



**REGULAR MEETING OF COUNCIL
MINUTES
November 7, 2025, 4:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (3:30pm), Deputy Mayor McIntosh (3:50pm), Mayor Orom (3:50pm), Councillor Masyk (3:35pm), Councillor Meger (3:35pm), Councillor Kohlman (3:40pm)

Council by Zoom: none.

Absent with notice: none.

Recording Secretary: CAO Fuller

Public: David Maslen, Brian Desrochers (3:50 pm)

Public Zoom: Debbie Roorda, Jamie Lee Hobson (4:00 pm)

Press by zoom: Stu Salkeld (4:00pm)

1. CALL TO ORDER by Mayor Orom (4:00pm)

2. ADOPTION OF AGENDA

MOVED by Deputy Mayor McIntosh to approve the November 7, 2025, Regular Meeting of Council agenda, with the addition of 7.9 Library Donation, and 7.10 Council Parade Float to the New & Unfinished Business section of the Regular meeting of Bashaw Town Council on November 7, 2025.

MOTION #201-2025

CARRIED

3. PUBLIC HEARINGS – None

4. DELEGATIONS- None

5. APPROVAL OF MINUTES

5.1 Minutes of the October 17, 2025, Special Meeting of Council

MOVED by Deputy Mayor McIntosh to approve the minutes from the October 17, 2025, Special Meeting of Council.

MOTION #202-2025

CARRIED

5.2 Minutes of the November 3, 2025, Organizational meeting of Council

MOVED by Deputy Mayor to approve the minutes from the November 3, 2025, Organizational Meeting of Council, with the amendment to Motion 188-2025, changing it from Deputy Mayor Orom to Mayor Orom.

MOTION #203-2025

CARRIED

6. CONSENT AGENDA

6.1 Legion – Alberta-Northwest Territories Command – Military Service Recognition book

6.2 Bashaw Arena Repairs Inquiry – email from concerned person

6.3 Town of Bashaw Monthly Statement – September 30, 2025

6.4 Airport – Area person – requesting the town apply for a STIP grant to improve the Bashaw Airport

6.5 Camrose & Area Lodge Authority – Request for representative contact information

6.6 Fortis – Congratulations from Chris Burt Stakeholder relations manager

6.7 Concerned person – Guaranteed Income Supplement unchanged since 2018

6.8 Bashaw & District Regional Health & Wellness Foundation – request for Council representative

6.9 Budget Variance Report – September 30, 2025

7. NEW & UNFINISHED BUSINESS

7.1 Safety & Use Bylaws – Town of Bashaw Library Board – includes changes

MOVED by Deputy Mayor McIntosh to approve the Town of Bashaw Library Board's Safety & Use bylaws, at the November 7, 2025, regular Meeting of Bashaw Town Council.

MOTION #204-2025

CARRIED

7.2 Town of Bashaw Library Plan of Service 2026 - 2030

MOVED by Deputy Mayor McIntosh to approve the Town of Bashaw Library Plan of Service, on the November 7, 2025, regular Meeting of Bashaw Town Council.

MOTION #205-2025 CARRIED

7.3 Water Treatment Plant Transfer Switch

Discussion regarding the project, and description of the project was provided by CAO Fuller.

MOVED by Deputy Mayor McIntosh to rescind Motion 149-2025.

MOTION #206-2025 CARRIED

MOVED by Councillor Meger to approve \$50, 000.00 to fund the Water Treatment Plant transfer switch repair from the Unrestricted cash Surplus

MOTION #207-2025 CARRIED

7.4 Septic Receiving Station Repair Request

MOVED by Deputy Mayor McIntosh to approve \$13,000 for the septic receiving station meter panel and programming with funds to be accessed from the Unrestricted Cash surplus.

MOTION #208-2025 CARRIED

MOVED by Deputy Mayor McIntosh to approve annual capital contributions of \$2,000.00 to plan for the septic receiving station meter panel replacement.

MOTION #209-2025 CARRIED

David Maslen, Brian Desrochers left the meeting around 4:35 pm.

7.5 Bashaw School Travel Club – Request to access Tourist Booth

At 4:40 pm Deputy Mayor McIntosh left the meeting declaring a pecuniary interest, as the Battle River School Division employs him.

MOVED by Councillor Meger to approve the Bashaw School travel club to use the Tourist Booth on November 22, 2025, from 11 am to 3 pm for Santa Days for the purpose of offering hot chocolate and a bake sale/yard sale to raise funds for the travel club.

MOTION #210-2025 CARRIED

Deputy Mayor McIntosh returned to the meeting at 4:44 pm.

7.6 Terms of Reference Beautification Committee

MOVED by Deputy Mayor McIntosh to appoint Mary Kinsella, Terri Brown Gust, Bryan Gust, Natasha Larkin, and Darlene Sinclair to the Beautification Committee for a term of 1 year.

MOTION #211-2025 CARRIED

MOVED by Deputy Mayor McIntosh to request the beautification committee to generate a report to council on their suggested changes to the terms of reference Beautification committee policy.

MOTION #212-2025 CARRIED

MOVED by Deputy Mayor McIntosh to direct administration to generate a version of the Terms of Reference Beautification Committee policy as recommended by administration to Bashaw Town Council for review.

MOTION #213-2025 CARRIED

7.7 Town Facilities Tour – Book Date

Council booked the tour for Thursday, November 13, 2025, 4:00 – 6:00 pm. CAO Fuller to book the Bashaw Bus Society bus and arrange staff to assist with the tour.

7.8 Historic Society Representative – Appoint a representative

MOVED by Councillor Kohlman to appoint Councillor Masyk to be the Historic Society council representative.

MOTION #214-2025 CARRIED

7.9 Bashaw Library Donation request

MOVED by Councillor Masyk to donate one (1) hour of ice time at the Bashaw Arena; as a donation to the Bashaw Library silent auction.

MOVED by Councillor Meger to amend the motion; to donate two (2) hours of ice time at the Bashaw Arena; as a donation to the Bashaw Library silent auction.

MOTION #215-2025 CARRIED

MOVED by Councillor Meger to donate two (2) hours of ice time at the Bashaw Arena; as a donation to the Bashaw Library silent auction.

MOTION #216-2025 CARRIED

7.10 Council Parade Float

Discussion regarding a plan to create a parade float. There were some limitations as to who was available to participate on the town float. Councillor Meger and Councillor Masyk mentioned they were available to drive a truck in the Santa Days parade.

- 8. COMMITTEE REPORTS – none.
- 9. CORRESPONDENCE ITEMS – none
- 10. CLOSED MEETING OF COUNCIL
- 11. NOTICES OF MOTION - none
- 12. NEXT MEETING – November 19, 2025, 6:00 pm
- 13. ADJOURNMENT – Councillor Kohlman adjourned the meeting at 5:37 pm.

MAYOR, Cindy Orom

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller