



**REGULAR MEETING OF COUNCIL
MINUTES
October 1, 2025, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Councillor McIntosh (5:43pm), Mayor McDonald (5:47pm), Deputy Mayor Orom (5:47pm), Councillor Northey (5:51pm), Councillor Gust (5:50pm)

Council by Zoom: none.

Absent with notice: none.

Recording Secretary: CAO Fuller

Public: Shelley Boileau, Ambyr Kohlman, Scott Williams (5:45 pm)

Public Zoom: Debbie Roorda, Lexi (6:00 pm)

Press by zoom: Stu Salkeld (6:00pm)

1. CALL TO ORDER by Mayor McDonald (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Councillor Gust to approve the October 1, 2025, Regular Meeting of Council agenda, with the addition of Closed Meeting of Council, item 10.3 Dispatch, Intergovernmental Relations, ATIA Section 26.

MOTION #144-2025 CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS
 - 4.1 Parkland Regional Library Budget Presentation – Ron Sheppard

Mr. Sheppard discussed the Parkland Regional Library Budget and answered questions.

Ron Sheppard left the meeting at 6:23 pm.

5. APPROVAL OF MINUTES
 - 5.1 Minutes of the September 17, 2025, Regular Meeting of Council

MOVED by Councillor McIntosh to approve the minutes from the September 17, 2025, Regular Meeting of Council.

MOTION #145-2025 CARRIED

- 5.2 Minutes of the September 24, 2025, Special meeting of Council

MOVED by Deputy Mayor Orom to approve the minutes from the September 24, 2025, Special Meeting of Council.

MOTION #146-2025 CARRIED

6. CONSENT AGENDA
 - 6.1 CAO Report
 - 6.2 Budget Variance Report

Councillor McIntosh requested to discuss the Budget Variance Report as Item 7.7 in the New & Unfinished Business.

7. NEW & UNFINISHED BUSINESS
 - 7.1 Parkland Regional Library 2026 Budget approval

MOVED by Councillor McIntosh to approve the 2026 Parkland Regional Library Budget, at the October 1, 2025, regular meeting of Bashaw Town Council.

MOTION #147-2025 CARRIED

- 7.2 Emergency Fire Dispatch Services Agreement

This item moved to closed session of the agenda at the beginning of the agenda.

7.3 Safety & Use Bylaws – Town of Bashaw Library Board

Council discussed the bylaw. They would like to have the draft to demonstrate what changes were made.

MOVED by Councillor McIntosh to table the Town of Bashaw Library Board Safety & Use bylaws to the next Council meeting, to obtain copies of the changes for increased understanding.

MOTION #148-2025 CARRIED

7.4 Water Treatment Plant Transfer Switch

MOVED by Councillor Gust to approve \$45,000 to fund the Water Treatment plant transfer switch repair from the Unrestricted Cash surplus.

MOTION #149-2025 CARRIED

7.5 49 Street Project Update

MOVED by Councillor McIntosh to accept the update as information at the October 1, 2025, regular meeting of Bashaw town council.

MOTION #150-2025 CARRIED

7.6 Bashaw Arena Update

The update was discussed and provided for information.

7.7 Budget Variance Report

The Budget Variance report was discussed.

8. COMMITTEE REPORTS – none.

9. CORRESPONDENCE ITEMS – none

MOVED by Councillor McIntosh to move into Closed Meeting of Council at 7:13 pm to discuss 10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26, 10.2 Legal – CAO Performance Review – ATIA Section 20.4(g) and Dispatch Agreement – Intergovernmental relations – ATIA Section 26.

MOTION #151-2025 CARRIED

Stu Salkeld, Debbie Roorda, and Lexi left the meeting at 7:14pm
Shelley Boileau, Courtney Foster, and Scott Williams left the meeting at 7:14 pm.
Deputy Fire Chief Alec Dubitz arrived at 7:00 pm, left the meeting at 7:30 pm.

10. CLOSED MEETING OF COUNCIL

10.1 Legal – Arbitration – ATIA (Access to Information Act) Section 26

10.2 Legal – Privileged Information – ATIA Section 32(1)

10.2 Personnel – Staffing Resources – ATIA Section 26

MOVED by Councillor McIntosh to come out of Closed Meeting of Council at 7:55 pm.

MOTION #152-2025 CARRIED

11. NOTICES OF MOTION - none

12. NEXT MEETING – October 1, 2025, 6:00 pm

MOVED by Councillor Gust to approve the next meeting to be held on October 29, 2025, 6:00 pm in Bashaw Town Council Chambers.

MOTION #153-2025 CARRIED

13. ADJOURNMENT – Councillor Northey adjourned the meeting at 8:00 pm.

MAYOR, Robert McDonald

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller