



**REGULAR MEETING OF COUNCIL
A G E N D A
Wednesday, April 15, 2026, 6:00 pm
Council Chamber & Zoom Access**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS – none
4. DELEGATIONS
 - 4.1 RCMP – Constable Grant Glasier
5. APPROVAL OF MINUTES
 - 5.1 Minutes of April 1, 2026, Regular Meeting of Council
6. CONSENT AGENDA
 - 6.1 Council Committee Report
 - 6.2 CAO Report
 - 6.3 Public Works Report
 - 6.4 Central Alberta Realtors Association – Discuss Housing issues
 - 6.5 Village of Clive – Parade Invitation – June 20, 2026
 - 6.6 Alberta Municipal Affairs – Assessment Model Review
 - 6.7 Alberta Municipal Affairs – Bill 28
 - 6.8 Mirror – Parade Invitation – May 16, 2026
 - 6.9 February & March Town of Bashaw Monthly Statements 2026
7. NEW & UNFINISHED BUSINESS
 - 7.1 Capital Purchase Request – 2016 – John Deere 1025R
 - 7.2 Amendment to Master Rates & Schedules - Bylaw 839-2026 Water Base Charge adjustment
 - 7.3 Motor Vehicle Collision Funds – Payment From Camrose County – Reserve Request
 - 7.4 Sewer Fee Discussion
 - 7.5 2026 Operating Budget
 - 7.6 Monday Closure Pilot Project review
 - 7.7 2026 Local Government Fiscal Framework Operating Grant
8. CELEBRATORY CORRESPONDENCE FROM COUNCIL
9. CLOSED MEETING OF COUNCIL
 - 9.1 Legal – Airport Hangar Leases – ATIA Section 32
 - 9.2 Legal – Office Leases – ATIA Section 32
10. NOTICES OF MOTION
11. NEXT MEETING: – Additional Meeting for Audit Presentation – Prior to end of April
May 6 & 20, 2026 – 6:00 pm
12. ADJOURNMENT

2026/04/15 – Bashaw Town Council.

Bashaw Detachment Overview

Sgt. CLEAVLAND – Currently off work sick

Cpl. STOBBER – Currently off work sick

Cst. MARLOW – Currently Graduated Return to work

Cst. NEILSON – Currently on Administrative leave

Cst. KELLER and SHARMA are working

K division Relief Unit has been aiding Bashaw Detachment since October of 2025. K Div RU is a unit comprised of Regular members of the RCMP who assist detachments who are short staffed. One to two members every week. They are currently assisting until the end of June. There is no cost to the Bashaw RCMP/towns or county's.

Community Assisted Policing Through Use of Recorded Evidence (Capture Program)

You can help protect your property, your family and your community by registering your security cameras with the Alberta RCMP Rural Capture Program. By registering your camera you are taking an active role in deterring crime and assisting the RCMP with our overall crime prevention goals in your community.

Reporting a Crime

1. If an emergency call 911
2. Non emergency call – 780-372-3793
3. On line at Alberta RCMP Online Crime Reporting Tool or download the Alberta RCMP app. This takes about 15 mins.

Once you have reported a crime you can expect a phone call from the police to determine if attendance is required. Most reported crimes should have a member attend.

Persons Crimes – 75 percent increase over 2023. 30 percent down on the 5 yr average

Property Crimes – 7 percent decrease over 2023. 17 percent down on 5 yr average

Overall, in Bashaw Detachments area:

Persons Crimes – Down 16 percent

Property Crime – Up 104 percent.

Town of Bashaw - Bashaw Detachment
Crime Statistics (Actual)
January to March: 2023 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2023	2024	2025	2026	% Change 2023 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	1	0	N/A	-100%	0.1
Other Sexual Offences		1	0	3	0	-100%	-100%	0.0
Assault		2	2	4	0	-100%	-100%	-0.4
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	1	0	0	N/A	N/A	-0.1
Criminal Harassment		0	7	1	6	N/A	500%	1.2
Uttering Threats		1	2	1	1	0%	0%	-0.1
TOTAL PERSONS		4	12	10	7	75%	-30%	0.7
Break & Enter		0	8	3	3	N/A	0%	0.4
Theft of Motor Vehicle		0	5	1	1	N/A	0%	-0.1
Theft Over \$5,000		1	3	0	2	100%	N/A	0.0
Theft Under \$5,000		2	5	5	2	0%	-60%	0.0
Possn Stn Goods		0	1	0	0	N/A	N/A	-0.1
Fraud		4	4	2	5	25%	150%	0.1
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		3	4	5	1	-67%	-80%	-0.5
Mischief - Other		4	1	2	1	-75%	-50%	-0.8
TOTAL PROPERTY		14	31	18	15	7%	-17%	-1.0
Offensive Weapons		0	0	1	0	N/A	-100%	0.1
Disturbing the peace		0	1	0	1	N/A	N/A	0.2
Fail to Comply & Breaches		0	2	0	0	N/A	N/A	-0.2
OTHER CRIMINAL CODE		1	1	1	1	0%	0%	0.0
TOTAL OTHER CRIMINAL CODE		1	4	2	2	100%	0%	0.1
TOTAL CRIMINAL CODE		19	47	30	24	25%	-20%	-0.2

Town of Bashaw - Bashaw Detachment
Crime Statistics (Actual)
January to March: 2023 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2023	2024	2025	2026	% Change 2023 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	0	0	N/A	N/A	0.0
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	0	N/A	N/A	-0.1
TOTAL FEDERAL		0	1	0	0	N/A	N/A	-0.1
Liquor Act		N/A	N/A	0	0	N/A	N/A	0.0
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	8	2	N/A	-75%	-1.3
Other Provincial Stats		N/A	N/A	5	4	N/A	-20%	-1.3
Total Provincial Stats		N/A	N/A	13	6	N/A	-54%	-2.6
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	0	0	N/A	N/A	0.0
Total Municipal		N/A	N/A	0	0	N/A	N/A	0.0
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	1	2	0	N/A	-100%	0.1
Property Damage MVC (Reportable)		N/A	N/A	11	5	N/A	-55%	-9.7
Property Damage MVC (Non Reportable)		N/A	N/A	1	3	N/A	200%	0.0
TOTAL MVC		N/A	N/A	14	8	N/A	-43%	-9.6
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	-0.1
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Total Provincial Traffic		N/A	N/A	20	11	N/A	-45%	-9.3
Other Traffic		N/A	N/A	0	0	N/A	N/A	-0.1
Criminal Code Traffic		1	0	3	0	-100%	-100%	0.0
Common Police Activities								
False Alarms		N/A	N/A	1	1	N/A	0%	-0.3
False/Abandoned 911 Call and 911 Act		N/A	N/A	0	0	N/A	N/A	-0.1
Suspicious Person/Vehicle/Property		N/A	N/A	4	3	N/A	-25%	-2.1
Persons Reported Missing		N/A	N/A	0	1	N/A	N/A	0.1
Search Warrants		N/A	N/A	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	1	3	N/A	200%	-1.3
Form 10 (MHA) (Reported)		N/A	N/A	1	0	N/A	-100%	-0.2



Bashaw (Provincial) Crime Statistic Summary – January to March

2026/04/07

Bashaw (Provincial) – Highlights

- **Break & Enters** are showing a 120.0% increase when compared to the same period in 2025 (January to March). There were 12 more actual occurrences (from 10 in 2025 to 22 in 2026).
- **Theft of Motor Vehicles** increased by 300.0% when compared to the same period in 2025 (January to March). There were 9 more actual occurrences (from 3 in 2025 to 12 in 2026).
- **Theft Under \$5,000** increased by 66.7% when compared to the same period in 2025 (January to March). There were 8 more actual occurrences (from 12 in 2025 to 20 in 2026).

Bashaw (Provincial) – Criminal Code Offences Summary

Crime Category	% Change 2025 – 2026 (January to March)
Total Persons Crime	16.2% Decrease
Total Property Crime	104.0% Increase
Total Criminal Code	49.5% Increase

From January to March 2026, when compared to the same period in 2025, there have been:

- 6 fewer **Persons Crime** offences;
- 52 more **Property Crime** offences; and
- 49 more **Total Criminal Code** offences;

Bashaw (Provincial) – March, 2026

- There were 6 **Thefts of Motor Vehicles** in March: 0 cars, 1 trucks, 0 minivans, 3 SUVs, 0 motorcycles, 2 other types of vehicles, and 0 vehicles taken without consent.
- There were 6 **Break and Enters** in March: 3 businesses, 2 residences, 1 cottages/seasonal residences, 0 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 0 **Provincial Roadside Suspensions** in March (0 alcohol related and 0 drug related). This brings the year-to-date total to 0 (0 alcohol related and 0 drug related).
- There were a total of 6 files with the **Spousal Abuse** survey code in March (March 2025: 8). This brings the year-to-date total to 16 (2025: 13).
- There were 130 files with **Victim Service Unit** referral scoring in Bashaw Provincial: 3 accepted, 31 declined, 1 proactive, 0 requested but not available, and 95 files with no victim.



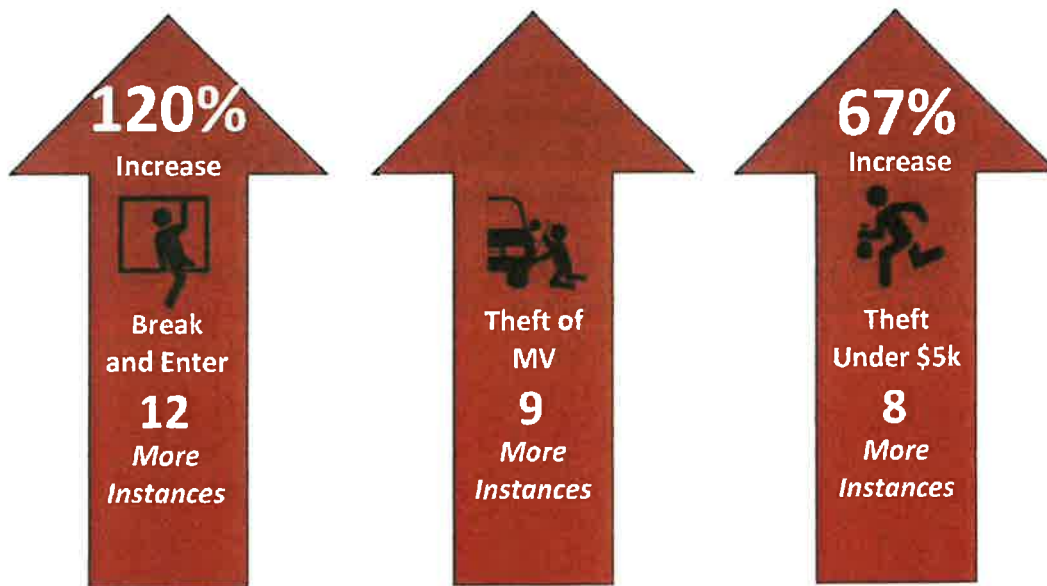
Bashaw Provincial Crime Gauge

2026 vs. 2025
January to March

Criminal Code Offences



Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

Alberta RCMP Detachments – CAPTURE

Media Release

2026/02/19

Bashaw RCMP promotes CAPTURE camera registry program

Bashaw, Alta. – Bashaw RCMP are promoting the RCMP's voluntary surveillance camera registry program, CAPTURE (Community Assisted Policing Through the Use of Recorded Evidence), which has experienced success in many other communities across the province.

Residents and businesses who have video surveillance can sign-up for free. This initiative helps officers quickly track down video evidence in ongoing criminal investigations within the Bashaw Detachment area and nearby RCMP jurisdictions. The CAPTURE program allows a person or business to voluntarily upload a portion of video if requested, which then allows officers to evaluate the video footage before deciding to ask for a copy.

To get started, visit www.ruralalbertacapture.ca and create an account. From there, you can enter your contact information and video cameras on the secure site. Your information is not available to the public. If an officer needs to contact you, they will do so by the information provided.

Things to know about the program:

- It is completely voluntary and consent can be withdrawn at any time;
- The video footage on your camera remains your property;
- The RCMP will not have live access to your camera feed. We will only ask for videos already recorded;
- You can share your video footage through the website for an officer to view before they decide if the video will help in their investigation; and
- An officer can provide you with a USB thumb drive to copy your video. An officer cannot download the video; they can only view it.

This strategy is another way the Alberta RCMP is working with communities to help solve crime faster, together. For more information on this program, or to sign up, please visit www.ruralalbertacapture.ca.

[Have you joined CAPTURE yet?](#) | **[Receive real time alerts from your local RCMP through RAVE!](#)**



Social Media

1. CAPTURE is a 100% voluntary surveillance camera registry that can help police solve crime. Simply register your camera's location information, and if we reach out for your assistance, you can choose to upload requested footage to a link we provide. Visit: ruralalbertacapture.ca to sign up!
2. Do you have security cameras? Have your community's back by registering them with CAPTURE surveillance camera registry. Participation is 100% voluntary and provides additional tools to investigators who are working to solve crime. Check out ruralalbertacapture.ca to start your secure registration.
3. Give yourself extra peace of mind when it comes to community safety by registering your security cameras with police. To learn more, visit: ruralalbertacapture.ca.
4. If you own a business, a good security system is crucial in preventing crime. For us, good evidence is crucial in solving crime. Register your security cameras with CAPTURE today for an additional layer of defense against crime in your community. **link ruralalbertacapture.ca.*
5. Have you registered for CAPTURE? Community Assisted Policing Through Use of Recorded Evidence is a voluntary camera registry that records the locations of security cameras in Alberta.

Security cameras often capture evidence that can be used to solve a crime. RCMP can use CAPTURE to view the list of camera locations and contact the registered camera owners. By providing the location of your security cameras, you could be key in helping solve crimes or identify criminals.

Find out how you can help today: ruralalbertacapture.ca



**REGULAR MEETING OF COUNCIL
MINUTES
April 1, 2026, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Deputy Mayor McIntosh (5:46pm), Mayor Orom (5:51pm), Councillor Masyk (5:30pm), Councillor Kohlman (5:40pm), Councillor Meger (5:30pm), Jackie Northey (6:00 pm)

Council by Zoom: none.

Absent with notice: none

Recording Secretary: CAO Fuller

Public: none

Public Zoom: Un-named Resident

Press by zoom: Kevin Sabo (6:00pm), Stu Salkeld (6:00 pm)

1. CALL TO ORDER by Mayor Orom (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Councillor Kohlman to approve the April 1, 2026, Regular Meeting of Council agenda.

MOTION #062-2026

CARRIED

3. PUBLIC HEARINGS – None
4. DELEGATIONS
 - 4.1 Canadian Rural Communities Wellness Institute – Jackie Northey

Jackie went through her presentation and shared details about their operations.

Jackie Northey left the meeting at 6:35 pm.

5. APPROVAL OF MINUTES
 - 5.1 Minutes of the March 18, 2026, Regular Meeting of Council

MOVED by Deputy Mayor McIntosh to approve the minutes from the March 18, 2026, Regular Meeting of Council, as amended.

MOTION #063-2026

CARRIED

6. CONSENT AGENDA
 - 6.1 Water Reconciliation

Mayor Orom requested to review the water reconciliation as 7.05 in the New & Unfinished business section of the agenda.

7. NEW & UNFINISHED BUSINESS

7.05 Water Reconciliation

Discussion progressed regarding the water loss.

7.1 2026 Operating Budget

Council reviewed the budget with administration. The requested changes will be implemented, and the new draft will be presented at the next regular meeting.

8. CELEBRATORY CORRESPONDENCE FROM COUNCIL-none

9. CLOSED MEETING OF COUNCIL

10. NOTICES OF MOTION – none

11. NEXT MEETING – April 15, 2026 – 6:00 pm.

12. ADJOURNMENT – Councillor Kohlman adjourned the meeting at 8:10 pm.

MAYOR, Cindy Orom

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller

April 15, 2026,

Council Committee Reports Received

Deputy Mayor McIntosh

March 16th - Wellness Team

Introductions to new members as Alix joins Regional wellness. Includes on-boarding municipalities and First Responders to the model. Municipal related discussions included high rate of medical first response calls for firefighters, how Town Staff can help direct those in need, etc. Model continues to be a success.

March 19th - Strategic Planning with Council

March 26th - CPS Dispatch Tour with CAO Fuller and Councillors Meger and Kohlman and members of BFD.

Councillor Reina Masyk

Bashaw Chamber of Commerce:

- Discussion regarding the need for an increase in Membership and Volunteers for a successful Bashaw Chamber of Commerce.



CHIEF ADMINISTRATOR'S REPORT
Submitted for April 15, 2026, Regular Meeting of Council

1. Meetings, training

- March 2, 2026 – Human Resources meeting
- March 2, 2026 – Public Works staff meeting
- March 3, 2026 – Camrose County Collaboration Event
- March 5, 2026 – Staff training on Bylaws
- March 5, 2026 – Staff performance review
- March 9, 2026 – Ag Society Meeting
- March 10, 2026 – Community Hall board meeting
- March 12, 2026 – Arena site meeting with Chad Hildebrant & Dallas Bergstrom
- March 13, 2026 – CAO out of the office
- March 16, 2026 – Human resources meeting
- March 16, 2026 – Bashaw Regional Wellness meeting
- March 17, 2026 – CAO out of the office
- March 19, 2026 – Community Strategic planning with council
- March 23, 2026 – Work on Budget with staff
- March 23, 2026 – SDAB information session
- March 24, 2026 – Water Treatment Plant meeting with Alberta Environment Operator support staff
- March 25, 2026 – Meeting with staff
- March 26, 2026 – Parkland Community Planning meeting – virtual
- March 26, 2026 – Business Navigation Supports – SCOP Grant meeting
- March 26, 2026 – Work on Budget with Staff
- March 26, 2026 – Camrose City Police – Dispatch Tour
- March 27, 2026 – Meeting with Local Intel – Economic Development dashboard

- March 30, 2026 – Meeting with contractor regarding privacy Management policy creation
- March 31, 2026 – CAO meeting in Alix
- April 1, 2026- Meeting with Telus to plan phone change over
- April 1, 2026 – Interview applicant for Public works position
- April 3, 2026 – Office closed – stat
- April 6, 2026 – Office closed – stat
- April 8, 2026 – Webinar – When volunteers run the show

2. Ongoing follow up of Council assigned tasks.
3. Agenda and minutes preparation for this meeting. Continued to work on budget preparation.
4. Follow up communication – email and phone calls.
5. Generated hire letters for new staff and internal promotion.
6. Completion of Audit tasks, including grant reports, and internal analytical inquiries required of auditor
7. Summarized/recorded information collected at the Community Strategic planning session.

Town of Bashaw
Council Direction Tracking Report April 2026

		Status
MOTION #171-2025	MOVED by Deputy Mayor McIntosh to direct administration to research the costs associated with recording council meetings and having them accessible to the public, provisions for this to be included in the Procedural Bylaw 785 – 2018.	Incomplete
MOTION #174-2025	MOVED by Councillor Masyk to direct administration to obtain quotes for strategic planning and rebranding, for the purposes of planning in 2026.	Decided to proceed with Council & Community engagement
MOTION #213-2025	MOVED by Deputy Mayor McIntosh to direct administration to generate a version of the Terms of Reference Beautification Committee policy as recommended by administration to Bashaw Town Council for review.	Presented bylaw draft March 18, 2026.
MOTION #223-2025	MOVED by Deputy Mayor McIntosh to approve Mayor Orom and CAO Fuller to execute the Emergency Services Mutual Aid Agreement between Lacombe County and the Town of Bashaw.	In process, awaiting signed copy from Lacombe
MOTION #238-2025	MOVED by Deputy Mayor McIntosh to direct administration to work with public works to create a standard operating guideline for the Bashaw Arena inclusive of the ice plant, and brine system.	In Process
MOTION #006-2026	MOVED by Deputy Mayor McIntosh to direct Administration to re-draft the administration version of the Beautification Terms of Reference Policy 15.10; with Council recommendations.	Presented bylaw draft March 18, 2026.
MOTION #020-2026	MOVED by Councillor Masyk to direct administration to arrange a Strategic Plan Meeting on March 19, 2026, 4:00 pm and confirm if the small room at the Bashaw community Hall is available for the event.	Booked for Mar 19.2026
MOTION #023-2026	MOVED by Mayor Orom to revise the Proclamations/Letters of Recognition Policy 12.70; change must to should in section 2.2, change the timeline from 30 days to 14 days, and create a congratulatory letter in a separate section.	Incomplete
MOTION #025-2026	MOVED by Deputy Mayor McIntosh to direct Administration to bring forward the Town of Bashaw Employee recognition policy at a future meeting of Council.	Incomplete
MOTION #028-2026	MOVED by Deputy Mayor McIntosh to table 7.1 Emergency Dispatch Services – Definition of Dispatch services, this is to provide the Fire Department with an opportunity to comment.	Complete
MOTION #034-2026	MOVED by Deputy Mayor McIntosh to accept the invitation letter as information; and request the Detachment Commander present at a Regular Meeting of Bashaw Town council.	Scheduled to present April 15, 2026
MOTION #035-2026	MOVED by Councillor Meger to generate a letter of support to the Bashaw & District Regional Health & Wellness Foundation to the area MLA, the Health Minister, the Premier, and the opposition critic as applicable; on behalf of Bashaw Town Council.	In process, discussion with partners to ensure communication accuracy
MOTION #055-2026	MOVED by Councillor Kohlman to direct administration to revise Bylaw 838-2026 – Bashaw Beautification Committee Bylaw, with the recommended changes, and bring it forward for council review.	Incomplete
MOTION #056-2026	MOVED by Mayor Orom to direct administration to revise the Proclamations/Letters of Recognition Policy 12.70 to include recognition for Sports teams and Good Neighbor awards/consideration.	Incomplete
MOTION #057-2026	MOVED by Councillor Kohlman to direct administration to revise and update; 6.10 Awards policy to include staff, Fire Department members, Council and Volunteers; and bring it back to council for approval.	Incomplete

Town of Bashaw
Council Direction Tracking Report April 2026

MOTION #061-2026	MOVED by Deputy Mayor McIntosh to approve the Dispatch definition as presented; February 2, 2026 email; from the Camrose City Police service, to be included as an addition/addendum to the Emergency Fire Dispatch services agreement with Camrose Police Service.	Notified & Addendum signed.
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Public Works Report

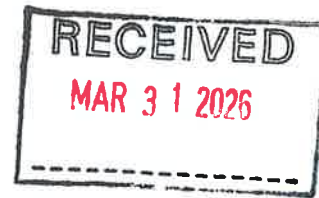
Foreman Report – April 15, 2026

- Street Sign replacement
- Arena Ice removal
- Culverts
- Frozen drains
- Training
- Repairs at community Hall
- Road Repairs

Prepared by Lindy Black

March 24, 2026

Honorable Cindy Orom
Box 510,
Bashaw, AB T0B 0H0



Dear Cindy,

RE: Greetings from the Central Alberta REALTORS® Association.

The Central Alberta REALTORS® Association (CARA) is comprised of over 650 professional REALTORS® throughout Central Alberta and our goal going forward is to improve communications within the communities our members live and work in.

Our organization works closely with Alberta Real Estate Association (AREA), our provincial association and federally with the Canadian Real Estate Association (CREA) – to advocate on behalf of members & consumers on housing issues facing all Canadians.

In 2026 we are advocating the following:

- Innovative solutions and policies to increase housing supply.
- Address current housing challenges such as lack of supply and increasing prices.
- Allow all Canadians to have access to safe and affordable housing.

There are lots of initiatives being talked about, some in process regarding increased use of Pre-Fab building. If you would like more information about the Pre-Fab Building, please reach out.

In many communities across Canada the younger generations cannot afford to own homes and even if they could, often there are none available due to the shortage of new builds or entry level homes. The same can be said for our seniors – many of them would love to downsize as they age but again, there are very few options and others too costly for them to downsize to.

This in turn creates another problem – if seniors cannot downsize then their current home is not available to a family looking for more space who in turn would then put their entry level home on the market.

We would like to start a dialogue with you and your elected representatives at any time to discuss housing issues – would love to get your take on what is happening in your area, your growth plans, and ideas for the future.

We will be sending out information on a quarterly basis on housing initiatives we hear about within Central Alberta and will pass this along.

Thanks for your time and for what you do for those in your community.



Allan Melbourne, Executive Officer.
Central Alberta REALTORS® Association
allanm@carassociation.ca

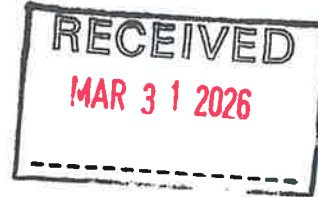
village of



The Village of Opportunity

March 23, 2026

Her Worship Mayor Cindy Orom
Town of Bashaw
5011-52 Ave, Box 510
Bashaw, AB
T0B 0H0



Dear Mayor Orom,

On behalf of the Village of Clive, I would like to extend an invitation to you, or a designate, to participate in the Clive FunFest Parade, taking place on Saturday, June 20, 2026.

Parade lineup will begin at 10:00 a.m. at the Clive Baptist Church, and the parade will commence at 11:00 a.m.

Please let us know if you will require a dignitary vehicle or if you plan to bring your own. If you will not be using your own vehicle in the parade, kindly park on a side street and proceed to the Baptist Church parking lot.

We recommend that items such as candy, balloons, and other treats be distributed by "Walkers" who can safely hand them out from a distance using small bags or pails.

To show our appreciation, the Village will provide Clive Bucks, which can be used at local businesses and food trucks during the event.

Please RSVP to clerk@clive.ca by June 1, 2026.

We hope to see you at the festivities!

Warm regards,

A handwritten signature in blue ink that reads "Luci Henry". The signature is written in a cursive style.

Luci Henry, Mayor
Village of Clive

Village of Clive

Box 90, Clive, AB T0C 0Y0 • (403) 784-3366 • Fax (403) 784-2012
E-mail: admin@clive.ca



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR121809

April 1, 2026

Dear Chief Elected Officials:

Municipal Affairs has been working collaboratively in recent years with industry representatives, professional assessors, and municipal partners to modernize Alberta's regulated property assessment framework through the Assessment Model Review (AMR). One important phase of this work has now been completed, and I am pleased to share policy updates that aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

Most regulated property assessment models covering wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005. As you may be aware, the last time the assessment models were reviewed in 2020, government opted not to proceed with proposed changes.

Based on a renewed engagement process designed by stakeholders, the AMR process re-launched in March 2024 with a review of the foundational policies that guide Alberta's regulated assessment system. These policy updates are a major milestone and set the stage for the next phase.

Key decisions include:

- standardizing assessment rates, where feasible, to make assessments more predictable;
- updating assessment models on a regular schedule to reflect changes in technology and construction practices;
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included with tightly-defined exclusions, and creating a provincial benchmark to fairly adjust labour-related construction costs in remote areas; and,
- introducing penalties for owners who do not provide required assessment information on time.

The rules will be effective for the 2027 tax year, and will apply to facilities built or expanded after that date. These rules will also be applied in the development of updated assessment models for each individual regulated property type as they are reviewed. Accordingly, we do not expect there to be significant assessment changes in 2027 and 2028 resulting from these policy changes.

.../2

Looking ahead, through the next phase of the AMR, we will continue to work with stakeholders to update the assessment models – the rules, rates and procedures for determining valuation – for individual regulated property types. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

Your municipality will be directly engaged on the overall results of the AMR and the potential impacts of updated assessments. This is an upcoming phase of the AMR process; engagement will focus on implementation of these policy changes. The final decision by government on any changes to assessment models is expected to occur in late 2028.

Attached is a fact sheet summarizing the policy changes, and a frequently asked question document for your use. I look forward to continuing to work with you and your municipal associations on this important initiative.

Sincerely,



Dan Williams, ECA
Minister of Municipal Affairs

Attachment:

1. Fact sheet
2. Frequently Asked Questions

cc: Chief Administrative Officers

Assessment Model Review

Policy Updates – March 2026

Overview

Municipal Affairs is updating the policies that govern regulated property assessments in Alberta as part of the ongoing Assessment Model Review. The changes aim to simplify rules, reduce ambiguity, and improve consistency and fairness of assessments. These updated policies reflect the input of municipalities, industry, and professional assessors.

Clearer rules and standardized assessment practices will improve transparency and predictability, while helping reduce disputes and assessment appeals. The updated system balances the needs of municipalities and industry by applying consistent approaches across regulated property types.

Assessment Models

Clarifying the foundational policies governing the assessment system allows the Assessment Model Review to move to its next phase: updating assessment models to better align with current practices, infrastructure, and technology.

Assessment models are the rules and procedures that determine how each type of regulated property is valued for property taxation purposes. The models for most types of regulated property, including wells, pipelines, telecommunications systems, electric power systems, machinery and equipment, and railways, were last updated in 2005.

Key Changes

Standardization

Standardized rates will be prepared and used wherever feasible and these rates will be developed for new property types where they do not currently exist, such as solar installations, and for existing properties where there are typical configurations of multiple components, such as wellsites. If it is unfeasible to calculate a standardized rate, site-specific reported costs will continue to be used.

The modernization and expansion of standardized rates will improve the consistency and efficiency of assessments, while providing municipalities and property owners with greater predictability.

Assessment Rules for Construction Costs

Regulated assessment is based on construction costs, and these policy updates have clarified which construction costs are assessable.

Construction will be considered complete when physical construction ends, and the assessment will not include pre-construction expenditures or post-build commissioning costs.

Most actual construction costs will be included in the assessment, reflecting the owner's capital investment in the asset. Exclusions will be tightly defined, focusing on costs due to extraordinary events and mandatory safety requirements, for example.

A provincial benchmark will be created to fairly adjust labour-related construction costs in remote areas.

These changes reduce ambiguity and align assessments with actual costs. They clarify rules for stakeholders, reduce complaints, limit subjective claims, and improve comparability and equity across properties, including those in remote areas.

Depreciation

When updated assessment models are developed, they will continue to include both a ceiling and floor limit for depreciation of machinery and equipment under Schedule C of the assessment formula.

This incentivises up-front capital investment by industry and supports long-term revenue in later years for municipalities. It provides scope clarity for assessment model development, reducing stakeholder uncertainty.

Specific assessment models for mature oil and gas assets will be developed as part of the next phase of the model review. Depreciation curves and other factors will be updated to better reflect the characteristics of these assets.

Frequently asked questions

Assessment Model Review – Policy Changes

Municipal Affairs is updating the rules that govern regulated property assessments in Alberta as part of the Assessment Model Review. These amendments reflect the input of municipalities, industry, and professional assessors, and aim to simplify rules, reduce ambiguity in interpretation and improve consistency, transparency, and fairness.

Why do assessment models need to be updated now?

Many regulated property types have changed substantially since the last major updates in 2005.

Construction methods, materials, and costs have evolved significantly, and models must reflect current industry practices.

New technologies in several sectors are not recognized or costed in existing models.

Modernizing the models improves fairness, consistency, and transparency in how industrial property is valued.

Updated models ensure clearer rules and valuations that better reflect how today's industrial assets are built and operated.

Which properties are expected to be impacted by the policy changes?

The policy changes are expected to impact regulated property, which includes telecommunications and cable, railways, electric power systems wells, pipelines, and machinery and equipment.

Can you outline the policy changes being implemented and what they are meant to address?

These changes are intended to modernize and reduce ambiguity by clarifying definitions, improving transparency, and aligning assessment rules with current practices.

Clarified rules will allow new assessment models to be developed for each regulated property type. Key policy changes that are being implemented include:

- standardizing assessment rates, where feasible, to make assessments more predictable.
- updating assessment models on a regular schedule to reflect changes in technology and construction practices.
- setting more consistent rules by clarifying when construction is considered finished for purposes of assessment, making sure actual construction costs are included, and creating a

provincial benchmark to fairly adjust labour related construction costs in remote areas; and

- introducing penalties for owners who do not provide required assessment information on time.

Who was consulted and how were they engaged before these policy changes were implemented?

Since 2022, Municipal Affairs has worked collaboratively with a Steering Committee of industry representatives, professional assessors, and municipal partners including Rural Municipalities of Alberta (RMA) and Alberta Municipalities, to modernize Alberta's regulated property assessment framework through the Assessment Model Review.

The recent policy updates reflect their contributions and aim to simplify rules, reduce uncertainty, and improve consistency, transparency, and fairness across the system.

How will these changes affect the tax burden for industry and municipalities?

The first stage of the Assessment Model Review was focused on modernizing the system's principles and foundational policies while providing directions to stakeholders on how the assessment system will function ahead of the next stage.

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

Municipal Affairs does not expect significant assessment changes in the 2027 and 2028 tax years resulting from these policy changes.

How will the transition to new rules work?

The updated rules will be effective for the 2027 tax year and will apply to facilities built or expanded after that date, as well as to the assessment models for individual regulated property types as they are developed.

This avoids retroactive changes and provides a predictable transition for property owners.

What are the next steps following these policy changes?

Over the next few years, Municipal Affairs will continue to work with stakeholders to update the assessment models – the rules and procedures for determining the valuation – for individual regulated property types.

These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue.

The final decision by government on implementation of any changes to assessment models is expected to occur in late 2028.

Why does Alberta use a regulated assessment standard based on construction costs instead of market value standard like residential assessments?

Alberta uses a regulated assessment standard to ensure uniformity and equity across municipalities, especially for complex industrial properties where comparable market data is limited or unreliable.

The cost-based approach avoids market fluctuations and provides a stable valuation for municipalities and property owners and reduces the risk of sudden shifts in property values.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

April 2, 2026

I am pleased to share that today, our government introduced Bill 28 the Municipal Affairs and Housing Statutes Amendment Act, 2026. Bill 28 makes amendments to the *Municipal Government Act* to modernize municipal rules, improve clarity and consistency, and strengthen service delivery.

Rather than addressing issues piecemeal, Alberta's government is proposing a single, comprehensive package of changes that reflects how interconnected municipal systems are. The proposed amendments are organized around five themes:

- growth and housing – *how communities expand*;
- assessment and property tax – *how services are paid for fairly*;
- governance and accountability – *who is responsible and to whom*;
- municipal transparency – *how municipalities make decisions and operate day to day*, and
- public institutions – *how essential public services are governed and protected*.

Together, these five themes form a coherent approach to modernizing municipal legislation, solidifying local governance, and supporting communities across Alberta.

Growth and Housing

The proposed changes will accelerate construction to build more homes faster by improving transparency, reducing red tape, and lowering development costs by:

- clarifying the application of off-site levies; and
- requiring permit timeline reporting to be posted on municipal websites.

Also included are amendments related to “Automatic Yes” frameworks, which will allow municipalities to fast-track low-risk development permits, increasing predictability for builders and helping accelerate housing construction across Alberta. Future regulation will build on this work by restricting particular non-statutory studies in the development process to further streamline approvals.

In addition, charter schools will be treated consistently with other publicly funded schools by enabling access to municipal and school reserve land, supporting parental choice in education.

The proposed changes would also allow the Minister of Municipal Affairs to set requirements for community design codes that municipalities may choose to adopt, helping streamline approvals for developments that meet established land-use and design standards while preserving local decision-making.

.../2

Assessment and Property Tax

The proposed legislative amendments will implement some of the decisions from the recently completed policy phase of the Assessment Model Review. These decisions will lay the foundation to modernize the regulated property assessment system and promote fairness for municipalities and industries by:

- clarifying the rules that determine which costs are assessable, which will improve consistency and reduce assessment appeals;
- enabling greater use of standardized rates for regulated properties, which will increase predictability and efficiency of assessment;
- applying penalties to property owners who fail to report timely property information; and
- establishing a regular cycle for review of assessment models.

More details about the outcomes of the policy phase of the Assessment Model Review are being sent to you under separate cover.

Using the updated rules and policies, new models for assessing individual types of regulated properties will now be developed to better reflect current costs, technology and construction practices. The work for this next phase of the Assessment Model Review will be undertaken over the next two years, and will continue to involve significant input from municipal, industry and assessment stakeholders.

In addition, the proposed amendments will prevent municipalities from taxing Albertans on similar homes differently based solely on whether or how they are occupied.

Governance and Accountability

Alberta's government is proposing to strengthen accountability and integrity in local government by creating a provincial councillor accountability framework. The framework will govern issues such as pecuniary interest, unauthorized use of municipal assets, disclosure of confidential information, egregious behaviour, threatening behaviour and improper use of influence.

Under the proposed framework, complaints will be investigated by an independent third-party, ensuring impartial, timely resolution of issues before they escalate, and a roster of commissioners will be appointed by the province to hear appeals.

In addition, proposed changes will update the process for viability reviews by making the vote of electors a plebiscite (non-binding vote) with final decisions on dissolution at Cabinet's discretion. This will apply to viability reviews that are already underway where a vote of electors has not yet occurred, as well as any future reviews.

Municipal Transparency

The proposed changes will improve transparency by requiring municipalities to publicly disclose the salaries of municipal staff above a specified threshold, aligning practices with other public sector disclosure standards.

In addition, proposed changes will allow rural, small urban, and specialized municipalities to show policing costs as a separate line on property tax notices, improving transparency for residents.

A province-wide framework for councillor information requests, requiring timely access to readily available information and consistent sharing of broader information with all councillors will strengthen councils' ability to govern effectively and make informed decisions. Councils will also be able to adopt local policies to manage significant information requests in a practical, sustainable way.

The proposed changes will also modernize governance and operations of Business Improvement Areas, including flexibility for interim appointments, electronic notifications, and in-year budget changes, to reduce red tape, improve flexibility and help commercial districts stay vibrant and responsive to local needs.

Public Institutions

The proposed amendments will clarify how municipalities govern and oversee municipal public utilities, establishing that municipalities may be required by regulation to transfer control and operations of a municipal public utility to a public utility entity, such as a regional services commission or a municipally controlled corporation.

I invite you to read Bill 28. A copy of the bill can be found here:

<https://www.assembly.ab.ca/assembly-business/bills/bill?billinfoid=12124&from=bills>

Additional information about the proposed amendments is also available here:

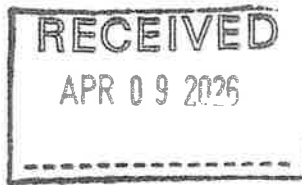
<https://www.alberta.ca/modernizing-municipal-legislation-across-the-province>

Sincerely,

A handwritten signature in black ink, appearing to read 'Dan Williams', with a stylized flourish at the end.

Dan Williams, ECA
Minister of Municipal Affairs

April 6, 2026



Mayor Orom
c/o The Town of Bashaw
Box 510
Bashaw, Alberta
T0B 0H0

Dear Cindy:

I would like to invite you to be part of the Mirror Day Parade to be held on Saturday May 16, 2020. If you need a vehicle please let me know or you are most welcome to bring your own.

Line up is at 10:00 and the parade commences at 11:00 am. The parade line up will be adjacent to the outdoor skating rink one block north of Main Street.

This is a family event filled day therefore you and your family are welcome to join us for all of the activities.

My email address is: bknight@lacombecounty.com

You are also invited to join us for a lunch following the parade at the Mirror Jolly Seniors. Please find enclosed 2 tickets for the lunch.

Looking forward to seeing you there!

Sincerely,

A handwritten signature in cursive script that reads "Brenda".

Brenda Knight
Councillor Division 2

Lacombe County

**TOWN OF BASHAW
MONTHLY STATEMENT
February 28, 2026**

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	LGFF CAPITAL	TOTAL
BALANCE AT END OF PREV MONTH	\$ 825,365.02	\$ 534,549.94	\$ 595,501.44	\$ 1,955,416.40
RECEIPTS FOR THE MONTH	\$ 8,796.98			\$ 8,796.98
ALBERTA DIRECT DEPOSIT	\$ 39,640.78			\$ 39,640.78
VOID	\$ 4,124.50			\$ 4,124.50
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	\$ 88,583.46			\$ 88,583.46
SERVUS CREDIT UNION - INTEREST	\$ 1,666.32			\$ 1,666.32
TERM #54 INTEREST - ADDED TO GENE	\$ 790.86	\$ -		\$ 790.86
TERM #55 INTEREST - ADDED TO GENE	\$ 291.97	\$ -		\$ 291.97
TERM DEPOSIT		\$ -		\$ -
TRANSFER FROM GENERAL TO TERM		\$ -		
TRANSFER FROM TERM TO GENERAL	\$ -			\$ -
LGFF INTEREST			\$ 1,119.22	
SUB-TOTAL	\$ 969,259.89	\$ 534,549.94	\$ 596,620.66	\$ 2,100,430.49
DISBURSEMENTS FOR THE MONTH	\$ 380,210.85			\$ 380,210.85
TRANSFER TO/FROM TERM		\$ -		\$ -
TRANSFER TO LGFF CAPITAL	\$ -		\$ -	
BANK ERROR INTEREST				\$ -
				\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 41.12			\$ 41.12
BANK CONFIRMATION FEE	\$ -			
SCHOOL PAYMENT	\$ -			
BALANCE AT END OF MONTH	\$ 589,007.92	\$ 534,549.94	\$ 596,620.66	\$ 1,720,178.52
BANK BALANCE AT MONTH END	\$ 827,226.18	\$ 534,549.94	\$ 596,620.66	\$ 1,361,776.12
OUTSTANDING DAILY DEPOSITS	\$ 561.21			\$ 561.21
OUTSTANDING ONLINE/INTERAC	\$ 6,133.24			\$ -
OUTSTANDING DIR DEPOSITS	\$ -			
SUB-TOTAL	\$ 833,920.63	\$ 534,549.94	\$ 596,620.66	\$ 1,965,091.23
UNCLEARED PAYMENTS	\$ 232,478.62			\$ 232,478.62
UNCLEARED OTHER	\$ 12,434.09			\$ 12,434.09
BANK ERROR				
BALANCE AT END OF MONTH	\$ 589,007.92	\$ 534,549.94	\$ 596,620.66	\$ 1,720,178.52

THIS STATEMENT SUBMITTED TO COUNCIL

April 15, 2026

MAYOR

TOWN MANAGER



Town of Bashaw

Printed on: 2026-04-13

General Ledger - Bank Reconciliation

Printed by: Darlene Tucker

Completed on 2026-04-01 by Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Open:	\$900,414.14	+ Cleared Total:	(\$73,187.96)
		+ Adjustments:	\$0.00
Statement Close:	\$827,226.18	= Bank Rec Close:	\$827,226.18
		Proof:	\$0.00

Statement Start: 2026-02-01

Statement End: 2026-02-28

Un-Cleared Deposits

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-02-28	Bank Deposit - CHEQUE	Cash Receipt		12510	\$344.90
2026-02-28	Bank Deposit - OTHER	Cash Receipt		12522	\$88.91
2026-02-28	Bank Deposit - OTHER	Cash Receipt		12521	\$182.00
2026-02-27	Bank Deposit - CREDIT CARD	Cash Receipt		12520	\$500.00
2026-02-27	Bank Deposit - CHEQUE	Cash Receipt		12510	\$106.31
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12530	\$79.14
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12530	\$96.61
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12530	\$117.57
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12530	\$75.51
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12530	\$200.80
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12530	\$170.40
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12530	\$128.58
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12529	\$104.31
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12529	\$2,186.74
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12529	\$1,578.06
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12528	\$120.00
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12528	\$108.16
2026-02-27	Bank Deposit - OTHER	Cash Receipt		12528	\$309.61
2026-02-27	Bank Deposit - CHEQUE	Cash Receipt		12528	\$86.84
2026-02-26	Bank Deposit - CASH	Cash Receipt		12510	\$110.00
Total Un-Cleared Deposits:					\$6,694.45

Un-Cleared Payments

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-02-28	RECEIVER GENERAL OF CANADA	AP Payment	79	12627	(\$6,007.07)
2026-02-28	LOCAL AUTHORITY PENSION PLAN	AP Payment	17945	12626	(\$2,161.73)
2026-02-28	AMSC INSURANCE SERVICES LTD.	AP Payment	26860	12633	(\$1,492.00)
2026-02-28	HI-WAY 9 EXPRESS LTD.	AP Payment	26862	12633	(\$238.24)
2026-02-28	TRINUS TECHNOLOGIES INC.	AP Payment	26863	12633	(\$3,577.43)
2026-02-28	BASHAW BUS SOCIETY	AP Payment	26864	12633	(\$60.00)
2026-02-28	WHITE ICE	AP Payment	26865	12633	(\$801.64)
2026-02-28	BASHAW & DISTRICT SUPPORT SERVICES	AP Payment	26866	12633	(\$32,073.66)
2026-02-28	ACTION PLUMBING & EXCAVATING	AP Payment	26867	12633	(\$902.77)
2026-02-28	CANOE PROCUREMENT GROUP OF CANADA	AP Payment	26868	12633	(\$285.36)
2026-02-28	BASHAW FARM & BUILDING SUPPLY	AP Payment	26861	12633	(\$66.77)
2026-02-28	REYNOLDS MIRTH RICHARDS & FARMER LLP	AP Payment	26869	12633	(\$546.00)
2026-02-28	Old MacDonald Kennels	AP Payment	26870	12633	(\$251.37)
2026-02-28	EASTHILLS AUTOMOTIVE & TOOL SUPPLY LTD	AP Payment	26871	12633	(\$13.46)
2026-02-28	C4NER CONSULTING	AP Payment	26872	12633	(\$1,256.28)
2026-02-28	TRANSALTA ENERGY MARKETING CORP	AP Payment	17943	12623	(\$17,317.03)
2026-02-28	DIRECT ENERGY BUSINESS - CURRENT NATURAL GAS SUPPLIER	AP Payment	17944	12623	(\$4,588.85)
2026-02-20	BASHAW ROYAL PURPLE	AP Payment	26857	12456	(\$1,300.00)
2026-02-20	ABC FIRE SAFETY, 1993	AP Payment	26858	12456	(\$683.03)
2026-02-20	AMSC INSURANCE SERVICES LTD.	AP Payment	26842	12454	(\$4,530.19)



Town of Bashaw

General Ledger - Bank Reconciliation

Printed on: 2026-04-13

Printed by: Darlene Tucker

Completed on 2026-04-01 by Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Open:	\$900,414.14	+	Cleared Total:	(\$73,187.96)
			+ Adjustments:	\$0.00
Statement Close:	\$827,226.18		= Bank Rec Close:	\$827,226.18
			Proof:	\$0.00

Statement Start: 2026-02-01

Statement End: 2026-02-28

Un-Cleared Payments

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-02-20	LOOMIS EXPRESS	AP Payment	26844	12454	(\$104.92)
2026-02-20	BASHAW BUS SOCIETY	AP Payment	26845	12454	(\$5,000.00)
2026-02-20	WSH LABS	AP Payment	26846	12454	(\$410.55)
2026-02-20	AMSC INSURANCE SERVICES LTD.	AP Payment	26847	12454	(\$111,033.00)
2026-02-20	HECK'S HARDWARE	AP Payment	26848	12454	(\$589.11)
2026-02-20	HACH SALES & SERVICE CANADA LTD	AP Payment	26849	12454	(\$8,967.14)
2026-02-20	ALSCO CANADA CORPORATION	AP Payment	26851	12454	(\$257.62)
2026-02-20	TAGISH ENGINEERING LTD.	AP Payment	26852	12454	(\$14,090.76)
2026-02-20	TAXERVICE	AP Payment	26853	12454	(\$2,740.50)
2026-02-20	EASTHILLS AUTOMOTIVE & TOOL SUPPLY LTD	AP Payment	26855	12454	(\$119.82)
2026-02-20	LANGE, JENNIFER	AP Payment	26856	12454	(\$30.00)
2026-01-31	BASHAW MUNICIPAL LIBRARY	AP Payment	26824	12282	(\$9,000.00)
2026-01-31	BROOKELYN HOLT	AP Payment	26836	12282	(\$26.24)
2026-01-30	HECK'S HARDWARE	AP Payment	26820	12279	(\$477.83)
2026-01-16	MARSHALL, DAINA	AP Payment	26806	12136	(\$8.25)
2025-11-30	ALBERTA WASTE HANDLING	AP Payment	26756	11864	(\$1,470.00)
Total Un-Cleared Payments:					(\$232,478.62)

Un-Cleared Other

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-02-28	CAFT	Gen. Journal		12589	(\$12,434.09)
Total Un-Cleared Other:					(\$12,434.09)

Bank Rec Close:	\$827,226.18
+ Un-Cleared Deposits:	\$6,694.45
+ Un-Cleared Payments:	(\$232,478.62)
+ Un-Cleared Other:	(\$12,434.09)
= Adjusted Bank Rec Total:	\$589,007.92
Bank Balance as of 2026-02-28:	\$589,007.92

**TOWN OF BASHAW
MONTHLY STATEMENT
March 31, 2026**

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	LGFF CAPITAL	TOTAL
BALANCE AT END OF PREV MONTH	\$ 589,007.92	\$ 534,549.94	\$ 596,620.66	\$ 1,720,178.52
RECEIPTS FOR THE MONTH	\$ 33,001.89			\$ 33,001.89
ALBERTA DIRECT DEPOSIT	\$ 68,826.69			\$ 68,826.69
VOID				\$ -
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	\$ 84,667.02			\$ 84,667.02
SERVUS CREDIT UNION - INTEREST	\$ 1,422.60			\$ 1,422.60
TERM #54 INTEREST - ADDED TO GENERAL	\$ 790.86	\$ -		\$ 790.86
TERM #55 INTEREST - ADDED TO GENERAL	\$ 294.35	\$ -		\$ 294.35
TERM DEPOSIT		\$ -		\$ -
TRANSFER FROM GENERAL TO TERM		\$ -		
TRANSFER FROM TERM TO GENERAL	\$ -			\$ -
LGFF INTEREST			\$ 1,241.46	
SUB-TOTAL	\$ 778,011.33	\$ 534,549.94	\$ 597,862.12	\$ 1,910,423.39
DISBURSEMENTS FOR THE MONTH	\$ 168,754.64			\$ 168,754.64
TRANSFER TO/FROM TERM		\$ -		\$ -
TRANSFER TO LGFF CAPITAL	\$ -		\$ -	
BANK ERROR INTEREST				\$ -
				\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 40.79			\$ 40.79
BANK CONFIRMATION FEE	\$ -			
SCHOOL PAYMENT	\$ 65,469.09			
BALANCE AT END OF MONTH	\$ 543,746.81	\$ 534,549.94	\$ 597,862.12	\$ 1,676,158.87
BANK BALANCE AT MONTH END	\$ 657,068.48	\$ 534,549.94	\$ 597,862.12	\$ 1,191,618.42
OUTSTANDING DAILY DEPOSITS	\$ -			\$ -
OUTSTANDING ONLINE/INTERAC	\$ 4,398.70			\$ -
OUTSTANDING DIR DEPOSITS	\$ -			
SUB-TOTAL	\$ 661,467.18	\$ 534,549.94	\$ 597,862.12	\$ 1,793,879.24
UNCLEARED PAYMENTS	\$ 107,114.21			\$ 107,114.21
UNCLEARED OTHER	\$ 10,606.16			\$ 10,606.16
BANK ERROR				
BALANCE AT END OF MONTH	\$ 543,746.81	\$ 534,549.94	\$ 597,862.12	\$ 1,676,158.87

THIS STATEMENT SUBMITTED TO COUNCIL

April 15, 2026

MAYOR

TOWN MANAGER



Town of Bashaw

Printed on: 2026-04-13

General Ledger - Bank Reconciliation

Printed by: Darlene Tucker

Completed on 2026-04-13 by Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Open:	\$827,226.18	+ Cleared Total:	(\$170,157.70)
		+ Adjustments:	\$0.00
Statement Close:	\$657,068.48	= Bank Rec Close:	\$657,068.48
		Proof:	\$0.00

Statement Start: 2026-03-01

Statement End: 2026-03-31

Un-Cleared Deposits

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-03-31	Bank Deposit - CREDIT CARD	Cash Receipt		12720	\$95.00
2026-03-31	Bank Deposit - CREDIT CARD	Cash Receipt		12719	\$101.56
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12718	\$86.16
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12718	\$159.95
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12718	\$117.57
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12718	\$1,214.77
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12718	\$191.25
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12717	\$86.16
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12717	\$1,366.48
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12715	\$200.00
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12714	\$220.00
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12714	\$120.00
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12714	\$80.46
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12714	\$92.00
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12714	\$110.00
2026-03-31	Bank Deposit - OTHER	Cash Receipt		12718	\$157.34
Total Un-Cleared Deposits:					\$4,398.70

Un-Cleared Payments

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-03-31	LOCAL AUTHORITY PENSION PLAN	AP Payment	17946	12752	(\$2,365.97)
2026-03-31	TRANSALTA ENERGY MARKETING CORP	AP Payment	17948	12752	(\$15,086.95)
2026-03-31	DIRECT ENERGY BUSINESS - CURRENT NATURAL GAS SUPPLIER	AP Payment	17951	12752	(\$4,379.71)
2026-03-31	R & R DISTINCT SOLUTIONS	AP Payment	17952	12752	(\$1,425.15)
2026-03-31	LOCAL AUTHORITY PENSION PLAN	AP Payment	17953	12760	(\$2,446.65)
2026-03-31	RECEIVER GENERAL OF CANADA	AP Payment	96	12758	(\$11,377.91)
2026-03-31	BASHAW FARM & BUILDING SUPPLY	AP Payment	26894	12750	(\$1,200.06)
2026-03-31	KJ'S REPAIR SERVICE	AP Payment	26895	12750	(\$1,280.00)
2026-03-31	VILLAGE OF ALIX	AP Payment	26896	12750	(\$625.90)
2026-03-31	HACH SALES & SERVICE CANADA LTD	AP Payment	26897	12750	(\$1,197.00)
2026-03-31	CANOE PROCUREMENT GROUP OF CANADA	AP Payment	26898	12750	(\$1,611.56)
2026-03-31	OK TIRE & AUTO	AP Payment	26899	12750	(\$1,110.71)
2026-03-31	SAFE & LOCK SOLUTIONS INC	AP Payment	26900	12750	(\$520.79)
2026-03-31	TAXERVICE	AP Payment	26901	12750	(\$441.00)
2026-03-31	STERLING POWER SYSTEMS INC	AP Payment	26902	12750	(\$707.18)
2026-03-31	EDGE MARKETING & DESIGN	AP Payment	26903	12750	(\$1,155.00)
2026-03-31	UNDER PRESSURE LINE JETTING INC.	AP Payment	26904	12750	(\$2,982.01)
2026-03-31	C4NER CONSULTING	AP Payment	26905	12750	(\$7,402.49)
2026-03-31	PCPS COMMUNITY PLANNING SERVICES	AP Payment	26906	12750	(\$2,221.43)
2026-03-31	ALLIANCE BATTLE RIVER STEAM	AP Payment	26907	12750	(\$4,620.00)
2026-03-31	LOCALINTEL INC.	AP Payment	26908	12750	(\$1,575.00)
2026-03-31	BEACH, LORI	AP Payment	26909	12750	(\$67.83)
2026-03-31	TUCKER, DEBBIE-LEE	AP Payment	26910	12750	(\$30.00)
2026-03-18	TAGISH ENGINEERING LTD.	AP Payment	26880	12644	(\$4,181.06)



Town of Bashaw

General Ledger - Bank Reconciliation

Printed on: 2026-04-13

Printed by: Darlene Tucker

Completed on 2026-04-13 by Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Start: 2026-03-01
Statement End: 2026-03-31

Statement Open:	\$827,226.18	+	Cleared Total:	(\$170,157.70)
			+ Adjustments:	\$0.00
Statement Close:	\$657,068.48	=	Bank Rec Close:	\$657,068.48
			Proof:	\$0.00

Un-Cleared Payments

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-03-18	SAFE & LOCK SOLUTIONS INC	AP Payment	26881	12644	(\$703.70)
2026-03-18	DENNIS JONES	AP Payment	26885	12644	(\$351.18)
2026-03-18	ARKES, DOUGLAS	AP Payment	26893	12644	(\$30.00)
2026-02-28	BASHAW FARM & BUILDING SUPPLY	AP Payment	26861	12633	(\$66.77)
2026-02-28	BASHAW BUS SOCIETY	AP Payment	26864	12633	(\$60.00)
2026-02-28	WHITE ICE	AP Payment	26865	12633	(\$801.64)
2026-02-28	BASHAW & DISTRICT SUPPORT SERVICES	AP Payment	26866	12633	(\$32,073.66)
2026-02-28	Old MacDonald Kennels	AP Payment	26870	12633	(\$251.37)
2026-02-28	C4NER CONSULTING	AP Payment	26872	12633	(\$1,256.28)
2026-02-20	LANGE, JENNIFER	AP Payment	26856	12454	(\$30.00)
2026-01-16	MARSHALL, DAINA	AP Payment	26806	12136	(\$8.25)
2025-11-30	ALBERTA WASTE HANDLING	AP Payment	26756	11864	(\$1,470.00)
Total Un-Cleared Payments:					(\$107,114.21)

Un-Cleared Other

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-03-31	CAFT	Gen. Journal		12764	(\$10,606.16)
Total Un-Cleared Other:					(\$10,606.16)

Bank Rec Close:	\$657,068.48
+ Un-Cleared Deposits:	\$4,398.70
+ Un-Cleared Payments:	(\$107,114.21)
+ Un-Cleared Other:	(\$10,606.16)
= Adjusted Bank Rec Total:	\$543,746.81
Bank Balance as of 2026-03-31:	\$543,746.81

Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	April 15, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Capital Purchase Request 2016 – John Deere 1025R

Background/Proposal:

The Kubota B 7610 is a unit that is used year round for snow removal, and various public works activities. The unit is starting to fail, the cab is plastic, the heater in it is not dependable. This unit is integral to public works operations. The unit requires replacement.

Discussion/Options/Benefits/Disadvantages:

Administration requested public works to circulate Request for proposals.

Two proposals have been received:

1. New Kubota 23.3 HP 4 WD tractor with blade, rotary broom, front mount snowblower, and mid mount mower. Total \$66, 120.00
2. Used (590 hours) 2016 John Deere 1025R 25 HP tractor, rotary broom, 54” snow blower, auto connect 60D mower, 700PF 3 bag power flow, 120 R loader, and Cab. Total \$ 40, 000.00

This item is being presented prior to the full capital budget presentation, it has limited availability.

In 2024 some equipment had been sold for a total of \$ 43, 517.00. It was placed in the Restricted for Capital; Roads, Streets and equipment reserve. The reserve is \$54,224.00.

Costs/Source of Funding (if applicable)

Restricted for Capital; Roads, Street and equipment reserve.

Applicable Legislation:

Municipal Government Act; Section 248

Community Engagement Consideration:

The administration is willing to proceed as the council’s request.

Recommended Action:

Administration recommends passing the following motion:

MOVED BY _____ to purchase a 2016 John Deere 1025R with attachments for \$40,000.00, from Brandt, with funding from the Restricted for Capital; Roads, Streets and equipment reserve.

Discussion Result: Additional research Requested:

TOWN OF BASHAW

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2024

13. RESTRICTED SURPLUS

	2023	Increases	Decreases	2024
Restricted for Operating:				
Administration	\$ 22,278	\$ -	\$ -	\$ 22,278
Cemetery	22,102	-	-	22,102
Culture	3,644	-	-	3,644
Fire	19,656	13,600	-	33,256
Parks	26,976	-	-	26,976
Roads and streets	17,290	-	-	17,290
Water	8,440	15,357	-	23,797
Waste water	15,645	-	-	15,645
	<u>136,031</u>	<u>28,957</u>	<u>-</u>	<u>164,988</u>
Restricted for Capital:				
Administration	35,802	-	-	35,802
Airport	5,706	-	-	5,706
Cemetery	10,544	-	-	10,544
Culture	31,738	-	-	31,738
Emergency services	4,684	-	-	4,684
Parks	30,795	-	-	30,795
Recreation	3,295	-	-	3,295
Roads, streets and equipment	10,707	43,517	-	54,224
Subdivision, land and development	26,054	19,048	-	45,102
Tourism	3,659	-	-	3,659
Water infrastructure	111,692	-	-	111,692
Wastewater infrastructure	102,321	-	-	102,321
	<u>376,997</u>	<u>62,565</u>	<u>-</u>	<u>439,562</u>
Total	\$ <u>513,028</u>	\$ <u>91,522</u>	\$ <u>-</u>	\$ <u>604,550</u>

14. EQUITY IN TANGIBLE CAPITAL ASSETS

	2024	2023
Tangible capital assets (Schedule 2)	\$ 21,304,662	\$ 21,333,870
Accumulated amortization (Schedule 2)	(10,755,038)	(10,387,786)
Asset retirement obligation (Note 12)	(413,493)	(387,254)
	<u>\$ 10,136,131</u>	<u>\$ 10,558,830</u>

THIRD AND FINAL
READING THIS ___ DAY OF _____ ,
A.D. 2026, IN THE TOWN OF BASHAW,
IN THE PROVINCE OF ALBERTA

*CAO

*

*MAYOR

*

*

*CAO

WATER SUPPLY & DISTRIBUTION		Base	Location	Months	Base Charge Revenue
MONTHLY	Bashaw Charge \$37.75 @ 420 Locations	\$ 37.75	425	12	\$ 192,525.00
	Increase base \$5.00 from May to December	\$ 5.00	425	8	\$ 17,000.00
	Consumption through meters				\$ 315,700.00
					\$ 525,225.00
	Bulk Water Sales Projection				\$ 13,400.00
					\$ 538,625.00

Total Revenue

Water Supply & Distribution System Expenses

	2025 Actuals	2025 Budget	2026 Budget	
Fixed Costs:			ESTIMATES	
2-41-00-110-0C Salaries & Wages	\$ 58,346.27	\$ 62,203.39	\$ 66,884.60	\$ 22,042.54
2-41-00-225-0C Memberships Relating to Water	\$ 114.28	\$ 85.71	\$ 85.80	\$ 362,800.00
2-41-00-250-0C Repairs & Maintenance - Treatment	\$ 51,925.53	\$ 68,754.00	\$ 46,314.00	\$ 340,757.46
2-41-00-540-5C Water Supply & Distribution Power	\$ 11,898.47	\$ 13,500.00	\$ 13,583.16	\$ 4.16
2-41-00-540-51 Water Supply & Distribution Natural Gas	\$ 3,234.24	\$ 8,000.00	\$ 8,000.00	
2-41-00-762-0C Contributed to Capital Functions - Water Meters				
2-41-00-140-0C Public Works Course Fees - Water	\$ 542.50	\$ 737.50	\$ 412.50	\$ 546,682.46
2-41-00-211-0C Travel and Subsistence	\$ 1,391.72	\$ 1,820.00	\$ 1,820.00	\$ 340,757.46
2-41-00-215-0C Freight, Postage, Phone	\$ 3,025.95	\$ 3,000.00	\$ 3,100.00	\$ 4.16
2-41-00-274-0C Insurance	\$ 12,236.30	\$ 12,236.30	\$ 12,172.40	
2-41-00-531-0C Chemicals & Salts Etc.				
2-41-00-510-0C General Goods & Supplies	\$ 8,446.20	\$ 18,870.00	\$ 31,510.00	
	\$ 92,815.19	\$ 189,206.90	\$ 183,882.46	

2025 Consumption Charge per Cubic Metre		Cubes	Price	Cost	
2-41-00-350-00	Hwy 12 21 Water Purchase -	100,000	\$3.628	\$ 362,800.00	2025 rate \$ 3.85
	100,000 cubic metres @\$3.628				INCREASE OF 0.00%
	Fixed Cost plus Water Purchase			\$ 546,682.46	

Estimated Consumption - 3 months	22,500	\$ 3.850	\$ 86,625.00
Estimated Consumption - 9 months	59,500	\$ 3.850	\$ 229,075.00
	82,000		\$ 315,700.00

Total Revenue Less Expenses (Short) **-\$ 8,057.46**

2026 Town of Bashaw Water Pricing Update

WATER SUPPLY & DISTRIBUTION									
WATER REVENUE		2019	2020	2021	2022	2023	2024	2025	
1-41-00-300-00	Line Inspections	\$3,398.61	\$5,589.85	\$ 4,276.35	\$ 1,367.52	\$ -	\$ -	\$ -	
1-41-00-410-00	Sale of Water	\$319,204.46	\$377,486.20	\$ 415,972.68	\$ 413,389.95	\$ 405,160.91	\$ 461,113.03	\$ 479,864.34	
1-41-00-590-00	Hwy 12/ 21 True Up	\$17,066.24	\$8,665.51	\$7,138.21	\$ -	\$ -	\$ 8,654.59	\$ 17,861.98	
1-41-00-411-00	Bulk Water Sales	\$2,671.00	\$2,448.75	\$3,729.65	\$ 6,413.95	\$ 11,986.00	\$ 14,074.75	\$ 13,400.49	
	TOTAL	\$342,340.31	\$394,190.31	\$ 431,116.89	\$ 421,171.42	\$ 417,146.91	\$ 483,842.37	\$ 511,126.81	
Water Supply & Distribution System Expenses									
		2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2025 Actual	
	Fixed Costs:								
2-41-00-110-00	Salaries & Wages	\$ 51,498.82	\$ 45,003.26	\$ 61,490.02	\$ 41,996.90	\$ 55,584.77	\$ 68,426.15	\$ 58,346.27	
2-41-00-225-00	Memberships Relating to Water	\$ 57.14	\$ 57.14	\$ 85.71	\$ 90.48	\$ -	\$ 122.14	\$ 114.28	
2-41-00-250-00	Repairs & Maintenance - Treatment	\$ 38,318.58	\$ 20,038.59	\$ 8,551.14	\$ 9,078.05	\$ 55,263.90	\$ 89,221.07	\$ 51,925.53	
2-41-00-540-50	Campus Energy Power	\$ 11,458.27	\$ 11,554.43	\$ 12,146.41	\$ 11,290.34	\$ 13,016.20	\$ 11,741.40	\$ 11,898.47	
2-41-00-540-51	Water Supply & Distribution Natural Gas	\$ 4,335.02	\$ 4,601.30	\$ 7,101.90	\$ 6,611.42	\$ 7,225.75	\$ 6,719.17	\$ 3,234.24	
2-41-00-762-00	Contributed to Capital Functions - Water Meters								
2-41-00-140-00	Public Works Course Fees - Water	\$ 165.00	\$ 166.07	\$ 727.50	\$ 345.00	\$ 1,177.05	\$ 180.00	\$ 542.50	
2-41-00-211-00	Travel and Subsistence	\$ 573.87	\$ 701.57	\$ 1,225.47	\$ 1,315.60	\$ 2,356.82	\$ 2,579.90	\$ 1,391.72	
2-41-00-215-00	Freight, Postage, Phone	\$ 2,108.05	\$ 3,240.92	\$ 3,758.18	\$ 2,204.94	\$ 3,518.62	\$ 2,826.44	\$ 3,025.95	
2-41-00-274-00	Insurance	\$ 12,548.17	\$ 5,470.04	\$ 9,594.98	\$ 10,254.47	\$ 10,504.36	\$ 11,329.77	\$ 12,236.30	
2-41-00-531-00	Chemicals & Salts Etc.				\$ 1,259.28				
2-41-00-510-00	General Goods & Supplies	\$ 19,987.16	\$ 26,934.42	\$ 13,478.22	\$ 6,863.09	\$ 21,131.24	\$ 9,117.26	\$ 8,446.20	
2-41-00-350-00	Water Purchase	\$ 274,058.12	\$ 272,420.47	\$ 327,343.28	\$ 320,058.31	\$ 317,451.71	\$ 314,510.77	\$361,803.05	
2-41-00-990-00	Water Adjustments	\$ 306.87	58.54						
		\$ 415,415.07	\$ 390,246.75	\$ 445,502.81	\$ 411,367.88	\$ 487,230.42	\$ 516,774.07	\$ 512,964.51	
	DIFFERENCE BETWEEN REVENUE & EXPENSES	-\$73,074.76	\$3,943.56	-\$ 14,385.92	\$ 9,803.54	-\$ 70,083.51	-\$ 32,931.70	-\$ 1,837.70	
		2019	2020	2021	2022	2023	2024	2025	
	Water purchased	Cubes	Cubes	Cubes	Cubes	Cubes	Cubes	Cubes	
2-41-00-350-00	Hwy 12 21 Water Purchase	99,000	89,172	107,151	101,735	94,790	93,023.00	101,773.00	
	Price per cube to purchase	2.960	3.055	3.055	3.146	3.349	3.381	3.555	
		\$ 293,040.00	\$ 272,420.46	\$ 327,346.31	\$ 320,058.31	\$ 317,451.71	\$ 314,510.76	\$ 361,803.02	

Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw



Request for Decision

Meeting:	Regular Council
Meeting Date:	April 15, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.3 Motor Vehicle Collision Funds – Payment from Camrose County – Reserve Request

Background/Proposal:

Historically, the town of Bashaw and the Camrose County had a Memorandum of Understanding regarding the funds received from Motor Vehicle Collisions. Fifty percent of the funds were placed in an equipment fund, stewarded by Camrose County.

