



**REGULAR MEETING OF COUNCIL
MINUTES
November 19, 2025, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Deputy Mayor McIntosh (5:45pm), Mayor Orom (5:45pm), Councillor Masyk (5:24pm), Councillor Meger (5:24pm), Councillor Kohlman (5:40pm)

Council by Zoom: none.

Absent with notice: none.

Recording Secretary: CAO Fuller

Public: Rob Dann, Terri Brown-Gust, Sara McKenzie (5:45 pm)

Public Zoom: L.Turcotte (6:00 pm)

Press by zoom: Stu Salkeld (6:00pm)

1. CALL TO ORDER by Mayor Orom (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Deputy Mayor McIntosh to approve the November 19, 2025, Regular Meeting of Council agenda, with the addition of 7.8 Northern & Regional Economic Development program for Growing the Camrose Region Food & Artisan Network; Camrose County; to the New & Unfinished Business section of the Regular meeting of Bashaw Town Council on November 19, 2025.

MOTION #217-2025

CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS
 - 4.1 Bashaw Municipal Library 2026 Budget Presentation – Rob Dann, Terri Brown-Gust, & Sara McKenzie

The delegates shared the budget presentation and informed council of the digital literacy initiative, tax preparation services and many aspects of library programming.

Rob Dann, Terri Brown-Gust, and Sara McKenzie left the meeting at 6:21 pm.

5. APPROVAL OF MINUTES
 - 5.1 Minutes of the November 7, 2025, Regular Meeting of Council

MOVED by Deputy Mayor McIntosh to approve the minutes from the November 7, 2025, Regular Meeting of Council.

MOTION #218-2025

CARRIED

6. CONSENT AGENDA
 - 6.1 Legion – Alberta-Northwest Territories Command – Military Service Recognition book
They collect donations a year in advance. The book is scheduled to be out in the new year. The 2025 version is viewable on their website.
 - 6.2 CAO Report
 - 6.3 Town of Bashaw October 31, 2025, Monthly Statement
 - 6.4 Water Reconciliation
 - 6.5 Alberta Municipal Affairs – Congratulations from Minister Dan Williams
 - 6.6 Public Works Report
 - 6.7 Council Committee Reports

Deputy Mayor McIntosh requested to discuss the public works report as 7.9 in the New & unfinished business. Mayor Orom requested to discuss the Water reconciliation as 7.10 in the New & Unfinished business.

7. NEW & UNFINISHED BUSINESS
 - 7.1 Bashaw Municipal Library 2026 Budget approval

MOVED by Deputy Mayor McIntosh to approve Bashaw Municipal Library 2026 Budget, at the November 19, 2025, regular Meeting of Bashaw Town Council.

MOTION #219-2025

CARRIED

7.2 Santa Days Parade Route approval

MOVED by Deputy Mayor McIntosh to approve the street closure and parade route, as demonstrated on the diagram provided; for November 22 from 6:30 – 7:30 pm for the Santa Days Parade.

MOTION #220-2025 CARRIED

Council requested administration provide street closure notices to residents by Facebook and Voyent Alert.

7.3 Highway 12/21 Regional Water Commission 2026 Budget for review

Council discussed the budget and aspects of the commission.

MOVED by Deputy Mayor McIntosh to accept the Highway 12/21 Regional Water Commission 2026 Budget as information.

MOTION #221-2025 CARRIED

MOVED by Deputy Mayor McIntosh to invite the Highway 12/21 Regional Water Commission Chairperson and the Commission Manager to present to Bashaw Town Council within the next quarter.

MOTION #222-2025 CARRIED

7.4 Emergency Services Mutual Aid Agreement with Lacombe County

MOVED by Deputy Mayor McIntosh to approve Mayor Orom and CAO Fuller to execute the Emergency Services Mutual Aid Agreement between Lacombe County and the Town of Bashaw.

MOTION #223-2025 CARRIED

7.5 Grants in Place of Taxes – request to write off

MOVED by Councillor Kohlman to write off \$7, 510.66; off Roll # 000515, Alberta Municipal Affairs, Grants in place of taxes for the 2025 tax year.

MOTION #224-2025 CARRIED

7.6 Proposed Provincial Electoral Divisions

MOVED by Deputy Mayor McIntosh to authorize the Mayor to submit a letter on behalf of the Town of Bashaw to the 2025 Alberta Electoral Boundaries Commission detailing its support for remaining in the Camrose constituency.

MOTION #225-2025 CARRIED

7.7 Beautification Committee – Request Motion to add Crystal Ramstad to the committee

MOVED by Deputy Mayor McIntosh to appoint Crystal Ramstad to the Beautification committee for a period of one year.

MOTION #226-2025 CARRIED

7.8 Northern Regional Economic Development Program for Growing the Camrose Region Food Artisan Network; Request from Camrose County for a letter of support.

MOVED by Deputy Mayor McIntosh to provide a letter of support through a signed letter of support for the Camrose county application to the Northern and Regional Economic Development Program for Growing the Camrose Region Food & Artisan Network initiative.

MOTION #227-2025 CARRIED

Council inquired regarding a policy that references letters of support inquiries. Administration to provide the policy to council for reference.

7.9 Public Works Report

Council had several questions and discussed snow removal. Council requested an information piece that they can have to share with residents to address when residents have snow removal concerns.

7.10 Water Reconciliation

Council discussed the historic trends experienced with water losses, and the success that has been experienced. Administration and public works continue to monitor water meters, bills and various sites to continue to eliminate water loss.

8. COMMITTEE REPORTS – none.

9. CORRESPONDENCE ITEMS – none

Fire Chief Dustin Hemingson arrived at 6:45 pm.
Deputy Chief Alec Dubitz arrived at 7:02 pm.
Council requested Fire Chief Hemingson and Deputy Chief Dubitz to stay for the closed meeting.
Stu Salkeld and L. Turcotte were disconnected from Zoom at 7:47 pm.

MOVED by Deputy Mayor McIntosh to move into Closed Meeting of Council at 7:47 pm to discuss 10.1
Emergency Dispatch Services Agreement – ATIA Section 26.

MOTION #228-2025 CARRIED

10. CLOSED MEETING OF COUNCIL

10.1 Emergency Dispatch Services Agreement – ATIA Section 26

Fire Chief Hemingson and Deputy Chief Dubitz left the meeting at 8:44 pm.

MOVED by Deputy Mayor McIntosh to come out of Closed Meeting of Council at 9:07pm.

MOTION #229-2025 CARRIED

MOVED by Deputy Mayor McIntosh to request a detailed revision to the dispatch definition on the proposed
Emergency Fire Dispatch Services Agreement with the Camrose Police Service.

MOTION #230-2025 CARRIED

MOVED by Deputy Mayor McIntosh to direct administration to request the Chief of Police of Camrose Police
Service to attend a joint meeting with Bashaw town Council as per section 12, Dispute Resolution, subsection
12.1.2 of the Emergency Fire Dispatch services agreement.

MOTION #231-2025 CARRIED

11. NOTICES OF MOTION - none

12. NEXT MEETING – December 3, 2025, 6:00 pm

MOVED by Councillor Meger to cancel the December 3, 2025, regular meeting of Bashaw Council.

MOTION #232-2025 CARRIED

The next regular meeting of Bashaw Council as per rotation will be Wednesday, December 17, 2025, 6:00 pm
Bashaw Council Chambers.

13. ADJOURNMENT – Councillor Meger adjourned the meeting at 9:12 pm.

MAYOR, Cindy Orom

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller