



**REGULAR MEETING OF COUNCIL  
MINUTES  
February 4, 2026, 6:00 pm  
Council Chambers & Zoom Access**

**In Person:** CAO Fuller (5:30pm), Deputy Mayor McIntosh (5:45pm), Mayor Orom (5:45pm), Councillor Masyk (5:45pm), Councillor Kohlman (5:48pm)

**Council by Zoom:** none.

**Absent with notice:** Councillor Meger

**Recording Secretary:** CAO Fuller

**Public:** Penny Shantz (5:53pm), Georgina Gaudette (5:58pm)

**Public Zoom:** Lindy Black, Lori Beach (6:03 pm)

**Press by zoom:** Kevin Sabo (6:03pm)

1. CALL TO ORDER by Mayor Orom (6:03pm)

2. ADOPTION OF AGENDA

**MOVED** by Deputy Mayor McIntosh to approve the February 4, 2026, Regular Meeting of Council agenda.  
**MOTION #13-2026** CARRIED

3. PUBLIC HEARINGS – None

4. DELEGATIONS

4.1 Bashaw & District Regional Health & Wellness – Georgina Gaudette & Penny Shantz

Georgina & Penny shared a presentation on the Bashaw District Regional Health & Wellness Foundation about their medical clinic operations and the need for advocacy with the province. Sustainable funding from the province is necessary.

The request was for advocacy and Georgina was to provide a draft letter of support for the Bashaw Medical Clinic to council for review and submission to the MLA.

Georgina Gaudette & Penny Shantz left the meeting at 6:17 pm.

5. APPROVAL OF MINUTES

5.1 Minutes of the January 14, 2026, Regular Meeting of Council

**MOVED** by Deputy Mayor McIntosh to approve the minutes from the January 14, 2026, Regular Meeting of Council as amended.

**MOTION #14-2026** CARRIED

6. CONSENT AGENDA

6.1 CAO Report

6.2 Public Works Report

6.3 Snow Removal Policy

6.4 Town of Bashaw Monthly Statement – December 31, 2025

7. NEW & UNFINISHED BUSINESS

Councillor Kohlman declared a pecuniary interest and left the meeting at 6:19 pm.

7.1 Bashaw & District Bus Society 2026 Budget & Information

**MOVED** by Deputy Mayor McIntosh to approve the Bashaw & District Bus Society's request for \$5,000 for their 2026 operations, as presented at the February 4, 2026, regular meeting of Bashaw Town Council.

**MOTION #15-2026** CARRIED

Councillor Kohlman returned to the meeting at 6:20 pm.

7.2 Emergency Fire Dispatch Services Agreement

**MOVED** by Deputy Mayor McIntosh to authorize the Mayor and CAO to execute the Emergency Fire Dispatch Services Agreement with the Camrose Police service.

**MOTION #16-2026** CARRIED

7.3 Atco Gas & Pipeline agreement renewal bylaw 835-2025 – require 2<sup>nd</sup> & 3<sup>rd</sup> reading

**MOVED** by Deputy Mayor McIntosh to approve second reading of Atco Gas & Pipeline agreement renewal bylaw 835-2025 at the February 4, 2026, regular meeting of Bashaw Town council.

**MOTION #17-2026** CARRIED

**MOVED** by Councillor Kohlman to approve third reading of Atco Gas & Pipeline agreement renewal bylaw 835-2025 at the February 4, 2026, regular meeting of Bashaw Town council.

**MOTION #18-2026** CARRIED

7.4 Arena Labor Costs – Provide direction regarding funding source

**MOVED** by Councillor Masyk to pay the \$9,620.00 for the arena labor costs to Bashaw Concrete from the Unrestricted cash surplus.

**MOTION #19-2026** CARRIED

7.5 Strategic Planning Discussion

Discussion progressed regarding the topic.

**MOVED** by Councillor Masyk to direct administration to arrange a Strategic Plan Meeting on March 19, 2026, 4:00 pm and confirm if the small room at the Bashaw community Hall is available for the event.

**MOTION #20-2026** CARRIED

7.6 Bylaw 837 – 2026 – Procedure Bylaw – 2<sup>nd</sup> & 3<sup>rd</sup> reading.

**MOVED** by Deputy Mayor McIntosh to approve second reading of Bylaw 837 – 2026 – Procedure Bylaw at the February 4, 2026, regular meeting of Bashaw Town Council.

**MOTION #21-2026** CARRIED

**MOVED** by Deputy Mayor McIntosh to approve third reading of Bylaw 837 – 2026 – Procedure Bylaw at the February 4, 2026, regular meeting of Bashaw Town Council.

**MOTION #22-2026** CARRIED

7.7 Proclamations/Letters of Support/Recognition Policy 12.70

**MOVED** by Mayor Orom to revise the Proclamations/Letters of Recognition Policy 12.70; change must to should in section 2.2, change the timeline from 30 days to 14 days, and create a congratulatory letter in a separate section.

**MOTION #23-2026** CARRIED

7.8 Fire Department – Years of Service & Recognition Program

**MOVED** by Deputy Mayor McIntosh to accept the Fire Department – Years of Service & Recognition program briefing as information, at the February 4, 2026, regular meeting of council.

**MOTION #24-2026** CARRIED

**MOVED** by Deputy Mayor McIntosh to direct Administration to bring forward the Town of Bashaw Employee recognition policy at a future meeting of Council.

**MOTION #25-2026** CARRIED

8. COMMITTEE REPORTS – action to be considered

9. CORRESPONDENCE ITEMS – action to be considered

10. CLOSED MEETING OF COUNCIL

11. NOTICES OF MOTION – none

12. NEXT MEETING – March 4 & 18, 2026 – 6:00 pm.

13. ADJOURNMENT – Councillor Kohlman adjourned the meeting at 7:39 pm.

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MAYOR, Cindy Orom

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CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller