



**REGULAR MEETING OF COUNCIL
MINUTES
August 12, 2026, 6:00 pm
Council Chambers & Zoom Access**

In Person: CAO Fuller (5:30pm), Mayor Orom (5:56pm), Deputy Mayor McIntosh (5:45pm), Councillor Masyk (5:30pm), Councillor Kohlman (5:45pm), Councillor Meger (5:30pm)

Council by Zoom: none

Absent with notice: none

Recording Secretary: CAO Fuller

Public: none

Public Zoom: none

Press by zoom: Kevin Sabo (6:00 pm), Cheryl Bowman (6:00 pm)

1. CALL TO ORDER by Mayor Orom (6:00pm)

Initially, there was sound issues with the electronic connection and recording. Once rectified, Mayor Orom proceeded with a moment of silence in honor of past Councillor Lynn Schultz's passing.

2. ADOPTION OF AGENDA

MOVED by Deputy Mayor McIntosh to approve the August 12, 2026, Regular Meeting of Council agenda, removing Item 7.7 Intermunicipal Collaboration Framework – Draft from Camrose County; and placing it in Closed Meeting of Council as 9.3 ATIA Section 26; adding 7.85 Policing Discussion, to the New & Unfinished business section of the agenda.

MOTION #156-2026

CARRIED

3. PUBLIC HEARINGS - none

4. DELEGATIONS

4.1 Candidly Presentation – Jackson McDonough & Noah McDonough

Jackson and Noah McDonough shared their presentation with Council; it included a live call with the interactive Artificial intelligence survey system they shared . Council asked several questions.

Jackson McDonough and Noah McDonough left the meeting at 6:45 pm.

5. APPROVAL OF MINUTES

5.1 Minutes of July 15, 2026, Public Hearing Land Use Bylaw Amendment 842-2026

MOVED by Deputy Mayor McIntosh to approve the minutes from the July 15, 2026, Public Hearing Land Use Bylaw Amendment 842-2026.

MOTION #157-2026

CARRIED

5.2 Minutes of July 15, 2026, Regular Meeting of Council

MOVED by Councillor Kohlman to approve the minutes from the July 15, 2026, Regular Meeting of Bashaw Town Council.

MOTION #158-2026

CARRIED

6. CONSENT AGENDA

6.1 Council Committee Report

6.2 CAO Report

6.3 Foreman Report

6.4 Water Reconciliation Report

6.5 National Police Federation – Signing the Call To Action

Council requested to add the Water Reconciliation to New & Unfinished business as item 7.9 and the Foreman report as item 7.10.

7. NEW & UNFINISHED BUSINESS

7.1 Candidly Proposal Discussion

Council was interested in more information for the after plan/information from their associate. The context of the follow up on data that was collected from the program.

MOVED by Deputy Mayor McIntosh to direct administration to enter into negotiations with Candidly AI to run a community engagement campaign and create a themed findings report.

MOTION #159-2026

CARRIED

7.2 Bylaw Amendment – Master Rates & Schedules 760-2014 – Bylaw 843-2026 – remove arena fees & adjust photocopying fees

MOVED BY Deputy Mayor McIntosh that council give first reading to Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #160-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that council give second reading to Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #161-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that council give unanimous consent to proceed to third reading of Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #162-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that council give third reading to Bylaw 843-2026, a bylaw to amend the Master Rates & Schedules bylaw No. 760-2014 to remove arena fees, arena advertising fees, and related arena advertising references due to the Bashaw Agricultural society operating and managing the arena effective April 1, 2026, and to update photocopying fees under office fees.

MOTION #163-2026

CARRIED

7.3 Rebook Part 2 – Council Facilities Tour

MOVED BY Mayor Orom to table to a September 2026 Regular meeting of Bashaw Town Council.

MOTION #164-2026

CARRIED

7.4 Library Trustee Motions Approval – Still in discussion with Advisor

Brief discussion regarding the motions approval. CAO had not received additional recommendations prior to the meeting.

7.5 Grants In Place of Taxes – Request to Write off Roll 000515

MOVED by Deputy Mayor McIntosh to write off \$2, 626.63; off Roll # 00515, Alberta Municipal Affairs, Grants in place of taxes for the 2026 tax year.

MOTION #165-2026

CARRIED

Councillor Masyk and Councillor Meger declared a pecuniary interest and left the meeting at 7:38 pm.

7.6 DC 2026 – 11 – Residential Solar Panel Installation

MOVED by Deputy Mayor McIntosh to direct administration to deem development permit DC 2026-11 Residential Solar Panel Installation; complete and direct administration to send a complete letter.

MOTION #166-2026

CARRIED

MOVED BY Deputy Mayor McIntosh that Council approve Development Permit 2026-11 for Solar Collectors within Direct Control (DC-2) District Two at Block G, Plan 4350 HW subject to compliance with the Land use Bylaw 780-2018, applicable Municipal Bylaws and Policies, and the following conditions:

1. This Development Permit Authorizes the discretionary Development in accordance with the following:
 - a) Application dated July 8th, 2026
 - b) Supporting details, diagrams and information provided July 20th, 2026
2. Prior to construction of the panels, the Applicant is required to provide confirmation and diagrams/details showing that the development will align with Section 9.7 of LUB 780-2018.
3. It is the Developer's responsibility to locate all underground utilities and rights of way prior to construction or excavation. Contact ALBERTA ONE-CALL at 1-800-242-3447 or online at <http://www.alberta1call.com>.
4. It is the Developer's responsibility to obtain and comply with all required safety codes permits from the Town of Bashaw Approved Authority; The Inspections Group Inc. and to schedule inspections for Building Permit/Gas/Plumbing/Electrical/Fire as required.

5. The Developer must develop the lands as described in the application; any changes to the submitted plan require a new development permit.
6. The Developer is responsible for ensuring site suitability prior to construction.
7. The Applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents, or contractors, to any public or private property.
8. The Developer is responsible for obtaining and complying with all required provincial and federal approvals as applicable.
9. The Developer is responsible to comply with all required Town of Bashaw bylaws and policies as applicable.

NOTE: Have this Development Permit with you when applying for any of the above Permits.

1. A Development Permit issued in accordance with the Notice of Decision is valid for a period of twelve (12) months from the date of issue. If, at the expiry of this period, development has not commenced or been carried out with reasonable diligence, this Permit shall be null and void.

NOTE: This permit does not excuse violation of any Regulation, Bylaw, Act or Agreement which may affect the proposed

Administration notes that there is no ability for anyone to appeal a decision of Council for a development permit decision within a Direct Control (DC) District in accordance with the provisions of the *Municipal Government Act*.

MOTION #167-2026

CARRIED

Councillor Masyk and Councillor Meger rejoined the meeting at 7:45 pm.

7.7 Intermunicipal Collaboration Framework – Draft from Camrose County – Moved to Closed Meeting of Council

7.8 2026 Hometown Days Parade Route approval

Council discussed the parade activities and requested administration generate the approval letters as applicable.

7.85 Policing Discussion

Deputy Mayor brought forward concerns from residents that there has been an increase in thefts and observed transient population occurring within the town of Bashaw limits.

MOVED by Deputy Mayor to direct administration to request a presentation from the town of Bashaw RCMP detachment commander at a September Regular meeting of Council.

MOTION #168-2026

CARRIED

7.9 Water Reconciliation Report

Brief discussion regarding the water monitoring activities that are continuing to occur. Staff continue to change out water meters and monitor the reads each cycle.

7.10 Foreman Report

Council inquired if the new stop signs would have stop lines painted on the road. CAO Fuller informed council that she would inquire.

8. CELEBRATORY CORRESPONDENCE FROM COUNCIL

8.1 Jessalyn Schneider – Gold Medal In Softball

Council noted that there were two other Bashaw area players that were on the same team. Council requested Administration add the other two gold medal recipients and generate individual recognition for each recipient and bring it to the next council meeting.

8.2 Luke Pierson – made the short list for Team Alberta in Hockey

Council recognized Luke Pierson for making the short list for Team Alberta Hockey. He is an inspiration to the youth in the community and area. Notice of Luke's accomplishment will be circulated as per the Town of Bashaw Communication policy.

MOVED by Deputy Mayor McIntosh to move into Closed Meeting of Bashaw Town Council to discuss; 9.1 Insurance – ATIA section 29, 9.2 Airport Hangar Leases – ATIA section 28, and 9.3 Intermunicipal Collaboration Framework – Draft from Camrose County – ATIA section 26, at 8:00 pm.

MOTION #169-2026

CARRIED

Richard Fankhanel joined the meeting at 8:05 pm and left the meeting at 8:27 pm.

9. CLOSED MEETING OF COUNCIL

9.1 Insurance – ATIA section 29

9.2 Airport Hangar Leases – ATIA section 28

9.3 Intermunicipal Collaboration Framework – Draft from Camrose County – ATIA section 26

MOVED by Deputy Mayor McIntosh to move out of Closed Meeting of council at 9:49 pm.

MOTION #170-2026

CARRIED

MOVED by Councillor Kohlman to direct administration to arrange the revisions to the Airport Hangar leases as requested by Council.

MOTION #171-2026 CARRIED

MOVED by Deputy Mayor McIntosh to direct administration to book a meeting with the Bashaw Airport Hangar owners to discuss the new lease agreements.

MOTION #172-2026 CARRIED

MOVED by Deputy Mayor McIntosh to invite Camrose County Council, in whole or in part to meet with Bashaw town council in Bashaw to discuss the Intermunicipal Collaboration Framework Draft and other matters as agreed.

MOTION #173-2026 CARRIED

10. NOTICES OF MOTION

Deputy Mayor McIntosh submitted the following Notice of Motion:

RE: Recreation Summit for Strategic Planning – Deputy Mayor Kyle McIntosh

WHEREAS the purpose of the municipality pursuant to sections 3(a) and 3(b) of the *Municipal Government Act* is to provide good government AND to provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality;

AND WHEREAS recreation matters, particularly around sport, have been a recurring theme of the 2025-2029 Council term, including in initial Strategic Planning meetings held with the public;

AND WHEREAS recreation encompasses a range of activities including physical, artistic, creative, social, and other endeavours;

AND WHEREAS recreation is important across all age and other demographic groups;

NOW THEREFORE, BE IT RESOLVED that Council direct administration to hold a recreation focused Strategic Planning session with the relevant stakeholder groups (Appendix I) on or before the last week of October, 2026, focusing on:

- A. The priorities of each stakeholder groups in the short, medium, and long term;
- B. Balancing budget priorities and seeking sustainable funding pathways;
- C. Seeking opportunities for alignment between groups, sharing of best practices, strategic partnerships, or other forms of collaboration;
- D. Ensuring equitable access to recreation for all demographics;
- E. Any other items deemed relevant by administration.

BE IT FURTHER RESOLVED that Council establish this event as a “Mayor’s Summit” to convey the importance and seriousness the Council places on community input and creating viable communities.

Appendix I : Possible Stakeholder Groups (in no particular order) Bashaw Minor Ball, Bashaw Minor Hockey, Fun Hockey, Bashaw Skating Club , Majestic Theatre, Bashaw School, Bashaw Pickleball Club, Bashaw & Area Recreation Board, Bashaw Art Club, Happy Gang Centre, Bashaw Soccer Club, Town of Bashaw Library, Camrose County, Lacombe County, Stettler County, Ponoka County, Bashaw Golf & Country Club, Country 9 Golf Course Bashaw & District Agricultural Society, Bashaw Wellness Team , The Bethany Group, Bashaw Youth Centre, Bashaw Community Theatre, and Bashaw Pistol club

11. NEXT MEETING: – September 2 & 16, 2026, 6:00 pm

MOVED by Deputy Mayor McIntosh to change the rotation of regular council meetings for September to September 9 and 23, 2026 at 6:00 pm

MOTION #174-2026 CARRIED

12. ADJOURNMENT – Deputy Mayor McIntosh adjourned the meeting at 9:53 pm.

MAYOR, Cindy Orom

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller