



**REGULAR MEETING OF COUNCIL
MINUTES
December 17, 2025, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Deputy Mayor McIntosh (5:45pm), Mayor Orom (5:47pm), Councillor Masyk (5:29pm), Councillor Meger (5:27pm), Councillor Kohlman (5:46pm)

Council by Zoom: none.

Absent with notice: none.

Recording Secretary: CAO Fuller

Public: Chad Hildebrant, Dallas Bergstrom (6:03 pm)

Public Zoom: none

Press by zoom: Stu Salkeld, Kevin Sabo (6:00pm)

1. CALL TO ORDER by Mayor Orom (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Councillor Kohlman to table Items 7.4 Beautification Terms of Reference and 7.6 Bylaw 837 – 2025 Procedure Bylaw to the January 2026 regular meeting of Bashaw Town Council.

MOTION #233-2025

CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS
 - 4.1 Bashaw & District Agricultural Society – Arena Transition Proposal – Chad Hildebrandt & Dallas Bergstrom
 - 4.2 Arena Repair Report – Chad Hildebrandt & Dallas Bergstrom

Dallas Bergstrom discussed the Arena repair report first. Then the Bashaw & District Agricultural Society Arena Transition proposal was discussed.

Chad Hildebrandt and Dallas Bergstrom left the meeting at 7:45 pm.

5. APPROVAL OF MINUTES
 - 5.1 Minutes of the November 19, 2025, Regular Meeting of Council

MOVED by Deputy Mayor McIntosh to approve the minutes from the November 19, 2025, Regular Meeting of Council.

MOTION #234-2025

CARRIED

6. CONSENT AGENDA
 - 6.1 Council Committee Reports
 - 6.2 CAO Report
 - 6.3 Clean Harbors – Notice of Price increase
 - 6.4 Parkland Regional Library – Information
 - 6.5 Municipal Affairs – Fire Level of Service 2025 Engagement
 - 6.6 National Police Federation – RCMP Bargaining Agent
 - 6.7 Water Reconciliation Report
 - 6.8 Stars – Request for Donation
 - 6.9 Town of Bashaw Monthly Statement
 - 6.10 Camrose County – Tender Replacement declined & offer of 3Q training
 - 6.11 Budget Variance Report

Deputy Mayor McIntosh requested to discuss the Stars – Request for Donation as 7.23, Budget Variance Report as 7.23, and Camrose County – Tender Replacement declined & offer of 3Q training as 7.9; in the New & unfinished business. Mayor Orom requested to discuss the Water reconciliation as 7.10 in the New & Unfinished business.

7. NEW & UNFINISHED BUSINESS

7.1 Bashaw & District Agricultural Society – Arena Transition Proposal – Discussion

MOVED by Deputy Mayor McIntosh to direct administration to implement a memorandum of understanding with the Town of Bashaw & the Bashaw & District Agricultural Society to operate the Bashaw Arena from January 1 to March 31, 2026, as discussed at the December 17, 2025, regular meeting of Bashaw Town Council.

MOTION #235-2025 CARRIED

7.2 Arena Repair Report – Payment Discussion

MOVED by Councillor Meger to approve payment of \$14,965.00 to Bashaw Concrete for the materials related to the arena repairs completed in October 2025 to be funded from the Unrestricted cash surplus.

MOTION #236-2025 CARRIED

MOVED by Deputy Mayor McIntosh to table the discussion regarding the labor costs of \$19,240.00; requested from Bashaw Concrete; to the January 2026 regular meeting of Bashaw Town Council.

MOTION #237-2025 CARRIED

MOVED by Deputy Mayor McIntosh to direct administration to work with public works to create a standard operating guideline for the Bashaw Arena inclusive of the ice plant, and brine system.

MOTION #238-2025 CARRIED

7.21 Stars – Request for Donation

MOVED by Councillor Meger to pledge 4 year support of \$1.00 per capita per year to Stars.

MOTION #239-2025 CARRIED

7.23 Budget Variance Report

Several questions were presented, and areas of the Budget Variance report were discussed.

7.3 2026 Interim Operating Budget

MOVED by Deputy Mayor McIntosh to approve the 2026 Town of Bashaw Interim Operating Budget as presented at the December 17, 2025, regular meeting of Bashaw Town Council.

MOTION #240-2025 CARRIED

7.4 Beautification Terms of Reference comparison

Referenced earlier in the agenda to be tabled to the January 2026 regular meeting of Bashaw town council.

7.5 Speed Hump/bump proposal

MOVED by Deputy Mayor McIntosh to accept the correspondence regarding the speed hump/bump proposal as information.

MOTION #241-2025 CARRIED

7.6 Bylaw 837 – 2025 – Procedure Bylaw

Referenced earlier in the agenda to be tabled to the January 2026 regular meeting of Bashaw town council.

7.7 Snow Removal Policy

MOVED by Deputy Mayor McIntosh to approve Snow Removal & Ice Control Policy 21.30 with the recommended changes at the December 17, 2025, regular meeting of Bashaw Council.

MOTION #242-2025 CARRIED

7.8 Camrose County – Tender Replacement declined & offer of 3Q training

Council had a couple of questions regarding ownership of the unit.

MOVED by Deputy Mayor McIntosh to accept the correspondence as information.

MOTION #243-2025 CARRIED

7.9 Water Reconciliation Report

Council discussed the report and various efforts to keep track of water loss.

8. COMMITTEE REPORTS – none.

9. CORRESPONDENCE ITEMS – none

10. CLOSED MEETING OF COUNCIL

11. NOTICES OF MOTION - none

12. NEXT MEETING – Discussion January Meetings

MOVED by Deputy Mayor McIntosh to change the January 7 & 21, 2026 meeting dates; to having a meeting on January 14, 2026, 6:00 pm as the Regular Meeting of Bashaw Town Council for January.

MOTION #244-2025

CARRIED

13. ADJOURNMENT – Deputy Mayor McIntosh adjourned the meeting at 9:05 pm.

MAYOR, Cindy Orom

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller