-00	Airport Hangar Lease	(\$800.00)	\$0.00	(\$800.00)	(\$800.00)	\$0.00
Account Group 09 REVENUE - Airport Totals		(\$2,160.59)	\$0.00	(\$2,160.59)	(\$2,160.59)	\$0.00
Account Group: 10 REVENUE - Water Supply and Distribution						
1-41-00-410-00	Sale of Water (Bills)	(\$461,113.03)	(\$38,625.23)	(\$322,362.24)	(\$466,645.00)	(\$144,282.76)
1-41-00-411-00	Sale of Water (Bulk)	(\$14,074.75)	(\$1,998.25)	(\$10,551.24)	(\$14,000.00)	(\$3,448.76)
1-41-00-590-00	Other Revenue	(\$8,879.59)	(\$17,636.98)	(\$17,771.98)	(\$17,636.98)	\$135.00
1-41-00-830-00	Federal Conditional Grant	(\$15,864.00)	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 10 REVENUE - Water Supply and Distribution Totals		(\$499,931.37)	(\$58,260.46)	(\$350,685.46)	(\$498,281.98)	(\$147,596.52)
Account Group: 11 REVENUE - Sanitary Sewage Services and Treatment						
1-42-00-239-00	Septic Receiving Station - NO GST	(\$13,347.24)	(\$989.10)	(\$8,886.11)	(\$12,000.00)	(\$3,113.89)
1-42-00-410-00	Sewage Services Fees and Charges	(\$128,809.65)	(\$10,937.84)	(\$88,364.51)	(\$125,000.00)	(\$36,635.49)
1-42-00-590-00	Other Sewer Revenue	\$120.00	\$0.00	(\$5,038.00)	(\$200.00)	\$4,838.00



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

Printed on: 2025-09-29

Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 11 REVENUE - Sanitary Sewage Services and Treatment						
1-42-00-830-00	Federal Conditional Grants	(\$16,376.00)	\$0.00	\$0.00	\$0.00	\$0.00
	Account Group 11 REVENUE - Sanitary Sewage Services and Treatment Totals	(\$158,412.89)	(\$11,926.94)	(\$102,288.62)	(\$137,200.00)	(\$34,911.38)
Account Group: 12 REVENUE - Garbage Collection and Disposal						
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	(\$85,139.28)	(\$5,663.32)	(\$50,794.23)	(\$66,674.28)	(\$15,880.05)
	Account Group 12 REVENUE - Garbage Collection and Disposal Totals	(\$85,139.28)	(\$5,663.32)	(\$50,794.23)	(\$66,674.28)	(\$15,880.05)
Account Group: 14 REVENUE - Utility Penalty						
1-45-00-510-00	Utility Penalty	(\$9,187.09)	\$11.93	(\$6,776.06)	(\$9,000.00)	(\$2,223.94)
	Account Group 14 REVENUE - Utility Penalty Totals	(\$9,187.09)	\$11.93	(\$6,776.06)	(\$9,000.00)	(\$2,223.94)
Account Group: 15 REVENUE - Family and Community Support Services						
1-51-00-840-01	F.C.S.S. Provincial Conditional Grant	(\$25,658.93)	\$0.00	(\$18,938.74)	(\$25,658.93)	(\$6,720.19)
1-51-00-850-01	F.C.S.S. Camrose County Requisition	(\$31,625.89)	\$0.00	\$0.00	\$0.00	\$0.00
	Account Group 15 REVENUE - Family and Community Support Services Totals	(\$57,284.82)	\$0.00	(\$18,938.74)	(\$25,658.93)	(\$6,720.19)
Account Group: 16 REVENUE - Cemetery and Crematoriums						
1-56-00-410-00	Cemetery Revenue	(\$4,660.00)	(\$365.00)	(\$1,370.00)	(\$3,500.00)	(\$2,130.00)
	Account Group 16 REVENUE - Cemetery and Crematoriums Totals	(\$4,660.00)	(\$365.00)	(\$1,370.00)	(\$3,500.00)	(\$2,130.00)
Account Group: 17 REVENUE - Municipal Planning, Zoning and Development						
1-61-00-520-00	Development Permits	(\$1,480.00)	(\$185.48)	(\$1,466.92)	(\$1,200.00)	\$266.92
1-61-00-840-00	Economic Development - Provincial Grant	(\$41,521.45)	\$0.00	\$0.00	(\$58,863.23)	(\$58,863.23)
	Account Group 17 REVENUE - Municipal Planning, Zoning and Development Totals	(\$43,001.45)	(\$185.48)	(\$1,466.92)	(\$60,063.23)	(\$58,596.31)
Account Group: 18 REVENUE - Tourism						
1-62-00-410-00	Sale of Promotional Items	(\$5.81)	\$0.00	(\$1.90)	\$0.00	\$1.90
	Account Group 18 REVENUE - Tourism Totals	(\$5.81)	\$0.00	(\$1.90)	\$0.00	\$1.90
Account Group: 19 REVENUE - Subdivision, Land and Development						
1-66-00-464-00	Sales of Land	(\$29,047.62)	\$0.00	\$0.00	\$0.00	\$0.00
	Account Group 19 REVENUE - Subdivision, Land and Development Totals	(\$29,047.62)	\$0.00	\$0.00	\$0.00	\$0.00
Account Group: 20 REVENUE - Rental Buildings						
1-69-00-560-01	Office Rent	(\$7,284.03)	(\$832.00)	(\$7,088.00)	(\$8,384.00)	(\$1,296.00)
	Account Group 20 REVENUE - Rental Buildings Totals	(\$7,284.03)	(\$832.00)	(\$7,088.00)	(\$8,384.00)	(\$1,296.00)
Account Group: 21 REVENUE - Recreation Facilities and Programs						
1-71-00-410-12	Ball Diamond Revenue	(\$1,841.90)	\$0.00	(\$2,060.00)	(\$1,800.00)	\$260.00
1-71-00-410-20	Skate Sharpening Revenue	(\$28.56)	\$0.00	\$0.00	(\$30.00)	(\$30.00)
1-71-00-410-21	Ice Revenue - Minor Hockey	(\$52,334.97)	\$0.00	(\$24,064.27)	(\$51,000.00)	(\$26,935.73)
1-71-00-410-22	Ice Revenue - Figure Skating	(\$8,475.00)	\$0.00	(\$4,564.29)	(\$8,000.00)	(\$3,435.71)



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

Printed on: 2025-09-29

Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 21 REVENUE - Recreation Facilities and Programs						
1-71-00-410-23	Ice Revenue - Senior Hockey	(\$2,540.48)	\$0.00	(\$1,257.14)	(\$2,000.00)	(\$742.86)
1-71-00-410-24	Ice Revenue - Private Rentals	(\$559.51)	\$0.00	(\$595.22)	(\$200.00)	\$395.22
1-71-00-410-25	Ice Revenue - Other	(\$107.14)	\$0.00	(\$416.67)	(\$100.00)	\$316.67
1-71-00-410-26	Arena - Summer Recreation Revenue	(\$114.29)	\$0.00	(\$45.00)	(\$115.00)	(\$70.00)
1-71-00-590-00	Other Revenues Fundraising	\$0.00	\$0.00	(\$190.48)	\$0.00	\$190.48
1-71-00-590-20	Other Revenues	(\$2,711.43)	(\$4,200.06)	(\$4,323.84)	(\$2,500.00)	\$1,823.84
1-71-00-850-00	Conditional Grants from Other Local Govt	(\$35,781.06)	\$0.00	(\$37,729.22)	(\$34,000.00)	\$3,729.22
1-71-01-410-21	Minor Hockey - Visitors	(\$2,457.14)	\$0.00	\$0.00	(\$2,000.00)	(\$2,000.00)
1-71-01-410-23	Senior Hockey - Visitors	(\$209.52)	\$0.00	\$0.00	(\$200.00)	(\$200.00)
Account Group 21 REVENUE - Recreation Facilities and Programs		(\$107,161.00)	(\$4,200.06)	(\$75,246.13)	(\$101,945.00)	(\$26,698.87)
Account Group: 22 REVENUE - Parks						
1-72-00-400-00	Parks Revenue	(\$3,463.57)	(\$509.61)	(\$3,772.54)	(\$3,200.00)	\$572.54
1-72-00-860-00	Grants - Other Organizations	(\$2,500.00)	\$0.00	(\$2,500.00)	\$0.00	\$2,500.00
Account Group 22 REVENUE - Parks Totals		(\$5,963.57)	(\$509.61)	(\$6,272.54)	(\$3,200.00)	\$3,072.54
Account Group: 23 REVENUE - Community Centre						
1-74-00-840-00	Provincial Conditional Grant	(\$23,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 23 REVENUE - Community Centre Totals		(\$23,000.00)	\$0.00	\$0.00	\$0.00	\$0.00
Account Group: 25 EXPENSES - Council and Other Legislative						
2-11-00-130-40	Canada Pension Plan - Councillors	\$1,199.86	\$0.00	\$598.98	\$1,300.00	\$701.02
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	\$815.40	\$45.90	\$653.10	\$850.00	\$196.90
2-11-00-151-00	Meeting Fees - Council	\$22,321.43	\$0.00	\$11,071.43	\$22,500.00	\$11,428.57
2-11-00-211-00	Travel, Subsistence & Course Fees - Council	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
2-11-00-290-00	Election Fees	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
2-11-00-510-00	Council Supplies	\$512.86	\$0.00	\$65.54	\$500.00	\$434.46
2-11-00-770-00	Community Contributions	\$5,967.87	\$9.98	\$5,268.03	\$7,795.00	\$2,526.97
Account Group 25 EXPENSES - Council and Other Legislative Totals		\$30,817.42	\$55.88	\$17,657.08	\$39,445.00	\$21,787.92
Account Group: 26 EXPENSES - General Administration and Other						
2-12-00-110-00	Salaries - Office Staff	\$184,179.01	\$14,934.80	\$128,699.37	\$181,649.83	\$52,950.46
2-12-00-130-40	Employer Cost CPP	\$11,064.92	\$1,067.02	\$9,095.77	\$11,942.33	\$2,846.56
2-12-00-130-41	Employer Cost Employment Insurance	\$3,774.16	\$307.23	\$2,918.13	\$3,844.43	\$926.30
2-12-00-130-43	Employer Cost LAPP	\$18,885.59	\$1,541.67	\$12,745.89	\$18,198.06	\$5,452.17
2-12-00-130-44	Employer Cost - AMSC	\$15,620.78	\$1,412.46	\$12,714.49	\$16,947.36	\$4,232.87
2-12-00-130-45	Workers Compensation	\$5,627.70	\$1,392.66	\$5,694.81	\$6,556.09	\$861.28



