TOWN OF BASHAW
REGULAR COUNCIL MEETING AGENDA PACKAGE

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REGULAR MEETING OF COUNCIL
A G E N D A
Wednesday, October 21, 2026, 6:00 pm
Council Chamber & Zoom Access

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. PUBLIC HEARINGS
   3.1 Land Use Bylaw Amendment – 844-2026
   3.2 Land Use Bylaw Amendment – 845-2026

4. DELEGATIONS

5. APPROVAL OF MINUTES
   5.1 Minutes of October 7, 2026, Regular Meeting Bashaw Town Council

6. CONSENT AGENDA
   6.1 Bashaw Royal Canadian Legion – invitation to attend Remembrance Day ceremony
   6.2 Stars Air Ambulance – Ally Impact Report
   6.3 Town of Bashaw Monthly Statement – September 30, 2026
   6.4 National Police Federation – Call to Action
   6.5 September 30, 2026 – Budget Variance Report
   6.6 Bashaw Library – Request for Donations & Fundraiser Notice
   6.7 Council Committee Reports

7. NEW & UNFINISHED BUSINESS
   7.1 Land Use Bylaw Amendment 844- 2026 – Second & Third Reading (outdoor Storage & no DP for rooftop solar panels)
   7.2 Land Use Bylaw Amendment 845 – 2026 – Second & Third Reading (MHP to R1)
   7.3 Message from Council – Canadian Forces Base Wainwright Incident
   7.4 Policy 66.20 – Certificate of Compliance Policy
   7.5 Policy 66.30 – Encroachment Policy
   7.6 Bashaw Library Trustee Motions
   7.7 Bashaw Crop Services – Request for Temporary Easement and Controlled Access – Undeveloped Public Road Allowance
   7.8 Candidly Report – Voices of Bashaw

8. CELEBRATORY CORRESPONDENCE FROM COUNCIL

9. CLOSED MEETING OF COUNCIL
   9.1 Legal – ATIA Section 19
   9.2 Legal – ATIA Section 28

10. NOTICES OF MOTION

11. NEXT MEETING: – October 28, 2026 – 6:30 pm – Bashaws The Next Big Thing – Recreation Summit
November 4 & 18, 2026 – 6:00 pm Regular Meeting of Council

12. ADJOURNMENT

TOWN OF BASHAW

PUBLIC HEARING AGENDA

Land Use Bylaw Amendment Bylaw #844-2026

Wednesday, October 21, 2026

1. Open Hearing –Mayor
2. Record of those Present (see attendance sheet)
3. Staff Report
4. Present Written Submissions
5. Ask for Verbal Submissions
6. Opportunity of Council to Ask Questions
7. Close Hearing

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	Public Hearing – Recommend 2nd and 3rd Reading Land Use Bylaw Amendment Bylaw 844 - 2026

Background/Proposal:

Town Administration is proposing textual amendments to the Land Use Bylaw to allow for "outdoor storage" to be a defined use (including recreational vehicle storage) and added as a discretionary use to the Highway Commercial (C2) District and Industrial (M) District. The textual amendments also propose allowing rooftop solar panels to not require a development permit application provided they are in compliance with the specific use regulations outlined in Section 9.7 of the Bylaw. Overall, these amendments allow for increased flexibility of outdoor storage as a use in appropriate districts and streamline approval processes to allow for solar panels in alignment with other municipalities and planning best practices.

Discussion/Options/Benefits/Disadvantages:

Overall Proposed Change and Impacts:

Outdoor Storage:

The proposed textual amendment would allow for the Development Authority to approve outdoor storage as a discretionary use within parcels designated Highway Commercial (C2) District and Industrial (M) District. The definition has been drafted in a way that allows for this discretionary use to include typical outdoor storage type facilities as well as recreational vehicle storage. Given the general impacts of both uses in terms of being potentially unsightly and traffic impacts, there is planning rationale for the definition to incorporate both types of uses in one.

In a review of Land Use Bylaw's across Alberta, this is a fairly standard use in Highway Commercial and Industrial type districts across both rural and urban municipalities, both large and small. These areas are typically well-connected by strong transportation networks, in proximity to highways and are zoned in a manner that expects less attractive developments, such as outdoor storage.

As the use will still be discretionary in nature, the Development Authority will be able to ensure conditions that ensure these uses are well-integrated into the overall Town with minimal impact on adjacent properties. This could include landscaping plans, transportation studies and fencing/screening conditions.

Overall, the proposed amendment aligns with the Municipal Development Plan's goals of being business-friendly, supporting economic development and ensuring industrial

developments are done responsibility while minimizing potential conflicts between industrial and non-industrial uses.

Rooftop Solar Collectors:

In recent years, given evolving technology, decreasing installation/maintenance/material costs and increasing electricity bills, personal solar collectors have been growing in popularity on residential homes. The proposed amendment removes the development permit requirements for rooftop solar panels to be installed in any land use district. Section 9.7 of the Land Use Bylaw provides regulations for solar collectors that ensure they have minimal projection from the surface of a roof and do not project beyond the surface of the roof. This ensures the panels fit within the roofline of a home and are not an eyesore or impact on setbacks from adjacent properties.

Given that they must be installed professionally and meet building and safety code legislation, with the necessary required permits and technical specifications, there is little regulatory need for the municipality to require a development permit provided the panels meet the already listed requirements in the Bylaw. Removing this requirement makes the process for installation easier on residents, reduces red tape and encourages this as a sustainable option to reduce electricity demand on the overall grid.

While the MDP does not have specific policies regarding solar collectors, the general themes of environment, quality of life and reducing regulatory burden for residents to ensure good governance and smooth processes are met by this LUB amendment.

Summary

Overall, the proposed amendments will have minimal impacts on residents and any potential concerns are mitigated through other regulations in the Land Use Bylaw such as the discretionary nature of the outdoor storage use and the general regulations that must be adhered to for rooftop solar collectors.

Costs/Source of Funding (if applicable)
No funding required.

Applicable Legislation:
MGA – Section 617.

Community Engagement Consideration:
Given the limited impact of this amendment, Administration does not recommend formal public engagement. The proposed amendment will still require outdoor storage to be a discretionary use in the Highway Commercial (C2) district and Industrial (M) district which means that appropriate oversight through the development permit process will be in place and the appeal process will always be an option for future development permits of this nature. Furthermore, removing development permit requirements for rooftop solar collectors has minimal impact on adjacent properties as they are located on a roof and have existing supporting regulations to ensure they fit into the roofing structure with no glare or impacts to the overall look and feel of a home/neighborhood.

Approved: yes /no Motion # _____
Account Code: _____

Advertisements for Bylaw 844-2026 have been circulated in the Stettler Independent on October 8 and 15, 2026.
We did not receive any feedback on the proposed Land Use bylaw amendment.

Recommended Action:
Administration recommends passing the following motion(s):

MOVED BY _____ approve Second reading of #844-2026 amending Land Use Bylaw 780-2018 to:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

MOVED BY _____ approve Third reading of #844-2026 amending Land Use Bylaw 780-2018 to:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

Discussion Result:
N/A

NOTICE OF PUBLIC HEARING

BYLAW 844 - 2026

Pursuant to Section 606 of the Municipal Government Act, the Council of the Town of Bashaw gives notice that it has given First Reading to By-law No. 844 - 2026 to amend Land Use By-law No. 780 – 2018.

For the purpose of:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018
2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.
3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors.

Anyone affected by this amendment may make written submissions before

October 16, 2026, by 12:00 pm at Box 510, 5011 – 52 Avenue, Bashaw. email: cao@townofbashaw.com

The Public Hearing for By-law No. 844 - 2026 will be held on Wednesday, October 21, 2026, at 6:00 pm in the Town of Bashaw Council Chambers, 5011 – 52 Avenue. Written submissions will be heard first; oral submissions will be heard as time permits.

Copies of the proposed By-law are available at the Town of Bashaw Office during office hours, Tuesday to Friday, 8:30-4:30 (we are closed 12:30-1:30 pm) or online at www.townofbashaw.com.

BY-LAW # 844 – 2026

BY-LAW NO. 844 - 2026

A By-law of the Town of Bashaw in the Province of Alberta, introduced for the purpose of:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors.

WHEREAS

The town has received an application for a text amendment to Section 2.2 Definitions, Section 12.10 Highway Commercial (C2) District, 12.11 Industrial (M) District and to Section 3.2 Development Not Requiring a Development Permit.

NOW THEREFORE

Pursuant to the Municipal Government Act, Section 606, the Council of the Town of Bashaw duly assembled, hereby enacts as follows:

That By-law No. 780 - 2018 be amended as follows:

A By-law of the Town of Bashaw in the Province of Alberta, introduced for the purpose of:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in

an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

RECEIVED FIRST READING THIS
9th DAY OF September, A.D. 2026
IN THE Town of Bashaw, IN THE
PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

RECEIVED SECOND READING THIS
DAY OF, AD 2026
IN THE Town of Bashaw, IN THE
PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

RECEIVED THIRD AND FINAL
READING THIS DAY OF
A.D. 2026, IN THE Town of Bashaw
IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

TOWN OF BASHAW

PUBLIC HEARING AGENDA

Land Use Bylaw Amendment Bylaw #845-2026

Wednesday, October 21, 2026

1. Open Hearing –Mayor
2. Record of those Present (see attendance sheet)
3. Staff Report
4. Present Written Submissions
5. Ask for Verbal Submissions
6. Opportunity of Council to Ask Questions
7. Close Hearing

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	Public Hearing - Second & Third Reading Land Use Bylaw Amendment Bylaw 845 - 2026

Background/Proposal:

Through the review of a Real Property Report (RPR) application, Administration has determined that the parcel legally described as a portion of the SW-4-42-21-W4M (4633-45 Avenue) is incorrectly designated Manufactured Housing Park (MHP) District within Land Use Bylaw 780-2018. The dwelling on the parcel is a single-detached dwelling and not a manufactured dwelling, so this land use designation is incorrect. This redesignation will redesignate the parcel to Low Density Residential (R1) District and bring it into alignment with the Land Use Bylaw.

Discussion/Options/Benefits/Disadvantages:

Overall Proposed Change and Impacts:

The proposed amendment is correcting a mapping error that exists in the current Land Use Bylaw. The current zoning, Manufactured Housing Park (MHP) is intended to provide for and regulate development of land for the use of manufactured homes on separately titled parcels. The existing dwelling is a standard single-detached dwelling and therefore does not fit in this land use designation.

Administration conducted a review of the submitted Real Property Report (RPR) to determine an appropriate land use designation for this parcel. This includes meeting the setbacks, lot coverage and other district regulations. Based on this review, the best fit in alignment with the existing Land Use Bylaw is the Low Density Residential (R1) District. The purpose of this district is intended to accommodate the development of low density residential development on moderately sized lots throughout the community. The regulations of this land use district comply with the submitted RPR for the subject lot and the existing use matches the intent of this district.

Summary

If approved, this land use bylaw change would correctly align the existing development with the R1 District. All other uses, rules and regulations would subsequently apply to any future development of this subject site.

All necessary building and safety code legislation would continue to apply development within this district.

Approved: yes /no Motion # _____
Account Code: _____

Costs/Source of Funding (if applicable)
No funding required.

Applicable Legislation:
MGA – Section 617.

Community Engagement Consideration:
Given the limited impact of this amendment, Administration did not feel that formal public engagement was necessary. Adjacent landowners will be noted in accordance with the *Municipal Government Act* in advance of the Public Hearing.

Advertisement for Land Use bylaw amendment was circulated in the Stettler Independent on October 8 and 15, 2026. We did not receive any feedback on the proposed Land Use Bylaw Amendment.

Recommended Action:
Administration recommends passing the following motion(s):

MOVED BY _____ approve second reading of #845-2026 amending Land Use Bylaw 780-2018 to redesignate a portion of the SW-4-42-21-W4M from Manufactured Housing Park (MHP) District to Low Density Residential (R1) District.

MOVED BY _____ approve third reading of #845-2026 amending Land Use Bylaw 780-2018 to redesignate a portion of the SW-4-42-21-W4M from Manufactured Housing Park (MHP) District to Low Density Residential (R1) District.

Discussion Result:
N/A

NOTICE OF PUBLIC HEARING

BYLAW 845 - 2026

Pursuant to Section 606 of the Municipal Government Act, the Council of the Town of Bashaw gives notice that it has given First Reading to By-law No. 845 - 2026 to amend Land Use By-law No. 780 – 2018.

For the purpose of:

Bylaw 845-2026 which amends the Town of Bashaw Land Use Bylaw to redesignate a portion of the SW-4-42-21-W4M (4633-45 Avenue) Manufactured Housing Park (MHP) District to Low Density Residential (R1) District.

Anyone affected by this amendment may make written submissions before

October 16, 2026, by 12:00 pm at Box 510, 5011 – 52 Avenue, Bashaw. email: cao@townofbashaw.com

The Public Hearing for By-law No. 845 - 2026 will be held on Wednesday, October 21, 2026, at 6:00 pm in the Town of Bashaw Council Chambers, 5011 – 52 Avenue. Written submissions will be heard first; oral submissions will be heard as time permits.

Copies of the proposed By-law are available at the Town of Bashaw Office during office hours, Tuesday to Friday, 8:30-4:30 (we are closed 12:30-1:30 pm) or online at www.townofbashaw.com.

FOR REVIEW ONLY

BY-LAW # 845-2026

A BY-LAW OF THE TOWN OF BASHAW
IN THE PROVINCE OF ALBERTA

WHEREAS the Municipal Government Act R.S.A. 2000, as amended, requires a municipal Council to consider amendments to the Land Use Bylaw;

AND WHEREAS, copies of this Bylaw and related documents were made available for inspection by the public at the Town office as required by the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26;

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF BASHAW DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as Bylaw "845-2026".

2. Bylaw 845-2026 which amends the Town of Bashaw Land Use Bylaw to redesignate a portion of the SW-4-42-21-W4M (4633-45 Avenue) Manufactured Housing Park (MHP) District to Low Density Residential (R1) District is hereby adopted.

3. This Bylaw may be amended by Bylaw in accordance with the Municipal Government Act, as amended.

4. This Bylaw shall come into effect on the date of the third and final reading.

This Bylaw comes into force on the day it is finally passed.

RECEIVED FIRST READING THIS
23rd DAY OF September, A.D. 2026
IN THE Town of Bashaw, IN THE
PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____

*ADMINISTRATOR

RECEIVED SECOND READING THIS _____ DAY OF _____, AD 2026 IN THE Town of Bashaw, IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

RECEIVED THIRD AND FINAL READING THIS ____ DAY OF_____ A.D. 2026, IN THE Town of Bashaw IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

REGULAR MEETING OF COUNCIL
MINUTES
October 7, 2026, 6:00 pm
Council Chambers & Zoom Access

In Person: CAO Fuller (5:30pm), Mayor Orom (5:53pm), Deputy Mayor McIntosh (5:46pm), Councillor Masyk (5:38pm), Councillor Meger (6:05pm), Councillor Kohlman (5:39pm) Ken Allan (5:50 pm)

Council by Zoom: none

Absent with notice: none

Recording Secretary: CAO Fuller

Public: Library Manager - Wendy Cotton, Library Chairperson – Terri Brown-Gust (6:00 pm)

Public Zoom: Michael Miller (6:00 pm), Lindy Black (6:00 pm) Stacey Ball (6:00 pm)

Press by zoom: none.

1. CALL TO ORDER by Mayor Orom (6:00pm)
2. ADOPTION OF AGENDA

MOVED by Deputy Mayor McIntosh to approve the October 7, 2026, Regular Meeting of Council agenda.

MOTION #208-2026 CARRIED

3. PUBLIC HEARINGS – none
4. DELEGATIONS

4.1 Library Legislative Advisor – Ken Allan

Discussion progressed regarding the Library trustee motions and historical discussion. Ken brought information to share.

Ken Allan left the meeting at 6:46 pm. Wendy Cotton and Terri Brown-Gust left the meeting at 6:46 pm.

5. APPROVAL OF MINUTES

5.1 Minutes of September 23, 2026, Regular Meeting of Council

MOVED by Deputy Mayor McIntosh to approve the minutes from the September 23, 2026, Regular Meeting of Bashaw Town Council.

MOTION #209-2026 CARRIED

6. CONSENT AGENDA
   6.1 Town of Castor – Sympathy for Loss
   6.2 Bashaw Social Centre Management Board Financials
   6.3 Camrose & Area Lodge Authority Minutes

Deputy Mayor McIntosh requested to discuss 6.2 Bashaw Social Centre Management Board financials as 7.7 in the New & Unfinished business section of the agenda.

7. NEW & UNFINISHED BUSINESS

7.1 Bashaw Library Motions Discussion

MOVED by Deputy Mayor McIntosh to appoint the following individuals to the Town of Bashaw Library Board for the specified terms:

- Councillor Reina Masyk – term starting October 7, 2026 – October 6, 2029 – second term of 3 year term
- Rob Dann – term starting October 7, 2026 – October 6, 2029 – third term of 3 year term

MOTION #210-2026 CARRIED

7.2 Parkland Regional Library 2027 Budget

MOVED by Deputy Mayor McIntosh to accept the Parkland Regional Library proposed 2027 budget with an increase of $1.06 per capita.

MOTION #211-2026 DEFEATED

7.3 Town of Bashaw Library – Library Board Member Changes

MOVED Deputy Mayor McIntosh to table the Town of Bashaw Library – Library Board member changes until the letter of resignation for Natasha Larkin has been received.

MOTION #212-2026 CARRIED

7.4 Awards Policy – 6.10

MOVED by Deputy Mayor McIntosh that Council approve the proposed Awards policy 6.10 as presented at the October 7, 2026, Regular Meeting of Council.

MOTION #213-2026 CARRIED

7.5 Bylaw 838-2026 Beautification Committee Bylaw

MOVED by Deputy Mayor McIntosh to direct administration to make the suggested changes to Bylaw 838-2026 Beautification Committee Bylaw, sections C. Membership and D. Executive.

MOTION #214-2026 CARRIED

7.6 Policy 15.10 Terms of Reference Beautification Committee Policy

MOVED by Deputy Mayor McIntosh to direct administration to make the requested changes to 15.10 Terms of Reference Beautification Committee policy, section 4. Membership & Appointments, and section 5. Excecutive.

MOTION #215-2026 CARRIED

7.7 Bashaw Social Centre Management Board Financials

Discussion progressed. Administration informed council that this board does have a bylaw, and it has not been reviewed for a considerable time. Administration is to bring forward the Bashaw Community Centre Board Bylaw 681-2004.

8. CELEBRATORY CORRESPONDENCE FROM COUNCIL - none

MOVED by Deputy Mayor McIntosh to move into closed meeting of council to discuss: 9.1 Personnel – ATIA Section 22 at 8:08 pm.

MOTION #216-2026 CARRIED

9. CLOSED MEETING OF COUNCIL

9.1 Personnel – ATIA Section 22

MOVED by Deputy Mayor McIntosh to move out of closed meeting of council at 9:08 pm.

MOTION #217-2026 CARRIED

10. NOTICES OF MOTION

11. NEXT MEETING: – October 21, 2026 – 6:00 pm – Organizational Meeting with Regular Meeting of Bashaw Council to follow.
October 28, 2026 – 6:30 pm Bashaw's Next Big Thing Recreation Summit at the Small Room in the Community Hall.

12. ADJOURNMENT – Deputy Mayor McIntosh adjourned the meeting at 9:09 pm.

_____
MAYOR, Cindy Orom

_____
CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller

ROYAL CANADIAN LEGION
BASHAW BRANCH NO. 38

October 19, 2026

Town of Bashaw,

Invitation to Lay a Wreath at the Remembrance Day Ceremony

To whom it may concern:

On behalf of the Royal Canadian Legion, Bashaw Branch No. 38, I am pleased to invite your organization to attend our Remembrance Day ceremony on November 11, 2026, and to lay a wreath in honour of those who served and sacrificed for our country.

The formal ceremony will take place at 5115 – 50 st Bashaw AB at 11A.M. We would request that everyone has arrived and seated no later than 10:45A.M. out of respect for the processional and the two minutes of silence.

Please contact Shelley Boileau at 403-588-9958 to confirm your organization's attendance and provide the name of your designated representative.

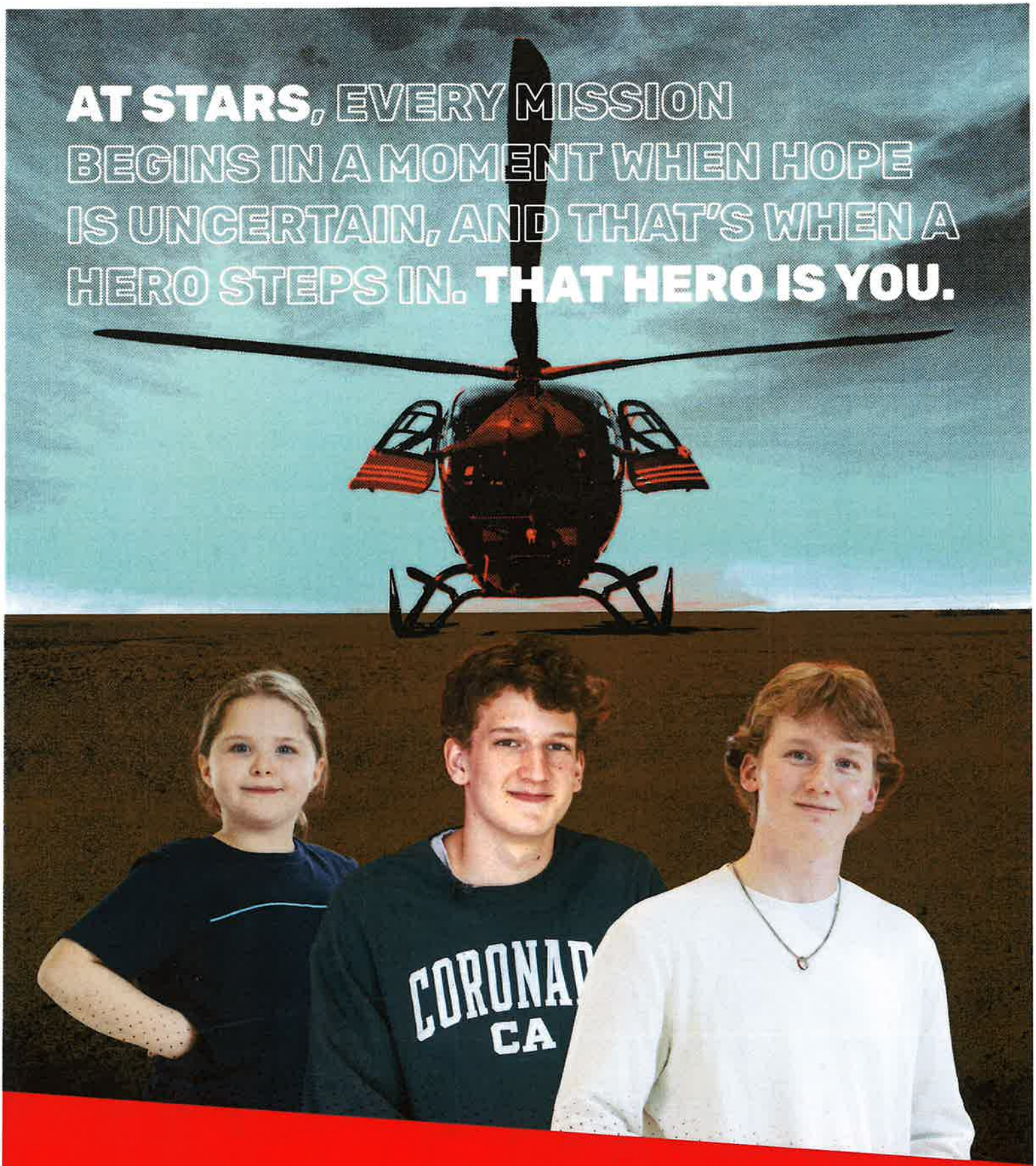
Thank you for your consideration. We would be honoured to have your organization join us in this act of remembrance.

Sincerely,

S. Boileau

Shelley Boileau
Vice-President
Royal Canadian Legion, Bashaw Branch No. 38
403-588-9958

RECEIVED
OCT 19 2026



ALLY IMPACT REPORT

STARS®



EVERY HEROIC STORY BEGINS WITH A CHOICE.

Yours was the moment you decided to support STARS. Because of you, the mission takes flight. Physically or virtually, when the call comes in – urgent, uncertain, life-changing – it's your courage that sets everything in motion.

Like every true superhero, your strength comes from believing that every life is worth saving. It's your compassion, your courage, and your commitment that fuel our ability to respond with speed, skill, and precision when every second counts.

Across every community we serve, your impact is felt in second chances, in families kept whole, and in lives forever changed. We celebrate the difference you make and, with deepest gratitude, want to say **thank you** for being part of our team of superheroes behind every mission. Together, we stand on the shoulders of those who paved the way for us, while lifting up those who will follow in our footsteps.

THE LIVES YOU HELPED SAVE: MEET YOUR VIPS (VERY IMPORTANT PATIENTS)

In these pages, you'll meet three young patients. Their missions began long before the call with a decision you made: to stand behind the people you may never meet on one of the hardest days of their lives. The training, the equipment, the team – all ready, all because of you.



HUDSON

15 YEARS OLD

In Hudson's most critical moment, your support powered the teamwork that saved his life.

THOMAS

17 YEARS OLD

When Thomas needed help in a remote forest, you made a lifesaving rescue possible.





ALEXIS

4 YEARS OLD

Your heroism helped bring lifesaving care to Alexis.

YOUR SUPPORT IN ACTION: SAVING FUTURES

Because of real-life superheroes like you, **futures are saved every day.** These three young patients represent thousands of people whose lives, and tomorrows, have been safeguarded because of your generosity. Your support helped give Hudson, Thomas, and Alexis the chance to grow, thrive, and even join our team of superheroes.

1 THE MOMENT EVERYTHING CHANGED: HUDSON

Because of you, Hudson's story didn't end on the ski hill.

An athletic teen and avid skier, Hudson's day on the slopes took a devastating turn when he crashed into a tree, suffering a severe head injury and fractured jaw.

As his condition worsened, your support was already at work. Hudson was losing consciousness, his vision was fading, and seizures had begun when STARS transport physician Dr. Paul Tourigny, volunteering with ski patrol that day, recognized he needed STARS to survive.

223 number of pediatric patients flown last year



"I remember starting to bomb down the run, then after that, there's nothing," Hudson recalls.



YOUR SUPPORT IN ACTION:

$58,000 video laryngoscope

$40,900 in-flight ventilator

$150 in-flight ventilator tubing (single use)

2 ANSWERING THE CALL

When every second matters, your generosity ensures nothing is left to chance.

As the call came into the STARS Emergency Link Centre (ELC), a coordinated response made possible by your support was already underway. Guided by the on-call transport physician, the helicopter launched while ELC communication specialists kept teams on the ground and in the air seamlessly connected.

Backed by the training you help provide, Dr. Paul Tourigny secured Hudson's airway under challenging conditions while the STARS crew was en route to the scene.

When the helicopter landed, your impact became visible. Flight nurse Kellie Ann Vogelaar and flight paramedic Greg Barton continued Hudson's care, providing advanced lifesaving treatment while quickly transporting him to the nearest trauma centre.

YOUR SUPPORT IN ACTION:

365 days per year the ELC operates

8,760 operational hours of logistics coordination each year in the ELC

$35 anti-seizure medication (per dose)

$25 IV kit

$8 blood IV tubing (single use)

$0.15 syringe (single use)

"This is an unbelievable success story... on so many levels," said Dr. Paul Tourigny, STARS transport physician and volunteer ski patroller. **"You could not have asked for a better alignment of the stars."**



LEARN MORE ABOUT HUDSON'S STORY

3 REACHING PATIENTS WHERE THEY ARE: THOMAS

Because of you, no location is too remote when a child's future is at stake.

For patients like Thomas, access to care isn't just critical, it's uncertain. After a dirt biking incident in a remote, forested area with no road access, reaching him became difficult.

But because of your support, help arrived quickly.

Highly skilled STARS pilots navigated the challenging terrain and located a small clearing to safely land the helicopter nearby. From there, firefighters ferried STARS flight paramedic Cary Serviss and flight nurse Rene Chapman by off-road vehicle to Thomas' side.

What could have been a lengthy rescue became a rapid response. Thanks to you, Thomas received the lifesaving care he needed, right where he was.

YOUR SUPPORT IN ACTION:

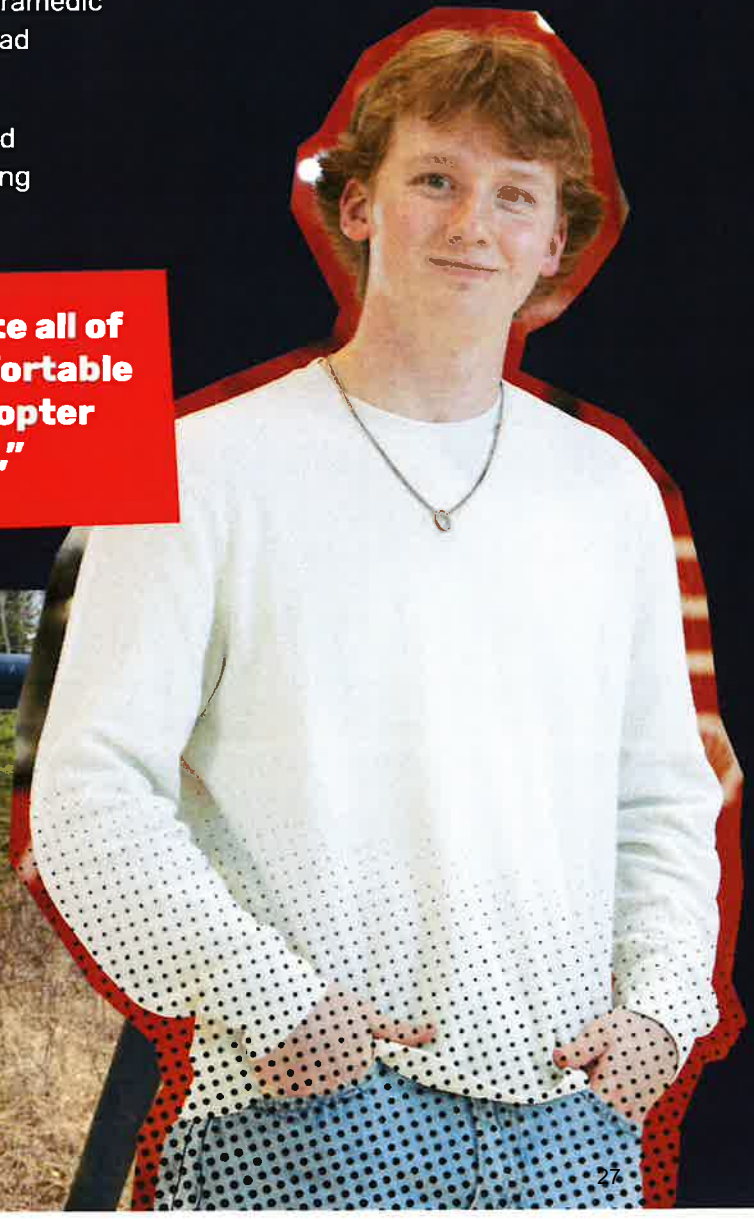
472 number of recreational incidents the ELC helped coordinate care for

4,282 number of collective flight hours last year



"The effort to coordinate all of that – to keep him comfortable and get him to the helicopter – was impressive to see," said Thomas' mom, Amy.





4 CARE THAT SAVES FUTURES

The care you make possible doesn't just save lives, it saves futures.

Reaching Thomas was only the beginning. With a severe leg injury and life-threatening pelvic fracture, every movement and decision demanded precision.

Thanks to your generosity, the STARS crew managed his pain, stabilized his injuries, and used advanced tools to guide treatment when minutes mattered most.

During transport, the crew adapted components of a stretcher equipment bridge and support boxes to create a custom support for Thomas' injured leg. An in-flight ultrasound ruled out internal bleeding, allowing the team to continue monitoring him closely, with onboard blood products ready if needed.

Because of you, Thomas received expert care every step of the journey, arriving at the surgical centre ready for the next step in his recovery.

YOUR SUPPORT IN ACTION:

1,185 ultrasounds performed on 978 patients

370 units of packed red blood cells given to 209 patients

$500 each
blood on board cooler

$7,500 each
in-flight ultrasound machine

$43,000 each
stretcher bridge



"It's pretty awesome to bring ultrasounds, blood products, [pain medication], and advanced airway management directly to where a patient is injured," said Rene Chapman, STARS flight nurse.



LEARN MORE ABOUT THOMAS' STORY

5 YOUR IMPACT LIVES ON: ALEXIS

Your impact doesn't end with a mission. It inspires and lives on in the futures you help protect.

For Alexis, that impact came full circle.

When Alexis needed lifesaving care after a playground head injury, your support helped ensure STARS was there for her. Inspired by that experience, she decided to give back through her community's Lemonade Day.

With determination, and help from her local theatre, she built a stand, learned to count change, and served lemonade, even in the rain, knowing firsthand the difference donors make in lives like her own.

Because of you, children like Alexis not only survive, but grow, thrive, and become the next generation of heroes, carrying your compassion forward.

When asked why she wanted to support STARS, Alexis said: **"It's because it saves people's lives. I know that for a fact. It saved mine when I was four."** All thanks to support from superheroes like you.



LEARN MORE ABOUT ALEXIS' STORY



FUTURE FOCUSED: YOU SHAPE CRITICAL CARE FOR TOMORROW



Superheroes don't just save lives today; they help shape the future. With your support, STARS is advancing critical care through innovation, efficiency, and education, helping ensure lifesaving care is available for generations to come.

INNOVATION IN TECHNOLOGY

In partnership with the University of Calgary, STARS is developing a Continuous Early Warning Score (CEWS) to help crews identify changes in a trauma patient's condition sooner and adjust care in real time.

STARS is also creating a mission-integrated charting tool that captures and drafts patient records in real time, giving crews more time to focus on what matters most: the patient.

MAXIMIZING EVERY DOLLAR

Using 3D printing, STARS aircraft maintenance engineers are creating custom work aid tools that enhance safety and dramatically reduce costs. One tool that would cost nearly $49,000 USD from the manufacturer was produced in-house for just pennies.

ADVANCED EDUCATION

A new skills course offered to STARS crew members helps strengthen teamwork, decision making under pressure, and communication - critical skills when delivering care in high-pressure environments.

EDUCATION FOR COMMUNITIES: YOUR REACH IS FAR AND WIDE

Thanks to your support, STARS delivers more than transport. From landing zone training to advanced medical education, your generosity provides these opportunities to partners across the chain of survival – including firefighters, RCMP officers, rural nurses, paramedics, and physicians – strengthening the vital skills our communities need to provide the highest level of care when and where it's needed most.

161 number of outreach education sessions

3,500+ number of outreach education session participants

THE TEAM YOU HELPED BUILD: MEET YOUR CREW

Powered by your support, our team of highly skilled professionals are ready to respond when and where we're needed most.



AVIATION

Operating in challenging conditions and remote locations, STARS pilots safely transport air medical crews and patients across Western Canada. Because of you, our pilots bring critical care closer to communities that may otherwise be hours from advanced medical treatment. Your support helps ensure every mission begins with a highly trained aviation team ready to take flight.

You provide pilots with specialized training, advanced aviation technology like night vision goggles (NVGs), and the resources they need to respond safely and efficiently when every second counts.

YOUR SUPPORT IN ACTION:

79 pilots at STARS

73 pilots are captains. A captain at STARS has a minimum of **2,500** flight hours and experience with specific technology and multi-engine aircraft.

120 annual training hours each pilot receives



AIR MEDICAL CREW

Every STARS mission relies on a highly trained team of flight nurses, paramedics, and transport physicians to deliver advanced critical care wherever it's needed most. Because of you, our air medical crews can provide lifesaving treatment in complex environments to patients on their worst days.

You provide air medical crews with access to specialized equipment like in-flight ultrasounds and video laryngoscopes, training, and resources needed to deliver hospital-level care beyond hospital walls.

YOUR SUPPORT IN ACTION:

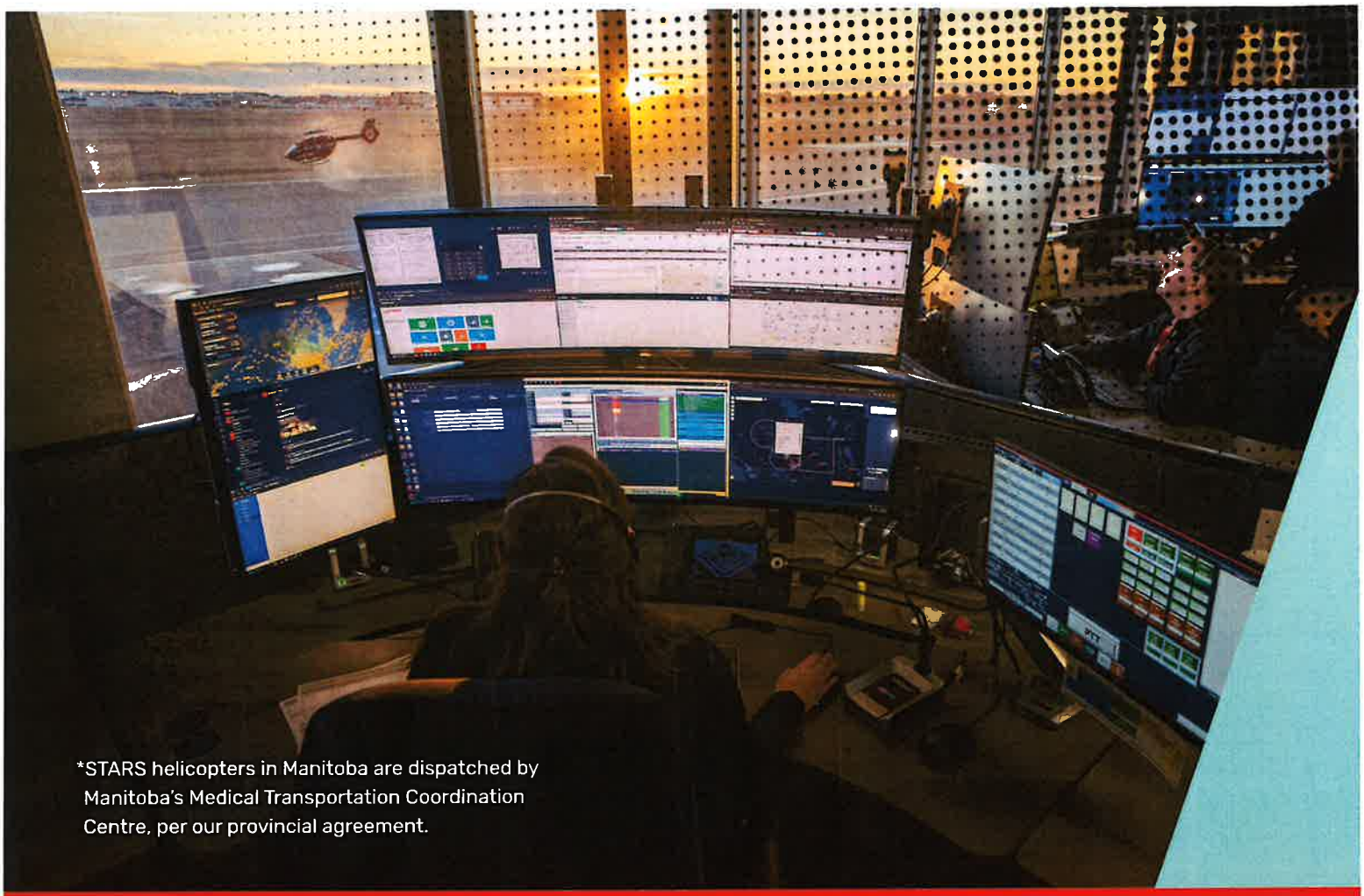
55 flight paramedics at STARS

62 flight nurses at STARS

124 transport physicians at STARS

100 annual training hours each air medical crew member receives





*STARS helicopters in Manitoba are dispatched by Manitoba's Medical Transportation Coordination Centre, per our provincial agreement.

AIRCRAFT MAINTENANCE ENGINEERING

Long before a helicopter lifts off, you help ensure a dedicated team of Aircraft Maintenance Engineers are hard at work behind the scenes. Their expertise ensures every aircraft is maintained to the highest safety standards and is ready to respond whenever the call comes.

From routine inspections to major upgrades made possible by you, like converting multiple H145 helicopters from four rotor blades to five rotor blades for safety and efficiency, these skilled professionals help keep STARS mission ready. Their commitment to safety and reliability enabled by your generosity allows our crews to focus on what matters most: saving lives.

YOUR SUPPORT IN ACTION:

25 certified aircraft maintenance engineers at STARS

10 H145 helicopters in the fleet across Alberta, Saskatchewan, and Manitoba to maintain

17,130 collective hours spent last year on helicopter inspections and maintenance to ensure the safety of our patients and crew

STARS EMERGENCY LINK CENTRE

The Emergency Link Centre (ELC) is STARS' mission control, coordinating every stage of a mission. From connecting emergency responders with health care partners, and air medical crews to critical information, your support allows the ELC to help patients throughout the Prairies* receive care as quickly as possible.

You provide ELC communication specialists with advanced systems, mapping technology, and coordination tools that keep missions moving - on the ground, in the air, and virtually - when every second counts.

YOUR SUPPORT IN ACTION:

33 ELC communication specialists at STARS

108 average emergency requests managed per day

Three months the time new ELC communication specialists train before taking their first solo call



YOUR IMPACT IN NUMBERS

10
Average daily missions



66,000+
Total missions since 1985

39,279
Emergency requests handled

411
Virtual care calls facilitated

MISSIONS BY PROVINCE



BC/AB: **1,537**

SK: **857**

MB: **1,181***

*includes helicopter and fixed wing

528
Active volunteers

3,696
Total volunteer hours



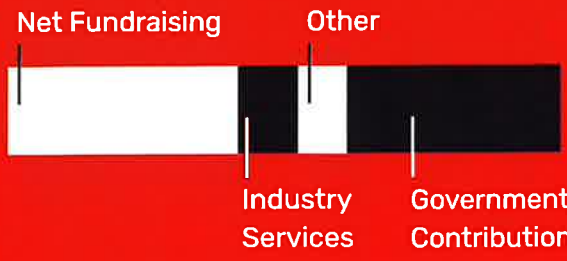
INCIDENT TYPES:

Cardiac: **19%**
Vehicle incident: **18%**
Pulmonary: **13%**
Obstetrical: **1%**
Other medical: **19%**
Other trauma: **18%**
Neurological: **12%**
Environmental: **0.3%**

750+
Communities cared for

37,836
Annual donors

FUNDING SOURCES



$12.8 million
Cost to run a base

Based on STARS' fiscal year beginning April 1, 2025 and ending March 31, 2026.

THANK YOU

You may never wear a cape, but when STARS lifts into the sky, we carry your strength and generosity with us. Behind every life saved and every family kept together are the heroes who made it possible – you.

Because of you, hope is restored, lives are changed, and futures are saved.



"Having a second chance at life like this, it's eye opening... it's really made me want to do something more with my life to help people and to be able to make a difference."

Hudson

"We are grateful... it's not a big enough word."

Abby, Hudson's mom



"The last time I'd seen her, she couldn't speak. She was unconscious. And now she's dancing and singing her 'Thank you for everything you do' song," he said. "Every day I see my daughter, I just treasure that."

Jerrod, Alexis' dad

"STARS was there when we needed them," she said. "I want to say a heartfelt thank you to everyone who supports STARS."

Renee, Alexis' mom



"You keep families together. It's that simple."

Amy, Thomas' mom

"All I have to say is thank you."

Thomas

THE IMPACT OF YOUR SUPPORT IS FELT IN EVERY MISSION WE FLY AND EVERY LIFE WE TOUCH. **THANK YOU FOR BEING A HERO** TO OUR COMMUNITIES.

GET IN TOUCH

1-888-797-8277

foundation@stars.ca

stars.ca

STARS®

TOWN OF BASHAW
MONTHLY STATEMENT
September 30, 2026

DESCRIPTION	GENERAL ACCOUNT	TERM DEPOSIT	LGFF CAPITAL	TOTAL
BALANCE AT END OF PREV MONTH	$ 843,629.13	$ 588,748.43	$ -	$ 1,432,377.56
RECEIPTS FOR THE MONTH	$ 11,764.93			$ 11,764.93
ALBERTA DIRECT DEPOSIT	$ 448,771.57			$ 448,771.57
VOID				$ -
CCUBC /ROYAL/ATB /DEBIT- PAYMENTS	$ 87,920.57			$ 87,920.57
SERVUS CREDIT UNION - INTEREST	$ 2,051.20			$ 2,051.20
TERM #56 INTEREST - ADDED TO GENER	$ 889.76	$ -		$ 889.76
TERM #57 INTEREST - ADDED TO GENER	$ 315.16	$ -		$ 315.16
TERM DEPOSIT		$ -		$ -
TRANSFER FROM GENERAL TO TERM		$ -		
TRANSFER FROM TERM TO GENERAL	$ -			$ -
LGFF INTEREST			$ -	
SUB-TOTAL	$ 1,395,342.32	$ 588,748.43	$ -	$ 1,984,090.75
DISBURSEMENTS FOR THE MONTH	$ 309,518.13			$ 309,518.13
TRANSFER TO/FROM TERM		$ -		$ -
TRANSFER TO LGFF CAPITAL	$ -		$ -	
BANK ERROR INTEREST				$ -
				$ -
DEBIT MACHINE & TRANSACTIONS	$ 60.71			$ 60.71
BANK CONFIRMATION FEE	$ -			
SCHOOL PAYMENT	$ 80,022.42			
BALANCE AT END OF MONTH	**$ 1,005,741.06**	**$ 588,748.43**	**$ -**	**$ 1,594,489.49**
BANK BALANCE AT MONTH END	$ 1,159,976.50	$ 588,748.43	$ -	$ 1,748,724.93
OUTSTANDING DAILY DEPOSITS	$ 1,180.56			$ 1,180.56
OUTSTANDING ONLINE/INTERAC	$ 4,153.42			$ -
OUTSTANDING DIR DEPOSITS	$ -			
SUB-TOTAL	$ 1,165,310.48	$ 588,748.43	$ -	$ 1,754,058.91
UNCLEARED PAYMENTS	$ 147,486.55			$ 147,486.55
UNCLEARED OTHER	$ 12,082.87			$ 12,082.87
BANK ERROR				
BALANCE AT END OF MONTH	**$ 1,005,741.06**	**$ 588,748.43**	**$ -**	**$ 1,594,489.49**

THIS STATEMENT SUBMITTED TO COUNCIL October 21, 2026

MAYOR

TOWN MANAGER

Town of Bashaw

General Ledger - Bank Reconciliation

Completed on 2026-10-08 by Darlene Tucker

Printed on: 2026-10-08
Printed by: Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Start: 2026-09-01
Statement End: 2026-09-30

Statement Open:	$994,693.07	+ Cleared Total:	$165,283.43
		+ Adjustments:	$0.00
Statement Close:	$1,159,976.50	= Bank Rec Close:	$1,159,976.50
		Proof:	$0.00

Un-Cleared Deposits

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-09-30	Bank Deposit - CHEQUE	Cash Receipt		14102	$118.78
2026-09-30	Bank Deposit - CHEQUE	Cash Receipt		14102	$35.00
2026-09-30	Bank Deposit - CHEQUE	Cash Receipt		14102	$25.00
2026-09-30	Bank Deposit - CHEQUE	Cash Receipt		14102	$40.00
2026-09-30	Bank Deposit - CASH	Cash Receipt		14102	$60.00
2026-09-30	Bank Deposit - CHEQUE	Cash Receipt		14102	$385.98
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14124	$1,500.00
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14156	$88.26
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14133	$86.00
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14133	$80.00
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14133	$147.66
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14132	$211.47
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14132	$203.00
2026-09-30	Bank Deposit - OTHER	Cash Receipt		14124	$25.00
2026-09-29	Bank Deposit - CASH	Cash Receipt		14102	$60.00
2026-09-29	Bank Deposit - CASH	Cash Receipt		14102	$255.80
2026-09-29	Bank Deposit - CASH	Cash Receipt		14102	$200.00
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$292.96
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$155.43
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$194.65
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$77.26
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$120.00
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$90.66
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$90.66
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$82.29
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14116	$75.00
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14103	$88.81
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14103	$250.00
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14103	$86.10
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14103	$88.81
2026-09-29	Bank Deposit - OTHER	Cash Receipt		14103	$84.40
2026-09-28	Bank Deposit - CREDIT CARD	Cash Receipt		14114	$35.00
			Total Un-Cleared Deposits:		**$5,333.98**

Un-Cleared Payments

Trans. Date	Item Description	Type	Type #	Batch #	Amount
2026-09-30	LOCAL AUTHORITY PENSION PLAN	AP Payment	18006	14155	($2,553.70)
2026-09-30	RECEIVER GENERAL OF CANADA	AP Payment	152	14153	($4,883.82)
2026-09-30	TRANSALTA ENERGY MARKETING CORP	AP Payment	18001	14121	($12,851.98)
2026-09-30	DIRECT ENERGY BUSINESS - CURRENT NATURAL GAS SUPPLIER	AP Payment	18004	14121	($827.04)
2026-09-30	R & R DISTINCT SOLUTIONS	AP Payment	18005	14121	($1,425.15)
2026-09-30	BASHAW FARM & BUILDING SUPPLY	AP Payment	27120	14150	($2,807.56)
2026-09-30	BASHAW SCHOOL	AP Payment	27121	14150	($100.00)
2026-09-30	CANOE PROCUREMENT GROUP OF CANADA	AP Payment	27122	14150	($3,040.78)

Town of Bashaw

General Ledger - Bank Reconciliation

Completed on 2026-10-08 by Darlene Tucker

Printed on: 2026-10-08
Printed by: Darlene Tucker

3-00-00-121-00 - Municipal Acct. in Credit Union

Statement Start: 2026-09-01
Statement End: 2026-09-30

Statement Open:	$994,693.07	+ Cleared Total:	$165,283.43
		+ Adjustments:	$0.00
Statement Close:	$1,159,976.50	= Bank Rec Close:	$1,159,976.50
		Proof: $0.00	
		= Adjusted Bank Rec Total:	$1,005,741.06
		Bank Balance as of 2026-09-30:	$1,005,741.06

From: Melissa Barnes <mbarnes@npf-fpn.com>
Sent: Tuesday, October 6, 2026 1:57 PM
To: Admin <admin@townofbashaw.com>
Cc: Admin <admin@townofbashaw.com>
Subject: Call to Action: Strengthening Public Safety in Alberta - Follow up

Good Afternoon Ms.Orom

We are writing regarding the information we first shared on July 14, 2026, regarding our Call to Action to the Government of Alberta.

We wanted to take this opportunity to highlight the initiative and the opportunity for municipalities to participate. We recognize that many municipalities are balancing busy Council schedules, conferences, budget discussions, and other competing priorities, and wanted to ensure this opportunity remains on your radar.

The National Police Federation (NPF) proudly represents nearly 20,000 RCMP Members serving across Canada and internationally, including over 3,100 who serve in Alberta. This initiative urges the Government of Alberta to pause further investment in an Alberta Sheriffs Police Service until a comprehensive, independent, and publicly available feasibility study is completed. It also calls for evidence-based investments in policing, the justice system, mental health and addiction services, and community-based crime prevention.

A growing number of municipalities and stakeholders have already signed on in support of this Call to Action, and we would welcome the opportunity for Town of Bashaw to be among them.

We understand that municipal participation may require time to bring this initiative forward for consideration at a Council meeting and to complete any necessary internal approval processes. As a result, we will be extending the participation deadline to allow municipalities additional time to consider the initiative and bring it forward through their respective processes.

If your municipality or stakeholder group is interested in participating, please reply to this email and provide your municipality's logo by October 26, 2026.

Should you have any questions or wish to discuss the initiative further, we would be pleased to arrange a presentation or meeting with you or members of Council.

Thank you for your time and consideration. We hope Town of Bashaw will join us in advocating for transparent decision-making and practical investments that strengthen public safety for all Albertans.

Kind regards,

Melissa Barnes

Government Relations Advisor | Conseiller, relations gouvernementales

National Police Federation | Fédération de la Police Nationale

+1 (613) 212-7883

npf-fpn.com

NATIONAL POLICE FEDERATION



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DE LA P
NATIOI

@NPFFPN

nationalpolicefederatic

NPF_FPN

National Police Federat

2026

CALL TO ACTION
TO THE GOVERNMENT OF ALBERTA

Dear Premier,

Albertans deserve safe and healthy communities where residents can rely on essential public safety, health, social, and justice systems. Provincial and municipal governments share responsibility for achieving these outcomes, and municipalities expect the Government of Alberta to be a transparent, accountable, and reliable partner in delivering them.

Municipalities are on the front lines of community safety, working closely with residents, businesses, and law enforcement partners every day. Despite this, municipalities have not been provided with a clear, transparent, and evidence-based plan outlining the full financial, operational, and public safety implications of establishing an Alberta Sheriffs Police Service (ASPS) or transitioning policing responsibilities away from the RCMP. No comprehensive feasibility study, detailed costing model, or long-term funding framework has been made available to inform municipal decision-making or public understanding.

At the same time, Alberta's existing policing and public safety systems are under increasing pressure. Challenges related to rural crime, mental health and addictions, and violent repeat offenders require immediate and sustained investment. Rather than diverting significant public funds towards the creation of a new police service, the Government of Alberta should prioritize strengthening and properly resourcing the systems already in place.

Policing reform must be guided by evidence, transparency, and public confidence. Decisions of this magnitude, affecting community safety, municipal budgets, and taxpayer dollars, must be made in partnership with municipalities and with the clear support of Albertans.

We, the undersigned, call on the Government of Alberta to:

- Cease further investment in and advancement of the Alberta Sheriffs Police Service as a replacement for RCMP municipal policing.
- Release a comprehensive, independent, and publicly available feasibility study, including full lifecycle costing, governance structures, and operational impacts of any proposed policing model changes.
- Seek explicit public support before proceeding with any plan to replace or significantly restructure policing in Alberta.
- Strengthen Alberta's existing policing model by:
  - Increasing RCMP officer levels and resources in communities, while ensuring sustainable and predictable funding; and
  - Invest in the Alberta Sheriffs' existing mandate as a complementary public safety service, including targeted enforcement, rural crime initiatives, and court security.
- Strengthen the justice system by addressing bail reform challenges and repeat violent offending; increasing the number of Crown prosecutors and Provincial Court judges; and ensuring timely access to justice.
- Expand integrated public safety approaches, including police and mental health crisis teams, addiction supports, and community-based crime prevention initiatives that address root causes of crime.

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

Printed on: 2026-10-07
Printed by: Darlene Tucker

G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 01 REVENUE - Taxes							
1-00-00-110-00	Residential	($640,594.01)	$0.00	($658,697.63)	($658,699.18)	($1.55)	99.99%
1-00-00-110-01	Non-Residential	($184,770.23)	$0.00	($190,552.11)	($190,552.02)	$0.09	100.00%
1-00-00-110-03	Machinery and Equipment	($21,336.27)	$0.00	($22,181.12)	($22,181.11)	$0.01	100.00%
1-00-00-110-04	Linear	($24,925.71)	$0.00	($25,029.20)	($25,029.20)	$0.00	100.00%
1-00-00-110-05	Railway	($1,891.35)	$0.00	($1,951.96)	($1,951.96)	$0.00	100.00%
1-00-00-110-06	Farmland	($128.79)	$0.00	($122.65)	($122.65)	$0.00	100.00%
1-00-00-110-08	Camrose & Area Lodge Authority (CALA)	($3,242.32)	$0.00	($3,102.36)	($3,100.00)	$2.36	100.07%
1-00-00-110-09	Alberta School Foundation - ASFF	($261,819.98)	$0.00	($281,278.12)	($281,280.80)	($2.68)	99.99%
1-00-00-110-10	Designated Industrial Properties (DIP)	($189.36)	$0.00	($201.60)	($201.48)	$0.12	100.05%
1-00-01-110-00	Residential Grants in Lieu	($2,460.44)	$0.00	($2,578.94)	($2,578.95)	($0.01)	99.99%
1-00-01-110-01	Non-Residential Grants in Lieu	($17,057.68)	$0.00	($17,497.12)	($17,497.13)	($0.01)	99.99%
Account Group 01 REVENUE - Taxes Totals		**($1,158,416.14)**	**$0.00**	**($1,203,192.81)**	**($1,203,194.48)**	**($1.67)**	
Account Group: 02 REVENUE - Other Revenue Own Sources							
1-00-00-510-00	Penalties and Costs on Taxes	($38,717.01)	$0.00	($34,160.66)	($37,000.00)	($2,839.34)	92.32%
1-00-00-530-00	Fines Issued	($1,025.00)	$0.00	($2,345.00)	($1,000.00)	$1,345.00	234.50%
1-00-00-540-00	Franchise Fees	($64,359.96)	($4,109.36)	($45,779.97)	($65,617.00)	($19,837.03)	69.76%
1-00-00-550-00	Return on Investments	($48,868.10)	($3,270.61)	($30,853.70)	($35,000.00)	($4,146.30)	88.15%
Account Group 02 REVENUE - Other Revenue Own Sources Totals		**($152,970.07)**	**($7,379.97)**	**($113,139.33)**	**($138,617.00)**	**($25,477.67)**	
Account Group: 04 REVENUE - Conditional Grants							
1-00-00-840-00	Provincial Conditional Grant	($118,190.00)	($317,976.00)	($436,166.00)	($118,190.00)	$317,976.00	369.03%
Account Group 04 REVENUE - Conditional Grants Totals		**($118,190.00)**	**($317,976.00)**	**($436,166.00)**	**($118,190.00)**	**$317,976.00**	
Account Group: 06 REVENUE - General Administrative Revenue							
1-12-00-410-00	General Services and Supplies Revenues	($3,301.98)	($385.00)	($3,114.71)	($3,000.00)	$114.71	103.82%
1-12-00-520-00	Licenses and Permits	($125.44)	($120.00)	($989.61)	($200.00)	$789.61	494.80%
1-12-00-560-00	Rentals and Lease Revenue Xplorenet extra $	($21,344.08)	($5,930.58)	($19,569.63)	($21,300.00)	($1,730.37)	91.87%
1-12-00-590-00	Other Revenue	($7,491.29)	($278.00)	($3,302.30)	($5,544.00)	($2,241.70)	59.56%
Account Group 06 REVENUE - General Administrative Revenue Totals		**($32,262.79)**	**($6,713.58)**	**($26,976.25)**	**($30,044.00)**	**($3,067.75)**	
Account Group: 07 REVENUE - Fire Fighting and Preventive Services							
1-23-00-400-00	County Fire Fighting Responses	($16,449.85)	($1,079.79)	($6,859.87)	($16,900.00)	($10,040.13)	40.59%
1-23-00-400-01	Motor Vehicle Responses Do we want to put this into reserve?	($20,212.50)	$0.00	($13,516.28)	($6,000.00)	$7,516.28	225.27%
1-23-00-400-03	Mutual Aid Fire Fighting Responses	$0.00	$0.00	($412.50)	$0.00	$412.50	0.00%
1-23-00-560-00	In Town Fire Revenue	($21,905.00)	$0.00	($13,585.00)	($6,000.00)	$7,585.00	226.41%
1-23-00-590-00	Other Revenue - Gifts/Donations	($18,000.00)	$0.00	$0.00	$0.00	$0.00	0.00%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

Printed on: 2026-10-07
Printed by: Darlene Tucker

G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 07 REVENUE - Fire Fighting and Preventive Services							
1-23-00-840-00	Grants from Provincial Government	($523.15)	$0.00	$0.00	$0.00	$0.00	0.00%
1-23-00-850-00	Annual County Shared Service Funding	($24,916.91)	$0.00	($25,264.74)	($24,920.00)	$344.74	101.38%
1-23-00-850-01	Annual Training Shared Service Funding	($1,000.00)	$0.00	($1,000.00)	($1,000.00)	$0.00	100.00%
1-23-00-850-02	Annual Pager Maintenance Shared Service Funding	($500.00)	$0.00	($500.00)	($500.00)	$0.00	100.00%
1-23-00-850-03	Annual Firefighter Shared Service Funding	($1,629.84)	$0.00	($1,580.76)	($1,700.00)	($119.24)	92.98%
1-23-00-850-04	Annual Personal Protective Eqpt. Shared Service	($5,078.72)	$0.00	$0.00	($5,100.00)	($5,100.00)	0.00%
1-23-00-850-06	Annual County Funding Emergency Dispatch	($7,123.50)	$0.00	($7,123.50)	($7,123.50)	$0.00	100.00%
1-23-00-860-00	Grants From Private Organizations	($963.33)	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 07 REVENUE - Fire Fighting and Preventive Services Totals		**($118,302.80)**	**($1,079.79)**	**($69,842.65)**	**($69,243.50)**	**$599.15**	
Account Group: 08 REVENUE - Bylaw Services							
1-26-00-520-00	Building Permit Fees	($1,835.96)	($317.89)	($933.58)	($1,850.00)	($916.42)	50.46%
1-26-00-525-00	Animal Licenses & Fines	($2,678.53)	($6.00)	($2,460.86)	($2,000.00)	$460.86	123.04%
Account Group 08 REVENUE - Bylaw Services Totals		**($4,514.49)**	**($323.89)**	**($3,394.44)**	**($3,850.00)**	**($455.56)**	
Account Group: 09 REVENUE - Shop, Roads, Streets, Walks, Lighting							
1-32-00-560-00	Equipment Rental	$0.00	$0.00	$0.00	($200.00)	($200.00)	0.00%
1-32-00-590-00	Other Revenues	($2,060.30)	$0.00	($241.31)	($400.00)	($158.69)	60.32%
Account Group 09 REVENUE - Shop, Roads, Streets, Walks, Lighting Totals		**($2,060.30)**	**$0.00**	**($241.31)**	**($600.00)**	**($358.69)**	
Account Group: 10 REVENUE - Airport							
1-33-00-560-00	Hay Revenue - Airport	($1,360.59)	$0.00	($1,360.59)	($1,360.59)	$0.00	100.00%
1-33-00-561-00	Airport Hangar Lease	($800.00)	$0.00	($800.00)	($800.00)	$0.00	100.00%
Account Group 10 REVENUE - Airport Totals		**($2,160.59)**	**$0.00**	**($2,160.59)**	**($2,160.59)**	**$0.00**	
Account Group: 11 REVENUE - Water Supply and Distribution							
1-41-00-410-00	Sale of Water (Bills)	($479,864.34)	($43,365.46)	($371,476.16)	($525,225.00)	($153,748.84)	70.72%
1-41-00-411-00	Sale of Water (Bulk)	($13,400.49)	($587.50)	($6,413.75)	($13,400.00)	($6,986.25)	47.86%
1-41-00-590-00	Other Revenue Water True up	($17,861.98)	$0.00	($8,144.84)	($8,099.84)	$45.00	100.55%
1-41-00-780-00	Gain (Loss) on Disposal of TCA	($3,434.11)	$0.00	$0.00	$0.00	$0.00	0.00%
1-41-00-830-00	Federal Conditional Grant	($4,985.00)	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 11 REVENUE - Water Supply and Distribution Totals		**($519,545.92)**	**($43,952.96)**	**($386,034.75)**	**($546,724.84)**	**($160,690.09)**	
Account Group: 12 REVENUE - Sanitary Sewage Services and Treatment							
1-42-00-239-00	Septic Receiving Station - NO GST	($10,771.19)	($1,940.70)	($7,144.97)	($7,000.00)	$144.97	102.07%
1-42-00-410-00	Sewage Services Fees and Charges	($132,423.77)	($11,211.85)	($99,081.19)	($133,000.00)	($33,918.81)	74.49%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

Printed on: 2026-10-07
Printed by: Darlene Tucker

G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 12 REVENUE - Sanitary Sewage Services and Treatment							
1-42-00-590-00	Other Sewer Revenue	($5,038.00)	$0.00	($436.25)	($200.00)	$236.25	218.12%
1-42-00-830-00	Federal Conditional Grants	($17,555.00)	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 12 REVENUE - Sanitary Sewage Services and Treatment Totals		**($165,787.96)**	**($13,152.55)**	**($106,662.41)**	**($140,200.00)**	**($33,537.59)**	
Account Group: 13 REVENUE - Garbage Collection and Disposal							
1-43-00-410-00	Garbage Coll. & Disp. & Other Charges	($73,406.30)	($5,762.41)	($50,984.19)	($67,777.00)	($16,792.81)	75.22%
Account Group 13 REVENUE - Garbage Collection and Disposal Totals		**($73,406.30)**	**($5,762.41)**	**($50,984.19)**	**($67,777.00)**	**($16,792.81)**	
Account Group: 15 REVENUE - Utility Penalty							
1-45-00-510-00	Utility Penalty	($10,256.80)	($1,090.47)	($7,379.56)	($10,000.00)	($2,620.44)	73.79%
Account Group 15 REVENUE - Utility Penalty Totals		**($10,256.80)**	**($1,090.47)**	**($7,379.56)**	**($10,000.00)**	**($2,620.44)**	
Account Group: 16 REVENUE - Family and Community Support Services							
1-51-00-840-01	F.C.S.S. Provincial Conditional Grant	($25,658.93)	$0.00	($19,245.00)	($25,658.93)	($6,413.93)	75.00%
Account Group 16 REVENUE - Family and Community Support Services Totals		**($25,658.93)**	**$0.00**	**($19,245.00)**	**($25,658.93)**	**($6,413.93)**	
Account Group: 17 REVENUE - Cemetery and Crematoriums							
1-56-00-410-00	Cemetery Revenue	($5,645.00)	($325.00)	($2,265.00)	($4,000.00)	($1,735.00)	56.62%
Account Group 17 REVENUE - Cemetery and Crematoriums Totals		**($5,645.00)**	**($325.00)**	**($2,265.00)**	**($4,000.00)**	**($1,735.00)**	
Account Group: 18 REVENUE - Municipal Planning, Zoning and Development							
1-61-00-520-00	Development Permits	($1,751.92)	($380.00)	($3,800.96)	($1,500.00)	$2,300.96	253.39%
1-61-00-590-00	Other Revenues Third party payments	$0.00	($1,050.00)	($2,025.00)	$0.00	$2,025.00	0.00%
1-61-00-840-00	Economic Development - Provincial Grant	($39,429.73)	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 18 REVENUE - Municipal Planning, Zoning and Development Totals		**($41,181.65)**	**($1,430.00)**	**($5,825.96)**	**($1,500.00)**	**$4,325.96**	
Account Group: 19 REVENUE - Tourism							
1-62-00-410-00	Sale of Promotional Items	($1.90)	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 19 REVENUE - Tourism Totals		**($1.90)**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	
Account Group: 21 REVENUE - Rental Buildings							
1-69-00-560-01	Office Rent	($8,341.85)	($832.00)	($6,193.07)	($9,584.00)	($3,390.93)	64.61%
Account Group 21 REVENUE - Rental Buildings Totals		**($8,341.85)**	**($832.00)**	**($6,193.07)**	**($9,584.00)**	**($3,390.93)**	
Account Group: 22 REVENUE - Recreation Facilities and Programs							
1-71-00-410-12	Ball Diamond Revenue Additional Tournments	($2,060.00)	($638.10)	($4,856.47)	($2,000.00)	$2,856.47	242.82%
1-71-00-410-21	Ice Revenue - Minor Hockey	($38,679.14)	$0.00	($18,728.99)	($18,728.99)	$0.00	100.00%
1-71-00-410-22	Ice Revenue - Figure Skating	($8,614.14)	$0.00	($4,499.93)	($4,499.93)	$0.00	100.00%
1-71-00-410-23	Ice Revenue - Senior Hockey	($2,095.22)	$0.00	($1,257.12)	($1,257.12)	$0.00	100.00%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

Printed on: 2026-10-07
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G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 22 REVENUE - Recreation Facilities and Programs							
1-71-00-410-24	Ice Revenue - Private Rentals	($707.72)	$0.00	($200.00)	($200.00)	$0.00	100.00%
1-71-00-410-25	Ice Revenue - Other	($416.67)	$0.00	$0.00	$0.00	$0.00	0.00%
1-71-00-410-26	Arena - Summer Recreation Revenue	($45.00)	$0.00	$0.00	$0.00	$0.00	0.00%
1-71-00-590-00	Other Revenues Fundraising	($690.48)	$0.00	$0.00	$0.00	$0.00	0.00%
1-71-00-590-20	Other Revenues Arena Advertising paid to Ag	($4,025.02)	$0.00	($2,063.35)	($79.19)	$1,984.16	2,605.56%
1-71-00-780-00	Gain (Loss) on disposal of TCA	$852.30	$0.00	$0.00	$0.00	$0.00	0.00%
1-71-00-850-00	Conditional Grants from Other Local Govt	($39,615.68)	$0.00	($33,759.89)	($34,000.00)	($240.11)	99.29%
1-71-01-410-21	Minor Hockey - Visitors	($942.88)	$0.00	($1,771.10)	($1,771.10)	$0.00	100.00%
Account Group 22 REVENUE - Recreation Facilities and Programs Totals		**($97,039.65)**	**($638.10)**	**($67,136.85)**	**($62,536.33)**	**$4,600.52**	
Account Group: 23 REVENUE - Parks							
1-72-00-400-00	Parks Revenue Camp fees &Sani Station	($3,832.54)	($432.14)	($2,495.00)	($3,500.00)	($1,005.00)	71.28%
1-72-00-840-11	Parks S.T.E.P	$0.00	$0.00	$0.00	($4,200.00)	($4,200.00)	0.00%
1-72-00-860-00	Grants - Other Organizations	($2,500.00)	$0.00	$0.00	$0.00	$0.00	0.00%
1-72-00-990-00	Parks Donation	($1,000.00)	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 23 REVENUE - Parks Totals		**($7,332.54)**	**($432.14)**	**($2,495.00)**	**($7,700.00)**	**($5,205.00)**	
Account Group: 26 EXPENSES - Council and Other Legislative							
2-11-00-130-40	Canada Pension Plan - Councillors	$1,144.26	$0.00	$599.17	$1,300.00	$700.83	46.09%
2-11-00-130-44	AMSC Insurance & Health Benefits - Council	$837.15	$46.35	$610.80	$850.00	$239.20	71.85%
2-11-00-151-00	Meeting Fees - Council	$22,142.86	$0.00	$11,071.43	$22,500.00	$11,428.57	49.20%
2-11-00-211-00	Travel, Subsistence & Course Fees - Council	$2,100.00	$0.00	$1,109.00	$2,795.00	$1,686.00	39.67%
2-11-00-290-00	Election Fees	$2,401.44	$0.00	$0.00	$0.00	$0.00	0.00%
2-11-00-510-00	Council Supplies	$519.43	$0.00	$180.57	$600.00	$419.43	30.09%
2-11-00-770-00	Community Contributions	$7,341.41	$398.87	$6,246.87	$8,563.00	$2,316.13	72.95%
Account Group 26 EXPENSES - Council and Other Legislative Totals		**$36,486.55**	**$445.22**	**$19,817.84**	**$36,608.00**	**$16,790.16**	
Account Group: 27 EXPENSES - General Administration and Other							
2-12-00-110-00	Salaries - Office Staff	$191,025.97	$8,513.31	$132,123.77	$199,421.42	$67,297.65	66.25%
2-12-00-130-40	Employer Cost CPP	$12,507.24	$960.88	$9,759.46	$12,363.60	$2,604.14	78.93%
2-12-00-130-41	Employer Cost Employment Insurance	$4,022.75	$200.03	$3,084.10	$3,969.36	$885.26	77.69%
2-12-00-130-43	Employer Cost LAPP	$19,515.61	$1,562.83	$13,832.76	$17,621.06	$3,788.30	78.50%
2-12-00-130-44	Employer Cost - AMSC	$18,485.77	$1,528.14	$12,229.80	$18,431.28	$6,201.48	66.35%
2-12-00-130-45	Workers Compensation	$8,480.13	$1,986.63	$7,422.49	$7,869.54	$447.05	94.31%
2-12-00-130-46	R.R.S.P. Contribution	$625.20	$23.69	$211.58	$258.99	$47.41	81.69%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

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G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 27 EXPENSES - General Administration and Other							
2-12-00-140-00	Administrative Course Fees	$13,402.31	$0.00	$7,187.42	$9,854.00	$2,666.58	72.93%
2-12-00-211-00	Travel & Subsistence	$0.00	$0.00	$1,619.01	$1,500.00	($119.01)	107.93%
2-12-00-215-00	Freight, Postage,Phone & Land Titles	$7,548.02	$313.53	$6,263.16	$7,700.00	$1,436.84	81.33%
2-12-00-220-00	Advertising, Printing, Subscriptions	$4,304.26	$0.00	$85.71	$2,500.00	$2,414.29	3.42%
2-12-00-225-00	Municipal Memberships	$4,166.75	$35.00	$4,184.49	$4,375.00	$190.51	95.64%
2-12-00-230-00	Professional & Consulting Services	$71,833.71	$5,962.19	$54,352.53	$71,351.66	$16,999.13	76.17%
2-12-00-230-20	Professional Fees - Audit	$22,290.00	$0.00	$0.00	$28,000.00	$28,000.00	0.00%
2-12-00-230-21	Engineering 49 Street Project	$0.00	$0.00	$13,419.77	$2,000.00	($11,419.77)	670.98%
2-12-00-230-22	Legal	$11,589.00	$80.00	$8,168.00	$16,000.00	$7,832.00	51.05%
2-12-00-250-00	Repairs & Maintenance	$294.03	$179.99	$949.80	$5,000.00	$4,050.20	18.99%
2-12-00-274-00	Insurance	$31,810.83	$0.00	$33,520.36	$33,270.35	($250.01)	100.75%
2-12-00-290-00	Election and Census Fees	$166.28	$0.00	$0.00	$0.00	$0.00	0.00%
2-12-00-510-00	General Office Supplies	$3,927.00	$80.23	$11,325.82	$14,200.00	$2,874.18	79.75%
2-12-00-540-50	General Administration Power	$2,054.21	$215.13	$1,621.16	$2,254.21	$633.05	71.91%
2-12-00-540-51	General Administration Natural Gas	$1,495.83	$58.05	$901.32	$1,695.83	$794.51	53.14%
2-12-00-810-00	Bank Charges	$751.53	$58.86	$459.18	$800.00	$340.82	57.39%
2-12-00-905-00	ARO Accretion - Admin	$5,114.60	$0.00	$0.00	$0.00	$0.00	0.00%
2-12-00-910-00	Tax Adjustments	$6,930.18	$0.00	$0.00	$2,626.63	$2,626.63	0.00%
2-12-00-990-00	Miscellaneous	$60.00	$0.00	$0.00	$50.00	$50.00	0.00%
2-12-00-990-01	Penny	$0.82	$0.02	$0.00	$1.00	$1.00	0.00%
Account Group 27 EXPENSES - General Administration and Other Totals		**$442,402.03**	**$21,758.51**	**$322,721.69**	**$463,113.92**	**$140,392.23**	
Account Group: 28 EXPENSES - Fire Fighting and Preventive Services							
2-23-00-110-00	Administration	$8,694.81	$461.56	$7,235.97	$10,789.45	$3,553.48	67.06%
2-23-00-130-00	Employer Contribution - A.M.E.& Seaboard	$3,055.18	$179.96	$2,392.60	$3,100.00	$707.40	77.18%
2-23-00-159-00	Deputy Fire Chief Fees	$2,100.00	$175.00	$1,575.00	$2,100.00	$525.00	75.00%
2-23-00-159-01	Fire Chief Honorarium	$3,000.00	$250.00	$2,250.00	$3,000.00	$750.00	75.00%
2-23-00-159-02	Firefighter Honorarium	$38,465.00	$0.00	$0.00	$38,500.00	$38,500.00	0.00%
2-23-00-159-03	Regional Fire Service Coordinator	$695.00	$0.00	($100.00)	$0.00	$100.00	0.00%
2-23-00-211-00	Travel & Subsistence	$1,443.99	$0.00	$306.09	$1,500.00	$1,193.91	20.40%
2-23-00-215-00	Telephone	$4,857.90	$477.36	$4,392.95	$4,900.00	$507.05	89.65%
2-23-00-215-01	Pager Repair & Maintenance	$0.00	$0.00	$0.00	$460.00	$460.00	0.00%
2-23-00-216-00	Freight & Postage	$476.82	$0.00	$181.95	$500.00	$318.05	36.39%
2-23-00-217-00	Dispatch	$11,404.82	$0.00	$11,196.47	$10,939.00	($257.47)	102.35%
2-23-00-220-00	Office Printing Advertising	$172.84	$0.00	$60.98	$200.00	$139.02	30.49%

Town of Bashaw
Budget Variance Report
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G/L Number	Description		2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 28 EXPENSES - Fire Fighting and Preventive Services								
2-23-00-220-01	Public Relations		$0.00	$0.00	$0.00	$1,000.00	$1,000.00	0.00%
2-23-00-225-00	Memberships		$0.00	$0.00	$397.25	$252.00	($145.25)	157.63%
2-23-00-239-00	Fire - Mutual Aid		$0.00	$0.00	$213.00	$1,300.00	$1,087.00	16.38%
2-23-00-250-00	Fire Hall Maintenance		$1,813.23	$29.99	$608.60	$1,500.00	$891.40	40.57%
2-23-00-274-00	Building Insurance		$2,475.51	$0.00	$2,463.32	$2,463.52	$0.20	99.99%
2-23-00-274-01	Vehicle & Mobile Equipment Insurance		$1,859.00	$0.00	$2,274.00	$2,966.00	$692.00	76.66%
2-23-00-510-00	General Supplies		$6,181.14	$32.00	$4,439.78	$6,200.00	$1,760.22	71.60%
2-23-00-510-01	Fire Hall Supplies		$0.00	$0.00	$77.98	$0.00	($77.98)	0.00%
2-23-00-521-03	Town Fire Truck (1992 Volvo) Unit 207 Repairs & Maint		$0.00	$0.00	$4,177.60	$3,500.00	($677.60)	119.36%
2-23-00-521-04	Town Wildland Fire Truck (2002 CHEV) Unit 208 Repairs&Maint		$2,020.18	$0.00	$139.98	$1,500.00	$1,360.02	9.33%
2-23-00-521-05	Town Wildland Fire Truck #2 (2007 F350) Unit 209 - Repairs & Maintenance		$0.00	$52.20	$929.96	$1,500.00	$570.04	61.99%
2-23-00-521-40	Fuel Urban Fire Vehicles (Town)	Being used for Transportation	$348.68	$169.00	$2,137.56	$800.00	($1,337.56)	267.19%
2-23-00-521-50	Fuel County Fire Vehicles & Equipment		$3,060.77	$236.92	$1,663.93	$3,100.00	$1,436.07	53.67%
2-23-00-522-02	County Dodge Rescue Van - FT033 Rep & Maint		$0.00	$278.20	$849.30	$0.00	($849.30)	0.00%
2-23-00-523-00	Personal Protective Equipment Repairs & Maintenanc		$14,392.99	$0.00	$8,383.20	$18,696.00	$10,312.80	44.83%
2-23-00-540-32	Training		$2,482.17	$0.00	$672.40	$3,000.00	$2,327.60	22.41%
2-23-00-540-50	Fire Protection Power Fire Hall		$2,116.56	$303.35	$1,616.51	$2,316.56	$700.05	69.78%
2-23-00-540-51	Fire Protection Natural Gas Fire Hall		$2,799.66	$71.19	$1,465.41	$2,999.66	$1,534.25	48.85%
2-23-00-905-00	ARO Accretion - Fire		$844.56	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 28 EXPENSES - Fire Fighting and Preventive Services Totals			**$114,760.81**	**$2,716.73**	**$62,001.79**	**$129,082.19**	**$67,080.40**	
Account Group: 29 EXPENSES - Distaster Services and Emergency Measures								
2-24-00-215-00	Freight, Postage, Phone EOC Centre		$11.00	$0.00	$11.00	$50.00	$39.00	22.00%
2-24-00-510-00	General Office Supplies		$0.00	$0.00	$0.00	$100.00	$100.00	0.00%
2-24-00-540-00	Disaster Services & Training		$690.03	$0.00	$0.00	$1,000.00	$1,000.00	0.00%
Account Group 29 EXPENSES - Distaster Services and Emergency Measures Totals			**$701.03**	**$0.00**	**$11.00**	**$1,150.00**	**$1,139.00**	
Account Group: 30 EXPENSES - Bylaw Services								
2-26-00-110-00	Bylaw Enforcement Salaries		$4,290.00	$440.00	$3,080.00	$4,300.00	$1,220.00	71.62%
2-26-00-230-00	Cat and Dog Control Fees		$6,122.00	$0.00	$1,197.00	$6,500.00	$5,303.00	18.41%
2-26-00-230-01	Policing Requisition Expense	Balance of Invoice comes in March	$48,005.50	$0.00	$12,229.75	$48,005.50	$35,775.75	25.47%
2-26-00-250-00	Building Inspector		$0.00	$0.00	$300.00	$0.00	($300.00)	0.00%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

Printed on: 2026-10-07
Printed by: Darlene Tucker

G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 30 EXPENSES - Bylaw Services							
Account Group 30 EXPENSES - Bylaw Services Totals		**$58,417.50**	**$440.00**	**$16,806.75**	**$58,805.50**	**$41,998.75**	
Account Group: 31 EXPENSES - Shop							
2-31-00-110-00	Salaries	$32,649.18	$973.68	$18,891.88	$14,836.43	($4,055.45)	127.33%
2-31-00-110-01	Salaries PW Administration Common Service	$12,347.76	$782.88	$21,123.31	$12,200.60	($8,922.71)	173.13%
2-31-00-111-00	Shop Salaries - STEP	$0.00	$0.00	$664.55	$0.00	($664.55)	0.00%
2-31-00-130-40	Employer Cost CPP & Benefits	$12,583.64	$1,263.94	$10,616.86	$13,506.55	$2,889.69	78.60%
2-31-00-130-41	Employer Cost Employment Insurance	$4,781.79	$422.19	$3,710.10	$4,917.52	$1,207.42	75.44%
2-31-00-130-43	Employer Cost LAPP	$19,386.02	$1,165.18	$8,267.91	$15,116.11	$6,848.20	54.69%
2-31-00-130-44	Employer Cost - AMSC	$20,208.45	$503.94	$4,028.05	$12,837.85	$8,809.80	31.37%
2-31-00-130-45	Workers Compensation Board	$9,546.86	$1,833.81	$6,851.52	$7,484.31	$632.79	91.54%
2-31-00-140-00	Course Fees	$4,180.00	$1,177.00	$1,177.00	$1,000.00	($177.00)	117.70%
2-31-00-190-00	Safety Equipment and Clothing	$6,468.37	$0.00	$3,969.12	$6,100.00	$2,130.88	65.06%
2-31-00-215-00	Freight, Postage & Phone	$2,828.24	$269.11	$2,806.97	$3,554.00	$747.03	78.98%
2-31-00-250-00	Repairs and Maintenance	$1,898.57	$1,750.96	$2,253.46	$3,000.00	$746.54	75.11%
2-31-00-274-00	Insurance	$1,968.48	$0.00	$1,958.16	$1,958.16	$0.00	100.00%
2-31-00-510-00	General Supplies	$3,896.82	$336.27	$1,878.55	$3,000.00	$1,121.45	62.61%
2-31-00-510-63	Shop Tools	$1,969.01	$335.86	$2,757.90	$2,800.00	$42.10	98.49%
2-31-00-531-00	Gas and Oil	$402.40	$0.00	$82.14	$400.00	$317.86	20.53%
2-31-00-540-50	Public Works Power - Shop	$2,315.79	$167.23	$1,568.59	$2,515.79	$947.20	62.34%
2-31-00-540-51	Public Works Natural Gas - Shop	$4,462.45	$62.48	$2,160.78	$4,662.45	$2,501.67	46.34%
2-31-00-905-00	ARO Accretion - Shop	$110.61	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 31 EXPENSES - Shop Totals		**$142,004.44**	**$11,044.53**	**$94,766.85**	**$109,889.77**	**$15,122.92**	
Account Group: 32 EXPENSES - Road, Streets, Walks & Lighting							
2-32-00-110-00	Salaries & Wages	$74,574.21	$2,294.28	$44,406.38	$42,337.68	($2,068.70)	104.88%
2-32-00-111-11	STEP	$0.00	$0.00	$549.85	$0.00	($549.85)	0.00%
2-32-00-140-00	Public Works Course Fees - Streets	$2,205.71	$0.00	$1,145.00	$2,500.00	$1,355.00	45.80%
2-32-00-211-00	Streets - Travel & Subsistence	$349.96	$0.00	$0.00	$500.00	$500.00	0.00%
2-32-00-215-00	Freight, Postage, Phone	$427.61	$193.05	$887.00	$800.00	($87.00)	110.87%
2-32-00-250-00	Road & Street Contract with Non-Gov't.	$6,763.60	$0.00	$4,900.00	$8,000.00	$3,100.00	61.25%
2-32-00-274-00	Insurance	$4,987.00	$0.00	$5,524.00	$5,524.00	$0.00	100.00%
2-32-00-510-00	General Goods & Services	$15,755.63	$3,304.14	$9,599.37	$12,800.00	$3,200.63	74.99%
2-32-00-520-00	Equipment, Machines, Parts & Supplies	$1,182.33	$0.00	$1,367.94	$1,200.00	($167.94)	113.99%
2-32-00-520-42	Mobile 402 - 2012 Ford Supercab 1/2 Ton	$234.85	$0.00	$293.82	$1,000.00	$706.18	29.38%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

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G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 32 EXPENSES - Road, Streets, Walks & Lighting							
2-32-00-520-43	Mobile 403 - FORD 550 SD	$2,867.70	$0.00	$19.74	$2,600.00	$2,580.26	0.75%
2-32-00-520-44	Mobile 404 - Sander	$0.00	$0.00	$0.00	$500.00	$500.00	0.00%
2-32-00-520-46	Mobile 406 - John Deere TC44H Wheel Loader	$7,669.13	$138.08	$2,070.33	$5,000.00	$2,929.67	41.40%
2-32-00-520-47	Mobile 407 - J.D. 570 A Grader	$339.04	$0.00	$2,570.65	$5,000.00	$2,429.35	51.41%
2-32-00-520-48	Mobile 408 - Kubota M60	$356.52	$0.00	$2,273.36	$3,000.00	$726.64	75.77%
2-32-00-520-49	Mobile 409 - Ford Sicklemower	$0.00	$0.00	$0.00	$100.00	$100.00	0.00%
2-32-00-520-51	Push Lawn Mowers & Trimmers	$0.00	$0.00	$49.97	$500.00	$450.03	9.99%
2-32-00-520-53	Wacker Packer	$0.00	$0.00	$0.00	$50.00	$50.00	0.00%
2-32-00-520-54	Chain Saw	$8.90	$87.42	$87.42	$250.00	$162.58	34.96%
2-32-00-520-55	Mobile 410 - Peterbilt Dump Truck	$4,018.12	$1,647.62	$1,870.44	$5,200.00	$3,329.56	35.97%
2-32-00-520-56	Mobile 411 - Kubota B 7610 Tractor	$1,359.62	$13.91	$13.91	$1,300.00	$1,286.09	1.07%
2-32-00-520-57	Mobile 412 - 2018 Kubota ZD1211 Mower	$1,226.89	$3.98	$374.75	$1,300.00	$925.25	28.82%
2-32-00-520-58	Mobile 413 - Steamer	$449.72	$46.29	$426.94	$1,200.00	$773.06	35.57%
2-32-00-520-60	Mobile 415 - Generator	$0.00	$0.00	$0.00	$250.00	$250.00	0.00%
2-32-00-520-61	Mobile 416 - John Deere E12 Flex Wing	$2,600.24	$0.00	$0.00	$1,500.00	$1,500.00	0.00%
2-32-00-520-62	Mobile 417 - 2003 GMC 4 X 4	$34.44	$0.00	$230.60	$0.00	($230.60)	0.00%
2-32-00-520-63	Mobile 419 - 2007 Kubota Mower	$837.70	$24.47	$1,292.06	$1,500.00	$207.94	86.13%
2-32-00-520-65	Mobile 421 - Baldor Generator	$0.00	$0.00	$37.02	$400.00	$362.98	9.25%
2-32-00-520-66	Mobile 426 Bobcat A770	$101.28	$2,337.15	$6,601.69	$1,500.00	($5,101.69)	440.11%
2-32-00-520-67	Mobile 427 - 2016 Chev 1/2 Ton	$2,273.48	$7.93	$696.31	$2,000.00	$1,303.69	34.81%
2-32-00-520-68	Mobile 428 - 2018 Chev 1/2 Ton	$1,809.28	$208.43	$1,254.78	$2,000.00	$745.22	62.73%
2-32-00-520-69	Mobile 429 - 2017 John Deere Mower	$1,673.41	$0.00	$2,605.49	$1,700.00	($905.49)	153.26%
2-32-00-520-70	Mobile 430 - 2025 Kubota Mini Hoe	$5.00	$0.00	$0.00	$600.00	$600.00	0.00%
2-32-00-521-42	Fuel Mobile 402 2012 Ford Supercab 1/2 Ton	$1,659.05	$175.40	$734.11	$1,700.00	$965.89	43.18%
2-32-00-521-43	Fuel - Mobile 403 FORD 550 SD	$2,032.86	$180.02	$2,314.99	$2,400.00	$85.01	96.45%
2-32-00-521-46	Fuel - Mobile 406 John Deere TC44H Wheel Loader	$4,725.84	$505.95	$3,511.65	$5,000.00	$1,488.35	70.23%
2-32-00-521-47	Fuel - Mobile 407 JD 570A Grader	$1,075.25	$0.00	$1,434.60	$3,700.00	$2,265.40	38.77%
2-32-00-521-48	Fuel - Mobile 408 Kubota M60	$96.89	$227.69	$693.71	$600.00	($93.71)	115.61%
2-32-00-521-51	Fuel - Lawn Mowers & Trimmers	$425.96	$0.00	$418.80	$500.00	$81.20	83.76%
2-32-00-521-52	Fuel - Water Pumps	$0.00	$0.00	$0.00	$500.00	$500.00	0.00%
2-32-00-521-53	Fuel - Wacker Packer	$0.00	$0.00	$0.00	$20.00	$20.00	0.00%
2-32-00-521-54	Fuel - Chain Saw	$0.00	$0.00	$0.00	$50.00	$50.00	0.00%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

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G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 32 EXPENSES - Road, Streets, Walks & Lighting							
2-32-00-521-55	Fuel - Mobile 410 Peterbilt Dump Truck	$1,345.56	$406.53	$1,010.37	$2,500.00	$1,489.63	40.41%
2-32-00-521-56	Fuel - Mobile 411 Kubota B 7610 Tractor	$422.28	$0.00	$351.79	$1,300.00	$948.21	27.06%
2-32-00-521-57	Fuel - Mobile 412 2018 Kubota ZD1211 Mower	$617.96	$169.75	$579.92	$1,100.00	$520.08	52.72%
2-32-00-521-58	Fuel - Mobile 413 Steamer	$0.00	$0.00	$44.99	$500.00	$455.01	8.99%
2-32-00-521-61	Fuel - Mobile 415 Generator	$0.00	$0.00	$0.00	$700.00	$700.00	0.00%
2-32-00-521-62	Fuel - Mobile 417 2003 GMC 4 x 4	$1,829.26	$0.00	$109.57	$0.00	($109.57)	0.00%
2-32-00-521-63	Fuel - Mobile 419 - 2007 Kubota Mower	$213.28	$0.00	$31.22	$700.00	$668.78	4.46%
2-32-00-521-64	Fuel - Mobile 420 Flush Truck fr Rosalind	$0.00	$0.00	$0.00	$800.00	$800.00	0.00%
2-32-00-521-65	Fuel - Mobile 421 Baldor Generator	$359.42	$0.00	$699.03	$1,200.00	$500.97	58.25%
2-32-00-521-66	Fuel - Mobile 426 Bobcat A770	$888.65	$144.11	$429.51	$1,800.00	$1,370.49	23.86%
2-32-00-521-67	Fuel - -Mobile 427 - 2016 Chev 1/2 Ton	$2,378.03	$270.45	$1,489.24	$3,000.00	$1,510.76	49.64%
2-32-00-521-68	Fuel -Mobile 428 - 2018 Chev 1/2 Ton	$1,387.40	$444.43	$2,696.49	$3,000.00	$303.51	89.88%
2-32-00-521-69	Fuel - Mobile 429 - 2017 John Deere Mower	$177.00	$145.38	$358.22	$500.00	$141.78	71.64%
2-32-00-530-00	Construction, Maint. Supplies & Repairs	$0.00	$26,487.00	$26,487.00	$13,500.00	($12,987.00)	196.20%
2-32-00-532-00	Grounds Materials/Trees	$0.00	$0.00	$0.00	$3,600.00	$3,600.00	0.00%
2-32-00-535-00	Sidewalk replacement	$10,886.18	$0.00	$0.00	$11,000.00	$11,000.00	0.00%
2-32-00-539-00	Dust Control	$5,500.00	$0.00	$5,700.00	$5,700.00	$0.00	100.00%
2-32-00-540-50	Streets Power	$73,807.25	$6,373.99	$49,881.06	$74,500.00	$24,618.94	66.95%
2-32-00-610-02	Sand Screening	$0.00	$0.00	$746.36	$3,400.00	$2,653.64	21.95%
Account Group 32 EXPENSES - Road, Streets, Walks & Lighting Totals		**$243,939.49**	**$45,837.45**	**$190,871.45**	**$255,381.68**	**$64,510.23**	
Account Group: 33 EXPENSES - Airport							
2-33-00-250-00	Airport Repairs & Maintenance	$36.98	$0.00	$0.00	$500.00	$500.00	0.00%
2-33-00-274-00	Insurance	$2,478.16	$0.00	$2,476.32	$2,476.32	$0.00	100.00%
2-33-00-520-00	Parts & Supplies	$947.09	$0.00	$150.12	$1,500.00	$1,349.88	10.00%
2-33-00-540-50	Campus Energy Power	$995.66	$101.13	$732.71	$1,195.66	$462.95	61.28%
2-33-00-905-00	ARO Accretion - Airport	$422.63	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 33 EXPENSES - Airport Totals		**$4,880.52**	**$101.13**	**$3,359.15**	**$5,671.98**	**$2,312.83**	
Account Group: 34 EXPENSES - Storm Sewers and Drainage							
2-37-00-250-00	Storm Sewer - Repairs & Maintenance	$0.00	$8.99	$6,006.49	$6,000.00	($6.49)	100.10%
Account Group 34 EXPENSES - Storm Sewers and Drainage Totals		**$0.00**	**$8.99**	**$6,006.49**	**$6,000.00**	**($6.49)**	

Town of Bashaw
Budget Variance Report
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G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 35 EXPENSES - Water Supply and Distribution System							
2-41-00-110-00	Salaries & Wages	$58,346.27	$2,337.16	$42,156.44	$65,152.38	$22,995.94	64.70%
2-41-00-140-00	Public Works Course Fees - Water	$542.50	$0.00	$165.00	$412.50	$247.50	40.00%
2-41-00-211-00	Travel and Subsistence	$1,391.72	$0.00	$0.00	$1,820.00	$1,820.00	0.00%
2-41-00-215-00	Freight, Postage, Phone	$3,051.90	$298.90	$2,257.42	$3,100.00	$842.58	72.82%
2-41-00-225-00	Memberships Relating to Water	$114.28	$0.00	$0.00	$85.80	$85.80	0.00%
2-41-00-250-00	Repairs & Maintenance - Treatment	$100,007.54	$20,929.66	$42,479.43	$46,314.00	$3,834.57	91.72%
2-41-00-274-00	Insurance	$12,236.30	$0.00	$12,172.40	$12,172.40	$0.00	100.00%
2-41-00-350-00	Purchased Bulk Water for Resale HWY 12 21	$346,397.96	$31,273.36	$244,636.04	$362,800.00	$118,163.96	67.43%
2-41-00-510-00	General Goods & Supplies	$14,812.16	$2,933.98	$6,142.33	$31,510.00	$25,367.67	19.49%
2-41-00-540-50	Water Supply & Distribution Power	$13,383.16	$1,383.49	$10,095.01	$13,583.16	$3,488.15	74.32%
2-41-00-540-51	Water Supply & Distribution Natural Gas	$3,533.59	$155.74	$2,665.14	$8,000.00	$5,334.86	33.31%
2-41-00-762-02	Fire Hydrant	$0.00	$0.00	$660.99	$0.00	($660.99)	0.00%
2-41-00-905-00	ARO Accretion - Water	$561.11	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 35 EXPENSES - Water Supply and Distribution System Totals		**$554,378.49**	**$59,312.29**	**$363,430.20**	**$544,950.24**	**$181,520.04**	
Account Group: 36 EXPENSES - Sanitary Sewage Service and Treatment							
2-42-00-110-00	Salary & Wages	$15,942.89	$411.84	$10,938.20	$42,179.13	$31,240.93	25.93%
2-42-00-140-00	Public Works Course Fees - Sewer	$542.50	$0.00	$165.00	$412.50	$247.50	40.00%
2-42-00-211-00	Travel and Subsistence	$1,238.61	$0.00	$66.12	$1,820.00	$1,753.88	3.63%
2-42-00-215-00	Freight, Postage, Telephone	$2,319.04	$279.70	$2,145.49	$2,400.00	$254.51	89.39%
2-42-00-225-00	Memberships Relating to Sewer	$114.28	$0.00	$0.00	$85.80	$85.80	0.00%
2-42-00-239-00	Septic Station Repairs & Maintenance	$17.59	$845.00	$18,586.92	$15,000.00	($3,586.92)	123.91%
2-42-00-239-02	Septic Station Supplies	$0.00	$21.99	$21.99	$200.00	$178.01	10.99%
2-42-00-250-00	Repair & Maintenance	$54,178.00	$10,633.13	$59,835.08	$21,400.00	($38,435.08)	279.60%
2-42-00-274-00	Insurance	$9,197.85	$0.00	$9,149.61	$9,149.61	$0.00	100.00%
2-42-00-510-00	General Goods and Supplies	$4,778.89	$1,267.58	$2,798.43	$4,800.00	$2,001.57	58.30%
2-42-00-540-50	Sanitary Sewage Power	$9,536.94	$950.75	$7,802.18	$9,736.94	$1,934.76	80.12%
2-42-00-540-51	Sanitary Sewage Natural Gas	$1,899.49	$97.34	$1,168.82	$2,099.49	$930.67	55.67%
2-42-00-905-00	ARO Accretion - Sewer	$404.07	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 36 EXPENSES - Sanitary Sewage Service and Treatment Totals		**$100,170.15**	**$14,507.33**	**$112,677.84**	**$109,283.47**	**($3,394.37)**	
Account Group: 37 EXPENSES - Garbage Collection and Disposal							
2-43-00-110-00	Salaries and Wages	$2,738.34	$125.00	$1,423.31	$6,208.96	$4,785.65	22.92%
2-43-00-230-00	Garbage Contract	$54,260.56	$5,102.92	$35,060.54	$58,000.00	$22,939.46	60.44%
2-43-00-250-00	Repairs and Maintenance	$28.00	$0.00	$0.00	$50.00	$50.00	0.00%

Town of Bashaw
Budget Variance Report
SEPTEMBER 30, 2026

Printed on: 2026-10-07
Printed by: Darlene Tucker

G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 37 EXPENSES - Garbage Collection and Disposal							
2-43-00-250-01	Waste Management Authority-Tipping Fees	$4,884.28	($145.00)	($465.00)	$5,000.00	$5,465.00	-9.30%
2-43-00-510-00	General Goods Supplies Purchased	$38.99	$0.00	$0.00	$50.00	$50.00	0.00%
2-43-00-525-00	Landfill Monitoring	$92.00	$0.00	$88.99	$400.00	$311.01	22.24%
Account Group 37 EXPENSES - Garbage Collection and Disposal Totals		**$62,042.17**	**$5,082.92**	**$36,107.84**	**$69,708.96**	**$33,601.12**	
Account Group: 38 EXPENSES - Recycling							
2-44-00-215-01	Recycling Bin Rental	$0.00	$0.00	($15.00)	$0.00	$15.00	0.00%
2-44-00-274-00	Recycling Trailer Insurance	$6.00	$0.00	$6.00	$6.00	$0.00	100.00%
Account Group 38 EXPENSES - Recycling Totals		**$6.00**	**$0.00**	**($9.00)**	**$6.00**	**$15.00**	
Account Group: 39 EXPENSES - Family and Community Support Services							
2-51-00-755-00	Contribution to FCSS	$32,073.66	$0.00	$32,073.66	$32,073.66	$0.00	100.00%
Account Group 39 EXPENSES - Family and Community Support Services Totals		**$32,073.66**	**$0.00**	**$32,073.66**	**$32,073.66**	**$0.00**	
Account Group: 40 EXPENSES - Cemeteries and Crematoriums							
2-56-00-112-00	Public Works Salaries	$1,964.79	$399.34	$2,186.64	$2,868.75	$682.11	76.22%
2-56-00-230-00	Cemetery - Professional Services	$8,612.12	$1,900.00	$12,371.84	$16,500.00	$4,128.16	74.98%
2-56-00-250-00	Cemetery - Repairs & Maintenance	$1,706.22	$0.00	$90.81	$1,150.00	$1,059.19	7.89%
2-56-00-274-00	Cemetery Insurance	$9.00	$0.00	$9.00	$9.00	$0.00	100.00%
2-56-00-990-00	Other - Cemetery Buy Back Plots	$255.00	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 40 EXPENSES - Cemeteries and Crematoriums Totals		**$12,547.13**	**$2,299.34**	**$14,658.29**	**$20,527.75**	**$5,869.46**	
Account Group: 41 EXPENSES - Economic Development							
2-61-00-230-00	Economic Development Study & Supports	$35,527.86	$0.00	$11,951.89	$0.00	($11,951.89)	0.00%
Account Group 41 EXPENSES - Economic Development Totals		**$35,527.86**	**$0.00**	**$11,951.89**	**$0.00**	**($11,951.89)**	
Account Group: 42 EXPENSES - Tourism							
2-62-00-215-00	Freight, Postage, Telephone	$1,194.86	$0.00	$621.96	$1,200.00	$578.04	51.83%
2-62-00-220-00	Tourism - Advertising	$1,357.85	$0.00	$607.85	$1,400.00	$792.15	43.41%
2-62-00-250-00	Tourism Repairs & Maintenance	$0.00	$0.00	$0.00	$500.00	$500.00	0.00%
2-62-00-274-00	Tourist Information Centre Insurance	$348.95	$0.00	$347.08	$347.08	$0.00	100.00%
Account Group 42 EXPENSES - Tourism Totals		**$2,901.66**	**$0.00**	**$1,576.89**	**$3,447.08**	**$1,870.19**	
Account Group: 43 EXPENSES - Subdivision, Land and Development							
2-66-00-230-00	Subdivision, Land and Development	$24,694.71	$5,325.00	$8,716.48	$7,000.00	($1,716.48)	124.52%
Account Group 43 EXPENSES - Subdivision, Land and Development Totals		**$24,694.71**	**$5,325.00**	**$8,716.48**	**$7,000.00**	**($1,716.48)**	

Town of Bashaw
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G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 44 EXPENSES - Rental Buildings							
2-69-00-250-00	Repair & Maintenance	$649.67	$0.00	$1,898.07	$1,500.00	($398.07)	126.53%
2-69-00-540-50	Building Rentals Power	$1,862.80	$181.17	$1,420.00	$2,162.80	$742.80	65.65%
2-69-00-540-51	Building Rentals Natural Gas	$1,955.52	$58.04	$1,044.50	$2,255.52	$1,211.02	46.30%
2-69-00-560-01	Office Rent - Other Expenses	$0.00	$0.00	$60.39	$0.00	($60.39)	0.00%
2-69-00-905-00	ARO Accretion - Rental Building	$702.71	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 44 EXPENSES - Rental Buildings Totals		**$5,170.70**	**$239.21**	**$4,422.96**	**$5,918.32**	**$1,495.36**	
Account Group: 45 EXPENSES - Recreation Facilities and Programs							
2-71-00-110-00	Administration Salaries & Wages	$17,743.10	$266.96	$4,876.13	$4,629.35	($246.78)	105.33%
2-71-00-110-20	Salaries & Wages - Arena	$54,260.01	$0.00	$7,211.14	$7,191.82	($19.32)	100.26%
2-71-00-111-11	Salaries & Wages - Arena STEP	$0.00	$0.00	$1,100.80	$0.00	($1,100.80)	0.00%
2-71-00-130-00	Employee Benefits & EI CPP Expense	$6,921.99	$0.00	$459.16	$0.00	($459.16)	0.00%
2-71-00-215-20	Freight, Postage & Telephone - Arena	$1,138.39	($21.85)	$1,089.46	$1,600.00	$510.54	68.09%
2-71-00-230-20	Recreation - Special Services	$1,329.96	$0.00	$76.57	$700.00	$623.43	10.93%
2-71-00-240-20	Arena Caretaking - BASHAW AG SOCIETY	$0.00	$0.00	$31,824.76	$0.00	($31,824.76)	0.00%
2-71-00-250-12	Ball Diamond & Raquet Sports Rep&Maint	$2,678.35	$0.00	$2,906.55	$2,300.00	($606.55)	126.37%
2-71-00-250-20	Repairs & Maintenance - Arena	$78,162.77	$2,586.27	$38,320.96	$46,611.44	$8,290.48	82.21%
2-71-00-274-20	Insurance	$17,597.74	$0.00	$17,509.35	$17,509.35	$0.00	100.00%
2-71-00-510-12	Ball & Raquet Sport Supplies	$0.00	$0.00	$0.00	$800.00	$800.00	0.00%
2-71-00-510-20	Supplies - Arena	$5,335.58	$0.00	$2,324.34	$2,000.00	($324.34)	116.21%
2-71-00-540-50	Recreational Power	$29,629.92	($2,644.38)	$16,474.95	$21,000.00	$4,525.05	78.45%
2-71-00-540-51	Recreational Natural Gas	$11,621.71	($671.54)	$6,259.06	$8,900.00	$2,640.94	70.32%
2-71-00-770-00	Grants to Organizations	$0.00	$0.00	$0.00	$30,000.00	$30,000.00	0.00%
2-71-00-905-00	ARO Accretion - Arena	$4,618.33	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 45 EXPENSES - Recreation Facilities and Programs Totals		**$231,037.85**	**($484.54)**	**$130,433.23**	**$143,241.96**	**$12,808.73**	
Account Group: 46 EXPENSES - Parks							
2-72-00-110-00	Salaries & Wages - Parks	$40,844.80	$1,310.08	$14,900.19	$34,541.92	$19,641.73	43.13%
2-72-00-111-11	Salaries & Wages - Parks S.T.E.P.	$0.00	$0.00	$12,308.19	$22,400.00	$10,091.81	54.94%
2-72-00-211-00	Travel & Subsistence	$0.00	$0.00	$0.00	$300.00	$300.00	0.00%
2-72-00-250-00	Parks Repairs & Maintenance	$1,955.33	$1,814.65	$6,992.79	$4,000.00	($2,992.79)	174.81%
2-72-00-250-01	Beautification Repairs & Maintenance	$0.00	$0.00	$1,228.98	$0.00	($1,228.98)	0.00%
2-72-00-274-00	Insurance	$685.51	$0.00	$681.65	$681.65	$0.00	100.00%
2-72-00-510-00	General Goods & Supplies	$14,811.41	$164.98	$7,041.07	$10,150.00	$3,108.93	69.37%
2-72-00-510-01	Beautification Supplies	$19,985.59	$0.00	$7,639.25	$18,000.00	$10,360.75	42.44%

Town of Bashaw
Budget Variance Report
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G/L Number	Description	2025 Actual	Actual Date Range	2026 YTD	2026 Budget	Remaining	Budget Used %
Account Group: 46 EXPENSES - Parks							
2-72-00-510-12	Ball Diamond Supplies	$252.16	$0.00	$234.94	$250.00	$15.06	93.97%
2-72-00-540-50	Heritage Park Power	$1,554.97	$91.03	$754.40	$1,600.00	$845.60	47.15%
2-72-00-755-02	Heritage Park	$0.00	$0.00	$0.00	$1,500.00	$1,500.00	0.00%
2-72-00-905-00	ARO Accretion - Recreation	$3,169.88	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 46 EXPENSES - Parks Totals		**$83,259.65**	**$3,380.74**	**$51,781.46**	**$93,423.57**	**$41,642.11**	
Account Group: 47 EXPENSES - Community Centre							
2-74-00-110-00	Community Centre - Wages	$324.09	$174.56	$2,367.48	$617.65	($1,749.83)	383.30%
2-74-00-215-00	Freight, Postage , Telephone	$1,204.00	$107.00	$963.00	$1,204.00	$241.00	79.98%
2-74-00-215-01	Community Centre - Xplornet	$833.76	$69.48	$625.32	$900.00	$274.68	69.48%
2-74-00-250-00	COMMUNITY CENTRE - Repairs & Maintenance	$17,321.61	$5,130.82	$15,028.95	$16,767.36	$1,738.41	89.63%
2-74-00-250-01	HAPPY GANG - Repairs	$600.40	$0.00	$0.00	$0.00	$0.00	0.00%
2-74-00-274-00	Community Centre - Insurance	$12,418.56	$0.00	$12,355.30	$12,355.30	$0.00	100.00%
2-74-00-510-01	Community Centre - Supplies	$0.00	$0.00	$5.49	$100.00	$94.51	5.49%
2-74-00-540-50	Power Community Hall Town Share	$6,873.62	$845.93	$5,558.28	$7,500.00	$1,941.72	74.11%
2-74-00-540-51	Cultural Natural Gas Comm Hall Town Share	$3,382.25	$47.77	$1,582.39	$4,500.00	$2,917.61	35.16%
2-74-00-905-00	ARO Accretion - Cultural Facilities	$4,835.18	$0.00	$0.00	$0.00	$0.00	0.00%
2-74-01-540-50	Power - Community Centre 1/2 Share	$0.00	$845.92	$845.92	$0.00	($845.92)	0.00%
2-74-01-540-51	Cultural Natural Gas Community Centre 1/2 Share	($0.01)	$47.77	$47.77	$0.00	($47.77)	0.00%
2-74-01-770-00	Library Contribution	$17,318.88	$0.00	$15,353.64	$17,471.52	$2,117.88	87.87%
Account Group 47 EXPENSES - Community Centre Totals		**$65,112.35**	**$7,269.25**	**$54,733.54**	**$61,415.83**	**$6,682.29**	
Account Group: 48 EXPENSES - Museum							
2-74-10-110-00	Museum Wages	$0.00	$249.12	$249.12	$0.00	($249.12)	0.00%
2-74-10-250-00	Museum - Repairs & Maintenance	($312.08)	$681.30	$681.30	$500.00	($181.30)	136.26%
Account Group 48 EXPENSES - Museum Totals		**($312.08)**	**$930.42**	**$930.42**	**$500.00**	**($430.42)**	
Account Group: 49 EXPENSES - Requisitions							
2-99-00-750-00	Alberta School Foundation Fund	$261,876.35	$80,022.42	$210,960.60	$281,280.80	$70,320.20	75.00%
2-99-00-752-00	Camrose & Area Lodge Authority (CALA)	$3,240.00	$0.00	$3,100.00	$3,100.00	$0.00	100.00%
Account Group 49 EXPENSES - Requisitions Totals		**$265,116.35**	**$80,022.42**	**$214,060.60**	**$284,380.80**	**$70,320.20**	
Account Group: 50 EXPENSES - Amortization							
2-12-00-790-00	Amortization - Administration	$11,977.12	$0.00	$0.00	$0.00	$0.00	0.00%
2-23-00-790-00	Amortization - Fire	$1,807.06	$0.00	$0.00	$0.00	$0.00	0.00%
2-32-00-790-00	Amortization - Public Works	$191,010.46	$0.00	$0.00	$0.00	$0.00	0.00%
2-33-00-790-00	Amortization - Airport	$680.31	$0.00	$0.00	$0.00	$0.00	0.00%

Town of Bashaw
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Account Group: 50 EXPENSES - Amortization							
2-41-00-790-00	Amortization - Water	$44,743.07	$0.00	$0.00	$0.00	$0.00	0.00%
2-42-00-790-00	Amortization - Sewer	$89,802.30	$0.00	$0.00	$0.00	$0.00	0.00%
2-62-00-790-00	Amortization - Tourist Booth	$893.76	$0.00	$0.00	$0.00	$0.00	0.00%
2-69-00-790-00	Amortization - Rental Building	$40.94	$0.00	$0.00	$0.00	$0.00	0.00%
2-71-00-790-00	Amortization - Arena	$14,131.28	$0.00	$0.00	$0.00	$0.00	0.00%
2-72-00-790-00	Amortization - Parks	$12,954.79	$0.00	$0.00	$0.00	$0.00	0.00%
2-74-00-790-00	Amortization - Community Centre	$72,036.91	$0.00	$0.00	$0.00	$0.00	0.00%
Account Group 50 EXPENSES - Amortization Totals		**$440,078.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	
Account Group: 51 FINANCES ACQUIRED							
5-32-00-630-00	Sale of Machinery & Equipment	$0.00	$0.00	($12,000.00)	$0.00	$12,000.00	0.00%
Account Group 51 FINANCES ACQUIRED Totals		**$0.00**	**$0.00**	**($12,000.00)**	**$0.00**	**$12,000.00**	
Account Group: 52 FINANCES APPLIED							
6-23-00-630-02	Machinery & Equipment	$0.00	$0.00	$5,512.94	$0.00	($5,512.94)	0.00%
6-32-00-656-36	Roads - Equipment	$0.00	$0.00	$40,000.00	$0.00	($40,000.00)	0.00%
6-41-00-630-00	Water Meters	$0.00	$7,360.00	$11,608.00	$0.00	($11,608.00)	0.00%
6-42-00-630-00	Equipment	$0.00	$0.00	$1,850.99	$0.00	($1,850.99)	0.00%
6-72-00-610-01	Campground	$0.00	$0.00	($1,475.24)	$0.00	$1,475.24	0.00%
Account Group 52 FINANCES APPLIED Totals		**$0.00**	**$7,360.00**	**$57,496.69**	**$0.00**	**($57,496.69)**	
	Report Totals	**$414,321.34**	**($133,491.92)**	**($709,929.17)**	**$0.01**	**$709,929.18**	

TOWN OF BASHAW
LIBRARY

October 15, 2026

Town of Bashaw
5011 52 Ave.
Bashaw AB T0B 0H0
(780) 372-3911

Dear Town of Bashaw,

The **Town of Bashaw Library** is excited to announce our annual **Silent Auction, running November 12–25**! This is our biggest fundraiser of the year, and we would love your help in making it a success.

Funds raised help us purchase new resources and provide **affordable programs for children, families, and adults in our community.**

We are looking for donations of **items, services, gift certificates, experiences, or handmade creations** to include in our auction. Every donation, big or small, makes a difference. **Monetary donations are also greatly appreciated.**

Please have donations to the library by **Tuesday, November 10**. We are happy to arrange pickup, or donations can be dropped off at the library.

And don't forget to **come out and bid during the auction!** Your support helps keep our library a vibrant part of the Bashaw community. ❤️📚

Thank you for considering supporting the **Bashaw Library**!

For more information or to arrange a donation:
📞 **(780) 372-4055**
📧 **bashawlibrary@prl.ab.ca**

Thank you for helping us keep our community connected! ❤️

Best Wishes,
Wendy Parent
Wendy Parent
Library Manager
Town of Bashaw Library

RECEIVED
OCT 20 2026

Council Committee Reports – October 21, 2026

Councillor Masyk:

Bashaw Regional Health and Wellness Foundation

-Continue to Work on community support coffee group for wellness.

-Special meeting,

Discussed raffles to have online to help maintain funding operations with tickets and prizes.

Bashaw Library

-Discussion on summer programs

-Bill 28 updates

- Noted Silent auction donations for November Will be needed.

-Discussion on regular purchases for library operations

-Proposals for fall programs

-Regular Budget and GIC discussion

-Brief noting of board member full approvals being worked on at council table and possibly upcoming new board member position.

Historical Society

-Discussion on legacy project and the website to be able to read local stories in future online.

-Discussion on casino and town insurance.

-Fire truck restoration at town Entrance and fire hall museum painting upgrades noted as in progress.

Ambyr Kohlman:

Ag Society:

Arena Ice was put in successfully, opened Sept 15th -Sponsorships for interior renovations almost sold out

-wrapped up Rodeo plans and discussed getting plans started for 2027 -playground fundraising still underway, continuing to apply for grants to help cover the costs -fall supper set for October 24th to partner with Royal Purple and Elks to create a family event

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.1 Recommend 2nd and 3rd Reading Land Use Bylaw Amendment Bylaw 844 - 2026

Background/Proposal:

Town Administration is proposing textual amendments to the Land Use Bylaw to allow for "outdoor storage" to be a defined use (including recreational vehicle storage) and added as a discretionary use to the Highway Commercial (C2) District and Industrial (M) District. The textual amendments also propose allowing rooftop solar panels to not require a development permit application provided they are in compliance with the specific use regulations outlined in Section 9.7 of the Bylaw. Overall, these amendments allow for increased flexibility of outdoor storage as a use in appropriate districts and streamline approval processes to allow for solar panels in alignment with other municipalities and planning best practices.

Discussion/Options/Benefits/Disadvantages:

Overall Proposed Change and Impacts:

Outdoor Storage:

The proposed textual amendment would allow for the Development Authority to approve outdoor storage as a discretionary use within parcels designated Highway Commercial (C2) District and Industrial (M) District. The definition has been drafted in a way that allows for this discretionary use to include typical outdoor storage type facilities as well as recreational vehicle storage. Given the general impacts of both uses in terms of being potentially unsightly and traffic impacts, there is planning rationale for the definition to incorporate both types of uses in one.

In a review of Land Use Bylaw's across Alberta, this is a fairly standard use in Highway Commercial and Industrial type districts across both rural and urban municipalities, both large and small. These areas are typically well-connected by strong transportation networks, in proximity to highways and are zoned in a manner that expects less attractive developments, such as outdoor storage.

As the use will still be discretionary in nature, the Development Authority will be able to ensure conditions that ensure these uses are well-integrated into the overall Town with minimal impact on adjacent properties. This could include landscaping plans, transportation studies and fencing/screening conditions.

Overall, the proposed amendment aligns with the Municipal Development Plan's goals of being business-friendly, supporting economic development and ensuring industrial

developments are done responsibility while minimizing potential conflicts between industrial and non-industrial uses.

Rooftop Solar Collectors:

In recent years, given evolving technology, decreasing installation/maintenance/material costs and increasing electricity bills, personal solar collectors have been growing in popularity on residential homes. The proposed amendment removes the development permit requirements for rooftop solar panels to be installed in any land use district. Section 9.7 of the Land Use Bylaw provides regulations for solar collectors that ensure they have minimal projection from the surface of a roof and do not project beyond the surface of the roof. This ensures the panels fit within the roofline of a home and are not an eyesore or impact on setbacks from adjacent properties.

Given that they must be installed professionally and meet building and safety code legislation, with the necessary required permits and technical specifications, there is little regulatory need for the municipality to require a development permit provided the panels meet the already listed requirements in the Bylaw. Removing this requirement makes the process for installation easier on residents, reduces red tape and encourages this as a sustainable option to reduce electricity demand on the overall grid.

While the MDP does not have specific policies regarding solar collectors, the general themes of environment, quality of life and reducing regulatory burden for residents to ensure good governance and smooth processes are met by this LUB amendment.

Summary

Overall, the proposed amendments will have minimal impacts on residents and any potential concerns are mitigated through other regulations in the Land Use Bylaw such as the discretionary nature of the outdoor storage use and the general regulations that must be adhered to for rooftop solar collectors.

Costs/Source of Funding (if applicable)
No funding required.

Applicable Legislation:
MGA – Section 617.

Community Engagement Consideration:
Given the limited impact of this amendment, Administration does not recommend formal public engagement. The proposed amendment will still require outdoor storage to be a discretionary use in the Highway Commercial (C2) district and Industrial (M) district which means that appropriate oversight through the development permit process will be in place and the appeal process will always be an option for future development permits of this nature. Furthermore, removing development permit requirements for rooftop solar collectors has minimal impact on adjacent properties as they are located on a roof and have existing supporting regulations to ensure they fit into the roofing structure with no glare or impacts to the overall look and feel of a home/neighborhood.

Approved: yes /no Motion # _____
Account Code: _____

Advertisements for Bylaw 844-2026 have been circulated in the Stettler Independent on October 8 and 15, 2026.
We did not receive any feedback on the proposed Land Use bylaw amendment.

Recommended Action:
Administration recommends passing the following motion(s):

MOVED BY _____ approve Second reading of #844-2026 amending Land Use Bylaw 780-2018 to:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

MOVED BY _____ approve Third reading of #844-2026 amending Land Use Bylaw 780-2018 to:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

Discussion Result:
N/A

BY-LAW # 844 – 2026

BY-LAW NO. 844 - 2026

A By-law of the Town of Bashaw in the Province of Alberta, introduced for the purpose of:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors.

WHEREAS

The town has received an application for a text amendment to Section 2.2 Definitions, Section 12.10 Highway Commercial (C2) District, 12.11 Industrial (M) District and to Section 3.2 Development Not Requiring a Development Permit.

NOW THEREFORE

Pursuant to the Municipal Government Act, Section 606, the Council of the Town of Bashaw duly assembled, hereby enacts as follows:

That By-law No. 780 - 2018 be amended as follows:

A By-law of the Town of Bashaw in the Province of Alberta, introduced for the purpose of:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in

an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.

RECEIVED FIRST READING THIS 9th DAY OF September, A.D. 2026 IN THE Town of Bashaw, IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

RECEIVED SECOND READING THIS DAY OF, AD 2026 IN THE Town of Bashaw, IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

RECEIVED THIRD AND FINAL READING THIS DAY OF A.D. 2026, IN THE Town of Bashaw IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.2 Second & Third Reading Land Use Bylaw Amendment Bylaw 845 - 2026

Background/Proposal:

Through the review of a Real Property Report (RPR) application, Administration has determined that the parcel legally described as a portion of the SW-4-42-21-W4M (4633-45 Avenue) is incorrectly designated Manufactured Housing Park (MHP) District within Land Use Bylaw 780-2018. The dwelling on the parcel is a single-detached dwelling and not a manufactured dwelling, so this land use designation is incorrect. This redesignation will redesignate the parcel to Low Density Residential (R1) District and bring it into alignment with the Land Use Bylaw.

Discussion/Options/Benefits/Disadvantages:

Overall Proposed Change and Impacts:

The proposed amendment is correcting a mapping error that exists in the current Land Use Bylaw. The current zoning, Manufactured Housing Park (MHP) is intended to provide for and regulate development of land for the use of manufactured homes on separately titled parcels. The existing dwelling is a standard single-detached dwelling and therefore does not fit in this land use designation.

Administration conducted a review of the submitted Real Property Report (RPR) to determine an appropriate land use designation for this parcel. This includes meeting the setbacks, lot coverage and other district regulations. Based on this review, the best fit in alignment with the existing Land Use Bylaw is the Low Density Residential (R1) District. The purpose of this district is intended to accommodate the development of low density residential development on moderately sized lots throughout the community. The regulations of this land use district comply with the submitted RPR for the subject lot and the existing use matches the intent of this district.

Summary

If approved, this land use bylaw change would correctly align the existing development with the R1 District. All other uses, rules and regulations would subsequently apply to any future development of this subject site.

All necessary building and safety code legislation would continue to apply development within this district.

Approved: yes /no Motion # _____
Account Code: _____

Costs/Source of Funding (if applicable)
No funding required.

Applicable Legislation:
MGA – Section 617.

Community Engagement Consideration:
Given the limited impact of this amendment, Administration did not feel that formal public engagement was necessary. Adjacent landowners will be noted in accordance with the *Municipal Government Act* in advance of the Public Hearing.

Advertisement for Land Use bylaw amendment was circulated in the Stettler Independent on October 8 and 15, 2026. We did not receive any feedback on the proposed Land Use Bylaw Amendment.

Recommended Action:
Administration recommends passing the following motion(s):

MOVED BY _____ approve second reading of #845-2026 amending Land Use Bylaw 780-2018 to redesignate a portion of the SW-4-42-21-W4M from Manufactured Housing Park (MHP) District to Low Density Residential (R1) District.

MOVED BY _____ approve third reading of #845-2026 amending Land Use Bylaw 780-2018 to redesignate a portion of the SW-4-42-21-W4M from Manufactured Housing Park (MHP) District to Low Density Residential (R1) District.

Discussion Result:
N/A

BY-LAW # 845-2026

A BY-LAW OF THE TOWN OF BASHAW
IN THE PROVINCE OF ALBERTA

WHEREAS the Municipal Government Act R.S.A. 2000, as amended, requires a municipal Council to consider amendments to the Land Use Bylaw;

AND WHEREAS, copies of this Bylaw and related documents were made available for inspection by the public at the Town office as required by the Municipal Government Act Revised Statutes of Alberta 2000, Chapter M-26;

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF BASHAW DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as Bylaw "845-2026".

2. Bylaw 845-2026 which amends the Town of Bashaw Land Use Bylaw to redesignate a portion of the SW-4-42-21-W4M (4633-45 Avenue) Manufactured Housing Park (MHP) District to Low Density Residential (R1) District is hereby adopted.

3. This Bylaw may be amended by Bylaw in accordance with the Municipal Government Act, as amended.

4. This Bylaw shall come into effect on the date of the third and final reading.

This Bylaw comes into force on the day it is finally passed.

RECEIVED FIRST READING THIS
23rd DAY OF September, A.D. 2026
IN THE Town of Bashaw, IN THE
PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____

*ADMINISTRATOR

RECEIVED SECOND READING THIS _____ DAY OF _____, AD 2026 IN THE Town of Bashaw, IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

RECEIVED THIRD AND FINAL READING THIS ____ DAY OF_____ A.D. 2026, IN THE Town of Bashaw IN THE PROVINCE OF ALBERTA

*_____
*MAYOR
*
*_____
*ADMINISTRATOR

October 21, 2026

Our hearts are heavy following the tragic news from CFB Wainwright.

On behalf of the Town of Bashaw, Town Council, Administration, and our community, I want to express our sincere sympathy to the families, friends, and loved ones affected, as well as to the broader Wainwright community.

We recognize the commitment and bravery of the Canadian Armed Forces and the risks they accept in service to our country. We also extend our appreciation to the first responders, healthcare professionals, military personnel, and everyone working to provide assistance and comfort during this difficult time.

To those directly affected, and to our neighbours in Wainwright, please know that Bashaw is thinking of you and standing beside you. We hope you find strength and support in the days ahead.

Please join us in keeping everyone affected in your thoughts and prayers.

Box 510, 5011 - 52 Avenue,
Bashaw, AB T0B 0H0
Phone: 780.372.3911 Fax: 780.372.2335
Email: admin@townofbashaw.com

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.4 Town of Bashaw Certificate of Compliance Policy

Background/Proposal:

In order to keep up to date with current best practices for the issuance of Certificates of Compliance in Alberta, Administration is proposing a Certificate of Compliance Policy for the Town of Bashaw. This will ensure transparency and consistency of approach when processing Certificates of Compliance for properties within the town of Bashaw.

Discussion/Options/Benefits/Disadvantages:

Certificates of Compliance are a voluntary service provided by municipalities in Alberta. They are typically used in real estate transactions to ensure that properties are compliant with the Land Use Bylaw in terms of setbacks. This ensures there are not encroachments into Town or private property and that buildings on a parcel are appropriately located in accordance with the relevant setbacks in their land use district.

They do not provide information on whether a property has valid building permits or complies with other regulations of the Land Use Bylaw outside of setbacks and lot coverage requirements.

The draft policy incorporates the following key information to provide consistency and transparency for both administration and applicants/residents who are applying for Certificates of Compliance. It provides legal protections to the Town by providing a clear process that reduces Town liability and ensures that Applicants are aware of what a Certificate of Compliance entails.

The policy includes the following key sections:

- The policy provides clarity that Certificates of Compliance are not a legislated requirement under the *Municipal Government Act* and that they only relate to the placement of buildings and structures on a site, subject to LUB requirements.
- It outlines clear requirements for Certificate of Compliance applications to ensure consistency in approach.
- It clearly outlines that Certificate of Compliances are solely based on information provided on a Real Property Report (RPR) and that site visits are not conducted to verify information. This ensures that personal experiences or other information that the Development Authority may be aware of outside of the RPR is not considered from a legal perspective and to ensure consistency of approach.
- It provides a process overview on bringing non-compliant parcels into compliance, through either a development permit application or encroachment agreement. The

policy further connects to the proposed Encroachment Policy to ensure that encroachments are handled in a consistent manner.

- Timelines on COC processing are outlined in the policy to set clear expectations on customer service related to COC's.
- Requirements on professional credentials and that they must be completed by A.L.S in good standing is outlined to ensure all RPR's are done by the appropriate professionals.
- Clarity on third-party release, written consent by property owner and that they are not appealable is outlined so that Applicants are aware of this information and it is handled appropriately by Administration.

Overall, the policy sets a clear process, overview of the information that is reviewed and options for addressing non-compliance. The goal is to minimize liability risks to the Town in the processing of COC's, ensure fair and transparent processing that is equal for all applications and a clear understanding for Applicants of what the COC process in the Town of Bashaw entails.

Recommended Action:
Administration recommends that Council approve the Certificate of Compliance Policy 66.20.

MOVED BY _____ that Council approve Certificate of Compliance Policy 66.20 on October 21, 2026, Regular Meeting of Council.

Discussion Result:
N/A

Attachments:

1. Draft Certificate of Compliance Policy
2. Draft Certificate of Compliance Template

Section: TOWN OF BASHAW Planning & Development Services	Policy #: 66.20
Subject: Certificate of Compliance Policy	Motion Number: Date Approved:

POLICY STATEMENT:

The Town of Bashaw will exercise good administrative practices in the receiving and administering of Certificates of Compliance.

PURRPOSE:

Provide a consistent policy whereby requests for Certificate of Compliance are received and processed.

INFORMATION AND PROCEDURES:

1. Certificates of Compliance are not a legislated requirement under the *Municipal Government Act (MGA)*, but a voluntary service provided by the Town of Bashaw.

2. A Certificate of Compliance issued by the Town of Bashaw will relate only to the placement of the buildings and structures on a site, as identified by a Real Property Report, relative to the Land Use Bylaw requirements.

3. A Certificate of Compliance from the Town of Bashaw does not confirm compliance with Alberta Building Code requirements or serve as confirmation of permit history on a property.

4. All requests for a Certificate of Compliance submitted to the Town must be accompanied by:
    a) A copy of the certificate of title and applicable caveats no older than ninety (90) days.
    b) A minimum of two hard copies of the valid Real Property Report ('RPR') for the property, with at least one being an original bearing an original signature and permit stamp.
    c) The Real Property Report must be no older than seven (7) years.
    d) Where the date of the Real Property Report is greater than (90) days prior to the date of applying for a Certificate of Compliance, it must be accompanied by a Statutory Declaration indicating that no changes, alterations, or additions to the property have been made since the Real Property Report was prepared. The Statutory Declaration must be dated within ninety (90) days of the date of submission.
    e) Application fee as set out by the Town of Bashaw Master Rates & Services Bylaw.
    f) A completed application/request form or a letter requesting a Certificate of Compliance, signed by the Applicant (with Landowner authorization, if applicant is not the registered owner).
    g) Additional information as required by the Development Officer.

5. When issuing a Certificate of Compliance, the Town will retain one copy of the Certificate and Real Property Report for Town records.

6. Certificates of Compliance issued by the Town of Bashaw only relate to the placement

of the principal building, accessory buildings, and fences on a lot relative to the Land Use Bylaw requirements for minimum yards and setbacks. The Development Officer may, if deemed necessary, provide a note on the Certificate of Compliance indicating any encroachments, lack of development and/or building permits, and other violations of the Land Use Bylaw.

7. The Town of Bashaw will not conduct any site visits when determining the validity of a submitted Real Property Report. Review of any principal buildings, accessory buildings or fences on the property will be conducted solely on the basis of the Real Property Report in line with municipal regulations such as the Land Use Bylaw. The Certificate of Compliance will confirm the Town of Bashaw is not responsible for damages arising from a Certificate of Compliance containing errors, including where those errors result from incorrect or incomplete information on the Real Property Report.

8. Where a Certificate of Compliance is issued indicating a non-conforming/non-compliance or breach situation, the Applicant may submit a Development Permit Application or encroachment agreement request to the Town in line with the encroachment policy, to remedy the situation in accordance with the Land Use Bylaw. When a Development Permit application granting a variance from the Land Use Bylaw regulations is approved, and if after twenty-one (21) days no appeal has been initiated, the Development Officer will issue a Certificate of Compliance quoting the Development Permit number.

9. When developments encroaching on Town properties are identified, the applicant must obtain an encroachment agreement with the Town prior to obtaining a certificate of compliance. Encroachments into utility rights-of-way and/or easements must be resolved with the relevant utility provider in line with any respective Encroachment policies and the utility provider's processes.

10. When a Development Permit approval is granted to remedy a non-conforming /noncompliance or breach situation, there will be no charge for the issuance of a new Certificate of Compliance if the Development Permit approval or encroachment agreement is granted within one (1) year from the date the original Certificate of Compliance was issued. Where changes to the property have been made, resubmissions within one (1) year requires a new Real Property Report (RPR) prepared by an A.L.S to verify the changes to the property that bring it into conformance with the Bylaw.

11. Certificates of Compliance will not be issued for individual Condominium units.

12. The Town of Bashaw endeavors to process requests for Certificate of Compliances as quickly as possible (within 10 business days). If, however, there is a non-compliance or encroachment situation requiring a secondary process, such as a Development Permit Application or an Encroachment Agreement etc., this will lengthen the process.

13. Rush/expedited order requests of two (2) working days may be requested for an additional fee. Rush/expedited order requests cannot be guaranteed.

14. All submitted Real Property Reports (RPR's) must be prepared by an A.L.S in good standing with

the Alberta Land Survey's Association.

15. A Certificate of Compliance is only valid as of the date of the Real Property Report (RPR), and subject to all limitations and qualifications noted in the Certificate, consistent with this Policy.

16. All requests for a Certificate of Compliance shall be accompanied by written consent from the property owner.

17. A Certificate of Compliance shall not be released to any third-parties without the explicit written permission of the property owner, subject to any requirements of the Access to Information Act.

18. Certificate of Compliances are an administrative confirmation of setbacks and property information in line with the Land Use Bylaw, based on a review of an applicable RPR. There is no appeal for concerns regarding a Certificate of Compliance Review.

Box 510, 5011 – 52 Avenue,
Bashaw, AB T0B 0H0
Phone: 780.372.3911 Fax: 780.372.2335
Email: cao@townofbashaw.com

Re: Compliance Certificate Request
Legal: [Insert Legal Land Description Here]
Zoning: [Insert Zoning Here]
Roll: [Insert]

Physical Location: [Insert Address Here]
Land Use Bylaw (LUB) 780 – 2018

Certificate Review Prepared for: [Insert Applicant Here]
The Real Property Report generated by [Insert Surveyor Name Here]., Dated [Insert Date], for the above-mentioned property was reviewed by Town of Bashaw on [Insert Review Date Here]. It is assumed that no additional developments or buildings have been placed on the parcel since the completion of the real property report dated [Insert date of RPR here].

This Notice of Non-Compliance is attached to Alberta Land Surveyor's Real Property Report, [Insert Survey Date Here], specific to the Legal Land location as listed above. Every effort has been made to ensure accuracy; however, the Town of Bashaw is not responsible for errors or omissions.

Commented [A1]: Update depending on whether compliant or not compliant.

The Certificate of Compliance is reviewed and issued in accordance with Land Use Bylaw 780-2018.

Subject to the qualifications stated below, it is hereby certified that:

1. The property is located within the [Insert District] Land Use District of the Town of Bashaw as defined in the Town of Bashaw Land Use Bylaw 780-2018.
2. The [Insert details of building] sited on the property appears not to be:
   a. Located in accordance with the setback requirement of Land Use Bylaw 780-2018
3. All structures sited on the property appears **not** to be:
   i. [Insert structure details here, whether compliant or non-compliant]

Commented [A2]: Update depending on review.

This Certificate Review is subject to the following qualifications:

1. The Town is relying entirely on the information provided on behalf of the applicant and the town makes no representation as to the actual use of the property.
2. The Town is relying **solely** on the attached Real Property Report supplied by or on behalf of the applicant, prepared by [Insert Surveyor Here], A.L.S., dated [Insert date here] and makes no representations as to the actual location of the buildings.
3. The Town has **not** conducted any inspection of the property.
4. The Town assumes no responsibility or liability for any inaccuracy, mistake or error of law or fact set forth in this Certificate Review, which is provided solely as information based upon the records available to the Town. The Applicant remains responsible for any due diligence required to verify information contained in this Certificate.
5. The Town advises that if any non-compliance is found, you should contact the Town's Development Department at the earliest opportunity to discuss corrective measures.

6. **THIS CERTIFICATE REVIEW DOES NOT ADDRESS ANY RESTRICTIVE COVENANTS OR OTHER ENUMBRANCES NOT REFERRED TO HEREIN THAT MAY BE REGISTERED AGAINST THE PROPERTY.**

Dated: [Insert Date Here]

Respectfully,

_____
Theresa Fuller, CLGM
Chief Administrative Officer

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.5 Town of Bashaw Encroachment Policy 66.30

Background/Proposal:

The Town of Bashaw is considering adopting a Certificate of Compliance Policy. As part of this review, Administration determined that it would be beneficial for the Town to have an Encroachment Policy in place as well, similar to other Alberta municipalities. This ensures a transparent and equitable process for managing encroachments onto Town lands, with a focus on public safety, operational ease and clear direction on how to manage existing encroachments.

