



**REGULAR MEETING OF COUNCIL
A G E N D A**

**Wednesday, September 9, 2026, 6:00 pm
Council Chamber & Zoom Access**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARINGS
4. DELEGATIONS
5. APPROVAL OF MINUTES
 - 5.1 Minutes of August 12, 2026, Regular Meeting Bashaw Town Council
6. CONSENT AGENDA
 - 6.1 Rail Safety Week Proclamation – September 21 – 27, 2026
 - 6.2 Canadians For Safe Technology – Notification of public consultation and feedback opportunities
 - 6.3 Town of Bashaw Monthly Statement – July 31, 2026
7. NEW & UNFINISHED BUSINESS
 - 7.1 Candidly AI Proposal Update
 - 7.2 Deputy Mayor McIntosh – Notice of Motion – Recreation Summit for Strategic Planning
 - 7.3 Land Use Bylaw 780- 2018 Amendment — Bylaw 844-2026 – add RV Storage and eliminate requirement for Development permit for Rooftop Residential Solar Panels
 - 7.4 Rebook Part 2 – Council Facilities Tour
 - 7.5 Review Fortis Franchise Fee
 - 7.6 Review Atco Franchise Fee
 - 7.7 Alberta Community Partnership Grant – Collaboration with Alix and Lacombe County.
 - 7.8 Library Trustee Motions Approval
8. CELEBRATORY CORRESPONDENCE FROM COUNCIL
 - 8.1 Jessalyn Schneider – Gold Medal in Softball
 - 8.2 Keela Quance – Gold Medal in Softball
 - 8.3 Shaya Sehlstrom – Gold Medal in Softball
9. CLOSED MEETING OF COUNCIL
10. NOTICES OF MOTION
11. NEXT MEETING: – September 23, 2026, 6:00 pm
12. ADJOURNMENT



**REGULAR MEETING OF COUNCIL
MINUTES**

**August 12, 2026, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Mayor Orom (5:56pm), Deputy Mayor McIntosh (5:45pm), Councillor Masyk (5:30pm), Councillor Kohlman (5:45pm), Councillor Meger (5:30pm)

Council by Zoom: none

Absent with notice: none

Recording Secretary: CAO Fuller

Public: none

Public Zoom: none

Press by zoom: Kevin Sabo (6:00 pm), Cheryl Bowman (6:00 pm)

1. CALL TO ORDER by Mayor Orom (6:00pm)

Initially, there was sound issues with the electronic connection and recording. Once rectified, Mayor Orom proceeded with a moment of silence in honor of past Councillor Lynn Schultz's passing.

2. ADOPTION OF AGENDA

MOVED by Deputy Mayor McIntosh to approve the August 12, 2026, Regular Meeting of Council agenda, removing Item 7.7 Intermunicipal Collaboration Framework – Draft from Camrose County; and placing it in Closed Meeting of Council as 9.3 ATIA Section 26; adding 7.85 Policing Discussion, to the New & Unfinished business section of the agenda.

MOTION #156-2026

CARRIED

3. PUBLIC HEARINGS - none

4. DELEGATIONS

4.1 Candidly Presentation – Jackson McDonough & Noah McDonough

Jackson and Noah McDonough shared their presentation with Council; it included a live call with the interactive Artificial intelligence survey system they shared . Council asked several questions.

Jackson McDonough and Noah McDonough left the meeting at 6:45 pm.

5. APPROVAL OF MINUTES

5.1 Minutes of July 15, 2026, Public Hearing Land Use Bylaw Amendment 842-2026

MOVED by Deputy Mayor McIntosh to approve the minutes from the July 15, 2026, Public Hearing Land Use Bylaw Amendment 842-2026.

MOTION #157-2026

CARRIED

5.2 Minutes of July 15, 2026, Regular Meeting of Council

MOVED by Councillor Kohlman to approve the minutes from the July 15, 2026, Regular Meeting of Bashaw Town Council.

MOTION #158-2026

CARRIED

6. CONSENT AGENDA

6.1 Council Committee Report

6.2 CAO Report

6.3 Foreman Report

6.4 Water Reconciliation Report

6.5 National Police Federation – Signing the Call To Action

Council requested to add the Water Reconciliation to New & Unfinished business as item 7.9 and the Foreman report as item 7.10.

7. NEW & UNFINISHED BUSINESS

7.1 Candidly Proposal Discussion

Council was interested in more information for the after plan/information from their associate. The context of the follow up on data that was collected from the program.

MOVED by Deputy Mayor McIntosh to direct administration to enter into negotiations with Candidly AI to run a community engagement campaign and create a themed findings report.

MOTION #159-2026

CARRIED

7.2 Bylaw Amendment – Master Rates & Schedules 760-2014 – Bylaw 843-2026 – remove arena fees & adjust photocopying fees

MOVED BY Deputy Mayor McIntosh that council give first reading to Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #160-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that council give second reading to Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #161-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that council give unanimous consent to proceed to third reading of Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #162-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that council give third reading to Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #163-2026

CARRIED

7.3 Rebook Part 2 – Council Facilities Tour

MOVED BY Mayor Orom to table to a September 2026 Regular meeting of Bashaw Town Council.

MOTION #164-2026

CARRIED

7.4 Library Trustee Motions Approval – Still in discussion with Advisor

Brief discussion regarding the motions approval. CAO had not received additional recommendations prior to the meeting.

7.5 Grants In Place of Taxes – Request to Write off Roll 000515

MOVED by Deputy Mayor McIntosh to write off \$2, 626.63; off Roll # 00515, Alberta Municipal Affairs, Grants in place of taxes for the 2026 tax year.

MOTION #165-2026

CARRIED

Councillor Masyk and Councillor Meger declared a pecuniary interest and left the meeting at 7:38 pm.

7.6 DC 2026 – 11 – Residential Solar Panel Installation

MOVED by Deputy Mayor McIntosh to direct administration to deem development permit DC 2026-11 Residential Solar Panel Installation; complete and direct administration to send a complete letter.

MOTION #166-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that Council approve Development Permit 2026-11 for Solar Collectors within Direct Control (DC-2) District Two at Block G, Plan 4350 HW subject to compliance with the Land use Bylaw 780-2018, applicable Municipal Bylaws and Policies, and the following conditions:

1. This Development Permit Authorizes the discretionary Development in accordance with the following:
 - a) Application dated July 8th, 2026
 - b) Supporting details, diagrams and information provided July 20th, 2026
2. Prior to construction of the panels, the Applicant is required to provide confirmation and diagrams/details showing that the development will align with Section 9.7 of LUB 780-2018.
3. It is the Developer's responsibility to locate all underground utilities and rights of way prior to construction or excavation. Contact ALBERTA ONE-CALL at 1-800-242-3447 or online at <http://www.alberta1call.com>.
4. It is the Developer's responsibility to obtain and comply with all required safety codes permits from the Town of Bashaw Approved Authority; The Inspections Group Inc. and to schedule inspections for Building Permit/Gas/Plumbing/Electrical/Fire as required.
5. The Developer must develop the lands as described in the application; any changes to the submitted plan require a new development permit.
6. The Developer is responsible for ensuring site suitability prior to construction.
7. The Applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents, or contractors, to any public or private property.
8. The Developer is responsible for obtaining and complying with all required provincial and federal approvals as applicable.

9. The Developer is responsible to comply with all required Town of Bashaw bylaws and policies as applicable.

NOTE: Have this Development Permit with you when applying for any of the above Permits.

1. A Development Permit issued in accordance with the Notice of Decision is valid for a period of twelve (12) months from the date of issue. If, at the expiry of this period, development has not commenced or been carried out with reasonable diligence, this Permit shall be null and void.

NOTE: This permit does not excuse violation of any Regulation, Bylaw, Act or Agreement which may affect the proposed

Administration notes that there is no ability for anyone to appeal a decision of Council for a development permit decision within a Direct Control (DC) District in accordance with the provisions of the *Municipal Government Act*.

MOTION #167-2026

CARRIED

Councillor Masyk and Councillor Meger rejoined the meeting at 7:45 pm.

7.7 Intermunicipal Collaboration Framework – Draft from Camrose County – Moved to Closed Meeting of Council

7.8 2026 Hometown Days Parade Route approval

Council discussed the parade activities and requested administration generate the approval letters as applicable.

7.85 Policing Discussion

Deputy Mayor brought forward concerns from residents that there has been an increase in thefts and observed transient population occurring within the town of Bashaw limits.

MOVED by Deputy Mayor to direct administration to request a presentation from the town of Bashaw RCMP detachment commander at a September Regular meeting of Council.

MOTION #168-2026

CARRIED

7.9 Water Reconciliation Report

Brief discussion regarding the water monitoring activities that are continuing to occur. Staff continue to change out water meters and monitor the reads each cycle.

7.10 Foreman Report

Council inquired if the new stop signs would have stop lines painted on the road. CAO Fuller informed council that she would inquire.

8. CELEBRATORY CORRESPONDENCE FROM COUNCIL

8.1 Jessalyn Schneider – Gold Medal In Softball

Council noted that there were two other Bashaw area players that were on the same team. Council requested Administration add the other two gold medal recipients and generate individual recognition for each recipient and bring it to the next council meeting.

8.2 Luke Pierson – made the short list for Team Alberta in Hockey

Council recognized Luke Pierson for making the short list for Team Alberta Hockey. He is an inspiration to the youth in the community and area. Notice of Luke's accomplishment will be circulated as per the Town of Bashaw Communication policy.

MOVED by Deputy Mayor McIntosh to move into Closed Meeting of Bashaw Town Council to discuss; 9.1 Insurance – ATIA section 29, 9.2 Airport Hangar Leases – ATIA section 28, and 9.3 Intermunicipal Collaboration Framework – Draft from Camrose County – ATIA section 26, at 8:00 pm.

MOTION #169-2026

CARRIED

Richard Fankhanel joined the meeting at 8:05 pm and left the meeting at 8:27 pm.

9. CLOSED MEETING OF COUNCIL

9.1 Insurance – ATIA section 29

9.2 Airport Hangar Leases – ATIA section 28

9.3 Intermunicipal Collaboration Framework – Draft from Camrose County – ATIA section 26

MOVED by Deputy Mayor McIntosh to move out of Closed Meeting of council at 9:49 pm.

MOTION #170-2026

CARRIED

MOVED by Councillor Kohlman to direct administration to arrange the revisions to the Airport Hangar leases as requested by Council.

MOTION #171-2026

CARRIED

MOVED by Deputy Mayor McIntosh to direct administration to book a meeting with the Bashaw Airport Hangar owners to discuss the new lease agreements.

MOTION #172-2026

CARRIED

MOVED by Deputy Mayor McIntosh to invite Camrose County Council, in whole or in part to meet with Bashaw town council in Bashaw to discuss the Intermunicipal Collaboration Framework Draft and other matters as agreed.

MOTION #173-2026

CARRIED

10. NOTICES OF MOTION

Deputy Mayor McIntosh submitted the following Notice of Motion:

RE: Recreation Summit for Strategic Planning – Deputy Mayor Kyle McIntosh

WHEREAS the purpose of the municipality pursuant to sections 3(a) and 3(b) of the *Municipal Government Act* is to provide good government AND to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality;

AND WHEREAS recreation matters, particularly around sport, have been a recurring theme of the 2025-2029 Council term, including in initial Strategic Planning meetings held with the public;

AND WHEREAS recreation encompasses a range of activities including physical, artistic, creative, social, and other endeavours;

AND WHEREAS recreation is important across all age and other demographic groups;

NOW THEREFORE, BE IT RESOLVED that Council direct administration to hold a recreation focused Strategic Planning session with the relevant stakeholder groups (Appendix I) on or before the last week of October, 2026, focusing on:

- A. The priorities of each stakeholder groups in the short, medium, and long term;
- B. Balancing budget priorities and seeking sustainable funding pathways;
- C. Seeking opportunities for alignment between groups, sharing of best practices, strategic partnerships, or other forms of collaboration;

D. Ensuring equitable access to recreation for all demographics;

E. Any other items deemed relevant by administration.

BE IT FURTHER RESOLVED that Council establish this event as a “Mayor’s Summit” to convey the importance and seriousness the Council places on community input and creating viable communities.

Appendix I : Possible Stakeholder Groups (in no particular order)

Bashaw Minor Ball, Bashaw Minor Hockey, Fun Hockey, Bashaw Skating Club , Majestic Theatre, Bashaw School, Bashaw Pickleball Club, Bashaw & Area Recreation Board, Bashaw Art Club, Happy Gang Centre, Bashaw Soccer Club, Town of Bashaw Library, Camrose County, Lacombe County, Stettler County, Ponoka County, Bashaw Golf & Country Club, Country 9 Golf Course,

Bashaw & District Agricultural Society, Bashaw Wellness Team , The Bethany Group, Bashaw Youth Centre, Bashaw Community Theatre, and Bashaw Pistol club

11. NEXT MEETING: – September 2 & 16, 2026, 6:00 pm

MOVED by Deputy Mayor McIntosh to change the rotation of regular council meetings for September to September 9 and 23, 2026 at 6:00 pm

MOTION #174-2026

CARRIED

12. ADJOURNMENT – Deputy Mayor McIntosh adjourned the meeting at 9:53 pm.

MAYOR, Cindy Orom

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller

CAO

From: Patrick Lortie >
Sent: June 22, 2026 11:26 AM
To: CAO
Subject: Proclamation Request | Rail Safety Week 2026

You don't often get email from

[arn why this is important](#)

Dear Ms. Fuller,

Rail Safety Week will take place across Canada from September 21 to 27, 2026.

CN has partnered with Operation Lifesaver Canada (OL) to raise public awareness about the dangers of crossing and trespassing on railway property for more than 20 years. Unfortunately, we have recently seen disturbing spikes in deaths and serious injuries related to both. Inattention and distraction at crossings, risky behaviour on and around trains, the rise of homeless encampments along rail corridors, and mental health crises are all factors.

CN and OL ask your council to help keep communities safe by raising awareness about the critical issue of rail safety. Options include adopting the enclosed [Rail Safety Week proclamation](#) and promoting rail safety on your [social media platforms](#).

Rail Safety is a shared responsibility, and your leadership plays a vital role in educating the public. We would be honoured to publicly acknowledge your commitment to this cause if you agree to participate.

If you have any questions or concerns, please contact Julianne Threlfall, your local CN Public Affairs representative, at julianne.threlfall@cn.ca.

For more information:

- Questions or concerns about rail safety in your community, contact our Public Inquiry Line at 1-888-888-5909 or contact@cn.ca
- For additional information about Rail Safety Week 2026 visit cn.ca/RailSafety or <https://www.operationlifesaver.ca>
- Let us know how you promote rail safety in your community by posting on cn.ca/RSW2026
- For any questions about this proclamation, please email RailSafety@cn.ca
- Visit cn.ca/RSW-toolkit to access the Rail Safety Week toolkit which includes resources to help you further promote rail safety education in your community

Thank you in advance for your support.

  

Patrick Lortie
Senior Vice-President and
Chief Strategy and
Stakeholder Relations Officer

Shawn Will
CN Chief of Police
and Chief Security
Officer

Chloé Devine Drouin
Director, Marketing and
Engagement
Operation Lifesaver Canada





English



RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

WHEREAS Rail Safety Week is to be held across Canada from September 21 to 27 2026;

WHEREAS, 252 railway crossing and trespassing incidents occurred in Canada in 2025; resulting in 69 avoidable fatalities and 60 avoidable serious injuries;

WHEREAS, educating and informing the public about rail safety (reminding the public that railway rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws) will reduce the number of avoidable fatalities and injuries cause by incidents involving trains and citizens; and

WHEREAS Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

WHEREAS CN and Operation Lifesaver have requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

Please write the name of the town or municipality that is signing this proclamation:

It is proposed by (first name & last name):

Seconded by (first name & last name):

CAO

From: Admin
Sent: August 25, 2026 8:45 AM
To: CAO
Subject: FW: Time Sensitive. Request to submit comments regarding proposed changes to cell tower siting process

From: Canadians for Safe Technology <info@c4st.org>
Sent: Monday, August 24, 2026 7:14 PM
To: Admin <admin@townofbashaw.com>
Subject: Time Sensitive. Request to submit comments regarding proposed changes to cell tower siting process



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender info@c4st.org

You don't often get email from info@c4st.org. [Learn why this is important](#)

Dear Mayor, Members of Council and the Municipal Administration,

I am writing on behalf of Canadians for Safe Technology (C4ST) to draw your attention to an ongoing public consultation by the federal government on proposed changes to the current telecommunications (cell) tower antenna siting process. It appears that many municipalities and other land-use authorities (LUAs) were not directly informed of this consultation which closes on September 22, 2026. Only a small number of LUAs submitted comments so far, while major telecommunications companies like Bell Mobility, Rogers and TELUS have submitted detailed comments and recommendations supporting ISED's recommendation and asking for more concessions.

This imbalance matters because the proposed changes would directly affect LUAs as the changes are heavily weighted to benefit the telecommunications companies, while shifting the responsibility and workload to LUAs such as municipalities.

C4ST has been involved in cell tower siting situations for more than a decade and has seen first-hand the valuable contributions local residents and the municipalities provide in influencing cell tower decisions, including identifying alternate, more suitable sites while still satisfying the cell tower proponent's connectivity goals. We hope you agree that your local role should be retained.

The public consultation we are referring to is, [Consultation on Amendments to the Tower Siting Process and Decision on Roaming, Tower Sharing and Annual Reporting Requirements for Terrestrial Licences](#). DGSO-001-26. May 2026.

The proposed changes were initiated because of the federal government Red Tape Review. ISED states the proposed amendments are intended to "*reduce the regulatory and administrative burden on wireless communication operators*".

Reducing this "*burden*" for "*communication operators*," in effect, transfers the "*burden*" to LUAs such as municipalities and their constituents.

WHAT COULD CHANGE FOR YOUR MUNICIPALITY?

If ISED's proposed changes are adopted, there will be a significant reduction of municipal authority and local decision-making. For example:

- The revised CPC-2-0-03 would impose a **one-size-fits-all process** across Canada. All locally created antenna-siting processes, protocols and policies would be eliminated. We believe 50 LUA's across Canada have created their own, local process for cell tower siting.
- **Municipalities would be excluded from involvement** in the ISED approval process **for new cell towers less than 15 metres in height**. This exclusion now applies to non-commercial users such as Amateur Radio Operators. The proposed amendment would extend this exclusion to broadcasters, third party- tower owners and telecommunications carriers such as Bell Mobility, Rogers and TELUS. The consequence is that these towers could be built almost anywhere if there is a "willing landlord." These excluded towers would not be entered into ISED's online portal because no LUA or public consultation would be required.
- For towers over 15 metres in height, LUAs such as municipalities would have **only 45 calendar days** to review proposals and consult residents, reduced from the current 120-day period. Failure to respond within that timeframe would result in **automatic approval** of the cell tower. The shortened timelines would make it much more difficult to identify and evaluate alternate sites, and for local elected officials and staff to become fully informed. Motivation for telecommunications companies to work collaboratively with LUAs to find an alternate site would be diminished.
- Municipalities would be **restricted to a narrow, federally prescribed set of reasons** when explaining a decision of non-concurrence (non-agreement).
- The **Dispute Resolution Process** would favour the cell tower proponents because the onus will be on the LUA to trigger the process although it is the cell tower proponent who is seeking the concurrence (agreement).

Our summary of these and other key issues can be read HERE.

Several telecommunications-industry respondents are requesting further concessions, such as more exemptions from local consultation, reduced or less visible public notification requirements, and stricter limits on the concerns municipalities may consider. Following are three quotes from July 16, 2026 submissions about reducing the timeframe for considering an application from 120 days to 30 or 45 days, as well as increasing the height of cell towers that would be **excluded entirely from municipality involvement and public notification and consultation as part of the approval process**:

Bell Mobility: *"We recommend that ISED adopt a 30-calendar day timeframe for LUA concurrence ." and "... 15 metres . increase to 25 metres."*

Rogers: *" . supports a 30 calendar day timeline ." and " . support increasing the 15 metre threshold to 25 metres in height ."*

TELUS: *"Deemed concurrence should be the default: ISED should establish that an LUAs failure to respond within the 45-day window triggers "Deemed Concurrence," allowing proponents to proceed immediately to construction and deployment, " and "Extend the exclusion floor from 15 metres to 20 metres ."*

SUBMITTING A RESPONSE TO ISED'S PUBLIC CONSULTATION AND SENDING A MESSAGE TO MINISTER OF INDUSTRY MELANIE JOLY

Considering the magnitude of ISED's proposed amendments and the far-reaching local impacts, our recommendation to ISED is that no changes should be made to CPC-2-0-03 until a broad study is completed. This has been done before. In 2003/2004 the federal government held country-wide meetings gathering feedback from all stakeholders and made changes to CPC-2-0-03 based on the 34 recommendations in the 250-page report, The National Antenna Tower Policy Review (Townsend Report):

Although it seems clear that a proper comprehensive study should be conducted; we believe that is unlikely. Hence, it is important for municipalities to **submit a reply to ISED before September 22, 2026** in case such a study is not conducted and ISED does proceed with its changes. If these proposed changes are made to CPC-2-0-03, they will be difficult to undo.

As far as we know, after this consultation there will be no further formal opportunities for municipalities to give input on what the revised CPC-2-0-03 would contain, so it is critical that municipalities and other LUAs make their preferences known now.

The first stage of the public consultation closed on July 16, 2026 with submissions made by telecommunications companies, municipalities, the Federation of Canadian Municipalities and others.

The second stage, called Reply Comments, is open until September 22, 2026 and provides interested parties with an opportunity to review and respond to the comments already submitted.

Link to: [Comments received on Consultation on Amendments to the Tower Siting Process and Decision on Roaming, Tower Sharing and Annual Reporting Requirements for Terrestrial Licences.](#)

We encourage you to read the following submissions:

- The Town of Penetanguishene, Ontario - provides concerns about the significant reduction of municipal and public involvement in decisions that have important local impacts;

- Mattamy Homes, based in Ontario and one of Canada's largest residential real estate developers - provides a post cell tower installation perspective and possible negative consequences for some businesses;
- Bell Mobility, Rogers and TELUS - these telecommunications companies want ISED to make more restrictive changes.

We urge you to consider making a submission to ISED regarding the above linked "Comments received" with your municipality's preferences and recommendations. As per ISED's instructions, send submissions to: spectrumoperations-operationsdspectre@ised-isde.gc.ca and include all of the following in the subject line:

Reply Comments to Comments received on Consultation on Amendments to the Tower Siting Process and Decision on Roaming, Tower Sharing and Annual Reporting Requirements for Terrestrial Licences. DGSO 001-26.

Also, please send your feedback and comments directly to the Minister of Industry, the Honourable Mélanie Joly: melanie.joly@parl.gc.ca

We would be glad to provide further information and assistance in any way we can. Please email us at info@c4st.org

Thank you for your attention to this important matter.

With best regards,
Frank Clegg, CEO
Canadians for Safe Technology

Link to our petition: https://c4st.org/eng/petition_ised.php

See our video Canadians and Municipalities Must Have a Voice in Cell Tower Decisions

La version française de ce courriel est disponible [ICI](#).

Canadians for Safe Technology (C4ST) is a national, non-profit, non-partisan, volunteer coalition of citizens and scientists, concerned about the health risks of wireless technology. Founded in 2012, C4ST is led by Frank Clegg, former President of Microsoft Canada, with the support of a volunteer Leadership Team. Together they collaborate with volunteer working groups and other non-governmental organizations, to raise awareness, to support communities who are concerned about proposed telecommunication tower applications that would negatively impact their community, and to meet with elected officials at all levels of government to share the state of the science and best practices from around the world.

TOWN OF BASHAW
MONTHLY STATEMENT
July 31, 2026

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	LGFF CAPITAL	TOTAL
BALANCE AT END OF PREV MONTH	\$ 423,206.01	\$ 588,748.43	\$ 115,724.60	\$ 1,127,679.04
RECEIPTS FOR THE MONTH	\$ 183,510.85			\$ 183,510.85
ALBERTA DIRECT DEPOSIT	\$ 318,950.59			\$ 318,950.59
VOID	\$ 1,478.25			\$ 1,478.25
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	\$ 292,403.26			\$ 292,403.26
SERVUS CREDIT UNION - INTEREST	\$ 1,257.02			\$ 1,257.02
TERM #56 INTEREST - ADDED TO GENERAL	\$ 879.04	\$ -		\$ 879.04
TERM #57 INTEREST - ADDED TO GENERAL	\$ 310.09	\$ -		\$ 310.09
TERM DEPOSIT		\$ -		\$ -
TRANSFER FROM GENERAL TO TERM		\$ -		
TRANSFER FROM TERM TO GENERAL	\$ -			\$ -
LGFF INTEREST			\$ 46.61	
SUB-TOTAL	\$ 1,221,995.11	\$ 588,748.43	\$ 115,771.21	\$ 1,926,514.75
DISBURSEMENTS FOR THE MONTH	\$ 535,553.54			\$ 535,553.54
TRANSFER TO/FROM TERM		\$ -		\$ -
TRANSFER TO LGFF CAPITAL	\$ (115,724.60)		\$ (115,724.60)	
BANK ERROR INTEREST				\$ -
				\$ -
DEBIT MACHINE & TRANSACTIONS	\$ 41.15			\$ 41.15
BANK CONFIRMATION FEE	\$ -			
SCHOOL PAYMENT	\$ -			
BALANCE AT END OF MONTH	\$ 802,125.02	\$ 588,748.43	\$ 46.61	\$ 1,390,920.06
BANK BALANCE AT MONTH END	\$ 919,039.70	\$ 588,748.43	\$ 46.61	\$ 1,507,788.13
OUTSTANDING DAILY DEPOSITS	\$ 9,110.78			\$ 9,110.78
OUTSTANDING ONLINE/INTERAC	\$ 18,393.93			\$ -
OUTSTANDING DIR DEPOSITS	\$ -			
SUB-TOTAL	\$ 946,544.41	\$ 588,748.43	\$ 46.61	\$ 1,535,339.45
UNCLEARED PAYMENTS	\$ 129,643.72			\$ 129,643.72
UNCLEARED OTHER	\$ 14,775.67			\$ 14,775.67
BANK ERROR				
BALANCE AT END OF MONTH	\$ 802,125.02	\$ 588,748.43	\$ 46.61	\$ 1,390,920.06

THIS STATEMENT SUBMITTED TO COUNCIL

September 9, 2026

MAYOR

TOWN MANAGER



Town of Bashaw
General Ledger - Bank Reconciliation
Completed on 2026-08-26 by Darlene Tucker

Printed on: 2026-08-26
Printed by: Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Open:	\$479,761.75	+ Cleared Total:	\$439,277.95
		+ Adjustments:	\$0.00
Statement Close:	\$919,039.70	= Bank Rec Close:	\$919,039.70
		Proof:	\$0.00

Statement Start: 2026-07-01

Statement End: 2026-07-31

Un-Cleared Deposits

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$1,000.00
2026-07-31	Bank Deposit - CHEQUE	Cash Receipt		13695	\$35.00
2026-07-31	Bank Deposit - CHEQUE	Cash Receipt		13695	\$354.00
2026-07-31	Bank Deposit - CHEQUE	Cash Receipt		13695	\$2,789.20
2026-07-31	Bank Deposit - CHEQUE	Cash Receipt		13695	\$2,646.13
2026-07-31	Bank Deposit - CASH	Cash Receipt		13695	\$60.00
2026-07-31	Bank Deposit - CHEQUE	Cash Receipt		13695	\$3,226.45
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$226.93
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13694	\$3,304.38
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13689	\$141.88
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13689	\$118.78
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13689	\$177.10
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13689	\$200.00
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13689	\$75.00
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13689	\$100.00
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13687	\$1,654.80
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13687	\$1,045.42
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13687	\$1,376.76
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13687	\$753.18
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13687	\$100.00
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13687	\$2,480.06
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13687	\$795.63
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$2,376.76
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$90.66
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$103.99
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$617.83
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$875.29
2026-07-31	Bank Deposit - OTHER	Cash Receipt		13671	\$120.98
2026-07-01	Bank Deposit - OTHER	Cash Receipt		13671	\$658.50
Total Un-Cleared Deposits:					\$27,504.71

Un-Cleared Payments

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-07-31	TRANSALTA ENERGY MARKETING CORP	AP Payment	17983	13727	(\$12,623.71)
2026-07-31	DIRECT ENERGY BUSINESS - CURRENT NATURAL GAS SUPPLIER	AP Payment	17986	13727	(\$978.31)
2026-07-31	RECEIVER GENERAL OF CANADA	AP Payment	135	13842	(\$6,333.41)
2026-07-31	LOCAL AUTHORITY PENSION PLAN	AP Payment	17988	13841	(\$2,817.42)
2026-07-31	ALBERTA WASTE HANDLING	AP Payment	27046	13669	(\$1,470.00)
2026-07-31	MARSHALL, DAINA	AP Payment	27047	13669	(\$8.25)
2026-07-31	BASHAW FARM & BUILDING SUPPLY	AP Payment	27048	13723	(\$914.13)
2026-07-31	GITZEL & COMPANY	AP Payment	27049	13723	(\$20,984.25)
2026-07-31	CAMENEX CONTROL SYSTEMS LTD	AP Payment	27050	13723	(\$2,672.25)
2026-07-31	VILLAGE OF ALIX	AP Payment	27051	13723	(\$500.00)
2026-07-31	HACH SALES & SERVICE CANADA LTD	AP Payment	27052	13723	(\$1,169.49)



Town of Bashaw
General Ledger - Bank Reconciliation
Completed on 2026-08-26 by Darlene Tucker

Printed on: 2026-08-26
Printed by: Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Start: 2026-07-01
Statement End: 2026-07-31

Statement Open:	\$479,761.75	+ Cleared Total:	\$439,277.95
		+ Adjustments:	\$0.00
Statement Close:	\$919,039.70	= Bank Rec Close:	\$919,039.70
		Proof:	\$0.00

Un-Cleared Payments

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-07-31	HWY 12/21 REGIONAL WATER SERVICE COMM	AP Payment	27053	13723	(\$33,947.20)
2026-07-31	OK TIRE & AUTO	AP Payment	27054	13723	(\$438.17)
2026-07-31	REYNOLDS MIRTH RICHARDS & FARMER LLP	AP Payment	27055	13723	(\$16,725.09)
2026-07-31	ULINE CANADA CORPORATION	AP Payment	27056	13723	(\$2,837.50)
2026-07-31	Old MacDonald Kennels	AP Payment	27057	13723	(\$251.37)
2026-07-31	FULLER, THERESA	AP Payment	27058	13723	(\$102.03)
2026-07-31	1122459 ALBERTA LTD O/A RENER ENERGY & CALCIUM SERVICES	AP Payment	27059	13723	(\$9,135.00)
2026-07-31	ASSOCIATED FIRE SAFETY	AP Payment	27060	13723	(\$3,096.14)
2026-07-31	UNDER PRESSURE LINE JETTING INC.	AP Payment	27061	13723	(\$498.96)
2026-07-31	BASHAW SALES AND RENTALS	AP Payment	27062	13723	(\$147.00)
2026-07-31	ACTI-ZYME PRODUCTS LTD	AP Payment	27063	13723	(\$1,284.94)
2026-07-31	FISHER, JONATHAN & LAUREN	AP Payment	27064	13723	(\$34.00)
2026-07-31	VANDERMEER, GUSTAV & SYLVIA CAROL	AP Payment	27065	13723	(\$190.00)
2026-07-31	1624555 C/O 555 DESIGN STUDIOS	AP Payment	27066	13723	(\$95.00)
2026-07-17	HECK'S HARDWARE	AP Payment	27032	13528	(\$928.65)
2026-07-17	OK TIRE & AUTO	AP Payment	27033	13528	(\$1,312.51)
2026-07-17	EASTHILLS AUTOMOTIVE & TOOL SUPPLY LTD	AP Payment	27038	13528	(\$10.25)
2026-07-17	SILVERSMITH CANADA, ULC	AP Payment	27040	13528	(\$1,575.00)
2026-07-17	BERGSTROM, RANDY	AP Payment	27041	13528	(\$512.94)
2026-07-17	HSE INTEGRATED LTD	AP Payment	27042	13528	(\$4,272.97)
2026-07-17	OPEN NORTH INC / NORD OUVERT INC	AP Payment	27043	13528	(\$1,217.78)
2026-06-30	BASHAW FIGURE SKATING CLUB	AP Payment	27006	13467	(\$500.00)
2026-03-18	ARKES, DOUGLAS	AP Payment	26893	12644	(\$30.00)
2026-02-20	LANGE, JENNIFER	AP Payment	26856	12454	(\$30.00)
Total Un-Cleared Payments:					(\$129,643.72)

Un-Cleared Other

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-07-31	CAFT	Bank Rec Adj		13828	(\$14,775.67)
Total Un-Cleared Other:					(\$14,775.67)

Bank Rec Close:	\$919,039.70
+ Un-Cleared Deposits:	\$27,504.71
+ Un-Cleared Payments:	(\$129,643.72)
+ Un-Cleared Other:	(\$14,775.67)
= Adjusted Bank Rec Total:	\$802,125.02
Bank Balance as of 2026-07-31:	\$802,125.02

Town of Bashaw

Request for Decision



Meeting:	Regular Council
Meeting Date:	September 9, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Candidly Proposal Update

Background/Proposal:

Candidly AI has proposed a one-time, phone-based community engagement campaign to support the next phase of Bashaw's strategic planning.

Residents would call a dedicated number during the engagement window and answer guided questions about the Town's future priorities. Candidly AI would provide Council with a themed findings report, transcripts, and recordings.

Council received a presentation in August and asked administration to negotiate pricing.

Discussion/Options/Benefits/Disadvantages:

Current feedback is received through Council members, office contact, staff conversations, email, and social media monitoring. The proposal offers an additional method intended to reach residents who may not use those channels.