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

Printed on: 2025-09-29

Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 26 EXPENSES - General Administration and Other						
2-12-00-130-46	R.R.S.P. Contribution	\$592.96	\$75.24	\$449.64	\$615.16	\$165.52
2-12-00-140-00	Administrative Course Fees	\$2,582.00	\$4,000.00	\$13,222.31	\$13,000.00	(\$222.31)
2-12-00-211-00	Travel & Subsistence	\$1,971.94	\$0.00	\$0.00	\$1,200.00	\$1,200.00
2-12-00-215-00	Freight, Postage, Phone & Land Titles	\$8,061.86	\$257.55	\$5,264.01	\$8,100.00	\$2,835.99
2-12-00-220-00	Advertising, Printing, Subscriptions	\$1,756.54	\$0.00	\$4,102.01	\$1,800.00	(\$2,302.01)
2-12-00-225-00	Municipal Memberships	\$3,920.24	\$0.00	\$4,063.00	\$3,975.00	(\$88.00)
2-12-00-230-00	Professional & Consulting Services	\$68,385.28	\$4,342.37	\$45,734.44	\$72,029.72	\$26,295.28
2-12-00-230-20	Professional Fees - Audit	\$27,885.00	\$1,975.00	\$1,975.00	\$28,000.00	\$26,025.00
2-12-00-230-21	Engineering	\$0.00	\$11,107.80	\$23,778.06	\$2,000.00	(\$21,778.06)
2-12-00-230-22	Legal	\$3,895.50	\$777.00	\$9,401.00	\$10,000.00	\$599.00
2-12-00-250-00	Repairs & Maintenance	\$5,276.64	\$0.00	\$29.95	\$5,000.00	\$4,970.05
2-12-00-274-00	Insurance	\$30,230.12	\$0.00	\$31,810.83	\$31,810.83	\$0.00
2-12-00-290-00	Election and Census Fees	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
2-12-00-510-00	General Office Supplies	\$3,831.88	\$220.34	\$16,371.85	\$4,800.00	(\$11,571.85)
2-12-00-540-50	General Administration Power	\$2,127.69	\$191.20	\$1,175.83	\$2,300.00	\$1,124.17
2-12-00-540-51	General Administration Natural Gas	\$1,757.06	\$52.43	\$951.11	\$1,900.00	\$948.89
2-12-00-810-00	Bank Charges	\$575.19	\$60.50	\$443.00	\$600.00	\$157.00
2-12-00-905-00	ARO Accretion - Admin	\$4,861.22	\$0.00	\$0.00	\$0.00	\$0.00
2-12-00-910-00	Tax Adjustments	\$3,700.21	\$0.00	\$548.22	\$7,510.66	\$6,962.44
2-12-00-990-00	Miscellaneous	\$48.00	\$0.00	\$0.00	\$50.00	\$50.00
2-12-00-990-01	Penny	\$0.01	(\$0.02)	(\$0.04)	\$0.50	\$0.54
Account Group 26 EXPENSES - General Administration and Other		Totals	\$410,611.50	\$43,715.25	\$331,188.68	\$434,429.97
Account Group: 27 EXPENSES - Fire Fighting and Preventive Services						
2-23-00-110-00	Administration	\$7,487.84	\$683.29	\$5,912.51	\$8,347.43	\$2,434.92
2-23-00-130-00	Employer Contribution - A.M.E. & Seaboard	\$2,921.58	\$163.60	\$2,523.48	\$3,000.00	\$476.52
2-23-00-159-00	Deputy Fire Chief Fees	\$2,175.00	\$175.00	\$1,400.00	\$2,100.00	\$700.00
2-23-00-159-01	Fire Chief Honorarium	\$2,750.00	\$250.00	\$2,000.00	\$3,000.00	\$1,000.00
2-23-00-159-02	Firefighter Honorarium	\$40,267.00	\$1,125.00	\$1,125.00	\$38,000.00	\$36,875.00
2-23-00-159-03	Regional Fire Service Coordinator	\$451.75	\$0.00	\$695.00	\$0.00	(\$695.00)
2-23-00-211-00	Travel & Subsistence	\$433.20	\$0.00	\$775.20	\$500.00	(\$275.20)
2-23-00-215-00	Telephone	\$5,181.74	\$387.29	\$3,269.42	\$3,800.00	\$530.58
2-23-00-215-01	Pager Repair & Maintenance	\$451.75	\$0.00	\$0.00	\$460.00	\$460.00
2-23-00-216-00	Freight & Postage	\$366.66	\$68.41	\$476.82	\$250.00	(\$226.82)
2-23-00-217-00	Dispatch	\$7,773.50	\$0.00	\$0.00	\$7,773.50	\$7,773.50
2-23-00-239-00	Fire - Mutual Aid	\$0.00	\$0.00	\$0.00	\$1,300.00	\$1,300.00



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

Printed on: 2025-09-29

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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 27 EXPENSES - Fire Fighting and Preventive Services						
2-23-00-250-00	Fire Hall Maintenance	\$5,789.20	\$0.00	\$412.20	\$2,000.00	\$1,587.80
2-23-00-274-00	Building Insurance	\$2,289.03	\$0.00	\$2,475.51	\$2,475.51	\$0.00
2-23-00-274-01	Vehicle & Mobile Equipment Insurance	\$1,910.00	\$0.00	\$1,859.00	\$1,487.00	(\$372.00)
2-23-00-510-00	General Supplies	\$28,831.49	\$626.31	\$6,006.49	\$4,575.00	(\$1,431.49)
2-23-00-521-03	Town Fire Truck (1992 Volvo) Unit 207 Repairs & Maint	\$2,904.76	\$0.00	\$0.00	\$3,100.00	\$3,100.00
2-23-00-521-04	Town Wildland Fire Truck (2002 CHEV) Unit 208 Repairs&Maint	(\$258.21)	\$1,619.05	\$1,703.05	\$0.00	(\$1,703.05)
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)	\$141.57	\$0.00	\$34.36	\$400.00	\$365.64
2-23-00-521-50	Fuel County Fire Vehicles & Equipment	\$3,804.66	\$367.52	\$2,148.77	\$3,900.00	\$1,751.23
2-23-00-522-01	County IHC Fire Truck Unit FT024 - Repairs&Maint	\$2,277.25	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-522-02	County Dodge Rescue Van - FT033 Rep & Maint	\$0.00	\$77.95	\$0.00	\$0.00	\$0.00
2-23-00-522-03	County Water Unit FT017 96 Mack - Rep & Maint	\$0.00	\$1,897.14	\$0.00	\$0.00	\$0.00
2-23-00-522-04	County Wildland Truck (2007 F350) FT036 - Rep&Mtnr	\$286.85	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenanc	\$14,375.90	\$0.00	\$11,989.53	\$16,996.00	\$5,006.47
2-23-00-540-32	Training	\$378.29	\$0.00	\$2,482.17	\$4,000.00	\$1,517.83
2-23-00-540-50	Fire Protection Power Fire Hall	\$2,244.27	\$176.48	\$1,124.05	\$2,400.00	\$1,275.95
2-23-00-540-51	Fire Protection Natural Gas Fire Hall	\$3,151.92	\$50.97	\$1,867.35	\$3,500.00	\$1,632.65
2-23-00-905-00	ARO Accretion - Fire	\$803.26	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 27 EXPENSES - Fire Fighting and Preventive Services Totals		\$139,190.26	\$7,668.01	\$50,279.91	\$113,364.44	\$63,084.53
Account Group: 28 EXPENSES - Distaster Services and Emergency Measures						
2-24-00-215-00	Freight, Postage, Phone EOC Centre	\$10.00	\$0.00	\$11.00	\$50.00	\$39.00
2-24-00-510-00	General Office Supplies	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
2-24-00-540-00	Disaster Services & Training	\$0.00	\$0.00	\$215.88	\$1,000.00	\$784.12
Account Group 28 EXPENSES - Distaster Services and Emergency Measures Totals		\$10.00	\$0.00	\$226.88	\$1,150.00	\$923.12
Account Group: 29 EXPENSES - Bylaw Services						
2-26-00-110-00	Bylaw Enforcement Salaries	\$4,730.00	\$440.00	\$3,080.00	\$4,800.00	\$1,720.00
2-26-00-230-00	Cat and Dog Control Fees	\$5,310.62	\$483.00	\$4,472.00	\$6,500.00	\$2,028.00
2-26-00-230-01	Policing Requisition Expense	\$43,840.75	\$0.00	\$11,316.25	\$44,386.00	\$33,069.75
Account Group 29 EXPENSES - Bylaw Services Totals		\$53,881.37	\$923.00	\$18,868.25	\$55,686.00	\$36,817.75
Account Group: 30 EXPENSES - Shop						
2-31-00-110-00	Salaries	\$23,638.91	\$3,976.60	\$24,858.83	\$12,365.00	(\$12,493.83)



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 30 EXPENSES - Shop						
2-31-00-110-01	Salaries PW Administration Common Service	\$14,752.40	\$1,731.56	\$10,140.63	\$12,573.60	\$2,432.97
2-31-00-130-40	Employer Cost CPP & Benefits	\$11,715.29	\$1,257.08	\$9,442.59	\$11,009.66	\$1,567.07
2-31-00-130-41	Employer Cost Employment Insurance	\$4,303.51	\$531.83	\$3,509.36	\$4,009.38	\$500.02
2-31-00-130-43	Employer Cost LAPP	\$13,407.69	\$1,470.04	\$11,166.70	\$19,177.00	\$8,010.30
2-31-00-130-44	Employer Cost - AMSC	\$14,951.99	\$1,737.20	\$14,829.77	\$17,657.24	\$2,827.47
2-31-00-130-45	Workers Compensation Board	\$5,627.65	\$1,570.45	\$6,405.96	\$7,519.05	\$1,113.09
2-31-00-140-00	Course Fees	\$0.00	\$0.00	\$4,000.00	\$4,000.00	\$0.00
2-31-00-190-00	Safety Equipment and Clothing	\$2,492.44	\$379.76	\$3,781.14	\$5,650.00	\$1,868.86
2-31-00-215-00	Freight, Postage & Phone	\$3,197.22	\$353.33	\$1,584.75	\$3,401.00	\$1,816.25
2-31-00-250-00	Repairs and Maintenance	\$3,142.20	\$0.00	\$1,544.75	\$3,000.00	\$1,455.25
2-31-00-274-00	Insurance	\$1,819.40	\$0.00	\$1,968.48	\$1,968.48	\$0.00
2-31-00-510-00	General Supplies	\$2,912.40	\$284.89	\$3,041.76	\$3,000.00	(\$41.76)
2-31-00-510-63	Shop Tools	\$2,810.22	\$529.99	\$1,925.38	\$2,500.00	\$574.62
2-31-00-531-00	Gas and Oil	\$343.62	\$0.00	\$355.51	\$350.00	(\$5.51)
2-31-00-540-50	Public Works Power - Shop	\$2,728.68	\$153.44	\$1,402.44	\$2,800.00	\$1,397.56
2-31-00-540-51	Public Works Natural Gas - Shop	\$4,623.94	\$74.81	\$3,026.16	\$5,000.00	\$1,973.84
2-31-00-905-00	ARO Accretion - Shop	\$105.58	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 30 EXPENSES - Shop Totals		\$112,573.14	\$14,050.98	\$102,984.21	\$115,980.41	\$12,996.20
Account Group: 31 EXPENSES - Road, Streets, Walks & Lighting						
2-32-00-110-00	Salaries & Wages	\$59,829.52	\$5,481.12	\$51,837.67	\$58,047.74	\$6,210.07
2-32-00-140-00	Public Works Course Fees - Streets	\$536.45	\$1,705.00	\$1,913.00	\$3,500.00	\$1,587.00
2-32-00-211-00	Streets - Travel & Subsistence	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
2-32-00-215-00	Freight, Postage, Phone	\$1,031.12	\$163.96	\$427.61	\$1,100.00	\$672.39
2-32-00-250-00	Road & Street Contract with Non-Gov't.	\$37,050.00	\$0.00	\$6,400.00	\$8,000.00	\$1,600.00
2-32-00-274-00	Insurance	\$5,390.00	\$0.00	\$4,987.00	\$4,475.00	(\$512.00)
2-32-00-510-00	General Goods & Services	\$23,259.36	\$2,891.70	\$10,742.36	\$10,300.00	(\$442.36)
2-32-00-520-00	Equipment, Machines, Parts & Supplies	\$1,317.21	\$0.00	\$1,182.33	\$1,000.00	(\$182.33)
2-32-00-520-41	Mobile 401 - IHC 4300	\$1,449.37	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-520-42	Mobile 402 - 2012 Ford Supercab 1/2 Ton	\$7,324.73	\$0.00	\$234.85	\$1,200.00	\$965.15
2-32-00-520-43	Mobile 403 - FORD 550 SD	\$1,115.99	\$0.00	\$1,970.81	\$2,600.00	\$629.19
2-32-00-520-44	Mobile 404 - Sander	\$138.39	\$0.00	\$0.00	\$500.00	\$500.00
2-32-00-520-45	Mobile 405 - Sweeper	\$5,789.88	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-520-46	Mobile 406 - John Deere TC44H Wheel Loader	\$6,000.47	\$19.20	\$378.56	\$4,000.00	\$3,621.44
2-32-00-520-47	Mobile 407 - J.D. 570 A Grader	\$11,324.91	\$0.00	\$4.72	\$5,000.00	\$4,995.28



Town of Bashaw
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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 31 EXPENSES - Road, Streets, Walks & Lighting						
2-32-00-520-48	Mobile 408 - Kubota M60	\$2,395.90	\$142.68	\$278.56	\$3,000.00	\$2,721.44
2-32-00-520-49	Mobile 409 - Ford Sicklemower	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
2-32-00-520-51	Lawn Mowers	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
2-32-00-520-53	Wacker Packer	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
2-32-00-520-54	Chain Saw	\$98.90	\$0.00	\$8.90	\$250.00	\$241.10
2-32-00-520-55	Mobile 410 - Peterbilt Dump Truck	\$3,883.33	\$0.00	\$4.46	\$5,000.00	\$4,995.54
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	\$1,445.59	\$0.00	\$235.29	\$1,200.00	\$964.71
2-32-00-520-57	Mobile 412 - 2018 Kubota ZD1211 Mower	\$829.10	\$0.00	\$1,226.89	\$1,000.00	(\$226.89)
2-32-00-520-58	Mobile 413 - Steamer	\$200.58	\$0.00	\$449.72	\$250.00	(\$199.72)
2-32-00-520-60	Mobile 415 - Generator	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00
2-32-00-520-61	Mobile 416 - John Deere E12 Flex Wing	\$545.50	\$498.18	\$498.18	\$500.00	\$1.82
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4	\$2,476.69	\$0.00	\$34.44	\$500.00	\$465.56
2-32-00-520-63	Mobile 419 - 2007 Kubota Mower	\$2,753.22	\$242.20	\$837.70	\$1,500.00	\$662.30
2-32-00-520-64	Mobile 420 Flush Truck Rental fr Rosalind	\$1,650.00	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-520-65	Mobile 421 - Baldor Generator	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00
2-32-00-520-66	Mobile 426 Bobcat A770	\$3,060.48	\$0.00	\$101.28	\$1,500.00	\$1,398.72
2-32-00-520-67	Mobile 427 - 2016 Chev 1/2 Ton	\$0.00	\$0.00	\$2,001.71	\$1,000.00	(\$1,001.71)
2-32-00-520-68	Mobile 428 - 2018 Chev 1/2 Ton	\$0.00	\$0.00	\$1,689.10	\$1,000.00	(\$689.10)
2-32-00-521-41	Fuel - Mobile 401 IHC 4300	\$852.10	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-521-42	Fuel Mobile 402 2012 Ford Supercab 1/2 Ton	\$2,953.76	\$143.49	\$1,319.88	\$1,000.00	(\$319.88)
2-32-00-521-43	Fuel - Mobile 403 FORD 550 SD	\$2,616.08	\$248.26	\$1,574.97	\$2,600.00	\$1,025.03
2-32-00-521-45	Fuel - Mobile 405 Sweeper	\$129.30	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-521-46	Fuel - Mobile 406 John Deere TC44H Wheel Loader	\$4,811.54	\$170.68	\$2,871.49	\$4,800.00	\$1,928.51
2-32-00-521-47	Fuel - Mobile 407 JD 570A Grader	\$3,353.37	\$332.93	\$1,075.25	\$3,500.00	\$2,424.75
2-32-00-521-48	Fuel - Mobile 408 Kubota M60	\$517.66	\$0.00	\$75.40	\$550.00	\$474.60
2-32-00-521-51	Fuel - Lawn Mowers	\$206.28	\$164.74	\$368.94	\$215.00	(\$153.94)
2-32-00-521-52	Fuel - Water Pumps	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
2-32-00-521-53	Fuel - Wacker Packer	\$0.00	\$0.00	\$0.00	\$20.00	\$20.00
2-32-00-521-54	Fuel - Chain Saw	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
2-32-00-521-55	Fuel - Mobile 410 Peterbilt Dump Truck	\$427.10	\$0.00	\$1,001.12	\$2,000.00	\$998.88
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	\$722.67	\$0.00	\$382.14	\$750.00	\$367.86
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mower	\$1,060.11	\$183.14	\$617.96	\$1,100.00	\$482.04
2-32-00-521-58	Fuel - Mobile 413 Steamer	\$120.99	\$0.00	\$0.00	\$300.00	\$300.00
2-32-00-521-61	Fuel - Mobile 415 Generator	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00



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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 31 EXPENSES - Road, Streets, Walks & Lighting						
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	\$3,816.08	\$0.00	\$1,829.26	\$1,000.00	(\$829.26)
2-32-00-521-63	Fuel - Mobile 419 - 2007 Kubota Mower	\$356.91	\$39.52	\$213.28	\$500.00	\$286.72
2-32-00-521-64	Fuel - Mobile 420 Flush Truck fr Rosalind	\$743.98	\$0.00	\$0.00	\$750.00	\$750.00
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator	\$0.00	\$0.00	\$0.00	\$700.00	\$700.00
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	\$1,833.05	\$0.00	\$373.55	\$2,000.00	\$1,626.45
2-32-00-521-67	Fuel - Mobile 427 - 2016 Chev 1/2 Ton	\$0.00	\$311.89	\$1,166.86	\$3,300.00	\$2,133.14
2-32-00-521-68	Fuel - Mobile 428 - 2018 Chev 1/2 Ton	\$0.00	\$0.00	\$589.32	\$2,200.00	\$1,610.68
2-32-00-530-00	Construction, Maint. Supplies & Repairs	\$1,793.27	\$0.00	\$0.00	\$16,000.00	\$16,000.00
2-32-00-532-00	Grounds Materials/Trees	\$1,459.00	\$0.00	\$0.00	\$4,800.00	\$4,800.00
2-32-00-535-00	Sidewalk replacement	\$5,937.80	\$0.00	\$70.00	\$10,000.00	\$9,930.00
2-32-00-539-00	Dust Control	\$7,896.00	\$0.00	\$5,500.00	\$5,600.00	\$100.00
2-32-00-540-50	Streets Power	\$71,758.88	\$6,198.56	\$42,831.72	\$72,000.00	\$29,168.28
2-32-00-610-02	Sand Screening	\$0.00	\$0.00	\$0.00	\$1,600.00	\$1,600.00
Account Group 31 EXPENSES - Road, Streets, Walks & Lighting		\$294,262.62	\$18,937.25	\$149,306.28	\$257,057.74	\$107,751.46
Totals						
Account Group: 32 EXPENSES - Airport						
2-33-00-250-00	Airport Repairs & Maintenance	\$294.98	\$0.00	\$0.00	\$2,000.00	\$2,000.00
2-33-00-274-00	Insurance	\$2,814.56	\$0.00	\$2,478.16	\$2,478.16	\$0.00
2-33-00-520-00	Parts & Supplies	\$1,452.54	\$0.00	\$146.98	\$1,500.00	\$1,353.02
2-33-00-540-50	Campus Energy Power	\$1,094.71	\$78.53	\$567.83	\$1,100.00	\$532.17
2-33-00-905-00	ARO Accretion - Airport	\$395.17	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 32 EXPENSES - Airport Totals		\$6,051.96	\$78.53	\$3,192.97	\$7,078.16	\$3,885.19
Totals						
Account Group: 33 EXPENSES - Storm Sewers and Drainage						
2-37-00-250-00	Storm Sewer - Repairs & Maintenance	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
Account Group 33 EXPENSES - Storm Sewers and Drainage Totals		\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
Account Group: 34 EXPENSES - Water Supply and Distribution System						
2-41-00-110-00	Salaries & Wages	\$68,426.15	\$5,043.52	\$39,877.66	\$62,203.39	\$22,325.73
2-41-00-140-00	Public Works Course Fees - Water	\$180.00	\$0.00	\$336.25	\$737.50	\$401.25
2-41-00-211-00	Travel and Subsistence	\$2,579.90	\$0.00	\$929.20	\$1,820.00	\$890.80
2-41-00-215-00	Freight, Postage, Phone	\$2,826.44	\$327.25	\$1,992.28	\$3,000.00	\$1,007.72
2-41-00-225-00	Memberships Relating to Water	\$122.14	\$0.00	\$85.71	\$85.71	\$0.00
2-41-00-250-00	Repairs & Maintenance - Treatment	\$158,588.74	\$6,077.26	\$44,651.75	\$68,754.00	\$24,102.25
2-41-00-274-00	Insurance	\$11,329.77	\$0.00	\$12,236.30	\$12,236.30	\$0.00
2-41-00-350-00	Purchased Bulk Water for Resale HWY 12 21	\$289,651.47	\$33,324.57	\$217,704.66	\$316,395.00	\$98,690.34
2-41-00-510-00	General Goods & Supplies	\$24,785.26	\$429.95	\$3,001.71	\$18,870.00	\$15,868.29



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

Printed on: 2025-09-29

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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 34 EXPENSES - Water Supply and Distribution System						
2-41-00-540-50	Water Supply & Distribution Power	\$12,678.01	\$1,036.39	\$7,627.59	\$13,500.00	\$5,872.41
2-41-00-540-51	Water Supply & Distribution Natural Gas	\$7,614.72	\$112.42	\$2,648.33	\$8,000.00	\$5,351.67
2-41-00-831-00	Debenture Interest Payments	\$10,128.21	\$0.00	\$0.00	\$0.00	\$0.00
2-41-00-905-00	ARO Accretion - Water	\$553.88	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 34 EXPENSES - Water Supply and Distribution System Totals		\$589,464.69	\$46,351.36	\$331,091.44	\$505,601.90	\$174,510.46
Account Group: 35 EXPENSES - Sanitary Sewage Service and Treatment						
2-42-00-110-00	Salary & Wages	\$9,933.03	\$2,193.07	\$12,382.13	\$42,541.73	\$30,159.60
2-42-00-140-00	Public Works Course Fees - Sewer	\$180.00	\$0.00	\$336.25	\$715.00	\$378.75
2-42-00-211-00	Travel and Subsistence	\$634.93	\$0.00	\$776.10	\$1,820.00	\$1,043.90
2-42-00-215-00	Freight, Postage, Telephone	\$1,789.05	\$201.85	\$1,389.79	\$1,800.00	\$410.21
2-42-00-225-00	Memberships Relating to Sewer	\$65.00	\$0.00	\$85.71	\$85.80	\$0.09
2-42-00-239-00	Septic Station Repairs & Maintenance	\$2,034.33	\$0.00	\$17.59	\$1,000.00	\$982.41
2-42-00-239-02	Septic Station Supplies	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
2-42-00-250-00	Repair & Maintenance	\$71,142.26	\$11,900.00	\$49,066.37	\$18,672.70	(\$30,393.67)
2-42-00-274-00	Insurance	\$8,499.44	\$0.00	\$9,197.85	\$9,197.85	\$0.00
2-42-00-510-00	General Goods and Supplies	\$7,840.86	\$0.00	\$2,341.54	\$12,400.00	\$10,058.46
2-42-00-540-50	Sanitary Sewage Power	\$10,199.81	\$920.67	\$5,914.77	\$10,200.00	\$4,285.23
2-42-00-540-51	Sanitary Sewage Natural Gas	\$2,353.31	\$96.78	\$1,240.44	\$2,500.00	\$1,259.56
2-42-00-905-00	ARO Accretion - Sewer	\$398.03	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 35 EXPENSES - Sanitary Sewage Service and Treatment Totals		\$115,070.05	\$15,312.37	\$82,748.54	\$101,133.08	\$18,384.54
Account Group: 36 EXPENSES - Garbage Collection and Disposal						
2-43-00-110-00	Salaries and Wages	\$1,829.04	\$201.16	\$1,207.94	\$6,146.56	\$4,938.62
2-43-00-230-00	Garbage Contract	\$69,816.13	\$4,287.16	\$37,866.92	\$51,352.00	\$13,485.08
2-43-00-250-00	Repairs and Maintenance	\$0.00	\$28.00	\$28.00	\$0.00	(\$28.00)
2-43-00-250-01	Waste Management Authority-Tipping Fees	\$4,389.46	\$0.00	(\$305.00)	\$4,500.00	\$4,805.00
2-43-00-525-00	Landfill Monitoring	\$94.83	\$0.00	\$0.00	\$400.00	\$400.00
Account Group 36 EXPENSES - Garbage Collection and Disposal Totals		\$76,129.46	\$4,516.32	\$38,797.86	\$62,398.56	\$23,600.70
Account Group: 37 EXPENSES - Recycling						
2-44-00-274-00	Recycling Trailer Insurance	\$5.00	\$0.00	\$6.00	\$6.00	\$0.00
Account Group 37 EXPENSES - Recycling Totals		\$5.00	\$0.00	\$6.00	\$6.00	\$0.00
Account Group: 38 EXPENSES - Family and Community Support Services						
2-51-00-755-00	Contribution to FCSS	\$63,699.55	\$0.00	\$32,073.66	\$32,073.66	\$0.00
Account Group 38 EXPENSES - Family and Community Support Services Totals		\$63,699.55	\$0.00	\$32,073.66	\$32,073.66	\$0.00



Town of Bashaw
Budget Variance Report
TO AUGUST 31, 2025

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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 39 EXPENSES - Cemeteries and Crematoriums						
2-56-00-112-00	Public Works Salaries	\$1,117.53	\$176.85	\$1,331.32	\$3,329.25	\$1,997.93
2-56-00-230-00	Cemetery - Professional Services	\$9,999.02	\$2,800.00	\$8,612.12	\$15,000.00	\$6,387.88
2-56-00-250-00	Cemetery - Repairs & Maintenance	\$1,302.20	\$350.00	\$1,181.22	\$1,350.00	\$168.78
2-56-00-274-00	Cemetery Insurance	\$8.00	\$0.00	\$9.00	\$9.00	\$0.00
Account Group 39 EXPENSES - Cemeteries and Crematoriums		\$12,426.75	\$3,326.85	\$11,133.66	\$19,688.25	\$8,554.59
Account Group: 40 EXPENSES - Economic Development						
2-61-00-230-00	Economic Development Study & Supports	\$39,392.48	\$5,282.50	\$30,655.10	\$58,863.23	\$28,208.13
Account Group 40 EXPENSES - Economic Development		\$39,392.48	\$5,282.50	\$30,655.10	\$58,863.23	\$28,208.13
Account Group: 41 EXPENSES - Tourism						
2-62-00-215-00	Freight, Postage, Telephone	\$1,171.08	\$100.48	\$792.94	\$1,200.00	\$407.06
2-62-00-220-00	Tourism - Advertising	\$935.35	\$0.00	\$1,107.85	\$1,000.00	(\$107.85)
2-62-00-250-00	Tourism Repairs & Maintenance	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
2-62-00-274-00	Tourist Information Centre Insurance	\$316.45	\$0.00	\$348.95	\$348.95	\$0.00
Account Group 41 EXPENSES - Tourism		\$2,422.88	\$100.48	\$2,249.74	\$3,048.95	\$799.21
Account Group: 42 EXPENSES - Subdivision, Land and Development						
2-66-00-230-00	Subdivision, Land and Development	\$5,633.00	\$22.50	\$24,420.96	\$7,000.00	(\$17,420.96)
2-66-00-990-00	Cost of Land Sold	\$5,545.83	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 42 EXPENSES - Subdivision, Land and Development		\$11,178.83	\$22.50	\$24,420.96	\$7,000.00	(\$17,420.96)
Account Group: 43 EXPENSES - Rental Buildings						
2-69-00-250-00	Repair & Maintenance	\$9,880.55	\$0.00	\$113.99	\$1,000.00	\$886.01
2-69-00-540-50	Building Rentals Power	\$1,871.71	\$170.16	\$1,087.46	\$2,000.00	\$912.54
2-69-00-540-51	Building Rentals Natural Gas	\$2,331.09	\$45.21	\$1,294.58	\$2,600.00	\$1,305.42
2-69-00-905-00	ARO Accretion - Rental Building	\$670.72	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 43 EXPENSES - Rental Buildings		\$14,754.07	\$215.37	\$2,496.03	\$5,600.00	\$3,103.97
Account Group: 44 EXPENSES - Recreation Facilities and Programs						
2-71-00-110-00	Administration Salaries & Wages	\$18,754.09	\$1,368.62	\$11,991.73	\$16,944.93	\$4,953.20
2-71-00-110-20	Salaries & Wages - Arena	\$69,268.78	\$542.84	\$27,871.26	\$56,129.16	\$28,257.90
2-71-00-130-00	Employee Benefits & EI CPP Expense	\$8,330.76	\$0.00	\$3,603.35	\$13,785.32	\$10,181.97
2-71-00-140-00	Recreation Training	\$1,041.38	\$0.00	\$0.00	\$1,000.00	\$1,000.00
2-71-00-211-00	Travel & Subsistence	\$464.55	\$0.00	\$0.00	\$500.00	\$500.00
2-71-00-215-20	Freight, Postage & Telephone - Arena	\$2,150.74	\$93.48	\$747.84	\$2,200.00	\$1,452.16
2-71-00-225-00	Membership Fee	\$105.00	\$0.00	\$0.00	\$105.00	\$105.00
2-71-00-230-20	Recreation - Special Services	\$796.82	\$0.00	\$1,329.96	\$2,040.00	\$710.04
2-71-00-250-12	Ball Diamond & Raquet Sports Rep&Maint	\$4,309.94	\$0.00	\$2,678.35	\$4,500.00	\$1,821.65



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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 44 EXPENSES - Recreation Facilities and Programs						
2-71-00-250-20	Repairs & Maintenance - Arena	\$71,639.81	\$3,060.67	\$26,970.03	\$47,631.00	\$20,660.97
2-71-00-274-20	Insurance	\$16,267.96	\$0.00	\$17,597.74	\$17,597.74	\$0.00
2-71-00-510-12	Ball & Raquet Sport Supplies	\$2,003.17	\$0.00	\$0.00	\$2,100.00	\$2,100.00
2-71-00-510-20	Supplies - Arena	\$9,047.08	\$0.00	\$2,783.53	\$9,000.00	\$6,216.47
2-71-00-540-50	Recreational Power	\$28,508.81	\$1,156.42	\$14,779.46	\$29,000.00	\$14,220.54
2-71-00-540-51	Recreational Natural Gas	\$12,576.44	\$285.59	\$7,618.40	\$13,500.00	\$5,881.60
2-71-00-905-00	ARO Accretion - Arena	\$4,368.69	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 44 EXPENSES - Recreation Facilities and Programs Totals		\$249,634.02	\$6,507.62	\$117,971.65	\$216,033.15	\$98,061.50
Account Group: 45 EXPENSES - Parks						
2-72-00-110-00	Salaries & Wages - Parks	\$45,794.13	\$7,941.90	\$39,506.95	\$34,468.67	(\$5,038.28)
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.	\$0.00	\$0.00	\$0.00	\$8,640.00	\$8,640.00
2-72-00-211-00	Travel & Subsistence	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
2-72-00-250-00	Parks Repairs & Maintenance	\$6,887.66	\$0.00	\$1,551.74	\$6,500.00	\$4,948.26
2-72-00-250-01	Beautification Repairs & Maintenance	\$5,001.50	\$0.00	\$0.00	\$8,000.00	\$8,000.00
2-72-00-274-00	Insurance	\$621.97	\$0.00	\$685.51	\$685.51	\$0.00
2-72-00-510-00	General Goods & Supplies	\$12,359.39	\$96.82	\$11,345.55	\$8,750.00	(\$2,595.55)
2-72-00-510-01	Beautification Supplies	\$3,245.10	\$964.00	\$5,700.39	\$10,000.00	\$4,299.61
2-72-00-510-12	Ball Diamond Supplies	\$0.00	\$0.00	\$252.16	\$0.00	(\$252.16)
2-72-00-540-50	Heritage Park Power	\$1,515.36	\$161.90	\$973.23	\$1,600.00	\$626.77
2-72-00-770-00	Grants to Organizations - Beautification Committee	\$2,489.97	\$0.00	\$0.00	\$0.00	\$0.00
2-72-00-905-00	ARO Accretion - Recreation	\$3,022.55	\$0.00	\$0.00	\$0.00	\$0.00
Account Group 45 EXPENSES - Parks Totals		\$80,937.63	\$9,164.62	\$60,015.53	\$78,944.18	\$18,928.65
Account Group: 46 EXPENSES - Community Centre						
2-74-00-110-00	Community Centre - Wages	\$210.43	\$0.00	\$0.00	\$1,996.26	\$1,996.26
2-74-00-215-00	Freight, Postage , Telephone	\$1,104.00	\$97.00	\$776.00	\$1,104.00	\$328.00
2-74-00-215-01	Community Centre - Xplornet	\$1,263.72	\$69.48	\$555.84	\$1,265.00	\$709.16
2-74-00-250-00	CULTURAL FACILITY - Repairs & Maintenance	\$35,118.80	\$1,951.30	\$8,621.20	\$13,755.08	\$5,133.88
2-74-00-250-01	Community Centre - Repairs	\$0.00	\$0.00	\$426.00	\$500.00	\$74.00
2-74-00-274-00	Community Centre - Insurance	\$11,483.03	\$0.00	\$12,418.56	\$12,418.56	\$0.00
2-74-00-540-50	Power Community Hall Town Share	\$7,808.00	\$594.63	\$3,945.31	\$8,500.00	\$4,554.69
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	\$4,712.68	\$45.50	\$2,200.72	\$5,000.00	\$2,799.28
2-74-00-905-00	ARO Accretion - Cultural Facilities	\$4,567.30	\$0.00	\$0.00	\$0.00	\$0.00
2-74-01-540-50	Power - Community Centre 1/2 Share	\$33.57	\$0.00	\$0.00	\$0.00	\$0.00



Town of Bashaw
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G/L Number	Description	2024 Actual	Actual Date Range	2025 YTD	2025 Budget	Remaining
Account Group: 46 EXPENSES - Community Centre						
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 Share	\$0.00	\$0.01	\$0.01	\$0.00	(\$0.01)
2-74-01-770-00	Library Contribution	\$15,642.04	\$0.00	\$15,239.16	\$17,318.88	\$2,079.72
	Account Group 46 EXPENSES - Community Centre Totals	\$81,943.57	\$2,757.92	\$44,182.80	\$61,857.78	\$17,674.99
Account Group: 47 EXPENSES - Museum						
2-74-10-250-00	Museum - Repairs & Maintenance	\$437.07	\$0.00	(\$387.67)	\$500.00	\$887.67
	Account Group 47 EXPENSES - Museum Totals	\$437.07	\$0.00	(\$387.67)	\$500.00	\$887.67
Account Group: 48 EXPENSES - Requisitions						
2-99-00-750-00	Alberta School Foundation Fund	\$224,855.89	\$0.00	\$112,427.95	\$261,876.36	\$149,448.41
2-99-00-752-00	Camrose Area Lodge Authority	\$2,695.00	\$0.00	\$3,240.00	\$3,240.00	\$0.00
	Account Group 48 EXPENSES - Requisitions Totals	\$227,550.89	\$0.00	\$115,667.95	\$265,116.36	\$149,448.41
Account Group: 49 EXPENSES - Amortization						
2-12-00-790-00	Amortization - Administration	\$14,484.66	\$0.00	\$0.00	\$0.00	\$0.00
2-23-00-790-00	Amortization - Fire	\$4,016.92	\$0.00	\$0.00	\$0.00	\$0.00
2-31-00-790-00	Amortization - PW	\$9.76	\$0.00	\$0.00	\$0.00	\$0.00
2-32-00-790-00	Amortization - Public Works	\$197,668.55	\$0.00	\$0.00	\$0.00	\$0.00
2-33-00-790-00	Amortization - Airport	\$680.31	\$0.00	\$0.00	\$0.00	\$0.00
2-41-00-790-00	Amortization - Water	\$45,201.26	\$0.00	\$0.00	\$0.00	\$0.00
2-42-00-790-00	Amortization - Sewer	\$92,255.35	\$0.00	\$0.00	\$0.00	\$0.00
2-62-00-790-00	Amortization - Tourist Booth	\$893.76	\$0.00	\$0.00	\$0.00	\$0.00
2-69-00-790-00	Amortization - Rental Building	\$40.94	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-790-00	Amortization - Arena	\$399.75	\$0.00	\$0.00	\$0.00	\$0.00
2-72-00-790-00	Amortization - Parks	\$26,378.32	\$0.00	\$0.00	\$0.00	\$0.00
2-74-00-790-00	Amortization - Community Centre	\$72,036.91	\$0.00	\$0.00	\$0.00	\$0.00
	Account Group 49 EXPENSES - Amortization Totals	\$454,066.49	\$0.00	\$0.00	\$0.00	\$0.00
Account Group: 51 FINANCES APPLIED						
6-23-00-630-02	Machinery & Equipment	(\$3,529.61)	\$0.00	\$20,000.00	\$0.00	(\$20,000.00)
6-32-00-630-02	Asphalt Cutting Wheel - Loader	\$3,529.61	\$0.00	\$0.00	\$0.00	\$0.00
6-32-00-650-00	Vehicles	\$0.00	\$0.00	\$50,000.00	\$0.00	(\$50,000.00)
6-32-00-656-36	Roads - Equipment	\$0.00	\$0.00	\$28,800.00	\$0.00	(\$28,800.00)
	Account Group 51 FINANCES APPLIED Totals	\$0.00	\$0.00	\$98,800.00	\$0.00	(\$98,800.00)
	Report Totals	\$484,943.48	\$57,771.51	(\$941,045.47)	\$1,502.51	\$942,547.98

PARKLAND REGIONAL LIBRARY SYSTEM

Proposed 2026 Budget

	Present Budget	Proposed Budget
	2025	2026
Income		
1.1 Provincial Operating Grant	1,045,242	1,045,242
1.2 On Reserve, On Settlement Grant	156,647	156,647
1.3 Membership Fees	2,178,075	2,234,174
1.4 Alberta Rural Library Services Grant	452,928	452,928
1.5 Interest Income	67,500	50,000
TOTAL Income	3,900,392	3,938,991
Support Materials & Services Direct to Libraries		
2.1 Alberta Rural Library Services Grant	452,928	452,928
2.2 Allotment Funds Issued to Libraries	251,794	253,392
2.3 Computer Maint.Agree. Software licenses	236,627	242,398
2.4 Cooperative Collection Fund	30,000	25,000
2.5 eContent Platform fees, Subscriptions	66,850	73,000
2.6 On Reserve, On Settlement Grant expenses	84,756	84,756
2.7 Freight	1,200	1,200
2.8 Internet Connection Fees	11,025	9,600
2.9 Library Services Tools	6,700	8,000
2.10 Marketing/Advocacy	20,000	20,000
2.11 Member Library Computers Allotment	66,608	67,092
2.12 Outlets - Contribution to Operating	800	600
2.13 Periodicals	1,000	0
2.14 ILL Postage for libraries	2,300	2,300
2.15 Supplies purchased Cataloguing/Mylar	19,000	26,600
2.16 Vehicle expense	58,000	58,000
2.17 Workshop/Training expense	14,000	16,000
PRLS Circulating Collections		
2.18 Audio Book	5,000	5,000
2.19 eContent	75,000	85,000
2.20 Large Print	12,000	12,000
2.21 Programming Kits	5,000	5,000
2.22 Professional Development Materials (formerly reference)	2,600	3,600
TOTAL Support Materials & Services Direct to Libraries	1,423,188	1,451,466
Cost of Services		
3.1 Audit	25,000	23,500
3.2 Bank expenses	1,500	1,200
3.3 Bank Investment Fees	4,700	4,700
3.4 Building-Repairs/Maintenance	27,250	27,250
3.5 Dues/Fees/Memberships	13,000	13,000
3.6 Insurance	26,500	26,500
3.7 Janitorial/Snow removal/Outdoor maintenance expense	37,600	38,000
3.8 Photocopy	4,000	4,000
3.9 Salaries	1,828,510	1,844,451
3.10 Salaries - Employee Benefits	387,644	391,024
3.11 Staff Development	20,000	18,000
3.12 Supplies/Stationery/Building	29,000	21,400
3.13 Telephone	9,000	11,000
3.14 Travel	3,500	3,500
3.15 Trustee expense	26,000	26,000
3.16 Utilities	34,000	34,000
TOTAL Cost of Services	2,477,204	2,487,525
TOTAL Expenses (library materials & cost of service)	3,900,392	3,938,991
Surplus/Deficit	0	0
AMOUNT PER CAPITA REQUISITION	9.81	9.99

Notes for the Parkland Regional Library System Budget 2026

Parkland's budget is developed according to Board policy and the constraints imposed by the Parkland Regional Library System Agreement. For 2026, there is an eighteen-cent increase to the municipal per capita requisition to \$9.99. This amounts to a \$0.18 or 1.84% increase in the requisition.

The budget was built around the assumption that the Government of Alberta system operating grant will remain at the 2024 rate of \$4.75 per capita and the rural library services grant will remain at \$5.60 per capita, with both being issued based on the 2019 Municipal Affairs Population List.

Points within the budget to note include:

- Overall, expenditures are anticipated to increase by 0.99% in 2026.
- For 2026, seventeen expense lines are projected to remain unchanged from 2025, thirteen will see increases, and eight will decrease.
- The budget for 2026 is based on a new population figure of 223,641.
- Interest income is down because of a sharp decline in interest paid on Parkland's current bank account (line 1.5).
- The Cooperative Collection has been reduced by \$5,000 to pay for additional eContent (line 2.4).
- eContent platform fees have been increased by \$6,150 to cover cost increase for existing products (line 2.5).
- Internet connection fees are also down. Parkland's network infrastructure department had set aside funds for an increase in bandwidth it does not judge as necessary (line 2.8).
- Library Services tools have increased slightly due to an increase in the cost of one of Parkland's frequently used survey tools (line 2.9).
- Outlet contributions have dropped slightly since by 2026. The library in Nordegg will no longer be a Parkland service point (line 2.12).
- Line 2.13 has been eliminated with the funds added to line 2.22.
- The Workshop and Training lines have been increased slightly to cover the increased costs for Parkland's in-person conference which was reinstated in 2024 (line 2.17).
- eContent has been increased by \$10,000 due to requests made by a few libraries for more eContent. (line 2.19).
- Audit fees are down slightly because 2024 had a Local Authorities Pension Plan audit in addition to Parkland's regular audit – LAPP audits only occur every third year (line 3.1).
- The salaries line (3.9) has increased to accommodate eligible employees moving up a step on the salary grid.
- The Supplies/Stationery/Building line (line 3.12) has been reduced by \$7,600 and Supplies Purchased (line 2.15) increased by the same amount to reflect the inventory items purchased for member libraries.
- The Telephone line (line 3.13) has increased due to the number of staff who now require multi-factor authentication as part of their job with Parkland. Staff receive a \$50 per month subsidy towards their phone plan.
- Provincial grants amount to approximately 41% of PRLS' total income (lines 1.1, 1.2, 1.4).

Also included with the budget documents, is Parkland's 2026 return on the Municipal Levy Document and a spreadsheet showing what each municipality can anticipate paying in requisition for 2026.

EMERGENCY FIRE DISPATCH SERVICES AGREEMENT

THIS AGREEMENT MADE THIS _____ DATE OF _____, 2025

BETWEEN:

THE CAMROSE POLICE SERVICE a Municipal Police Service and 911 Primary Safety Answering Point, established and existing pursuant to the laws of the Province of Alberta, (hereinafter referred to as the "CPS")

AND

Camrose County, Lacombe County, Ponoka County and the Town of Bashaw, established and existing pursuant to the laws of the Province of Alberta, hereinafter referred to as the "MUNICIPALITY")

PREAMBLE

- A. WHEREAS the parties hereto wish to enter into an agreement pursuant to which the CPS will provide Emergency Fire Dispatch Services to the MUNICIPALITY as defined in the agreement; and
- B. WHEREAS the CPS and the MUNICIPALITY acknowledge and agree that it is desirable that the CPS provide such specified Emergency Fire Dispatch Services to the MUNICIPALITY as set forth herein.

NOW THEREFORE IN CONSIDERATION of the mutual covenants, terms and conditions herein, the parties hereto agree as follow:

1. DEFINITIONS

- 1.1 In this Agreement the following words and expressions shall have the following meaning:

- 1.1.1 "SERVICE AREA" means the area services by the individual Municipal Fire Departments acknowledged in this agreement.
- 1.1.2 "DISPATCH SERVICES" means the Emergency Dispatch Services for fire related calls pertaining to the SERVICE AREA. This includes the actions to be taken by the Dispatch Operator after establishing the need to dispatch the Fire Department.
- 1.1.3 "POPULATION" means the total population of the Municipalities named in this agreement as posted by Alberta Municipal Affairs.
- 1.1.4 "EFFECTIVE DATE" means January 1, 2025.

2. ENGAGEMENT

2.1 The MUNICIPALITY engages CPS to provide the MUNICIPALITY with the DISPATCH SERVICES.

3. TERM OF AGREEMENT

3.1 The initial term of this Agreement shall be for a period of two (2) years commencing on the Effective Date. Upon mutual written agreement of the parties, this Agreement may be renewed for successive two (2) year terms. Either party wishing to renew the Agreement shall provide written notice of its intent to renew no later than six (6) months prior to the expiration of the then-current term. All terms and conditions of this Agreement shall remain in effect during any renewal term, except for the Service Fee stipulated in Article 4, which shall be subject to renegotiation and mutual agreement prior to the commencement of each renewal term.

3.2 Either party may terminate this Agreement at any time during the Term upon giving six (6) months written notice.

4. ANNUAL SERVICE FEE

4.1 The annual service fee ("Service Fee") shall be as defined in Schedule "A".

4.2 That the annual Service Fee may be reviewed in conjunction with any renewal terms of this agreement.

4.3 That the municipalities named herein empower Camrose County to negotiate that service fee.

4.4 That the Municipality will annually supply population numbers for the municipalities described herein based on the official population statistics published by Alberta Municipal Affairs.

4.5 That the Municipality will be responsible for payment of the "Service Fee" to the CPS on an annual basis.

4.6 Payment is due on January 1st of each year for the upcoming year.

4.7 Payment for 2025 will be retroactive to January 1st, 2025, and will be due within 30 days of signing.

4.8 The represented municipalities named herein shall pay their per capita ratio directly to Camrose County.

4.9 If the MUNICIPALITY should terminate the Agreement effective on a date subsequent to January 1st in any year, the Annual Fee paid for that year will be pro-rated.

5. E9-1-1 SERVICES

5.1 It is specifically acknowledged that E9-1-1 call taking is not covered by this agreement but is covered by a separate agreement.

6. COVENANTS OF CPS

6.1 Subject to Article 6.2, CPS covenants and agrees with the MUNICIPALITY :

6.1.1 To Provide the DISPATCH SERVICES to the MUNICIPALITY during the Term as provided in this Agreement.

6.1.2 To provide the DISPATCH SERVICES on a year-round 24 hours per day, seven (7) days per week basis.

6.1.3 To keep and maintain proper records with respect to the provisions of the DISPATCH SERVICES including total calls received, the manner in which calls have been dispatched with and any other information which the parties may jointly agree should be recorded, and to provide copies of such records to the municipality as requested.

6.1.4 To maintain any and all equipment housed at CPS required to fulfill the obligation under this Agreement.

6.2 The MUNICIPALITY acknowledges that the CPS has other dispatch obligations, and CPS will use reasonable efforts to provide the best possible service.

7. COVENANTS OF THE MUNICIPALITY

7.1 The MUNICIPALITY covenants and agrees with CPS:

7.1.1 That the MUNICIPALITY shall be responsible for the development of all public information relating to DISPATCH SERVICES available in the SERVICE AREA at its sole expense and any such public information shall be approved by CPS prior to release to the public.

- 7.1.2 That the cost of any equipment and accessories outside of the city of Camrose boundaries and required to fulfill CPS obligations including software, to provide digital dispatch service, shall be the responsibility of the County.
- 7.1.3 To obtain and maintain in force throughout the Term public liability insurance in the sum of at least \$5,000,000.00 per occurrence or such greater sum as the Municipality named herein policy shall from time to term stipulate, upon three (3) months written notice, such insurance to cover against any claims for bodily injury, death and property damage, arising out of this Agreement or the performance by the individual municipalities named herein of its obligations hereunder.
- 7.1.4 To annually provide CPS with proof that such insurance remains in force.
- 7.1.5 To indemnify and save harmless CPS and the City of Camrose, its officials, officer, employees, servants and agents from and against all liabilities, losses, costs, damages, legal fees (on a solicitor and his own client basis) disbursements, fines, penalties, expenses, all manner of actions, causes of action, claims , demands and proceedings, all of whatever nature of kind which any of CPS and or the City of Camrose, its officials, officers, employees, servants and agents may sustain, pay or incur or which may be brought or made against all or any of them (and whether or not incurred in connection with any action or other proceedings or claims or demands made by third parties); arising out of or related to the CPS' performance of its obligations hereunder unless CPS or one of its' officials, officers, employees, servants or agents if determined to have acted willfully in a damaging manner or to have been negligent in performing such obligations.

8. FORCE MAJEURE

- 8.1 CPS shall not be liable to the MUNCIPIALITY for any failure of or delay in the performance of its' obligation hereunder nor be deemed to be in breach of this Agreement, if such failure or delay has arisen from "Force Majeure" which, for the purposes of this Agreement, means any cause not within the reasonable control of CPS, including , without limitations, interruption of telecommunications, any utility service, acts of God, strikes, or other industrial disturbances, acts of war, and civil disturbance. Where CPS is prevented from carrying out its' obligations hereunder due to Force Majeure, CPS shall, as soon as possible, give notice of the occurrence of such Force Majeure to the MUNCIPIALITY and CPS shall thereupon be excused form the performance of such obligations for the period of time directly attributed to the effect of the Force Majeure.

9. WAIVER

9.1 No consent or waiver, express or implied, by either party to or of any particular breach or default by the other party shall be deemed to be a consent or waiver to or of any other breach or default hereunder.

10. FURTHER ASSURANCES

10.1 The parties each covenant to do such things and execute such further documents as many be necessary or advisable to carry out terms of this Agreement.

11. NOTICES

11.1 Any notice permitted or required under this Agreement may be delivered personally or sent by single registered mail addressed in the case of CPS to:

11.2

Camrose Police Service
6220 48 Avenue
Camrose, AB T4V 0K6
Phone: 780-672-4444
Attention: Chief of Police

or, in the case of the MUNCIPIALITY to:

Camrose County
3755-43 Avenue
Camrose, AB T4V 3S8
Phone: 780-672-4446
Attention: County Administrator

12. DISPUTE RESOLUTION

12.1 All claims, disputes, and other matters arising out of this Agreement or relating to a breach thereof, may, upon agreement of both parties, be referred to either:

12.1.1 Should a Member Municipality identify an issue related to this Agreement that may result in a serious disagreement between the Member Municipalities, the Chief Administrative Officer (or designate) of that Municipality shall approach the Chief of Police of CPS to consider the issues and attempt to resolve the disagreement.

12.1.2 Should the Chief Administrator Officer and Chief of Police be unable to resolve the disagreement, then the Member Municipalities shall request a joint meeting of the Council of the Member Municipality and the Chief of Police of CPS, who shall attempt to resolve the disagreement.

- 12.1.3 Should the Council and Chief of Police be unable to resolve the disagreement, the Municipality could elevate the dispute and move to a more formal and structured resolution process.
- 12.1.4 Mediation – voluntary, no risk, non-binding process bringing the parties to a resolution. The mediator will be appointed upon the agreement of both parties: or
- 12.1.5 Arbitration- upon the agreement of both parties, be referred to a single arbitrator under the Arbitration Act, and if so referred, the decision of the arbitrator shall be final, conclusive and binding upon the parties. If the parties are not able to agree on an arbitrator, the Alberta Court of King's Bench shall select one. All costs associated with the appointment of the arbitrator shall be shared equally unless the arbitrator determines otherwise in accordance with the Arbitration Act of Alberta.

13. GENERAL MATTERS

13.1 This Agreement

- 13.1.1 constitutes the entire agreement between the parties;
- 13.1.2 may only be amended by a further agreement in writing, signed by both parties
- 13.2 The headings in this Agreement have been inserted for reference and as a matter of convenience only and in no way define, limit or enlarge the scope or meaning of this Agreement or any provision hereof.
- 13.3 Wherever the singular, plural, masculine, feminine or neuter is used throughout this Agreement, the same shall be construed as meaning the singular, plural, masculine, feminine, neuter, body politic or body corporate where the fact or context so requires and the provisions hereof and all covenants herein shall be construed to be joint and several when applicable to more than one party.
- 13.4 This Agreement shall not be assignable by either party to any other person, firm or corporation without the prior written consent of the other party.
- 13.5 This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.
- 13.6 This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the parties hereto hereby submit to the jurisdiction of the Courts in the Province of Alberta.

13.7 The parties acknowledge and agree that the provisions of this Agreement which, by their context, are meant to survive the termination or expiry of the Term shall survive the termination or expiry of the Term and shall not be merged therein or therewith.

IN WITNESS WHEREOF the parties have set their seals and hands of their proper officers in that behalf on the day and year first above written.

CPS



Chief of Police

D.T. LaGRANGE
Chief of Police
Camrose Police Service

Chief of Police

LEE KATCHUR
Chair
Camrose Police Commission

Police Commission Chair

CAMROSE COUNTY

Reeve

County Administrator

LACOMBE COUNTY

Reeve

Administrator

PONOKA COUNTY

Reeve

Administrator

TOWN OF BASHAW

Mayor

Administrator

SCHEDULE "A"

The annual service fee shall be four dollars and fifty cents (\$4.50) per capita based on the official population statistics as published by Alberta Municipal Affairs for May 13, 2025.

Town of Bashaw	848	X \$4.50 =	\$3816
Camrose County	1012	X \$4.50 =	\$4554
Lacombe County	211	X \$4.50 =	\$949.50
Ponoka County	360	X \$4.50 =	\$1620
Grand Total	2473	X \$4.50 =	\$10939.50

Safety and Use Bylaws

Town of Bashaw Library Board

Adopted by the Town of Bashaw Library Board

September 9, 2025

Safety and Use Bylaws of the Town of Bashaw Library Board

Approved by the **Town of Bashaw Library Board** on: September 9, 2025

Accepted by Town of Bashaw Council on:

The Town of Bashaw Library Board enacts the following bylaws pursuant to the *Libraries Act*.

1. Definitions

Definitions in these bylaws shall mean:

- 1.1. board: the Town of Bashaw Library Board.
- 1.2. applicant: a person applying for a library card.
- 1.3. cardholder: the registered user of a current library card.
- 1.4. cardholder categories shall include the following:
 - 1.4.1. adult: any person 18 years and older.
 - 1.4.2. youth: any person 11 through 17 years of age.
 - 1.4.3. child: any person up to and including 10 years of age.
 - 1.4.4. family: two or more members of the same family residing in the same home.
 - 1.4.5. ME Libraries borrower: a cardholder whose card is registered in the ME Libraries program. This could include non-residents with a card from another library.
- 1.5. good standing: a cardholder whose card is active, and not suspended or revoked by the library that issued the card.
- 1.6. library manager: the person charged by the board with operation of the Town of Bashaw Library.
- 1.7. library: the Town of Bashaw Library.
- 1.8. library resources: any resources, regardless of format, that are held in the board's collection, or borrowed by the cardholders of the Town of Bashaw Library.
- 1.9. loan period: the period of time, as set out in schedule B, which a cardholder may borrow library resources and includes any renewal of an original loan period.
- 1.10. ME Libraries: A provincial program that allows library cardholders to borrow materials from any library in Alberta that participates in the Alberta Public Library Network.
- 1.11. non-resident: any person who does not have a residence within the service area and does not pay property or business taxes within the service area (see "service area").

1.12. resident: any person who has a residence within or pays property or business taxes within the service area (see “service area”).

1.13. service area: the Town of Bashaw and surrounding area.

2. Admittance to and Conduct in the Building

2.1. The building is to be open free of charge to the public for library purposes at the hours posted.

2.2. No person using the library building shall:

2.2.1. Contravene any board policy

2.2.2. Create any unnecessary disturbance for other library users

2.2.3. Take away any library item from the building unless the item has been properly checked out in accordance with library circulation policies and procedures.

2.2.4. Solicit other library users and staff for personal, commercial, religious, or political reasons.

2.3. Except with the permission of the library staff, no person shall:

2.3.1. Bring any animal, other than a service animal, into the building.

2.3.2. Bring a wheeled vehicle or conveyance, other than a wheelchair, walker, baby carriage or stroller, into the building.

2.4. Persons who do not act in accordance with these bylaws shall be asked to put an end to their actions. If the action continues or the seriousness of the action justifies it, library staff will direct the person to leave the building. Library staff may also ask for outside assistance, including contacting local law enforcement officers.

2.5. All persons entering or otherwise using the library building shall comply with applicable public health regulations.

2.6. No member of the public is to be left in the library building for any purpose without a library staff person present at all times, unless that member of the public has been previously authorized to use the library building without staff present in accordance with library policies. Town of Bashaw staff shall have access to the building in relation to building concerns. Law enforcement officers or fire fighters may have access to the building in emergency situations.

3. Procedures for Acquiring a Library Card

3.1. Anyone is eligible to apply for a library card. However, non-residents are encouraged to apply for a library card at their local library.

3.2. A library card is issued upon:

3.2.1. Completion of an official Town of Bashaw Library card application form.

3.2.2. Presentation of one piece of photo identification bearing the applicant's permanent address if an adult or young adult is applying for a card. If a child is applying for a card, a parent or legal guardian must present photo identification bearing his/her permanent address. The library may also accept a combination of other forms of identification or other documentation bearing the permanent address.

3.2.3. Payment of any applicable fees as outlined in Schedule A.

3.3. Applicants will receive a library card which:

3.3.1. is valid from the date of issue to the date of expiry, unless suspended or revoked by the library staff under these bylaws.

3.3.2. remains the property of the Town of Bashaw Library Board.

3.4. A library user may participate in the ME Libraries program if the library user is a cardholder in good standing at a public library participating in the ME Libraries program.

4. Responsibilities of a Cardholder

4.1. The cardholder named on a library card will be the only person that may use the card. The cardholder may designate alternate people to access his/her/their library records or collect holds on their behalf.

4.2. A cardholder will return or renew any library items on or before the due date as provided in Schedule B.

4.3. A cardholder is responsible for all library items borrowed on their card and will compensate the library for all library items damaged or lost while borrowed on their card.

4.3.1. In the case of a child or young adult card, the parent or legal guardian who signed the child or young adult cardholder's application form is responsible for all library items borrowed on that library card and will compensate the library for all library items damaged or lost while borrowed on that card.

4.3.2. In the case of a library card listed on a family application form, the designated cardholder indicated on the family application form is responsible for all library

items borrowed on all library cards listed on that application form, and will compensate the library for all library items damaged or lost while borrowed on those cards.

4.4. Loss or theft of a current library card must be reported immediately to the library.

Cardholders are responsible for all library resources borrowed and all charges attributable before the loss or theft of the card is reported.

4.5. Cardholders must notify the library of any change of contact information as soon as possible.

5. Loan of Library Resources

5.1. There is no charge for using library resources on library premises, borrowing library resources normally lent by the library, consultation with members of the library staff or receiving basic information service.

5.2. Loan periods for library resources are set out in Schedule B.

5.3. Library resources may be reserved and/or renewed in accordance with current library policies and procedures.

6. Penalty Provisions

6.1. The procedures for demanding the return of overdue resources are as set out in Schedule C.

6.2. As per these bylaws, cardholders are responsible for all charges resulting from failing to return or the late return of library resources. The fine schedule is outlined in Schedule C.

6.3. A library card may be suspended or revoked if the cardholder has repeatedly violated the terms of these bylaws. The decision to suspend or revoke a library card will be made by the library manager or by staff designated by the library manager.

6.4. In cases of serious dereliction, the board may prosecute an offence under the *Libraries Act*. Such an offense is punishable under the *Libraries Act*.

6.5. Any fine or penalty imposed pursuant to an offence under 6.4 inures to the benefit of the Town of Bashaw Library Board in accordance with the *Libraries Act*.

7. Service Fees

7.1. Service fees, including charges for the use of library premises not normally used for public library purposes (i.e. the library meeting room), are listed in Schedule D.

SCHEDULE A – Fees for the Issuance of Library Cards

Annual Adult card fee: \$5.00

Annual Youth card fee: \$3.00

Annual Child card fee: \$2.00

Annual Family card fee: \$10.00

Card fees may be waived at the discretion of the library manager or by staff designated by the library manager. All library cards are subject to review.

SCHEDULE B – Loan of Library Resources

1. A cardholder in good standing may borrow a maximum of 100 resources at any one time. All circulating resources are loaned for three weeks, with the following exceptions:
 - a. Telus Smart Hubs are loaned for a one week period.
 - b. Interlibrary loan items are typically loaned for three weeks unless otherwise authorized by the lending library.
2. Renewal Periods: All circulating resources may be renewed a maximum of five times for a total loan of eighteen weeks, with the following exceptions:
 - a. Telus Smart hubs cannot be renewed.
 - b. Extended due dates may be granted by at the discretion of the library manager or staff designated by the library manager in the event of upcoming travel, anticipated hospitalization or recuperation, or other foreseeable absences.
 - c. All renewals are subject to reservations from other cardholders.

SCHEDULE C – Overdue Fees and Fees for Lost or Damaged Items

Overdue fees

Overdue fees shall be charged to cardholders with the responsibility placed on adults to pay charges accruing on child and youth cards.

Overdue fees for cardholders shall be assessed at \$0.25 per item per day, with Telus Smart Hubs being \$1.00 per day. No cardholder shall accrue more than \$5.00 in overdue fees until the outstanding fees are repaid.

Fees for lost or damaged items

The purchase cost as listed in the library's catalogue shall be charged. If the item is found after a replacement copy has been purchased, the found item becomes the property of the cardholder and the replacement fee will not be waived.

SCHEDULE D – Service Fees

Photocopying and printing: \$0.25 per black and white page. \$0.50 per colour page.

Meeting room rental fees – not-for-profit groups and private individuals: \$25.00/evening

Meeting room rental fees – for-profit companies: \$25.00/evening or donation



Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 1, 2025
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.4 Water Treatment Plant Transfer Switch

Background/Proposal:

The transfer switch enables the plant to function immediately in the event of a power failure. The transfer switch no longer functions and needs to be replaced. It is currently mounted within a metal box near the plant.

The proposal is to relocate into the building and replace it. This is the fastest way to get the situation remedied.

Discussion/Options/Benefits/Disadvantages:

This is an urgently required repair. Staff had been working to remedy the situation, trying to complete the repair. This repair is beyond staff skills.

We project the repair cost to be around \$39, 600.00. There may be additional charges for the project, so we would like to add a contingency of \$ 5,400.00. This would put the project total to be approved at \$45,000.00.

Costs/Source of Funding (if applicable)

Administration recommends Unrestricted Cash Surplus. The Local Government Fiscal Framework Capital is being escrowed for the upcoming 49 Street Infrastructure project planning in 2026.

With the current planned projects from the Capital listing the total accessed from Unrestricted Cash Surplus will now be around \$ 124,000.00. (previously approved \$79,000) The total funds in the unrestricted cash surplus is around \$921,406.00.

Applicable Legislation:

MGA – Operating and Capital Budgets – 242- 246, 248.1.

Community Engagement Consideration:

The administration is willing to proceed as council requests.

Recommended Action:

Administration recommends passing the following motion:

MOVED BY _____ to approve \$45,000 to fund the Water Treatment plant Transfer switch repair from the Unrestricted Cash Surplus.

Approved: yes /no Motion # _____
Account Code: _____

Or a motion of council determination.

Discussion Result:

Additional research Requested:



Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw

Information Update

Meeting:	Regular Council
Meeting Date:	October 1, 2025
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.5 49 Street Infrastructure Project

Tagish Engineering is preparing the preliminary Design Submission. It is projected to be tendered in the first quarter of 2026.

Project Details:

Location – 49 Street from 46 avenue through to 49 Avenue.

The project will replace water lines, sewer lines, road base, with pavement to proceed in 2027.

There is significant tree growth right over the existing sewer lines, therefore the proposal is to leave the existing line, cement off both ends. Install new line to the center of the roadway.

This is proposed due to:

- Enable us to keep the mature trees
- Adjust to a more typical sanitary main alignment with a proper separation from the water main. (typically, 3 meters from the water line)
- Move the alignment out from underneath multiple power poles along the project's length.

There will be some changes that impact residents. These will be discussed specifically with the residents directly.

The project does have some existing culverts, most are in functional shape, any that require replacement will be replaced.

Next Steps:

Tagish has booked a contractor to camera the sewer lines to ensure we have proper grades for the project.

They will be completing geotechnical study to determine the existing road base. This will provide additional details for the preliminary design. This will provide more details for the tender.

Additional provisions on the project:

1. Esso road base – this project will be too big in scope to include. We will need to plan for repairs to the road base on our capital plan.
2. Valve replacements – Could be included in the tender if available or added to the contract once we know where they are required.
3. Paving – we have a better result when the pavement is installed a year after the project completion. Additionally, provides an added year of possible grant funding if needed.

Overall, the project costs are landing in alignment with projections. Currently with contingency the project costs are around \$1,395,000.00. These are still considered rough projections and may change with the outcome of the geotechnical study and the camera process.

We anticipate having more details toward the end of October.

Presented for information purposes.



Information Update

Meeting:	Regular Council
Meeting Date:	October 1, 2025
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.6 Bashaw Arena Update

September 19, 2025 – Staff discovered that the ice was not freezing the same in a 10 foot strip the length of the ice surface. They had been monitoring it for two days prior, thinking that it was a circulation issue that may correct itself.

September 22, 2025 – The situation did not improve. Administration contacted stakeholders (ice users, Bashaw Minor Hockey, Bashaw Figure Skating, Adult team representatives, and Bashaw Curling club) and arranged to meet them on Tuesday, September 23, 2025.

September 23, 2025 – Administration and Public works staff met with the user groups listed. The following was explained:

- 10 foot strip, the length of the ice surface was not freezing the same as the balance of the ice.
- We did not have the full answers on what the repair would entail; however, we believed that we would need to do the following:
 1. Remove the boards to access the brine lines. (town would have to tender the removal out to provide businesses opportunity to bid)
 2. Remove the clamps to open the lines and flush them through.
 3. Book a company to jet steam the lines, and hydrovac to collect the brine.
 4. Dispose of the brine.
 5. Purchase new material for the boards and reinstall.
- The repair timeline was projected to be 2 – 5 months. This would allow for tendering various components of the project once the funds were approved by council.
- Administration was preparing the cost listing for presentation to council for October 1, 2025.

September 24, 2025 – Mayor McDonald requested a meeting with Dallas Bergstrom, Chad Hildebrandt and CAO Fuller. We met and discussed the situation. Dallas and Chad requested to proceed with the repair, stating they would cover the costs, labor and supplies.

September 24, 2025 – Mayor McDonald called a special meeting of Council for 4:00 pm that day. Deputy Mayor Orom, Councillor McIntosh, Councillor Gust, were present for the Special Meeting and signed the waiver of public notice.

They passed the following Motion:

MOVED by Councillor Gust to approve Bashaw Concrete to proceed with a donation of repairs, equipment, labor and expertise to repair the Bashaw Arena.

MOTION #145-2025

CARRIED

Approved: yes /no Motion # _____
 Account Code: _____

September 29, 2025 – the brine system appears to be cycling properly. The group working on the repairs believe the system is ready for replacement brine. They have been cycling water through the system and believe they have loosened/removed the blockages.

We will not know definitively until the ice is installed.

Additional Information:

1. Bashaw town Council has always supported repairs and funds to repair the arena. The volunteers came forward before the arena issues were discussed with council.
2. The town of Bashaw has invested and completed repairs on the arena on an ongoing basis.
3. The town of Bashaw contracts Nordic Managing Services for preventative maintenance. All aspects of the plant and the facility have been maintained. The annual budget includes service, and typically a replacement furnace each year.
4. The brine system is an old system, which is a closed system. The pressures were all at 30 psi and there was no reason to believe that the system would not function properly. The brine system did not have any leaks to indicate a problem.

Arena Annual Operating Costs: See attached financial information

Arena Capital Costs			Community Contributions \$ 57,000.00
2017	Zamboni Door	\$ 14,553.91	
2019	Ice Resurfacer	\$ 28,000.00	
2019	Propane Sensor	\$ 10,150.00	
2021	Arena Roof	\$ 41,822.00	
2021	Ice Plant Motor	\$ 3,242.11	
2021	Arena Maint Room Rehabilitation	\$ 16,000.00	
2021	Curling Rink Roof & Shed roof	\$ 30,261.00	
2023	Overhead door, shed roof, siding, arena boards.	\$ 18,823.74	
2023	Chiller Upgrade	\$ 52,078.25	
2024	Ice Resurfacer repairs	\$ 9,428.85	
2024	Glass replacement, netting	\$ 1,801.75	
		Total \$ 226,161.61	

User Information: (in 2022 we began collecting more concise data as to Camrose County attendees)

2018 - 2019

	Bashaw	Lacombe	Camrose	Ponoka	Wetaskiwin	Stettler	Red Deer	
Skating	4	2	17	0	0	1	3	27
Hockey	16	3	38	1	3	2	0	63
	20	5	55	1	3	3	3	90

Approved: yes /no Motion # _____
 Account Code: _____

2019-2020

	Bashaw	Lacombe	Camrose	Ponoka	Wetaskiwin	Stettler	Red Deer	
Skating	5	2	16				3	26
Hockey	14	3	41	2	7	2		69
	19	5	57	2	7	2	3	95

2020-2021

	Bashaw	Lacombe	Camrose	Ponoka	Wetaskiwin	Stettler	Red Deer	
Skating	7	1	5				3	16
Hockey	51	12	32	2	2	1		100
	58	13	37	2	2	1	3	116

2021-2022

	Bashaw	Lacombe	Camrose	Ponoka	Wetaskiwin	Stettler	Red Deer	
Skating	7	1	7				3	18
Hockey	37	5	23	4	2	1		72
Fun	7		6			4		17
	51	6	36	4	2	5	3	107

2022-2023

	Bashaw	Lacombe	Camrose	Ponoka	Wetaskiwin	Stettler	Red Deer	
Skating	7	2	9				3	21
Hockey	30	6	31	2		2	1	72
Fun	7		6			4		17
	44	8	46	2		6	4	110

2023-2024

	Bashaw	Lacombe	Camrose	Ponoka	Wetaskiwin	Stettler	Red Deer	
Skating	6	2	11	0	0	0	0	19
Hockey	23	6	39	0	0	3	0	71
Fun	0	0	0	0	0	0	0	0
	29	8	50			3		90

Statistics for adult hockey are not collected. The statistics for children attending are collected to provide statistics for the Lacombe Operating Grant.

Camrose County currently contributes \$30,000 less gst. Annually.

Camrose County made a capital contribution toward the ice resurfacer. They do not contribute to capital costs on a regular basis.

RECREATION BOARD
Town of Bashaw
For the Twelve Months Ending December 31, 2023

DESCRIPTION	Previous Year Actual	Current Month	Total Year to Date	Budget	AMOUNT LEFT	PERCENT USED
REVENUES						
Ball Diamond Revenue	-1,271.43		-1,875.27		1875.27	0%
Skate Sharpening Revenue	-285.60		-119.02		119.02	0%
Ice Revenue - Minor Hockey	-41,507.11	-12,407.13	-42,021.41		42021.41	0%
Ice Revenue - Figure Skating	-7,285.71	-2,699.99	-7,114.27		7114.27	0%
Ice Revenue - Senior Hockey	-2,933.31	-1,283.33	-4,583.31		4583.31	0%
Ice Revenue - Private Rentals	-192.86	-233.34	-233.34		233.34	0%
Ice Revenue - Other			-442.85		442.85	0%
Arena - Summer Recreation Revenue	-300.00		-228.57		228.57	0%
Ice rental - FUN HOCKEY	-2,271.43		-900.00		900.00	0%
Minor Hockey - Visitors	-714.28		-690.46		690.46	0%
Provincial Conditional Grant	-40,839.00	-18,824.00	-18,824.00		18824.00	0%
Conditional Grants from Other Local Govt	-30,000.00		-45,278.17		45278.17	0%
Building Space Rent	-19.05				0.00	0%
Other Revenues	-3,261.90	-478.91	-14,268.50		14268.50	0%
	-130,881.68	-35,926.70	-136,579.17		136579.17	0%
	-130,881.68	-35,926.70	-136,579.17		136579.17	0%
EXPENSES						
Administration Salaries & Salaries & Wages	19,494.11	1,770.10	20,398.68		-20398.68	0%
	52,395.61	7,644.02	52,867.39		-52867.39	0%
Employee Benefits & EI CPP Expense	3,832.59	641.07	4,883.72		-4883.72	0%
Travel & Subsistence	155.66		70.68		-70.68	0%
Freight, Postage & Telephone - Arena	2,179.76	465.62	2,403.19		-2403.19	0%
Advertising	314.40				0.00	0%
Recreation - Special Services	531.00		737.00		-737.00	0%
Ball Diamond & Raquet Sports Rep&Maint	746.66				0.00	0%
Repairs & Maintenance - Arena Insurance	75,708.30	69,338.46	119,229.97		-119229.97	0%
	14,045.61		14,443.60		-14443.60	0%
Ball & Raquet Sport Supplies	400.00		665.50		-665.50	0%
Supplies - Arena	11,670.33	635.55	9,958.97		-9958.97	0%
Recreational Power	29,121.14	5,332.82	28,399.13		-28399.13	0%
Recreational Natural Gas	16,479.45	3,375.12	14,170.65		-14170.65	0%
	227,074.62	89,202.76	268,228.48		-268228.48	0%
	227,074.62	89,202.76	268,228.48		-268228.48	0%
NET OF REVENUES & EXPENSES	96,192.94	53,276.06	131,649.31		-131649.31	0%

RECREATION BOARD
Town of Bashaw
For the Twelve Months Ending December 31, 2024

DESCRIPTION	Previous Year Actual	Current Month	Total Year to Date	Budget	AMOUNT LEFT	PERCENT USED
REVENUES						
Ball Diamond Revenue	-1,875.27		-1,841.90	-1,400.00	441.90	132%
Skate Sharpening Revenue	-119.02		-28.56	-120.00	-91.44	24%
Ice Revenue - Minor Hockey	-42,021.41	-18,599.99	-52,334.97	-42,600.00	9734.97	123%
Ice Revenue - Figure Skating	-7,114.27	-2,507.14	-8,475.00	-7,110.00	1365.00	119%
Ice Revenue - Senior Hockey	-4,583.31	-890.48	-2,540.48	-4,500.00	-1959.52	56%
Ice Revenue - Private Rentals	-233.34	-357.13	-559.51	-200.00	359.51	280%
Ice Revenue - Other	-442.85	164.29	-107.14	-200.00	-92.86	54%
Arena - Summer Recreation Revenue	-228.57		-114.29	-200.00	-85.71	57%
Ice rental - FUN HOCKEY	-900.00				0.00	0%
Minor Hockey - Visitors	-690.46		-2,457.14		2457.14	0%
Senior Hockey - Visitors			-209.52		209.52	0%
Provincial Conditional Grant	-18,824.00				0.00	0%
Conditional Grants from Other						
Local Govt	-45,278.17		-35,781.06	-33,000.00	2781.06	108%
Other Revenues	-14,268.50	4,826.19	-2,711.43	-3,000.00	-288.57	90%
	-136,579.17	-17,364.26	-107,161.00	-92,330.00	14831.00	116%
	-136,579.17	-17,364.26	-107,161.00	-92,330.00	14831.00	116%
EXPENSES						
Administration Salaries & Salaries & Wages	20,398.68	1,469.01	18,754.09	16,296.65	-2457.44	115%
	52,867.39	8,870.30	69,268.78	65,144.17	-4124.61	106%
Employee Benefits & EI CPP Expense	4,883.72	802.20	8,330.76	13,885.95	5555.19	60%
Recreation Training			1,041.38	1,000.00	-41.38	104%
Travel & Subsistence	70.68		464.55	1,000.00	535.45	46%
Freight, Postage & Telephone - Arena	2,403.19	93.50	2,150.74	2,200.00	49.26	98%
Membership Fee			105.00	210.00	105.00	50%
Recreation - Special Services	737.00		796.82	1,396.82	600.00	57%
Ball Diamond & Raquet Sports Rep&Maint			4,309.94	3,000.00	-1309.94	144%
Repairs & Maintenance - Arena Insurance	119,229.97	3,636.57	71,639.81	49,271.52	-22368.29	145%
	14,443.60		16,267.96	16,267.96	0.00	100%
Ball & Raquet Sport Supplies	665.50		2,003.17	1,000.00	-1003.17	200%
Supplies - Arena	9,958.97	1,087.01	9,047.08	9,000.00	-47.08	101%
Recreational Power	28,399.13	6,213.69	28,508.81	30,000.00	1491.19	95%
Recreational Natural Gas	14,170.65	4,316.34	12,576.44	16,000.00	3423.56	79%
	268,228.48	26,488.62	245,265.33	225,673.07	-19592.26	109%
	268,228.48	26,488.62	245,265.33	225,673.07	-19592.26	109%
NET OF REVENUES & EXPENSES	131,649.31	9,124.36	138,104.33	133,343.07	-4761.26	104%



Town of Bashaw
General Ledger Report - Recreation
TO AUGUST 31, 2025

Printed on: 2025-09-29

Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	2025 Budget	Remaining	Actual Date Range
Account Group: 21 REVENUE - Recreation Facilities and Programs					
1-71-00-410-12	Ball Diamond Revenue	(\$1,841.90)	(\$1,800.00)	\$260.00	(\$2,060.00)
1-71-00-410-20	Skate Sharpening Revenue	(\$28.56)	(\$30.00)	(\$30.00)	\$0.00
1-71-00-410-21	Ice Revenue - Minor Hockey	(\$52,334.97)	(\$51,000.00)	(\$26,935.73)	(\$24,064.27)
1-71-00-410-22	Ice Revenue - Figure Skating	(\$8,475.00)	(\$8,000.00)	(\$3,435.71)	(\$4,564.29)
1-71-00-410-23	Ice Revenue - Senior Hockey	(\$2,540.48)	(\$2,000.00)	(\$742.86)	(\$1,257.14)
1-71-00-410-24	Ice Revenue - Private Rentals	(\$559.51)	(\$200.00)	\$395.22	(\$595.22)
1-71-00-410-25	Ice Revenue - Other	(\$107.14)	(\$100.00)	\$316.67	(\$416.67)
1-71-00-410-26	Arena - Summer Recreation Revenue	(\$114.29)	(\$115.00)	(\$70.00)	(\$45.00)
1-71-00-410-27	Ice rental - FUN HOCKEY	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-550-00	Recreation Board - Interest Income	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-560-01	Building Space Rent	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-590-00	Other Revenues Fundraising	\$0.00	\$0.00	\$190.48	(\$190.48)
1-71-00-590-01	Sports Anonymous - Donations	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-590-03	Fundraising - Minor Hockey	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-590-20	Other Revenues	(\$2,711.43)	(\$2,500.00)	\$1,823.84	(\$2,300.03)
1-71-00-590-30	Other Revenue - Summer Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-762-20	CIP - Arena	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-762-21	Alta Sport Rec Parks & Wildlife Grant	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-762-22	C.F.E.P. Grant	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-762-23	Arena Flooring	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-762-24	County of Camrose Legacy Grant - Ice Plant	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-770-00	Contributions - Local Boards and Agencies	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-780-00	Gain (Loss) on disposal of TCA	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-830-00	Conditional Grants-Federal	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-840-00	Provincial Conditional Grant	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-840-11	S.T.E.P.	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-850-00	Conditional Grants from Other Local Govt	(\$35,781.06)	(\$34,000.00)	\$3,729.22	(\$37,729.22)
1-71-00-860-00	Contributions from Organizations-Buildings	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-920-00	Drawn from Operating Reserves	\$0.00	\$0.00	\$0.00	\$0.00
1-71-00-991-00	Transfer Equity TCA	\$0.00	\$0.00	\$0.00	\$0.00
1-71-01-410-21	Minor Hockey - Visitors	(\$2,457.14)	(\$2,000.00)	(\$2,000.00)	\$0.00
1-71-01-410-23	Senior Hockey - Visitors	(\$209.52)	(\$200.00)	(\$200.00)	\$0.00
Account Group 21 REVENUE - Recreation Facilities and Programs Totals		(\$107,161.00)	(\$101,945.00)	(\$26,698.87)	(\$73,222.32)
Account Group: 44 EXPENSES - Recreation Facilities and Programs					
2-71-00-110-00	Administration Salaries & Wages	\$18,754.09	\$16,944.93	\$4,953.20	\$11,274.83
2-71-00-110-01	Recreation Director	\$0.00	\$0.00	\$0.00	\$0.00



Town of Bashaw
General Ledger Report - Recreation
TO AUGUST 31, 2025

Printed on: 2025-09-29
Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	2025 Budget	Remaining	Actual Date Range
Account Group: 44 EXPENSES - Recreation Facilities and Programs					
2-71-00-110-20	Salaries & Wages - Arena	\$69,268.78	\$56,129.16	\$28,257.90	\$25,884.16
2-71-00-111-11	Salaries & Wages - Ball Diamonds	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-130-00	Employee Benefits & EI CPP Expense	\$8,330.76	\$13,785.32	\$10,181.97	\$3,603.35
2-71-00-140-00	Recreation Training	\$1,041.38	\$1,000.00	\$1,000.00	\$0.00
2-71-00-151-00	Fees & Benefits	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-211-00	Travel & Subsistence	\$464.55	\$500.00	\$500.00	\$0.00
2-71-00-215-20	Freight, Postage & Telephone - Arena	\$2,150.74	\$2,200.00	\$1,452.16	\$747.84
2-71-00-220-00	Advertising	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-220-01	Raffle Ticket Expense	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-225-00	Membership Fee	\$105.00	\$105.00	\$105.00	\$0.00
2-71-00-230-20	Recreation - Special Services	\$796.82	\$2,040.00	\$710.04	\$1,329.96
2-71-00-230-22	Recreation - Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-232-00	Professional Fees - Audit	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-240-20	Arena Caretaking	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-250-12	Ball Diamond & Raquet Sports Rep&Maint	\$4,309.94	\$4,500.00	\$1,821.65	\$2,678.35
2-71-00-250-20	Repairs & Maintenance - Arena	\$71,639.81	\$47,631.00	\$20,660.97	\$24,416.25
2-71-00-250-25	2007 Arena Upgrades - CIP	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-274-20	Insurance	\$16,267.96	\$17,597.74	\$0.00	\$17,597.74
2-71-00-510-12	Ball & Raquet Sport Supplies	\$2,003.17	\$2,100.00	\$2,100.00	\$0.00
2-71-00-510-20	Supplies - Arena	\$9,047.08	\$9,000.00	\$6,216.47	\$1,425.53
2-71-00-540-50	Recreational Power	\$28,508.81	\$29,000.00	\$14,220.54	\$14,779.46
2-71-00-540-51	Recreational Natural Gas	\$12,576.44	\$13,500.00	\$5,881.60	\$7,618.40
2-71-00-590-01	Sports Anonymous	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-590-30	Summer Recreation Committee Expenses	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-762-00	Transfers to Capital Functions	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-762-20	Arena Renovations CIP	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-762-21	Arena Renovations CFEP 99	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-762-22	Arena Flooring Expenses	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-762-23	AB Sports Rec Parks & Wildlife Grant	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-762-24	Arena Computer Control System	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-764-00	Transfer to Operating Reserve	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-764-20	Arena Renovations Transfer to/from Reserves	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-770-00	Grants to Organizations	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-900-03	Fundraising	\$0.00	\$0.00	\$0.00	\$0.00
2-71-00-905-00	ARO Accretion - Arena	\$4,368.69	\$0.00	\$0.00	\$0.00
Account Group 44 EXPENSES - Recreation Facilities and Programs Totals		\$249,634.02	\$216,033.15	\$98,061.50	\$111,355.87



Town of Bashaw
General Ledger Report - Recreation
TO AUGUST 31, 2025

Printed on: 2025-09-29

Printed by: Darlene Tucker

G/L Number	Description	2024 Actual	2025 Budget	Remaining	Actual Date Range
	Report Totals	\$142,473.02	\$114,088.15	\$71,362.63	\$38,133.55