Last year the agreement was terminated, and the funds provided to the town, in a payment of \$ 45, 198.49.

Discussion/Options/Benefits/Disadvantages:

Historically, the funds were intended for equipment replacement. Therefore, administration is recommending the funds be placed in a reserve.

Costs/Source of Funding (if applicable)

Historic Motor Vehicle collisions.

Applicable Legislation:

Municipal Government Act; Section 248

Community Engagement Consideration:

The administration is willing to proceed as the council's request.

Recommended Action:

Administration recommends passing the following motion:

MOVED BY _____ to move \$45, 198.49 (from historic MVC calls) into the Restricted for Capital; Emergency services fund for the town of Bashaw, at the April 15, 2026, regular meeting of Council.

Discussion Result: Additional research Requested:

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	April 15, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.4 Sewer Fee Discussion

Background/Proposal:

The Sanitary Sewer service charge for 1 month has remained the same for many years.

The monthly fee starts at \$20.00 per month, or half the water charge whichever is greater to a maximum of \$105.00 per month.

Large volume users, such as the trailer park (one meter), businesses, and multifamily units (apartments, senior complexes) have the same parameters. Max out at \$105.00 per month.

Discussion/Options/Benefits/Disadvantages:

This fee has not been reviewed for a significant amount of time. The rationale for it is that the revenue is higher than the annual expenses, however, doesn't consider an annual capital contribution to the Lagoon system.

Attached is a quick summary generated by a search engine.

Costs/Source of Funding (if applicable)

Monthly user fees.

Applicable Legislation:

Municipal Government Act; Section 34

Community Engagement Consideration:

The administration is willing to proceed as the council's request.

Recommended Action:

Discussion Result: Additional research Requested:

Sewer rates for small communities (population ~900) in Alberta typically involve a combination of a fixed monthly base fee and a variable consumption charge, often tied to water usage. For rural, small-scale systems in regions like Camrose County, monthly residential sewer costs often fall in the range of **\$30–\$46 per month**, though some systems are billed annually.

Below is a comparison of wastewater/sewer rates for small Alberta communities and similar jurisdictions based on 2024-2026 data:

Camrose County Area Small Communities (Approx. 2026 Rates)

- **Braim, Ferintosh, New Norway, Ohaton:** \$35.00/month flat fee + \$2.77 per cubic meter usage fee (based on water meter).
- **Kingman:** Annual levy on property taxes, roughly \$548.64/year (\$45.72/month).
- **Round Hill:** Annual levy on property taxes, roughly \$354.53/year (\$29.54/month).
- *Note: If residents in these areas are on a private water well and not on the county water system, they pay a flat rate of \$30/month for sewer.*

Comparison to Other Alberta Small Municipalities

- **Claresholm (based on previous regional reports):** Rates for water and sewer have been rising at 3% per year (2024–2026) to cover rising operational and capital costs.
- **St. Paul:** Wastewater charges include a base rate of \$36.77 (2025/2026) plus consumption charges, bringing typical monthly costs higher than rural county hamlets.
- **Wembley (near Grande Prairie):** 2026 residential wastewater rate is \$3.39/m³.
- **Sexsmith:** 2026 residential wastewater rate is \$2.96/m³.

Key Factors Affecting Small Community Rates

- **Regional Commissions:** Communities reliant on regional commissions (like ARROW Utilities or Capital Region Southwest) often see higher rates due to high capital investment costs.
- **Capital Projects:** Significant rate adjustments (e.g., 34% wholesale increases projected by some providers for 2026) are driven by the need to upgrade aging infrastructure.
- **Usage vs. Flat Rate:** Many small communities are moving toward volumetric billing to encourage conservation, though some still use flat fees or annual tax levies to recover costs.

Disclaimer: Rates are subject to change by municipal council approval annually. Always check the specific village or town's current Utility Bylaw.



**TOWN OF BASHAW
MASTER RATES AND SCHEDULES BYLAW 760-2014**

TITLE: UTILITY SERVICE CONSUMER FEE
SECTION: 3 PUBLIC WORKS APPENDIX: A
REFERENCE BYLAW # 759-2014 DATE: MARCH 2, 2017
AMENDING BYLAW # 824-2023,
829-2024,831-2025 Third and Final Reading: February 19, 2025

**SCHEDULE "A"
CHARGES, RATES AND FEES**

1. Metered Rates (monthly billing cycle)
 - a. In-Town Customer **CODE 400** \$ 3.85
Variable Component /Consumption per m3
 - b. In-Town Customer **CODE 401** \$37.75
Fixed Component / Flat Fee Monthly
2. Non-Metered Rates/"Trickle" properties run 4 months-January through April.
Residents on trickle rates will be billed an average consumption based on the prior monthly bills from May through December.
3. Sanitary Sewer Service Charge – 1 month **CODE 600** \$20.00
(OR ½ water charge whichever is greater to a maximum of \$105.00)
4. Bulk Water (Potable) \$ 6.00/1000L
5. Bulk Water (Non-Potable) \$ 4.00/1000L

OTHER FEES

6. Connection / Disconnection Service \$75.00/ea.
7. Testing of Water Meter \$100.00/inspection
8. Permit for Well or Other Water Supply Per source or parcel \$50.00
9. Penalties on overdue utility service accounts 3% per billing
10. Overdue Account Transfer Fee (Enforcement) \$40.00
11. Sale of Meter (installed by a plumber) Current Market Cost plus admin fee
12. Paper Utility Bill \$2.00/mth

ALL OUTSTANDING UTILITY ACCOUNT BALANCES THAT ARE OVERDUE MORE THAN SIXTY DAYS (60) ON NOVEMBER 15TH SHALL BE ROLLED INTO THE PROPERTY OWNER'S TAX ACCOUNT AND HENCEFORTH, THE TOTAL BALANCE NOW IN THE TAX ACCOUNT SHALL BE CHARGED THE OVERDUE ACCOUNT TRANSFER FEE (REFERENCED IN SCHEDULE A, UTILITY SERVICE CONSUMER FEE, SUBSECTION 10) AND PENALTIES IN ACCORDANCE WITH THE TAX PENALTY BYLAW.

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	April 15, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.5 2026 Operating Budget

Background/Proposal:

Attached is the 2026 Operating budget.

Discussion/Options/Benefits/Disadvantages:

Budget Commentary:

- This budget proposes a 4.46 % increase.

Council Legislative

- Travel, subsistence, and course fees council of \$5000.00 – This is included if any council members are interested in attending training, or conferences.
- There are calculations for one council member to attend... approximately \$ 2, 129.60.

General Administration

- The Alberta School foundation requisition has increased from \$ 261,876.35 to \$ 281,280.80. This will have a significant impact on residents.

Community Services

- Policing reflects what is billed annually, it was adjusted to reflect what our newly received bill is.

Public Works

- Other revenue – We anticipate receiving true up funds, they are unknown currently.
- Septic receiving station revenue decreased, due to its in operation.
- Sale of Water – Bills – based on our calculations
- Includes sidewalk annual replacement.
- Travel and subsistence adjusted for staff training, and we anticipate staff using town vehicles for the sample run.
- General goods and supplies – include water meters for a dedicated replacement plan, this has increased.
- Water Repairs and Maintenance expenses for water repair are included.
- Beautification funds are included at \$18, 000.00.

Recreation

- The revenue is lower due to the Ag Society taking over the Arena operations.
- Expenses are still high, and the maintenance contract.
- The repairs for boards are included as \$10,000.00
- The gas and power are anticipated to drop in 2027 when the Ag Society will be operating the Arena for the full year.

Water Consumption Charges

- The base charge included an increase of \$5.00 per month per site, for 8 months.
- There is a shortfall of \$8,057.46, this is being offset through taxes within the operating budget.

Costs/Source of Funding (if applicable)

Taxation, provincial transfers, and user fees

Applicable Legislation:

Municipal Government Act; Section 242 and 243.

Community Engagement Consideration:

The administration is willing to proceed as the council's request.

Recommended Action:

Council discuss the budget and determine if there are any other areas that can be adjusted and direct administration to provide an updated draft.

Or pass the following motion:

MOVED BY _____ to approve the 2026 Town of Bashaw Operating Budget of \$1,518,291.63 Budget before the levy, \$935,252.54 Municipal Taxes and an increase of taxes of 4.46%.

Discussion Result:

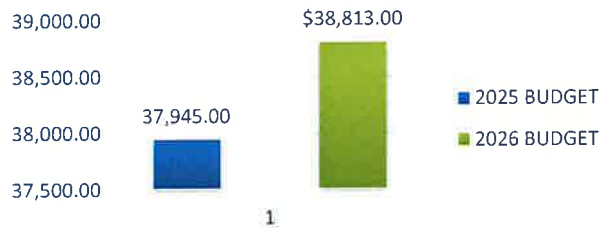
Additional research Requested:

Council Legislative

Town of Bashaw
15-Apr-26
2025 Actual

ACCOUNT	DESCRIPTION	2025 Actual	2025 BUDGET	2026 BUDGET
EXPENSES				
COUNCIL & OTHER LEGISLATIVE				
2-11-00-130-40	Canada Pension Plan - Councillors	\$1,144.26	\$1,300.00	\$1,300.00
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	\$837.15	\$850.00	\$850.00
2-11-00-151-00	Meeting Fees - Council	\$22,142.86	\$22,500.00	\$22,500.00
2-11-00-211-00	Travel, Subsistence & Course Fees - Council	\$2,100.00	\$5,000.00	\$5,000.00
	Council AUMA CONFERENCE			
2-11-00-230-00	Professional Services	\$0.00		
2-11-00-290-00	Election Fees	\$2,401.44	\$0.00	\$0.00
2-11-00-510-00	Council Supplies	\$519.43	\$500.00	\$600.00
2-11-00-770-00	Community Contributions	\$7,341.41	\$7,795.00	\$8,563.00
	LEGION			\$40.00
	CHAMBER OF COMMERCE			\$75.00
	BUS SOCIETY			\$5,000.00
	GRADE 7			\$50.00
	GRADE 5			\$50.00
	STAFF FUNCTIONS			\$2,000.00
	INCIDENTALS			\$500.00
	4-Year Support of Stars (2026)			\$848.00
TOTAL		\$36,486.55	37,945.00	\$38,813.00
			DIFFERENCE	2.29%

COUNCIL



Conventions	Spring	Fall	Registration	Hotel
Rural Municipalities	Mar-27	November 2 - 5, 2026	900	\$150 - \$250 per night
Alberta Municipalities	March	September 23 - 25, 2026	900	\$150 - 250 per night
Public Risk conference	01-Jun-26		200	

1 person reg	\$900.00
hotel	\$800.00
food	\$270.00
Mileage	
280 km X .57	\$159.60
	\$2,129.60

General Administration

Town of Bashaw

ACCOUNT	DESCRIPTION	LAST YR ACTUAL 2025	2025 BUDGET	2026 BUDGET <i>enter revenue as negative</i>
REVENUES				
TAXES				
1-00-00-110-00	Residential	-640,594.01		
1-00-00-110-01	Non-Residential	-184,770.23		
1-00-00-110-03	Machinery and Equipment	-21,336.27		
1-00-00-110-04	Linear	-24,925.71		
1-00-00-110-05	Railway	-1,891.35		
1-00-00-110-06	Farmland	-128.79		
1-00-00-110-07	Adjustments to Property Taxes			
1-00-00-110-08	Camrose & District Lodge Authority	-3,242.32	-\$3,240.00	-\$3,100.00
1-00-00-110-09	Alberta School Foundation - ASFF	-261,819.98	-\$261,876.36	-\$281,280.80
1-00-01-110-00	Residential Grants in Lieu	-2,460.44		
1-00-01-110-01	Non-Residential Grants in Lieu	-17,057.68		
1-00-00-110-10	Designated Industrial Properties (DIP)	-189.36	-\$189.36	-\$201.48
		-1,158,416.14	-265,305.74	-\$284,582.28
OTHER REVENUE FROM OWN SOURCES				
1-00-00-510-00	Penalties and Costs on Taxes	-38,866.07	-\$35,000.00	-\$37,000.00
1-00-00-530-00	Fines Issued	-1,025.00	-\$1,000.00	-\$1,000.00
1-00-00-540-00	Franchise Fees	-64,359.96	-\$67,035.00	-\$65,617.00
1-00-00-550-00	Return on Investments	-52,575.59	-\$45,000.00	-\$35,000.00
1-00-00-740-00	Provincial Unconditional Grants			
		-156,826.62	-148,035.00	-\$138,617.00
NON FUNCTIONAL REVENUE				
CONDITIONAL GRANTS				
1-00-00-830-00	Federal Conditional Grant			
1-00-00-840-00	Provincial Conditional Grant	-706,612.00	-\$118,190.00	-\$118,190.00
1-00-00-910-00	Reserves Transferred to Operating			
		-706,612.00	-118,190.00	-\$118,190.00
UNCONDITIONAL GRANTS				
TOTAL GENERAL MUNICIPAL				
		-2,021,854.76	-531,530.74	-\$541,389.28
GENERAL ADMINISTRATIVE REVENUES				
1-12-00-410-00	General Services and Supplies Revenues	-3,301.98	-\$2,800.00	-\$3,000.00
1-12-00-520-00	Licenses and Permits	-125.44	-\$200.00	-\$200.00
1-12-00-560-00	Rentals and Lease Revenue COLLECT GS	-21,344.08	-\$20,500.00	-\$21,300.00
1-12-00-590-00	Other Revenue	-6,451.29	-\$4,000.00	-\$5,544.00
1-12-00-840-00	provincial conditional grant			
	TOTAL ADMINISTRATIVE REVENUE	-31,222.79	-27,500.00	-\$30,044.00
UTILITY PENALTIES				
1-45-00-510-00	Utility Penalty	-10,256.80	-9,000.00	-10,000.00
		-10,256.80	-9,000.00	-10,000.00
MUNICIPAL PLANNING, ZONING & DEVELOPMENT				
1-61-00-520-00	Development Permits	-1,751.92	-1,200.00	-1,500.00
1-61-00-840-00	Economic Development Provincial Grant		-58,863.23	0.00
		-1,751.92	-1,200.00	-1,500.00
SUBDIVISION LAND & DEVELOPMENT				
1-66-00-464-00	Sales of Land	0.00	0.00	0.00
		0.00	0.00	0.00

General Administration

OFFICE RENT			
1-69-00-560-01	Office Rent	-9584.00	-8,384.00
		-9,584.00	-8,384.00
TOTAL REVENUE		-2,074,670.27	-577,614.74
			-9,584.00
			-\$592,517.28

GENERAL ADMINISTRATION & OTHER				Distribution Sheet
2-12-00-110-00	Salaries - Office Staff	187,884.20	\$181,050.80	\$199,421.42
2-12-00-110-00	CAO Council Meetings			
2-12-00-130-40	Employer Cost CPP	12,507.24	\$11,302.08	\$12,363.60
2-12-00-130-41	Employer Cost Employment Insurance	4,022.75	\$3,768.18	\$3,969.36
2-12-00-130-43	Employer Cost LAPP	19,515.61	\$18,174.24	\$17,621.06
2-12-00-130-44	Employer Cost - AMSC	18,485.77	\$13,631.51	\$18,431.28
2-12-00-130-45	Workers Compensation	8,480.13	\$4,706.84	\$7,869.54
2-12-00-130-46	R.R.S.P. Contribution	625.20	\$709.80	\$258.99
2-12-00-140-00	Administrative Course Fees	13,402.31	\$13,000.00	\$9,854.00
2-12-00-211-00	Travel & Subsistence	0.00	\$1,200.00	\$1,500.00
2-12-00-215-00	Freight, Postage, Phone & Land Titles	7,548.02	\$8,100.00	\$7,700.00
2-12-00-220-00	Advertising, Printing, Subscriptions	4,304.26	\$1,800.00	\$2,500.00
2-12-00-225-00	Municipal Memberships	4166.75	3,975.00	4,375.00
	GFOA & CAMA		470.00	
	LGAA		550.00	
	RMA		115.00	
	AUMA		2,200.00	
	Central AB Mayor & Midsized towns		400.00	
	CLGM		440.00	
	Canoe and Amazon		200.00	
2-12-00-230-00	Professional & Consulting Services	76,394.90	72,029.72	70,039.16
	Edge Website host and Domain renewal		600.00	
	Assessor fees (must)/Camalot fees		15,000.00	
Trinus	Web hosting - email (must)		2,651.40	
Trinus	Server Monitoring and updates (must)		25,610.26	
Trinus	PDF fillable software		440.00	
	Voyent Alert		2,400.00	
	Stone orchard Central Square		250.00	
	Utility Safety Membership (Click Before You Dig)		\$200.00	
	Silversmith (GIS Mapping System)		1500.00	
	R&R software conversion		16287.50	
	Easypay		400.00	
	Phone system upgrade		1,700.00	
	Privacy management policy development		3,000.00	
2-12-00-230-20	Professional Fees - Audit	5770.00	28,000.00	28,000.00
2-12-00-230-21	- Engineering	50802.54	2,000.00	2,000.00
2-12-00-230-22	- Legal	11589.00	10,000.00	16,000.00
2-12-00-240-00	Maintenance - Janitor	0.00	0.00	0.00
2-12-00-250-00	Repairs & Maintenance	294.03	5,000.00	5,000.00
2-12-00-274-00	Insurance	31810.83	31,810.83	33,270.35
2-12-00-510-00	General Office Supplies	17610.56	4,800.00	14,200.00
	Paper		2,000.00	
	Breakroom supplies		300.00	
	Office supplies		2,700.00	
	Trinus -Computer Replacement		9,200.00	
2-12-00-540-50	General Administration Power	2054.21	2,300.00	2,254.21
2-12-00-540-51	General Administration Natural Gas	1495.83	1,900.00	1,695.83
2-12-00-810-00	Bank Charges	751.53	600.00	800.00
2-12-00-910-00	Tax Adjustments	8058.88	7,510.66	2,626.63
2-12-00-990-00	Miscellaneous	60.00	50.00	50.00
2-12-00-990-01	PENNY	0.82	0.50	1.00
2-12-00-290-00	Election and Census Fees	166.28	600.00	
		\$487,801.65	428,020.16	\$461,801.42
SUBDIVISION LAND & DEVELOPMENT				
2-66-00-230-00	Subdivision, Land and Development	24,694.71	7,000.00	7,000.00
2-66-00-990-00	Cost of Land Sold	0.00		0.00
2-61-00-230-00	Economic Development Study and Supports	35,527.86	58,863.23	
		\$60,222.57	7,000.00	7,000.00

General Administration

RENTED BUILDINGS			
2-69-00-250-00	Repairs & Maintenance	\$649.67	\$1,000.00
2-69-00-540-50	Building Rentals Power	\$1,862.80	\$2,000.00
2-69-00-540-51	Building Rentals Natural Gas	<u>\$1,955.52</u>	<u>\$2,600.00</u>
		<u>\$4,467.99</u>	<u>5,600.00</u>
			<u>\$5,918.32</u>
REQUISITIONS			
2-99-00-750-00	Alberta school Foundation Fund	\$261,876.35	261,876.36
2-99-00-752-00	Camrose Area Lodge Authority	\$3,240.00	3,240.00
2-99-00-990-00	Gov't of Alberta DIP Assessment		189.36
		<u>\$265,116.35</u>	<u>265,305.72</u>
			<u>284,380.80</u>
TOTAL EXPENSES		<u>\$817,608.56</u>	<u>\$705,925.88</u>

TOTAL REVENUE LESS TAXES	-\$312,309.00	-\$877,099.56
TOTAL EXPENSES LESS REQUISITIONS	\$440,620.16	\$474,719.74
NET	\$128,311.16	-\$402,379.82
	DIFFERENCE	-413.60%

ADMIN



Fire Department

Town of Bashaw

ACCOUNT	DESCRIPTION	LAST YR ACTUAL 2025	2025 BUDGET	2026 BUDGET <i>enter revenue as negative</i>
REVENUES				
FIRE FIGHTING & PREVENTIVE SERVICES				
1-23-00-400-00	County Fire Fighting Responses	-\$16,449.85	-\$16,900.00	-\$16,900.00
1-23-00-400-01	Motor Vehicle Responses	-\$51,936.02	-\$6,000.00	-\$6,000.00
1-23-00-400-04	Fire Expenses Recovered	\$0.00	-\$1,800.00	\$0.00
1-23-00-560-00	In Town Fire Revenue	-\$21,905.00	-\$5,500.00	-\$6,000.00
1-23-00-580-00	Public Relations Revenue			
1-23-00-590-00	Other Revenue - Donations	-\$18,000.00	\$0.00	\$0.00
1-23-00-850-00	Annual County Shared Service Funding	-\$24,916.91	-\$26,416.91	-\$24,920.00
1-23-00-850-01	Annual Training Shared Service Funding	-\$1,000.00	-\$1,000.00	-\$1,000.00
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding	-\$500.00	-\$500.00	-\$500.00
1-23-00-850-03	Annual Firefighter Shared Service Funding	-\$1,629.84	-\$1,700.00	-\$1,700.00
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service	-\$5,078.72	-\$4,898.00	-\$5,100.00
1-23-00-850-06	Annual County Funding Emergency Dispatch	-\$7,123.50	-\$5,831.00	-\$7,123.50
1-23-00-840-00	PROV GRANTS	-\$8,500.00	\$0.00	\$0.00
1-23-00-860-00	Grants from Private Organizations	\$0.00	\$0.00	\$0.00
	TOTAL FIRE REVENUE	-\$157,039.84	-70,545.91	-\$69,243.50
EXPENSES				
FIRE FIGHTING & PREVENTIVE SERVICES				
2-23-00-110-00	Administration	\$8,694.81	\$8,437.44	\$10,789.45
2-23-00-130-00	Employer Contribution - A.M.E.& Seaboard	\$3,055.18	\$3,000.00	\$3,100.00
2-23-00-159-00	Deputy Fire Chief Fees	\$2,100.00	\$2,100.00	\$2,100.00
2-23-00-159-01	Fire Chief Honorarium	\$3,000.00	\$3,000.00	\$3,000.00
2-23-00-159-02	Firefighter Honorarium	\$38,465.00	\$38,000.00	\$38,500.00
2-23-00-159-03	Regional Fire Service Coordinator	\$695.00	\$0.00	\$0.00
2-23-00-211-00	Travel & Subsistence	\$1,443.99	\$500.00	\$1,500.00
2-23-00-215-00	Telephone & (Monitoring = \$311.40 per year) Ipad Data	\$4,857.90	\$3,800.00	\$4,900.00
2-23-00-215-01	Pager Repair & Maintenance	\$0.00	\$460.00	\$460.00
2-23-00-216-00	Freight & Postage	\$476.82	\$250.00	\$500.00
2-23-00-217-00	Dispatch	\$10,939.00	\$7,773.50	\$10,939.00
2-23-00-220-00	Office Printing & Advertising	\$172.84	\$0.00	\$200.00
2-23-00-220-01	Public Relations	\$0.00	\$0.00	\$1,000.00
	Fire Fighter Awards			\$1,000.00
2-23-00-225-00	Memberships			\$250.00
2-23-00-239-00	Fire Mutual Aid	\$0.00	\$1,300.00	\$1,300.00
2-23-00-250-00	Fire Hall Maintenance	\$1,813.23	\$3,000.00	\$1,500.00
	Security system upgrade			\$1,000.00
	Other			\$500.00
2-23-00-274-00	Building Insurance	\$2,475.51	\$2,475.51	\$2,463.52
2-23-00-274-01	Vehicle & Mobile Equipment Insurance	\$1,859.00	\$1,487.00	\$2,966.00
2-23-00-510-00	General Supplies	\$6,181.14	\$4,575.00	\$6,200.00
	Administrative Stationary items, garbage bags			\$700.00
	Hose, supplies, basic operations items			\$2,500.00
	Jaws of Life service and fuel			\$2,000.00
	Consumable inventory; floor dry, mask wipes,			\$1,000.00
2-23-00-521-03	Town Fire Truck (1992)Volvo Repairs & Maint	\$0.00	\$3,100.00	\$3,500.00
2-23-00-521-04	Town Wildland Truck Unit 208 Repairs & Maint (2002 Cl	\$2,020.18	\$0.00	\$1,500.00
2-23-00-521-05	Town Wildland Truck Unit 209 (2007 F350)Repairs & Maint.			\$1,500.00
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)	\$348.68	\$400.00	\$800.00
2-23-00-521-50	Fuel County Fire Vehicles & Equipment	\$3,060.77	\$3,900.00	\$3,100.00
2-23-00-522-01	County Fire Truck - Repairs & Maintenance	\$0.00	\$0.00	\$0.00
2-23-00-522-02	County Rescue Van - Repairs & Maintenance	\$0.00	\$0.00	\$0.00
2-23-00-522-03	County Water Truck 96 Mack - Repairs & Maintenance	\$0.00	\$0.00	\$0.00
2-23-00-522-04	County Wildland Fire Truck	\$0.00	\$0.00	\$0.00
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenan	\$14,392.99	\$16,996.00	\$18,696.00
	SCBA Harness			\$2,600.00
	Annual Recert SCBA			\$5,000.00
	2 head to toe bunker gear			\$9,796.00

Fire Department

	1 SCBA tanks		\$1,300.00	
2-23-00-540-32	Training	\$2,482.17	4,000.00	\$3,000.00
	NFPA & Q-air endorsement (covered by county, for 2026)			\$3,000.00
2-23-00-540-50	Fire Protection Power Fire Hall	\$2,116.56	\$2,400.00	\$2,316.56
2-23-00-540-51	Fire Protection Natural Gas Fire Hall	\$2,799.66	\$3,500.00	\$2,999.66
2-23-00-580-00	Fire Fundraising Expenses	0.00	\$0.00	\$0.00
2-23-00-770-01	Grants to Organization	0		
2-23-00-764-00	Transfer to Reserves (MVR funds over 6K)			
	TOTAL EXPENSES	113,450.43	114,454.45	\$129,080.19
	TOTAL REVENUE		-\$70,545.91	-\$69,243.50
	TOTAL EXPENSES		\$114,454.45	\$129,080.19
	NET		\$43,908.54	\$59,836.69
			DIFFERENCE	36.28%



Community Services

ACCOUNT	DESCRIPTION	LAST YR ACTUAL	2025 BUDGET	2026 BUDGET
	REVENUES	2025		
	BYLAW SERVICES			
1-26-00-520-00	Building Permit Fees	-1835.96	-1,500.00	-1,850.00
1-26-00-525-00	Animal Licenses & Fines	-2678.53	-2,000.00	-2,000.00
		-4,514.49	-3,500.00	-3,850.00
	FAMILY & COMMUNITY SUPPORT SERVICES			
1-51-00-840-01	F.C.S.S. Provincial Conditional Gra	-25,658.93	-25,658.93	-25,658.93
1-51-00-850-01	F.C.S.S. Camrose County Requisiti	\$0.00	0.00	0.00
		-25,658.93	-25,658.93	-25,658.93
	CEMETERIES & CREMATORIIUMS			
1-56-00-410-00	Cemetery Revenue	-5,645.00	-3,500.00	-4,000.00
1-56-00-860-00	Contributions from Organizations			
1-56-00-840-00	Cemetery Prov Cond Grant			
		-5,645.00	-3,500.00	-4,000.00
	TOURISM			
1-62-00-410-00	Sale of Promotional Items	-1.90	0.00	0.00
1-74-10-590-01	Museum Donations	0.00		0.00
		-1.90	0.00	0.00
	TOTAL COMM SERVICE REVENUE	-35,820.32	-32,658.93	-33,508.93
	EXPENSES			
	BYLAW SERVICE			
2-26-00-110-00	Bylaw Enforcement Salaries	4,290.00	4,800.00	4,300.00
2-26-00-230-00	Cat and Dog Control Fees	6,122.00	6,500.00	6,500.00
2-26-00-250-00	Building Inspector		0.00	
2-26-00-330-00	Weed Inspector		0.00	
2-26-00-230-01	Policing expenses	11,316.25	44,386.00	47,785.75
		21,728.25	55,686.00	58,585.75
	PREVENTIVE SOCIAL SERVICES			
2-51-00-755-00	Contribution to FCSS	\$32,073.66	32,073.66	32,073.66
	BDSS & BYF			
		32,073.66	\$32,073.66	32,073.66
	BASHAW MEDICAL CLINIC			
2-53-00-110-00	Medical Clinic Expenses	0.00	0.00	0.00
		0.00	0.00	0.00

Community Services

CEMETERIES & CREMATORIUMS

2-56-00-112-00	Public Works Salaries	1,964.79	3,070.92	2,868.75
2-56-00-136-00	Cemetery Payroll Expenses		0.00	
2-56-00-230-00	Cemetery - Professional Services	8,612.12	15,000.00	16,500.00
2-56-00-250-00	Cemetery - Repairs & Maintenance	1,706.22	1,350.00	1,150.00
2-56-00-274-00	Cemetery Insurance	9.00	9.00	9.00
2-56-00-520-59	Mobile Unit 412 Cub 725CC Mower		0.00	0.00
2-56-00-521-59	Mobile Unit 412 Fuel Cub 725CC Mower		0.00	0.00
2-56-00-990-00	Other-Cemetery Buy Back Plots	255.00		
		12,547.13	19,429.92	20,527.75

TOURISM

2-62-00-215-00	Freight, Postage, Telephone	1,194.86	1,200.00	1,200.00
2-62-00-220-00	Tourism - Advertising	1,357.85	1,000.00	1,400.00
2-62-00-274-00	Tourist Information Centre Insura	348.95	348.95	347.08
2-62-00-250-00	Tourism Repairs & Maintenance	0.00	500.00	500.00
2-62-00-510-00	General Goods and Supplies	0.00	0.00	0.00
		2,901.66	3,048.95	3,447.08

MUSEUM

2-74-10-110-00	Museum Wages	0.00	0.00	0.00
2-74-10-274-00	Museum - Insurance	\$0.00	0.00	0.00
2-74-10-250-00	Museum - Repairs & Maintenance & supplies	312.08	500.00	500.00
		312.08	500.00	500.00

TOTAL COMM SERVICE EXPENSE.	69,562.78	110,738.53	115,134.24
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TOTAL REVENUE		-\$32,658.93	-\$33,508.93
TOTAL EXPENSES		\$110,738.53	115,134.24
NET		\$78,079.60	81,625.31
		DIFF	4.54%

COMMUNITY SERVICE



1

Public Works

Town of Bashaw

ACCOUNT	DESCRIPTION	LAST YR ACTUAL 2025	2025 BUDGET	2026 BUDGET <i>enter revenue as negative</i>
REVENUES				
ROADS, STREETS, WALKS, LIGHTING				
1-32-00-840-00	Provincial Conditional Grant	0.00		
1-32-00-560-00	Equipment Rental	0.00	-\$200.00	-\$200.00
1-32-00-590-00	Other Revenues	-2,060.30	-\$400.00	-\$400.00
1-32-00-830-00	Provincial Grants & federal grants	0.00	\$0.00	\$0.00
1-32-780-00	Gain/Loss on TCA	0.00		
		-2,060.30	-\$600.00	-\$600.00
AIRPORT				
1-33-00-560-00	Hay Revenue - Airport	-1,360.59	-1,360.59	-1,360.59
1-33-00-561-00	Airport Hangar Lease	-800.00	-800.00	-800.00
		-2,160.59	-2,160.59	-2,160.59
WATER SUPPLY & DISTRIBUTION				
1-41-00-300-00	Water Inspections	0.00	\$0.00	\$0.00
1-41-00-410-00	Sale of Water (Bills)	-479,864.34	-\$466,645.00	-\$525,225.00
1-41-00-411-00	Sale of Water (Bulk)	-13,400.49	-\$14,000.00	-\$13,400.00
1-41-00-590-00	Other Revenue	-17,861.98	-\$17,636.98	
1-41-00-830-00	Federal Conditional Grants	0.00		\$0.00
1-41-00-840-00	Provincial Conditional Grant	0.00		
		-511,126.81	-\$498,281.98	-\$538,625.00
SANITARY SEWAGE SERVICES & TREATMENT				
1-42-00-239-00	Septic Receiving Station	-10,771.19	-\$12,000.00	-\$9,000.00
1-42-00-410-00	Sewage Services Fees and Charges	-132,423.77	-\$125,000.00	-\$133,000.00
1-42-00-590-00	Other Sewer Revenue	-5,038.00	-\$200.00	-\$200.00
1-42-00-590-01	Flusher Truck	0.00	\$0.00	\$0.00
1-42-00-840-00	Prov & federal grant Cond Grant	0.00	\$0.00	\$0.00
		-148,232.96	-\$137,200.00	-\$142,200.00
GARBAGE COLLECTION & DISPOSAL				
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	-73,406.30	-\$66,674.28	-\$73,400.00
		-73,406.30	-66,674.28	-\$73,400.00
RECYCLING REVENUE				
1-44-00-410-00	Recycling Revenue	0.00	\$0.00	\$0.00
		0.00	0.00	\$0.00
RECREATION FACILITIES & PROGRAMS				
SEE RECREATION TAB				
PARKS				
1-72-00-400-00	Parks Revenue	-3,832.54	-\$3,200.00	-\$3,500.00
1-72-00-860-00	Grants - Other Organizations	-2,500.00	\$0.00	\$0.00
1-72-00-990-00	Parks Donation	-1,000.00		\$0.00
		-7,332.54	-3,200.00	-\$3,500.00
TOTAL REVENUE		-744,319.50	-708,116.85	-\$760,485.59
EXPENSES				
DISASTER SERVICES & EMERGENCY MEASURES				
2-24-00-215-00	Freight, Postage, Phone EOC Centre	11.00	\$50.00	\$50.00
2-24-00-510-00	General Office Supplies	0.00	\$100.00	\$100.00
2-24-00-540-00	Disaster Services & Training	690.03	\$1,000.00	\$1,000.00
		701.03	1,150.00	\$1,150.00

Public Works

SHOP			Distribution Sheet	
2-31-00-110-00	Salaries	\$32,649.18	\$12,365.00	\$14,836.43
2-31-00-110-01	Salaries PW Administration Common Service	\$12,347.76	\$12,573.60	\$12,200.60
2-31-00-130-40	Employer Cost CPP & Benefits	\$12,583.64	\$11,009.66	\$12,173.75
2-31-00-130-41	Employer Cost Employment Insurance	\$4,781.79	\$4,009.38	\$4,698.45
2-31-00-130-43	Employer Cost LAPP	\$19,386.02	\$19,177.00	\$15,116.11
2-31-00-130-44	Employer Cost - AMSC	\$20,208.45	\$17,657.24	\$15,907.85
2-31-00-130-45	Workers Compensation Board	\$9,546.86	\$7,519.05	\$7,162.71
2-31-00-140-00	Course Fees	\$4,180.00		\$1,000.00
2-31-00-190-00	Safety Equipment and Clothing	\$6,468.37	\$5,650.00	\$6,100.00
	Coveralls			\$800.00
	Gloves			\$200.00
	Safety Glasses			\$100.00
	Reflective Vests			\$200.00
	Hearing protection			\$650.00
	Boots			\$450.00
	First aid kit shop			\$50.00
	site Docs Safety software			\$3,400.00
	Blackline pause fee			\$250.00
2-31-00-215-00	Freight, Postage & Phone	\$2,828.24	\$3,401.00	\$3,554.00
	Telephone			\$1,578.00
	On-Call Cell Phone			\$620.00
	Radio License			\$106.00
	Foreman /DEM Cell Phone			\$475.00
	Tablet Cell Charge			\$475.00
	FREIGHT			\$300.00
2-31-00-250-00	Repairs and Maintenance	\$1,898.57	\$3,000.00	\$3,000.00
	Other Repairs			\$1,500.00
	Light fixture replacement x 4			\$600.00
	Fire Extinguisher Inspection			\$900.00
2-31-00-274-00	Insurance	\$1,968.48	\$1,968.48	\$1,958.16
2-31-00-510-00	General Supplies	\$3,896.82	3,000.00	\$3,000.00
	Coffee Supplies			\$400.00
	Cleaning Products			\$300.00
	Light Bulbs			\$100.00
	Office Supplies			\$300.00
	Acetylene & Oxygen			\$150.00
	Bolts & Hardware			\$600.00
	Welding Rods			\$350.00
	Paint			\$300.00
	General Supplies			\$500.00
2-31-00-510-63	Shop Tools	\$1,969.01	\$2,500.00	\$2,800.00
	Tools			\$2,800.00
2-31-00-531-00	Gas and Oil	\$402.40	\$350.00	\$400.00
2-31-00-540-50	Public works - Power - Shop	\$2,315.79	\$2,800.00	\$2,515.79
2-31-00-540-51	Public works - Natural Gas Shop	\$4,462.45	\$5,000.00	\$4,662.45
		\$141,893.83	\$111,980.41	\$111,086.30
ROADS, STREETS, WALKS, LIGHTING				
2-32-00-110-00	Salaries & Wages + STEP	\$70,508.45	\$58,047.74	\$42,337.68
2-32-00-110-64	Flusher Truck Man Hours			\$0.00
2-32-00-140-00	Public Works Course Fees - Streets	\$2,205.71	\$3,500.00	\$2,500.00
	Staff Class 3 training			\$2,500.00
2-32-00-111-11	STEP			\$500.00
2-32-00-211-00	Streets Travel & Subsistence	\$349.96	\$800.00	\$800.00
2-32-00-215-00	Freight, Postage, Phone	\$427.61	\$1,100.00	\$800.00
2-32-00-250-00	Road & Street Contract with Non-Govt	\$6,763.60	\$8,000.00	\$8,000.00
2-32-00-270-00	Misc. General Services		\$0.00	\$0.00
2-32-00-274-00	Insurance	\$4,987.00	\$4,475.00	\$5,524.00
2-32-00-510-00	General Goods & Services	\$15,755.63	\$10,300.00	\$10,300.00
	Street Signs and Posts, line paint			\$3,300.00
	Beet Root - Street Ice Melt			\$2,200.00
	Crackfill product - 2 tote			\$4,000.00
	Oil and Glycol recycle			\$0.00
	FLAGS			\$800.00

Public Works

	Christmas decorations.		\$0.00	
2-32-00-520-00	Equipment, Machines, Parts & Supplies	\$1,182.33	\$1,000.00	\$1,200.00
2-32-00-520-42	Mobile 402 2012 Ford Supercab 1/2 Ton	\$234.85	\$1,200.00	\$1,000.00
2-32-00-520-43	Mobile 403 - 2013 Ford 550 - Landscape Truck	\$2,867.70	\$2,600.00	\$2,600.00
2-32-00-520-44	Mobile 404 - Sander	\$0.00	\$500.00	\$500.00
2-32-00-520-46	Mobile 406 - JOHN DEERE TC44H WHEEL LOADER	\$7,669.13	\$4,000.00	\$5,000.00
2-32-00-520-47	Mobile 407 - GRADER J.D. 570 A	\$339.04	\$5,000.00	\$5,000.00
2-32-00-520-48	Mobile 408 - Kubota M60	\$356.52	\$3,000.00	\$3,000.00
2-32-00-520-49	Mobile 409 - Ford Sicklemower	\$0.00	\$100.00	\$100.00
2-32-00-520-51	Lawn Mowers 510-12	\$0.00	\$500.00	\$500.00
2-32-00-520-52	Water Pumps 510-12	\$0.00	\$0.00	\$0.00
2-32-00-520-53	Whacker Packer	\$0.00	\$50.00	\$50.00
2-32-00-520-54	Chain Saw	\$8.90	\$250.00	\$250.00
2-32-00-520-55	Mobile 410 - Peterbilt	\$4,018.12	\$5,000.00	\$5,200.00
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	\$1,359.62	\$1,200.00	\$1,300.00
2-32-00-520-57	Mobile 412 2018 - Kubota ZD 1211 Mower	\$1,226.89	\$1,000.00	\$1,300.00
2-32-00-520-58	Mobile 413 Steamer	\$449.72	\$250.00	\$1,200.00
2-32-00-520-60	Mobile 415 - Generator	\$0.00	\$250.00	\$250.00
2-32-00-520-61	Mobile 416 - J.D. E12 FLEX WING	\$2,600.24	\$500.00	\$1,500.00
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4	\$34.44	\$500.00	\$0.00
2-32-00-520-63	Mobile 419 - 2007 Kubota mower	\$837.70	\$1,500.00	\$1,500.00
2-32-00-520-65	Mobile 421 Baldor Generator	\$0.00	\$400.00	\$400.00
2-32-00-520-66	Mobile 426 Bobcat A770	\$101.28	\$1,500.00	\$1,500.00
2-32-00-520-67	Mobile 427 Chev Silverado 1/2 Ton 2016	\$2,273.48	\$1,000.00	\$2,000.00
2-32-00-520-68	Mobile 428 Chev Silverado 1/2 Ton 2018	\$1,809.28	\$1,000.00	\$2,000.00
2-32-00-520-69	Mobile 429 - 2017 John Deer Mower	\$1,673.41	\$0.00	\$1,700.00
2-32-00-520-70	Mobile 430 - 2025 Kubota Mini Hoe	\$5.00	\$0.00	\$600.00
2-32-00-521-42	Fuel - Mobile 402 2012 Ford Supercab 1/2 Ton	\$1,659.05	\$1,000.00	\$1,700.00
2-32-00-521-43	Fuel - Mobile 403 2013 Ford 550	\$2,032.86	\$2,600.00	\$2,400.00
2-32-00-521-46	Fuel - Mobile 406	\$4,725.84	\$4,800.00	\$5,000.00
2-32-00-521-47	Fuel - Mobile 407 Grader	\$1,075.25	\$3,500.00	\$3,700.00
2-32-00-521-48	Fuel - Mobile 408 Kubota	\$96.89	\$550.00	\$600.00
2-32-00-521-51	Fuel - Lawn Mowers	\$425.96	\$215.00	\$500.00
2-32-00-521-52	Fuel - Water Pumps	\$0.00	\$500.00	\$500.00
2-32-00-521-53	Fuel - Wacker Packer	\$0.00	\$20.00	\$20.00
2-32-00-521-54	Fuel - Chain Saw	\$0.00	\$50.00	\$50.00
2-32-00-521-55	Fuel - Mobile 410 Peterbilt	\$1,345.56	\$2,000.00	\$2,500.00
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	\$422.28	\$750.00	\$1,300.00
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mower	\$617.96	\$1,100.00	\$1,100.00
2-32-00-521-58	Fuel - Mobile 413 Steamer	\$0.00	\$300.00	\$500.00
2-32-00-521-61	Fuel - Mobile 415 Generator	\$0.00	\$700.00	\$700.00
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	\$1,829.26	\$1,000.00	\$0.00
2-32-00-521-63	Fuel - Mobile 419 Husqvarna Mower	\$213.28	\$500.00	\$700.00
2-32-00-521-64	Fuel - Mobile 420 Flusher Truck - rental from Rosalind	\$0.00	\$750.00	\$800.00
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator	\$359.42	\$700.00	\$1,200.00
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	\$888.65	\$2,000.00	\$1,800.00
2-32-00-521-67	Fuel - Mobile 427 Chev Silverado 1/2 Ton 2016	\$2,378.03	\$3,300.00	\$3,000.00
2-32-00-521-68	Fuel - Mobile 428 Chev Silverado 1/2 Ton 2018	\$1,387.40	\$2,200.00	\$3,000.00
2-32-00-521-69	Fuel - Mobile 429 - 2017 John Deer Mower	\$177.00	\$0.00	\$500.00
2-32-00-530-00	Construction, Maint. Supplies & Repairs	\$0.00	\$16,000.00	\$13,500.00
	Pot hole spray patching		\$3,500.00	
	Pot hole Patching Material Large areas		\$10,000.00	
2-32-00-532-00	Grounds Materials/Trees	\$0.00	\$4,800.00	\$3,600.00
	Contracted tree trimming		\$2,600.00	
	Chemical for weeds		\$1,000.00	
2-32-00-535-00	Sidewalk replacement	\$10,886.18	\$10,000.00	\$11,000.00
2-32-00-539-00	Dust Control	\$5,500.00	\$5,600.00	\$5,700.00
2-32-00-540-50	Streets Power	\$73,807.25	\$72,000.00	\$74,500.00
2-32-00-610-02	Street Sand	\$0.00	\$1,600.00	\$3,400.00
		\$239,873.73	257,057.74	\$252,881.67

AIRPORT

2-33-00-250-00	Airport Repairs & Maintenance	\$36.98	2,000.00	500.00
2-33-00-274-00	Insurance	\$2,478.16	2,478.16	2,476.32
2-33-00-520-00	Parts & Supplies	\$947.09	1,500.00	1,500.00
2-33-00-540-50	Power	\$995.66	1,100.00	1,195.66
		\$4,457.89	7,078.16	5,671.98

STORM SEWERS & DRAINAGE

Public Works

2-37-00-250-00	Storm Sewer - Repairs & Maintenance	0.00	1,000.00	1,000.00
		0.00	1,000.00	1,000.00
	WATER SUPPLY & DISTRIBUTION SYSTEM			
2-41-00-110-00	Salaries & Wages	\$58,346.27	\$62,203.39	\$66,884.60
2-41-00-140-00	Public Works Course Fees - Water	\$542.50	\$737.50	\$412.50
	Entry Level Training		\$206.25	
	Entry Level Training		\$206.25	
	Entry Level Training			
2-41-00-211-00	Travel and Subsistence	\$1,391.72	\$1,820.00	\$1,820.00
2-41-00-215-00	Freight, Postage, Phone	\$3,051.90	\$3,000.00	\$3,100.00
2-41-00-225-00	Memberships Relating to Water	\$114.28	\$85.71	\$85.80
	3 AWWOA Membership (3 staff)		\$85.80	
2-41-00-250-00	Repairs & Maintenance - Treatment & Distribution	\$111,861.77	\$68,754.00	\$46,314.00
	Curb stop Repairs		\$2,000.00	
	THM's Tests (4 samples)		\$400.00	
	Water leak repair		\$20,000.00	
	Distribution Water Test (1 test) lead (new Regulation 2020)		\$1,300.00	
	Hydrant Repair parts		\$2,000.00	
	Instrument Calibration CL 17 602.80 x 2 Pocket 160. 2100Q 270.		\$2,000.00	
	Asphalt - patching water breaks		\$10,000.00	
	Nordic Maint Contract WTP(M/U air unit, exhaust, heater)		\$2,714.00	
	Generator, Pump Servicing (Sterling) Maint.contr.		\$4,900.00	
	Operator support		\$1,000.00	
2-41-00-274-00	Insurance	\$12,236.30	\$12,236.30	\$12,172.40
2-41-00-350-00	Purchased Bulk Water for Resale	\$361,803.05	\$316,395.00	\$362,800.00
2-41-00-510-00	General Goods & Supplies	\$8,423.96	\$18,890.00	\$31,510.00
	Curb Box Replacement Parts		\$850.00	
	Water meters		\$23,640.00	
	Neptune 360 software fee.		\$3,720.00	
	Clamps And Couplings		\$2,000.00	
	Analyzer Supplies		\$1,000.00	
	HQ2100 Calibration Kit		\$300.00	
2-41-00-540-50	Water Supply & Distribution Power	\$13,383.16	\$13,500.00	\$13,583.16
2-41-00-540-51	Water Supply & Distribution Natural Gas	\$3,533.59	\$8,000.00	\$8,000.00
2-41-00-762-00	Contributed to Capital Functions		\$0.00	\$0.00
2-41-00-990-00	Adjustments		\$0.00	
2-41-00-831-00	Debenture Interest Payments			
		574,688.50	505,621.90	\$546,682.46
	SANITARY SEWAGE SERVICE & TREATMENT			
2-42-00-110-00	Salary & Wages	\$15,942.89	\$42,541.73	\$45,643.58
2-42-00-140-00	Public Works Course Fees - Sewer	\$542.50	\$715.00	\$412.50
	Entry Level Training		\$206.25	
	Entry Level Training		\$206.25	
	Entry Level Training			
2-42-00-211-00	Travel and Subsistence	\$1,238.61	\$1,820.00	\$1,820.00
2-42-00-215-00	Freight, Postage, Telephone	\$2,319.04	\$1,800.00	\$2,400.00
2-42-00-225-00	Memberships Relating to Sewer	\$114.28	\$85.80	\$85.80
	AWWOA/Staff		\$28.60	
	AWWOA/Staff		\$28.60	
	AWWOA/Staff		\$28.60	
2-42-00-239-00	Septic Station Repairs & Maintenance	\$12,110.24	\$1,000.00	\$15,000.00
2-42-00-239-02	Septic Station Supplies	\$0.00	\$200.00	\$200.00
2-42-00-250-00	Repair & Maintenance	\$54,178.00	\$18,672.00	\$27,400.00
	Fire Extinguisher Inspection		\$100.00	
	Gas Detection meter testing and repair		\$1,000.00	
	Lagoon Discharge Water testing		\$300.00	
	Sterling - Preventative maintenance contract		\$5,000.00	
	Sewer Auger Replacement		\$2,000.00	
	Fire Department Sewer Line Replacement		\$8,000.00	
	Flush Truck Rental		\$10,000.00	
	Operator support		\$1,000.00	
2-42-00-274-00	Insurance	\$9,197.85	\$9,197.85	\$9,149.61
2-42-00-510-00	General Goods and Supplies	\$4,778.89	\$12,400.00	\$4,800.00
	Digestco 310.10/pail		\$3,800.00	
	Sewer pipe and parts		\$1,000.00	
			\$0.00	

Public Works

2-42-00-540-50	Septic Power	\$9,536.94	\$10,200.00	\$9,736.94
2-42-00-540-51	Septic Natural Gas	\$1,899.49	\$2,500.00	\$2,099.49
2-42-00-990-00	Adjustments			
		\$111,858.73	\$101,132.38	\$118,747.92

GARBAGE COLLECTION & DISPOSAL

2-43-00-110-00	Salaries and Wages	\$2,738.34	\$6,146.56	\$6,208.96
2-43-00-230-00	Garbage Contract	\$54,260.56	\$51,352.00	\$58,000.00
2-43-00-250-00	Repairs & maintenance	\$28.00		\$50.00
2-43-00-250-01	Waste Management Authority-Tipping Fees	\$4,884.28	\$4,500.00	\$5,000.00
2-43-00-525-00	Landfill Monitoring	\$92.00	\$400.00	\$400.00
2-43-00-510-00	General Goods & Supplies	\$38.99		\$50.00
		\$62,042.17	62,398.56	\$69,708.96

RECYCLING

2-44-00-274-00	Recycling Trailer Insurance	\$6.00	\$6.00	\$6.00
2-44-00-290-00	Toxic Roundup	\$0.00		\$0.00
2-44-00-510-00	General Goods and Supplies - Recycling	\$0.00		\$0.00
2-44-00-520-59	Recycling Trailer Repairs #414			
		\$6.00	\$6.00	\$6.00

PARKS

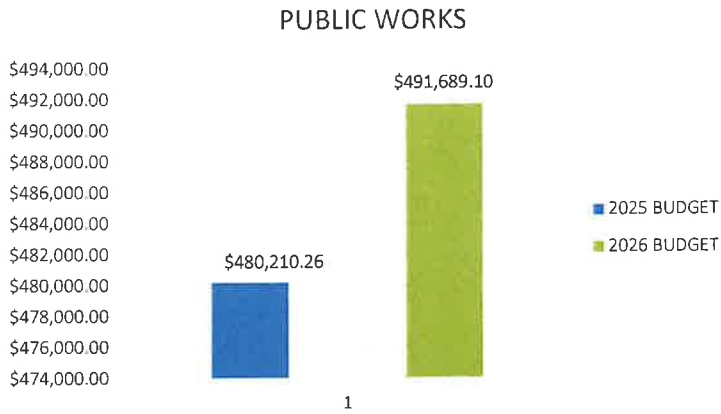
2-72-00-110-00	Salaries & Wages - Parks	\$40,844.80	\$34,468.67	\$34,541.92
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.	\$0.00	\$8,640.00	\$12,800.00
2-72-00-211-00	Travel & Subsistence	\$0.00	\$300.00	\$300.00
2-72-00-250-00	Parks Repairs & Maintenance (incl pest control)	\$1,955.33	\$6,500.00	\$3,000.00
2-72-00-250-01	Beautification Repairs and Maintenance	\$0.00	\$8,000.00	\$0.00
2-72-00-274-00	Insurance	\$685.51	\$685.51	\$681.65
2-72-00-510-00	General Goods & Supplies	\$14,811.41	\$8,750.00	\$11,150.00
	Restroom Supplies		\$1,500.00	
	Paint		\$550.00	
	Cleaning products		\$600.00	
	Garbage bags		\$200.00	
	Pond Supplies		\$1,000.00	
	Main Street Flowers for baskets		\$4,500.00	
	Mulch/Dirt/ Miscellaneous		\$1,400.00	
	Planter repairs		\$1,400.00	
2-72-00-510-01	Beautification Supplies	19,985.59	\$10,000.00	\$18,000.00
2-72-00-510-12	Ball Diamond Supplies	252.16	\$0.00	\$250.00
2-72-00-540-50	Campus Energy Power - Heritage Park	\$1,554.97	\$1,600.00	\$1,600.00
2-72-00-770-00	Grants to Organizations - Beautification Committee		\$0.00	\$0.00
2-72-00-755-02	Heritage Park			\$1,500.00
		\$80,089.77	78,944.18	\$83,823.57

COMMUNITY CENTRE

2-74-00-110-00	Community Centre - Wages	\$324.09	\$1,996.26	\$617.65
2-74-00-215-00	Community Centre-Static IP	\$1,204.00	\$1,104.00	\$1,204.00
2-74-00-215-01	Community Centre - Xplornet & Telus	\$833.76	\$1,265.00	\$900.00
2-74-00-250-00	Community Centre - Repairs & Maintenance	\$17,321.61	\$13,755.08	\$16,767.36
	NORDIC Maintenance Agreement		\$10,767.36	
	Furnace Cleaning, or other requirements		\$4,000.00	
	Repairs		\$2,000.00	
2-74-00-250-01	Happy Gang - Repairs & Maintenance	\$600.40	\$500.00	\$0.00
2-74-00-230-00	Community Centre - Special Services; fire inspection	0.00	\$0.00	\$0.00
2-74-00-274-00	Community Centre - Insurance	\$12,418.56	\$12,418.56	\$12,355.30
2-74-00-510-01	Community Centre - Supplies	\$0.00	\$100.00	\$100.00
2-74-00-540-50	Power Community Hall Town Share	\$6,873.62	\$8,500.00	\$7,500.00
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	\$3,382.25	\$5,000.00	\$4,500.00
2-74-01-540-50	Power - Community Centre 1/2 Share	\$0.00		\$0.00
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 Share	\$0.00		\$0.00
2-74-01-770-00	Library Contribution	\$17,318.88	\$17,318.88	\$17,471.52
		\$60,277.17	\$61,957.78	\$61,415.83

Public Works

TOTAL PUBLIC WORKS EXPENSES	1,275,888.82	1,188,327.11	\$1,252,174.69
TOTAL REVENUE		-\$708,116.85	-\$760,485.59
TOTAL EXPENSES		\$1,188,327.11	\$1,252,174.69
NET		\$480,210.26	\$491,689.10
		DIFF	2.39%



Recreation

Town of Bashaw

ACCOUNT	DESCRIPTION	LAST YR ACTUAL 2025	2025 BUDGET	2026 BUDGET <i>enter revenue as negative</i>
REVENUES				
RECREATION FACILITIES & PROGRAMS				
1-71-00-410-12	Ball Diamond Revenue	-2,060.00	-\$1,800.00	-\$2,000.00
1-71-00-410-20	Skate Sharpening Revenue	0.00	-\$30.00	\$0.00
1-71-00-410-21	Ice Revenue - Minor Hockey	-38,679.14	-\$51,000.00	-\$18,728.99
1-71-00-410-22	Ice Revenue - Figure Skating	-8,614.14	-\$8,000.00	-\$4,499.93
1-71-00-410-23	Ice Revenue - Senior Hockey	-2,095.22	-\$2,000.00	-\$1,257.12
1-71-00-410-24	Ice Revenue - Private Rentals	-707.72	-\$200.00	-\$200.00
1-71-00-410-25	Ice Revenue - Other	-416.67	-\$100.00	\$0.00
1-71-00-410-26	Arena - Summer Recreation Revenue	-45.00	-\$115.00	\$0.00
1-71-00-590-00	Other Revenues Fundraising	-690.48		\$0.00
1-71-00-410-27	Ice Revenue - Fun Hockey	0.00	\$0.00	\$0.00
1-71-01-410-21	Minor Hockey - Visitors	-942.88	-\$2,000.00	-\$1,771.10
1-71-01-410-23	Senior Hockey - Visitors	0.00	-\$200.00	\$0.00
1-71-00-560-01	Building Space Rent	0.00	\$0.00	\$0.00
1-71-00-590-20	Other Revenues	-4,025.02	-\$2,500.00	-\$79.19
1-71-00-850-00	Conditional Grants from Other Local Gov	-37,729.22	-\$34,000.00	-\$34,000.00
1-71-00-770-00	Contributions - Local Boards & Agencies	0.00		\$0.00
1-71-00-840-00	Provincial Conditional Grant	0.00		\$0.00
TOTAL RECREATION		-96,005.49	-101,945.00	-\$62,536.33

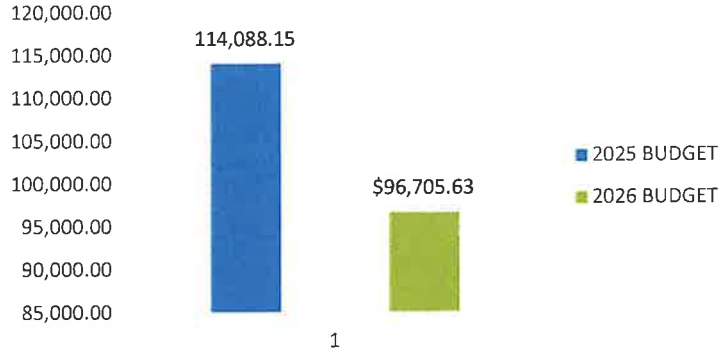
EXPENSES

RECREATION FACILITIES & PROGRAMS				
2-71-00-110-00	Administration Salaries & Wages	\$17,743.10	\$16,944.93	\$4,629.35
2-71-00-110-20	Salaries & Wages	\$54,260.01	\$56,129.16	\$7,191.82
2-71-00-130-00	Employee Benefits & EI CPP Expense	\$6,921.99	\$13,785.32	\$0.00
2-71-00-140-00	Recreation Training	\$0.00	\$1,000.00	\$0.00
	Arena Operator Level 1		\$0.00	
2-71-00-151-00	Fees & Benefits	\$0.00	\$0.00	\$0.00
2-71-00-211-00	Travel & Subsistence	\$0.00	\$500.00	\$0.00
2-71-00-215-20	Freight, Postage & Telephone - Arena	\$1,138.39	\$2,200.00	\$1,600.00
2-71-00-220-00	Advertising	\$0.00	\$0.00	\$0.00
2-71-00-225-00	Membership Fee	\$0.00	\$105.00	\$0.00
2-71-00-230-20	Recreation - Special Services	\$1,329.96	\$1,340.00	\$0.00
2-71-00-770-00	Grants to Organizations	\$0.00	\$0.00	\$30,000.00
2-71-00-250-12	Ball Diamond & Raquet Sports Rep & Ma	\$2,678.35	\$4,500.00	\$10,300.00
2-71-00-250-20	Repairs & Maintenance - Arena	\$78,162.77	\$47,631.00	\$54,611.44
	Furnace Replacement - check which done last year - Concession?		\$8,000.00	
	Nordic Maintenance Contract		\$30,511.44	
	Olympia Service		\$4,000.00	
	Boards around ice surface		\$10,000.00	
	Fire extinguishers & concession exhaust hood		\$2,100.00	
			\$0.00	
2-71-00-274-20	Insurance	\$17,597.74	\$17,597.74	\$17,509.35
2-71-00-510-12	Ball & Raquet Sports Supplies	\$0.00	\$2,100.00	\$800.00
2-71-00-510-20	Supplies - Arena	\$5,335.58	\$9,000.00	\$2,000.00
2-71-00-540-50	Recreation Power	\$29,629.92	\$29,000.00	\$21,000.00
2-71-00-540-51	Recreational Natural Gas	\$11,621.71	\$13,500.00	\$8,900.00
2-71-00-230-20	Recreation - Special Services; fire inspection		\$700.00	\$700.00
TOTAL EXPENSES		\$226,419.52	\$216,033.15	\$159,241.96

Recreation

TOTAL REVENUE	-101,945.00	-\$62,536.33
TOTAL EXPENSES	216,033.15	\$159,241.96
NET	114,088.15	\$96,705.63
	DIFF	-15.24%

RECREATION



Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	April 15, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.6 Monday Closure Pilot Project Review

Background/Proposal:

Administration implemented a pilot project for around 8 weeks. The town office was closed to the public on Mondays; however staff accessed this time to work uninterrupted, and work on various internal projects.

Administration staff are not paid overtime and are accumulating significant amounts of banked time.

In 2025 there were at least 8 days training, that staff were out of the office. The implementation of the new financial software requires additional staff time. At the end of the year, the town was required to pay for vacation time out, as it would not have been feasible for the staff to have taken all their vacation time, and banking the vacation compounds the problem.

With being closed Mondays, there was a modest drop in banked time.

Discussion/Options/Benefits/Disadvantages:

Pros:

- Provides uninterrupted time for administration to work on various projects.
- Provides an opportunity for staff to have meetings without public interruptions or closing the office.
- We believe that over time, the amount of banked time will continue to drop
- Keeps the same amount of administrative staff doing the current required activities, eliminates possible extra cost of additional staff.

Cons:

- Public cannot access service on Mondays
- Arrangements for water samples, residents need to contact staff in advance
- Some residents are not in favor of it.

Feedback was collected. The attached emails were the responses.

Administration wanted to discuss this pilot with council and obtain their consideration.

Costs/Source of Funding (if applicable)

Annual Operating budget

Applicable Legislation:

Municipal Government Act; Section 242 and 243.

Approved: yes /no Motion # _____
Account Code: _____

Community Engagement Consideration:

The administration is willing to proceed as the council's request.

Recommended Action:

Administration would like to continue having the office closed to the public on Mondays and would like to seek Council's support on it.

Consider passing a motion in support of continuing office closures on Mondays.

MOVED BY _____ to approve the Town of Bashaw, administration office being closed to the public on Mondays, however administration staff to continue with their duties during the office closure. Administration staff monitor messages through out the day.

Discussion Result:

Additional research Requested:

CAO

From:
Sent: April 10, 2026 4:50 PM
To: CAO
Subject: Monday Closure

Find by me and

CAO

From:
Sent: April 10, 2026 4:48 PM
To: CAO
Subject: Monday closures



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender

You don't often get email from

[hy this is important](#)

I think it's a good idea. Not a hard change to adjust to 😊

CAO

From:
Sent: April 12, 2026 6:52 PM
To: CAO
Subject: Office Closed on Mondays

I strongly disagree with maintaining the town offices trial run of being closed on Mondays.

Is this a fiscal issue? Half the businesses in town are closed on Mondays, but this is because those businesses are open on Saturdays. Closing businesses on Mondays merely drives business out of town and discourages residents from shopping locally. That is that businesses choice as they are a private business. We do not need our town office to essentially state that it is closed for business as well on Mondays.

The town's business hours are Monday through Friday from 8:30 a.m. to 4:30 p.m., with a one-hour lunch break from 12:30 p.m. to 1:30 p.m. If employees are unable to complete their work during the week, is an hour for lunch truly necessary? A 30-minute unpaid or paid break is required after five consecutive hours by law. Perhaps we could reduce the break length to allow employees to complete their required work with the extra 30 minutes while the doors are shut for lunch. Is another part-time employee required? It seems that closing the office for 32 hours per month, multiplied by the number of office staff, constitutes a significant amount of time. If there is a substantial amount of paperwork to catch up on, an additional person is likely necessary.

What has changed that requires the office to remain closed so employees can complete more work? I cannot imagine that the phone is ringing constantly and people are arriving that staff members are unable to attend to.

I do not support this decision to keep the office closed to the public on Mondays.

Thank You

CAO

From:
Sent: April 12, 2026 8:20 PM
To: CAO
Subject: Closed Mondays

You don't often get email from [learn why this is important](#)

Hi there

We will just politely say we do not agree with it

Thx

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	April 15, 2025
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.7 2026 Local Government Fiscal Framework Operating Grant (LGFF)

Background/Proposal:

Municipal Sustainability Initiative Operating Funding is now called Local Government Fiscal Framework Operating Grant. We are slated to receive \$ 118, 190.00.

The budget has the LGFF Operating Grant as revenue within it. Enclosed are the recommended expenses for the application.

The following areas are included:

- R&R software
- Development advisory services
- Libraries, Bashaw & Parkland Regional Library
- Operating support for cemeteries
- Fuel & Maintenance used to maintain infrastructure
- Site docs software
- Boards replacement at the arena
- Arena gas and power
- Portion of policing requisition
- Contribution to the bus society

Municipalities are expected to spend their full allocation within the year allocated.

Discussion/Options/Benefits/Disadvantages:

Recommendations for operating that meet the grant criteria

Costs/Source of Funding (if applicable)

Local Government Fiscal Framework (LGFF) Operating Grant or taxation.

Applicable Legislation:

Municipal Government Act; Section 242 and 243.

Community Engagement Consideration:

The administration is willing to proceed as the council requests.

Approved: yes /no Motion # _____
Account Code: _____

Recommended Action:

Administration requests the following motion be passed:

MOVED BY _____ to approve the 2026 Local Government Fiscal Framework Operating grant listing as follows, General Administration \$20,087.50.00, Libraries \$ 17,471.52, Children & Family Services \$16,500.00, Municipal Buildings & Facilities \$ 8,134.48, Parks, Sport & recreation \$39,900.00, Public Security and Safety \$ 11,096.50, and Public Transit \$5,000.00 for a total of \$ 118,190.00.

Discussion Result:

Additional research Requested:

2026 LGFF Operating Grant

BALANCE FORWARD

2026 Allotment

\$0.00

-\$118,190.00

-\$118,190.00

Government Wide Objective #1 (GWO #1)

General Administration

2026 R&R software conversion		\$16,287.50
Development Advisory Services - Camrose County		\$3,800.00
TOTAL General Administration		\$20,087.50

Government Wide Objective #2 (GWO #2)

Libraries

2026 Bashaw Municipal Library	LIBRARY DONATION	\$9,000.00
Parkland Regional Library		\$8,471.52
Total Libraries		\$17,471.52

Government Wide Objective #2 (GWO #2)

2026 Children and Family Services

Operating support for cemeteries	Grass Contractor	\$16,500.00
		\$16,500.00

Government Wide Objective #2 (GWO #2)

2026 Municipal Buildings & Facilities

Fuel & Maintenance used to maintain infrastructure		\$4,734.48
Site Docs Safety software		\$3,400.00
TOTAL Municipal Buildings and Facilities		\$8,134.48

2026 Parks Sport and Recreation

Boards Replacement		\$10,000.00
Arena.Rink Power		\$21,000.00
Arena Rink Gas		\$8,900.00
TOTAL Parks, sport and recreation		\$39,900.00

2026 Public Security and Safety

Policing Requisition Jan to March 2026		\$11,096.50
		\$11,096.50

Government Wide Objective #3 (GWO #3)

2026 Public Transit

Bashaw Bus Society		\$5,000.00
Total Transit		\$5,000.00

April 15, 2026 Council meeting
Approved Motion #
Application Included in budget.

Total

\$118,190.00