Pros:

- May reach residents who do not attend meetings, complete surveys, or provide feedback publicly.
- Simple phone-based access with no app, login, or online form.
- Provides a themed report to support strategic planning and budget discussions.
- Reduces staff workload for question design, transcription, analysis, and reporting.

Cons:

- Creates a new discretionary cost for one engagement campaign.
- Participation may not be fully representative because residents must choose to call in.
- Some residents may be uncomfortable with an AI-based process.
- Council may want more clarity on privacy, data retention, ownership, and reporting methodology.

Costs/Source of Funding (if applicable)

The new adjusted cost proposed is \$2,900.00 plus GST for one campaign. Funding for this project was not built into the current operating budget. If council wanted to proceed, we could access unrestricted cash surplus.

Applicable Legislation:

Municipal Government Act, including public participation considerations under Section 216.1. Privacy and records management obligations may also apply.

Approved: yes /no Motion # _____
Account Code: _____

Community Engagement Consideration:

The proposal could broaden resident input for strategic planning but should be weighed against cost, privacy considerations, and whether an AI-based tool is appropriate for Bashaw's public engagement needs.

Recommended Action:

That Council consider proceeding with the Candidly AI proposal for a one-time community engagement campaign.

MOVED BY _____ that Council approve the Candidly AI one-time engagement campaign at a cost of \$2,900.00 plus GST, accessing the unrestricted cash surplus.

Or motion of Council determination.

Discussion Result:

Additional research Requested:

NOTICE OF MOTION

RE: Recreation Summit for Strategic Planning **Councillor Kyle McIntosh**

WHEREAS the purpose of the municipality pursuant to sections 3(a) and 3(b) of the *Municipal Government Act* is to provide good government AND to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality;

AND WHEREAS recreation matters, particularly around sport, have been a recurring theme of the 2025-2029 Council term, including in initial Strategic Planning meetings held with the public;

AND WHEREAS recreation encompasses a range of activities including physical, artistic, creative, social, and other endeavours;

AND WHEREAS recreation is important across all age and other demographic groups;

NOW THEREFORE, BE IT RESOLVED that Council direct administration to hold a recreation focused Strategic Planning session with the relevant stakeholder groups (Appendix I) on or before the last week of October, 2026, focusing on:

- A. The priorities of each stakeholder groups in the short, medium, and long term;
- B. Balancing budget priorities and seeking sustainable funding pathways;
- C. Seeking opportunities for alignment between groups, sharing of best practices, strategic partnerships, or other forms of collaboration;
- D. Ensuring equitable access to recreation for all demographics;
- E. Any other items deemed relevant by administration.

BE IT FURTHER RESOLVED that Council establish this event as a “Mayor’s Summit” to convey the importance and seriousness the Council places on community input and creating viable communities.

Appendix I: Possible Stakeholder Groups (in no particular order)

- *Bashaw Minor Ball*
- *Bashaw Minor Hockey*
- *Fun Hockey*
- *Bashaw Skating Club*
- *Majestic Theatre*
- *Bashaw School*
- *Bashaw Pickleball Club*
- *Bashaw & Area Recreation Board*
- *Bashaw Art Club*
- *Happy Gang Centre*
- *Bashaw Soccer Club*
- *Town of Bashaw Library*
- *Camrose County*
- *Lacombe County*
- *Stettler County*
- *Ponoka County*
- *Bashaw Golf & Country Club*
- *Country 9 Golf Course*
- *Bashaw & District Agricultural Society*
- *Bashaw Wellness Team*
- *The Bethany Group*
- *Bashaw Youth Centre*
- *Bashaw Community Theatre*
- *Bashaw Pistol Club*



Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	September 9, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.3 First Reading Land Use Bylaw Amendment Bylaw 844 - 2026

Background/Proposal:

Town Administration is proposing textual amendments to the Land Use Bylaw to allow for “outdoor storage” to be a defined use (including recreational vehicle storage) and added as a discretionary use to the Highway Commercial (C2) District and Industrial (M) District. The textual amendments also propose allowing rooftop solar panels to not require a development permit application provided they are in compliance with the specific use regulations outlined in Section 9.7 of the Bylaw. Overall, these amendments allow for increased flexibility of outdoor storage as a use in appropriate districts and streamline approval processes to allow for solar panels in alignment with other municipalities and planning best practices.

Discussion/Options/Benefits/Disadvantages:

Overall Proposed Change and Impacts:

Outdoor Storage:

The proposed textual amendment would allow for the Development Authority to approve outdoor storage as a discretionary use within parcels designated Highway Commercial (C2) District and Industrial (M) District. The definition has been drafted in a way that allows for this discretionary use to include typical outdoor storage type facilities as well as recreational vehicle storage. Given the general impacts of both uses in terms of being potentially unsightly and traffic impacts, there is planning rationale for the definition to incorporate both types of uses in one.

In a review of Land Use Bylaw’s across Alberta, this is a fairly standard use in Highway Commercial and Industrial type districts across both rural and urban municipalities, both large and small. These areas are typically well-connected by strong transportation networks, in proximity to highways and are zoned in a manner that expects less attractive developments, such as outdoor storage.

As the use will still be discretionary in nature, the Development Authority will be able to ensure conditions that ensure these uses are well-integrated into the overall Town with minimal impact on adjacent properties. This could include landscaping plans, transportation studies and fencing/screening conditions.

Overall, the proposed amendment aligns with the Municipal Development Plan’s goals of being business-friendly, supporting economic development and ensuring industrial

developments are done responsibly while minimizing potential conflicts between industrial and non-industrial uses.

Rooftop Solar Collectors:

In recent years, given evolving technology, decreasing installation/maintenance/material costs and increasing electricity bills, personal solar collectors have been growing in popularity on residential homes. The proposed amendment removes the development permit requirements for rooftop solar panels to be installed in any land use district. Section 9.7 of the Land Use Bylaw provides regulations for solar collectors that ensure they have minimal projection from the surface of a roof and do not project beyond the surface of the roof. This ensures the panels fit within the roofline of a home and are not an eyesore or impact on setbacks from adjacent properties.

Given that they must be installed professionally and meet building and safety code legislation, with the necessary required permits and technical specifications, there is little regulatory need for the municipality to require a development permit provided the panels meet the already listed requirements in the Bylaw. Removing this requirement makes the process for installation easier on residents, reduces red tape and encourages this as a sustainable option to reduce electricity demand on the overall grid.

While the MDP does not have specific policies regarding solar collectors, the general themes of environment, quality of life and reducing regulatory burden for residents to ensure good governance and smooth processes are met by this LUB amendment.

Summary

Overall, the proposed amendments will have minimal impacts on residents and any potential concerns are mitigated through other regulations in the Land Use Bylaw such as the discretionary nature of the outdoor storage use and the general regulations that must be adhered to for rooftop solar collectors.

Costs/Source of Funding (if applicable)

No funding required.

Applicable Legislation:

MGA – Section 617.

Community Engagement Consideration:

Given the limited impact of this amendment, Administration does not recommend formal public engagement. The proposed amendment will still require outdoor storage to be a discretionary use in the Highway Commercial (C2) district and Industrial (M) district which means that appropriate oversight through the development permit process will be in place and the appeal process will always be an option for future development permits of this nature. Furthermore, removing development permit requirements for rooftop solar collectors has minimal impact on adjacent properties as they are located on a roof and have existing supporting regulations to ensure they fit into the roofing structure with no glare or impacts to the overall look and feel of a home/neighborhood.

Recommended Action:

Administration recommends passing the following motion(s):

MOVED BY _____ approve first reading of #844-2026 amending Land Use Bylaw 780-2018 to:

1. Adding a definition for “Outdoor Storage” in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

“Outdoor Storage” is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding “Outdoor Storage” as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

Discussion Result:

N/A



BY-LAW # 844 – 2026

BY-LAW NO. 844 - 2026 A By-law of the Town of Bashaw in the Province of Alberta, introduced for the purpose of:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018
2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.
3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors.

WHEREAS

The town has received an application for a text amendment to Section 2.2 Definitions, Section 12.10 Highway Commercial (C2) District, 12.11 Industrial (M) District and to Section 3.2 Development Not Requiring a Development Permit.

NOW THEREFORE

Pursuant to the Municipal Government Act, Section 606, the Council of the Town of Bashaw duly assembled, hereby enacts as follows:

That By-law No. 780 - 2018 be amended as follows:

A By-law of the Town of Bashaw in the Province of Alberta, introduced for the purpose of:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in

an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

RECEIVED FIRST READING THIS
9th DAY OF September, A.D. 2026
IN THE Town of Bashaw, IN THE
PROVINCE OF ALBERTA

* _____
*MAYOR
* _____
*ADMINISTRATOR

RECEIVED SECOND READING THIS
DAY OF, AD 2026
IN THE Town of Bashaw, IN THE
PROVINCE OF ALBERTA

* _____
*MAYOR
* _____
*ADMINISTRATOR

RECEIVED THIRD AND FINAL
READING THIS DAY OF
A.D. 2026, IN THE Town of Bashaw
IN THE PROVINCE OF ALBERTA

* _____
*MAYOR
* _____
*ADMINISTRATOR

7.4 Council Facilities Tour – Facilities to Tour:

Community Hall

Campground Sani Dump

Fire Hall, station and Potable water fill

Lift Station – By Tennis Court, and Tennis/pickle ball court

Cemetery

Parks?

Ball Diamonds?

Happy Gang Centre

Museum

Town Building behind Museum

Arena and Curling Rink?

Heritage Park and Washrooms?



Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	September 9, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.5 Fortis Franchise Fee Annual Review

Background/Proposal:

Council is required to decide whether to reduce, increase, or have the Fortis Franchise fees remain the same. The annual fee is 2%.

- 2025 projected franchise fee \$ 20,002.00
- 2026 projected franchise fee \$ 20,348.00
- 2027 projected franchise fee \$ 20,170.00

Discussion/Options/Benefits/Disadvantages:

The franchise fee percentage has remained the same, however the revenue has dropped slightly.

Costs/Source of Funding (if applicable)

Annual Franchise fee paid to the Town by Fortis. The revenue is included in the operating budget and allocated to beautification projects.

Applicable Legislation:

MGA – Operating and Capital Budgets – 242- 246, 248.1.

Community Engagement Consideration:

The administration is willing to proceed as council requests.

Recommended Action:

Administration recommends passing the following motion:

MOVED BY _____ to have the Fortis Franchise fee remain at 2%.

Or a motion of council determination.

Discussion Result:

Additional research Requested:

Fortis Franchise Fee 2027 Proposed

Municipal Code	Municipality	Rate Category	2026 Transmission January to June Actuals	2026 Distribution January to June Actuals	2026 Franchise Fee Revenue January to June Actuals	12 Months Transmission (ESTIMATED)	12 Months Distribution (ESTIMATED)	12 Months Franchise Fee (ESTIMATED)
02-0016	Bashaw	11 - Residential Service	56,292.59	118,946.54	3,505.17	\$ 112,585	\$ 237,893	\$ 7,010
02-0016	Bashaw	31 - Street Lights	775.77	31,339.37	685.17	\$ 1,552	\$ 62,679	\$ 1,370
02-0016	Bashaw	38 - Yard Lighting Service	70.88	894.20	19.30	\$ 142	\$ 1,788	\$ 39
02-0016	Bashaw	41 - Small General Service	53,549.53	94,472.31	2,960.71	\$ 107,039	\$ 188,945	\$ 5,921
02-0016	Bashaw	41D - Small Gen. Service Flat Rate Only	533.53	1,950.64	49.71	\$ 1,067	\$ 3,901	\$ 99
02-0016	Bashaw	61 - General Service	88,067.76	48,243.35	2,726.24	\$ 176,136	\$ 96,487	\$ 5,452
			\$ 199,290	\$ 295,846	\$ 9,946	\$ 390,500	\$ 591,693	\$ 19,893

2026 Current Franchise Fee		2.00%
Franchise Fee Cap		20%
2026 Estimated Revenue		\$ 19,893
2027 Estimated Franchise Fee Revenue if your Franchise Fee remains the same		\$ 20,170
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2027 Proposed Franchise Percentage		0.00%
2027 Estimated Franchise Fee Revenue if your Percentage is changed		\$ -
Difference in Franchise Fees Collected from 2026 to 2027 with Proposed D&T Rate Changes.		
		\$ (19,893)

Page



Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	September 9, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.6 Atco Gas & Pipelines Ltd. Annual Franchise Fee Review

Background/Proposal:

Council is required to decide whether to reduce, increase, or have the Atco Franchise fees remain the same.

- 2025 fee projected 13% - \$47,033.00
- 2026 fee projected 13% - \$45,269.00
- 2027 fee projected 13% - \$48,000.00

Discussion/Options/Benefits/Disadvantages:

The franchise fee percentage has remained the same, however the revenue has modestly increased.

Costs/Source of Funding (if applicable)

Annual Franchise fee paid to the Town by Atco. The revenue is included in the operating budget.

Applicable Legislation:

MGA – Operating and Capital Budgets – 242- 246, 248.1.

Community Engagement Consideration:

The administration is willing to proceed as council requests.

Recommended Action:

Administration recommends passing the following motion:

MOVED BY _____ to have the Atco Gas & Pipelines Ltd. Franchise fee remain at 13%.

Or a motion of council determination.

Discussion Result:

Additional research Requested:

August 14, 2026

Town of Bashaw
PO Box 510
Bashaw, AB
T0B 0H0

Attention: Ms. Theresa Fuller, Chief Administrative Officer

Re: Natural Gas Franchise Fee Estimate for 2027 - Bashaw

As per the Natural Gas Distribution System Franchise Agreement between ATCO Gas and Pipelines Ltd. (ATCO Gas) and the Town of Bashaw, ATCO Gas pays the Town of Bashaw a franchise fee. The franchise fee is calculated as a percentage of ATCO Gas' revenue derived from the delivery tariff and is collected from gas customers within Bashaw.

The franchise agreement requires that we provide ATCO Gas' total revenues derived from the delivery tariff within Bashaw for 2025 and an estimate of total revenues to be derived from the delivery tariff within Bashaw for 2027. The chart below provides this information as well as an estimate of your franchise fee revenue for the 2027 calendar year.

ATCO's Delivery Tariff Revenue in 2025	ATCO's Estimated Delivery Tariff Revenue for 2027	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2027
\$ 345,387.17	\$ 367,000	13.00%	\$ 48,000

Please note that the estimated delivery tariff revenue for 2027 can be impacted by changes in customer operations and weather. Additionally, ATCO has utilized forecast 2027 delivery rates; however, they have not yet been approved by the Alberta Utilities Commission (AUC). ATCO commits to providing updated franchise fee revenue forecasts at a future date should there be material impacts related to any update of these forecast assumptions.

Under the franchise agreement, the Town of Bashaw has the option of changing the franchise fee percentage for 2027. If you are considering changing the franchise fee in 2027, please contact us as soon as possible to learn about the process. The franchise fee change process is regulated by [AUC Rule 029](#), which prescribes the required process, timelines, and public notice requirements. We will guide you through the process and will file the application with the AUC for approval. A request to change the franchise fee must be made in writing to ATCO Gas by October 23rd, 2026.

Finally, to support cash flow planning and financial management we have attached a franchise fee payment schedule showing the anticipated payment dates for 2027.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at kyla.belich@atco.com.

Yours truly,

A handwritten signature in black ink, reading "K. Belich". The signature is written in a cursive, flowing style.

Kyla Belich
Senior Manager, Red Deer Operations
ATCO Gas & Pipelines Ltd.
P: 587-679-1423

ATCO Gas and Pipelines Ltd.
2027 Anticipated Franchise Fee Payment Schedule

Franchise Fee Month	Anticipated Payment Date
January 2027	March 1, 2027
February 2027	March 31, 2027
March	April 29, 2027
April	May 28, 2027
May	June 29, 2027
June	July 30, 2027
July	August 27, 2027
August	September 29, 2027
September	October 29, 2027
October	November 29, 2027
November	December 30, 2027
December	January 28, 2028

Town of Bashaw



Request for Decision

Meeting:	Regular Council
Meeting Date:	September 9, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.7 Alberta Community Partnership Grant Collaboration with Alix & Lacombe County

Background/Proposal:

The Village of Alix has invited the Town of Bashaw and Lacombe County to partner on an Alberta Community Partnership (ACP) grant application to complete individual and regional Community Needs Assessments. The project would help each municipality identify current needs, regional themes, service gaps, and collaboration opportunities. For Bashaw, participation supports intermunicipal cooperation and continued planning for community wellness and service delivery.

Discussion/Options/Benefits/Disadvantages:

Council may complete a Community Needs Assessment using internal resources or participate in the regional ACP grant application. The regional option would let Bashaw join a coordinated assessment process, reduce local costs through grant funding, compare local needs with regional trends, and identify potential shared services or supports. A potential disadvantage is that 2026/2027 ACP guidelines now focus mainly on core infrastructure, although other project types remain eligible.

Costs/Source of Funding (if applicable)

The proposed ACP application would request approximately \$70,000 for consultation, data analysis, plan development, facilities, mileage, honorariums, and related costs. The grant requires a 10% municipal contribution, or about \$7,000, shared among the three partners. Bashaw's estimated share is approximately \$2,333.33.

Applicable Legislation:

MGA s. 3 provides that municipalities may provide services, facilities, or other things council considers necessary or desirable, and may work collaboratively with neighbouring municipalities to plan, deliver, and fund intermunicipal services.

Community Engagement Consideration:

A Community Needs Assessment would gather input from residents, service providers, and community groups. A regional approach would ensure Bashaw's local needs are considered while identifying shared priorities with neighbouring municipalities.

Approved: yes /no Motion # _____
Account Code: _____

Recommended Action:

Administration recommends passing the following motion:

MOVED BY _____ that the Town of Bashaw hereby resolves to support the collaborative application to the Alberta Community partnership grant for \$70,000 for the purpose of completing a Community Needs Assessment, and further that the Village of Alix will be the managing municipality in partnership with the Town of Bashaw and Lacombe County on the project.

Or a motion of council determination.

Discussion Result:

Additional research Requested:



Approved: yes /no Motion # _____

Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	July 15, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.8 Library Trustee motions change request

Background/Proposal:

The following motions were passed:

MOVED BY Deputy Mayor McIntosh to appoint Rob Dann to the Bashaw Library board effective until April 26, 2029, for his second 3 year term.
Motion 045-2026

MOVED BY Deputy Mayor McIntosh to appoint Councillor Masyk, to the town of Bashaw library board for a term starting in November of 2025 and term expiry of November 30, 2028.
Motion 054-2026

Administration is recommending keeping the existing motions, and adding the additional recommended motions as per the Alberta Library Legislative advisor recommendations. The Alberta Library legislative advisor has accepted this recommendation.

Discussion/Options/Benefits/Disadvantages:

Change the motions as requested.

Costs/Source of Funding (if applicable)

Not applicable

Applicable Legislation:

Libraries Act

Community Engagement Consideration:

The administration is willing to proceed as the council's request.

Recommended Action:

Proceed with the following motion:

MOVED BY _____ to appoint the following individuals to the Town of Bashaw Library Board for the specified terms:

- Councillor Reina Masyk – term expiry July 15, 2029.
- Rob Dann – term expiry April 26, 2029.

Or motion of Council determination.

Approved: yes /no Motion # _____
Account Code: _____

Discussion Result:

Additional research Requested:

Congratulations!

TO

JESSALYN
Schneider ♡

ON YOUR

GOLD MEDAL

★ IN SOFTBALL ★

in Alberta!



Your hard work,
dedication and team spirit
have made your achievement
something to be proud of!



WELL DONE, CHAMPION!

FROM

BASHAW TOWN COUNCIL

Congratulations — TO —

KEELA QUANCE

— ON WINNING —

**GOLD
MEDAL**



— IN —
Softball
IN ALBERTA



Your dedication, hard work, and
team spirit have led you to an
OUTSTANDING ACHIEVEMENT.



We are proud of you!



— FROM —

BASHAW TOWN COUNCIL

Congratulations
TO ★
SHAYA SEHLSTROM
ON WINNING
GOLD
MEDAL
IN
Softball
★ IN ALBERTA ★



★ Your dedication, hard work, and
team spirit have led you to an
OUTSTANDING ACHIEVEMENT. ★

We are proud of you!



FROM
BASHAW TOWN COUNCIL