Discussion/Options/Benefits/Disadvantages:

Frequently, through the Certificate of Compliance review process, Administration notes encroachments into public right-of-ways, utility right-of-ways or other Town properties. Encroachment into these areas require a consistent approach to ensure Town lands remain relatively unencumbered and so that the municipality can deliver safe and efficient services and uses of these lands in line with the *Municipal Government Act.*

The policy sets out clear direction for:

When encroachments will not be permitted on Town lands

This clarifies that encroachments are not allowed unless an encroachment agreement is in place or they are exempt from requiring an agreement as per the proposed policy.

What type of encroachments are exempt from the requirement to have an encroachment agreement

This exempts certain encroachments such as outdoor patios that have received other approvals from the Town, surface improvements providing access or minor landscaping features. It further clarifies that the Town may require exempt encroachments to be removed at any time on thirty (30) day's notice or less if required for safety, remedying damage, where it interferes with the intended use of the lands or if the town deems the removal in the public interest. It also further clarifies that Encroachments which do not comply with a development permit, building permit or any other approval are not exempt.

The general procedure for encroachment agreements

The goal of the procedures section is to provide a clear and transparent process through which encroachments will be considered by the Town. The goal of this is fair and good governance

and criteria upon which decisions for allowing encroachments can be made that are in the public interest. This includes:

a) Effects of the Encroachment on the operation, maintenance and replacement of any utilities or Town infrastructure;

b) Effects of the Encroachment on delivery of public services;

c) Effects of the Encroachment on adjacent properties;

d) Risk to occupants, utility/maintenance/parks operators, or the public; and

e) Refer the application to the utility operators and/or municipal departments or staff potentially impacted by the Encroachment.

Enforcement protocols

The policy provides further authority already granted to the Municipality through the *Municipal Government Act* to remove encroachments. It further clarifies to Applicants that unauthorized encroachments may go the enforcement route and for the municipality to collect reimbursement for associated costs.

General requirements

General requirements align the policy with Federal, Provincial and any other relevant municipal regulations. It also clarifies that no encroachment shall interfere with access to or use, operation, maintenance, or replacement of any utilities or Town lands. It notes that public utilities do not require encroachment agreements and that the Town cannot approve an encroachment except with the consent of that third party if lands are jointly owned with a third party.

SUMMARY

Overall, the proposed encroachment policy will provide further clarity to Administration and Applicants when processing encroachment agreements or reviewing encroachments that are applied for in response to something identified in a Certificate of Compliance Review. Administration has also updated the encroachment agreement in consultation with legal to reflect the updated policy and ensure that it reflects current legislation and minimizes risk and liability to the Town.

Recommended Action:
Administration recommends that Council approve the Encroachment Policy 66.30.

MOVED BY _____ that Council approve Encroachment Policy 66.30 on October 21, 2026, at the regular meeting of council.

Approved: yes /no Motion # _____
Account Code: _____

Discussion Result:
N/A

Attachments:

1. Draft Encroachment Policy
2. Draft Encroachment Template

Section: TOWN OF BASHAW Planning & Development Services	Policy #: 66.30
Subject: Encroachment Policy	Motion Number: Date Approved:

POLICY STATEMENT:

The purpose of the Encroachment Policy is to provide a consistent approach in the management of Encroachments onto Town-owned property to ensure that Town lands remain unencumbered by encroachments to allow for safe and efficient service delivery in accordance with the *Municipal Government Act*.

PURRPOSE:

Provide a consistent policy whereby requests for requests for encroachment agreements whether they be existing encroachments or proposed new encroachments can be reviewed by Town Administration.

PROCEDURES:

1. General Policy

1. Encroachments will not be permitted on Town lands unless:

    a) They are authorized by an Encroachment Agreement completed pursuant to this Policy; or

    b) They are exempt from the requirements for an Encroachment Agreement pursuant to this Policy.

2. Exempt Encroachments

1. The following Encroachments are exempt from the requirement to have an Encroachment Agreement provided that they comply with all other requirements of this Policy and the Land Use Bylaw. This includes encroachments into Town lands such as:

    a) Outdoor seating areas for restaurants or cafes that have received approval from the Town provided that they have entered into a license of occupation or another form of approval for temporary patios;

    b) Surface improvements that provide access to a site, such as driveways and walkways, that do not project above finished grade;

    c) Non-permanent landscaping features such as mulch or landscape edging that do not project more than 0.2m above grade

2. The Town may from time to time amend the types of Encroachments which are exempt from the requirement to have an Encroachment Agreement, in which event existing Encroachments may be required to be removed unless otherwise authorized to remain.

3. The Town may require an exempt Encroachment to be removed at any time on thirty (30) days' notice or less if required for safety, remedying damage, where it interferes with the intended use of Town lands , if the Town deems that removal is in the public interest, or for any municipal purpose.

4. Nothing in this Policy authorizes an exempt Encroachment which is contrary to or fails to comply with the requirements of any development permit, building permit or other approval or any Town bylaw or other policy.

3. Procedures for Encroachment Agreements

1. The Owner of land adjacent to or containing Town property with an Encroachment may apply for an Encroachment Agreement by providing all information required by the Town of Bashaw, or, if the Town has established a form for this purpose, completing and submitting such form to the satisfaction of the Town.

2. Upon receipt of an application and payment of fees established by the Town's Master Rates & Schedules Bylaw, the Town will review the application and determine whether to approve it (authorize the Encroachment) or refuse it. In considering the application, the Town will evaluate the Encroachment based on any factors it considers relevant, including but not limited to:

    a) Effects of the Encroachment on the operation, maintenance and replacement of any utilities or Town infrastructure;

    b) Effects of the Encroachment on delivery of public services;

    c) Effects of the Encroachment on adjacent properties;

    d) Risk to occupants, utility/maintenance/parks operators, or the public;

    e) Feedback received where the application is referred at the discretion of the Town to the utility operators and/or municipal departments or staff potentially impacted by the Encroachment; and

    f) Compliance with the Town's Land Use Bylaw and other applicable bylaws.

3. If the Town authorizes an Encroachment as applied for, the Town shall provide the Owner with an Encroachment Agreement, in an approved form reviewed by legal counsel, authorizing the Encroachment to remain. The Encroachment Agreement may be subject to time limits or other terms or conditions as the Town may determine relevant for the subject Encroachment.

4. The property owner shall have three (3) months to return the executed Encroachment Agreement. If the property owner fails to do so within the specified time, the authorization of the Encroachment will expire.

5. The Town will register the executed Encroachment Agreement or a caveat in respect of such agreement against title to the subject property.

6. Without limiting the foregoing, any encroachment onto any Town road right of way will be subject to requirements set out in the Traffic Safety Act, including that it be terminable on 30 days' notice

4. Enforcement

1. If a property owner fails to remove an unauthorized Encroachment in accordance with reasonable notice to do so by the Town, the Town may take any actions legally authorized to remove the encroachment and seek reimbursement from the Owner for all associated costs. The Town may engage all remedies available under the *Municipal Government Act* or other municipal laws to enforce the removal of an Encroachment and to collect reimbursement for associated costs.

5. General Requirements

1. An Encroachment Agreement does not release any party from the duty to comply with any other Federal, Provincial or Municipal laws, regulations, bylaws, or other enactments or policies.

2. Notwithstanding any other provision of this Encroachment Policy, an Encroachment shall not interfere with access to or use, operation, maintenance, or replacement of any utilities or Town lands.

3. Any expenses, liabilities, costs or other risks associated with an Encroachment or the removal thereof are the responsibility of the property owner of the land to which the Encroachment is situated partially on.

4. Encroachments do not include public utilities authorized by the Town and located within Town Lands.

5. Where the Town owns Town Lands jointly with a third party, the Town will not approve an Encroachment except with the consent of that third party.

THIS ENCROACHMENT AGREEMENT MADE as of the ____ day of _____, 20___.

BETWEEN:

TOWN OF BASHAW
(hereinafter called the "Town")

OF THE FIRST PART

- and -

_____
(hereinafter called the "Owner")

OF THE SECOND PART

WHEREAS the Owner is the registered owner of the lands located in the Town of Bashaw and legally described as follows:

[Legal description of lands]

(the "Owner's Lands")

AND WHEREAS the Town is the registered owner of lands located in the Town of Bashaw and legally described as follows:

[Legal description of lands]

(the "Town Lands")

OR

AND WHEREAS the Town has the direction, control and management of the road known as [description of road] and located adjacent to the Owner's Lands (which road is hereinafter referred to as the "Town Lands");

OR

AND WHEREAS the Town is the registered owner of reserve lands located in the Town of Bashaw and legally described as follows:

[Legal description of reserve lands]

(the "Town Lands")

Commented [A1]: Choose one of these options when drafting an agreement

AND WHEREAS the Owner has constructed [describe encroachment] (the "Encroachment") on the Town Lands;

AND WHEREAS the Owner has requested the Town's permission to encroach upon the Town Lands and the Town is prepared to grant the Owner's request subject to the terms and conditions of this Agreement;

NOW THEREFORE this Agreement witnesses that in consideration of the promises, the covenants herein contained and other good and valuable consideration, the parties hereby agree as follows:

1. The presumable and schedule to this Agreement are incorporated into and form a part of this Agreement.

2. Subject to the terms and conditions of this Agreement, the Town grants to the Owner permission to encroach upon or over that portion of the Town Lands shown on the drawing attached and marked as Schedule "A" to this Agreement (the "Encroachment Area"). The sole purpose for which the Owner is entitled to encroach upon the Encroachment Area is to allow for _____ (the "Encroachment").

3. In consideration for the Town granting the Owner permission to encroach onto the Encroachment Area to the extent and for the purposes set out in Schedule "A" to this Agreement respectively, the Owner shall, upon executing this Agreement, pay to the Town the sum of _____ ($_____) DOLLARS, the receipt of which is acknowledged by the Town. The Owner shall be responsible for any costs incurred to register a Caveat in respect of this Encroachment Agreement at the Land Titles Office.

4. The Owner shall at all times and at his or her own expense keep and maintain the Encroachment and the Encroachment Area in good and sufficient repair to the reasonable satisfaction of the Town in conformance with the standards of maintenance in the Town from time to time, and no alterations shall be made to the Encroachment or the Encroachment Area without the prior written approval of the Town which may be unreasonably withheld.

5. The Owner shall indemnify the Town and save it harmless from and against all claims, actions, damages, liabilities, and expenses by whomsoever made, brought or prosecuted in connection with losses of life, personal injury, damage to property, or any other loss, damage or injury, whether or not of a nature related to the foregoing, arising from or in any way related to:

   (a) the permission to encroach as set out herein;

   (b) the construction, maintenance, existence, use or removal of the Encroachment

including, without restricting the generality of the foregoing, a claim for loss, injury or death to persons of property due to the Owner's negligence or failure to comply with any applicable legislation, regulations, bylaws or requirements or any of the requirements of this Agreement, and;

(c) the use of and any occurrence upon the Encroachment Area, including without limitation any release of any hazardous substances on the Encroachment Area or any environmental damage or loss occurring on the Encroachment Area or adjacent to the Encroachment Area caused by a negligent act or omission of the Owner or its officers, agents, employees, and contractors as relating to the Encroachment

which obligation to indemnify shall survive the expiry or termination of this Agreement, howsoever it occurs, and shall include the obligation for the Owner to pay all costs and expenses incurred or paid by the Town with respect to the foregoing including legal costs on a solicitor and own client full indemnity basis.

6. The Owner shall at its sole cost and expense and, upon execution of this Agreement, shall provide the Town with evidence of general liability insurance coverage regarding the Encroachment and the Encroachment Area, in a form and on terms and conditions satisfactory to the Town. The insurance shall be for an amount not less than TWO MILLION ($2,000,000.00) DOLLARS per incident and the Town shall be an additional insured thereunder. The insurance coverage shall contain a provision that it shall not be cancelled or materially altered without thirty (30) days written notice to the Town.

7. In the event the Owner violates any provision of this Agreement the Town may, without prejudice to any other remedy available to it, terminate this Agreement effective immediately and enforce its rights arising from the termination of this Agreement.

8. Notwithstanding any other provision of this Agreement, the Town may terminate this Agreement at any time without cause and without penalty upon giving THIRTY (30) DAYS' notice in writing to the Owner.

9. In the event of the termination of this Agreement, howsoever it occurs, the Owner shall at its sole cost and expense immediately remove the Encroachment and restore the Encroachment Area to the satisfaction of the Town.

10. The Owner acknowledges that there may be utilities within the Town Lands and the Encroachment Area. In the event the Town is required to maintain, repair or replace utility lines within the Encroachment Area, the Owner shall, if required to do so by the Town, at its sole cost and expense remove the Encroachment from the Encroachment Area.

11. If any section, subsection, sentence, clause or phrase of this Agreement is for any reason held to be invalid by the decision of a Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Agreement.

12. All terms, covenants and conditions contained in this Agreement shall be binding upon and enure to the benefit of the respective successors and assigns of the Town and the Owner including any person taking or receiving in any manner the benefit hereof absolutely to the same extent as if each such successor and assign and any such person were named as a party to this Agreement.

13. The terms of this Agreement shall run with the Owner's Lands and shall bind all future owners of the Owner's Lands during the duration of the rights herein granted and the Town shall be at liberty to register this Agreement by way of caveat or otherwise against the title to the Owner's Lands to protect its interest under the terms of this Encroachment Agreement.

14. This Agreement shall be construed in accordance with and governed by the laws of the Province of Alberta.

IN WITNESS WHEREOF, notwithstanding the dates of signature below, the parties hereto have hereunder executed these presents as of the day, month, and year first above written.

TOWN OF BASHAW

Per: _____
(Corporate Seal)

Per: _____

[If landowner is a corporation:]

[insert name of corporation]

Per: _____
(Corporate Seal)

_____
Witness

Per: _____

[If landowner is an individual:]

_____
Witness

_____
[insert name of landowner(s)]

_____
Witness

_____
[insert name of landowner(s)]

SCHEDULE "A"
ENCROACHMENT AND ENCROACHMENT AREA

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.6 Library Trustee motions

Background/Proposal:
October 8, 2026, Natasha Larkin's resignation from the Library Board was received.
We received a request to appoint Grace Fisher at the October 7, 2026, regular meeting of council. Council was unable to appoint Grace Fisher as there was already 10 people on the board.

Discussion/Options/Benefits/Disadvantages:

1. Accept Natasha Larkin's resignation
2. Appoint Grace Fisher to the Bashaw Library Board. (adjust the appointment date accordingly)

Costs/Source of Funding (if applicable)
Not applicable

Applicable Legislation:
Libraries Act

Community Engagement Consideration:
The administration is willing to proceed as the council's request.

Recommended Action:
Proceed with the following motion:

MOVED BY _____ to accept Natasha Larkin's resignation from the Bashaw Library Board, at the October 21, 2026, regular meeting of Bashaw Town Council.

MOVED BY _____ to appoint Grace Fisher to the Town of Bashaw Library Board effective October 21, 2026, until October 20, 2027, for her first three year term.

Or motion of Council determination.

Discussion Result:
Additional research Requested:

October 8, 2026

To Whom It May Concern

I resign from the Town of Bashaw Library Board effective October 7, 2026.

Regards,



Natasha Larkin

RECEIVED
OCT 08 2026

Town of Bashaw Library
5020-52 Street
PO BOX 669
Bashaw, Alberta
T0B 0H0
Phone: (780) 372-4055

TOWN OF BASHAW
LIBRARY

September 30, 2026

Chief Administrative Officer
Town of Bashaw
PO Box 510
Bashaw, Alberta T0B 0H0

Dear Bashaw Town Council,

RE: Library Board Member Changes

The Town of Bashaw Library Board requests that Town Council appoint a new member and recommends a qualified individuals whose complementary skills, diverse backgrounds, varied perspectives, and age-group representation will strengthen the board and the library's future success.

Please pass the following motions for the new Bashaw Library Board Trustees for the term October 2026 - October 2029:

MOVED BY _____to appoint Grace Fisher to the Bashaw Library Board effective October 7, 2026 until October 7, 2029 for her first - three-year term.

Thank you for your attention to this important matter.

Sincerely,

Wendy Cotton

Town of Bashaw Library Manager

On behalf of: Terri Brown-Gust Chairperson, Town of Bashaw Library Board

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.7 Bashaw Crop Services – Request for Temporary Easement and Controlled Access – Undeveloped Public Roadway

Background/Proposal:

Bashaw Crop Services has requested a temporary access agreement that would provide it with controlled access over an undeveloped public laneway serving its parcels. Administration reviewed the proposed approach and has concerns about whether access to a registered public road allowance may lawfully be restricted through a temporary access or easement agreement.

Discussion/Options/Benefits/Disadvantages:

Legislative Requirements and Impacts:

The laneway is registered as a public road right-of-way. Although Bashaw Crop Services advises that it developed the roadway to provide access to its parcels, that work does not alter the roadway's legal status. Administration's interpretation is that the road is owned by the Provincial Government and administered by the Town of Bashaw in accordance with provincial requirements.

Because the laneway remains a public road allowance, members of the public may use it. Restricting access for the exclusive or controlled use of Bashaw Crop Services would therefore require a formal road closure bylaw rather than a temporary access easement agreement.

Long-Term Considerations:

Section 22 of the *Municipal Government Act* provides that a municipally controlled road may be closed only by bylaw; the bylaw must be advertised; an affected person or agent must be given an opportunity to be heard by Council; and, for a municipality that is not a city, the bylaw has no effect unless approved by the Minister of Transportation and Economic Corridors before second reading.

A temporary access easement agreement would not displace these statutory requirements. Bashaw Crop Services would need to complete a road closure application and pay the applicable fee. Upon completion of the application a bylaw would be created, circulated, and be subject to the Minister of Transportation and Economic Corridors before second reading. All associated costs for the closure would be bore by the applicant. They would then purchase the road allowance land upon closure approval. There is no guarantee regarding the approval.

Administration is hesitant to recommend support for a road closure. The laneway is connected to multiple industrial lots, and closing it could affect the long-term viability, access, and transportation network supporting future business opportunities. The laneway extends beyond the parcels identified in the request and may warrant full development and public use in the future.

If Council directs Administration to investigate a road closure, the applicant should be required to provide a properly designed turning bulb so users can safely turn around and continue to use the remaining public roadway.

Costs/Source of Funding (if applicable)
No immediate funding is required to decline the request. Legal review, surveying, engineering, advertising, road-closure processing, and construction of a turning bulb may result in costs if Council directs further consideration. Administration recommends that applicable costs be borne by the applicant, subject to Council direction and legal advice.

Applicable Legislation:
Municipal Government Act, RSA 2000, c M-26, Division 2, including Section 22 (road closure bylaw requirements).

Community Engagement Consideration:
No formal public engagement has been completed for the temporary access request. If Council considers a road closure bylaw, statutory advertising and an opportunity for persons claiming prejudice to be heard by Council would be required.

Because the laneway serves multiple industrial lots and may support future development, potentially affected landowners, businesses, utility interests, and relevant agencies should be identified and consulted as part of any further review.

Recommended Action:
Administration recommends passing the following motion:

MOVED BY _____ that Council decline the request to register a temporary access easement or agreement providing Bashaw Crop Services with controlled or exclusive access to the public laneway, and direct Administration to advise the applicant that any proposed restriction of public access must proceed, if pursued, through the applicable road closure process under the *Municipal Government Act*.
AND FURTHER THAT, before any road closure bylaw is prepared, Administration obtain legal advice confirming the statutory process and implications; and that any future proposal include a properly designed turning bulb, with associated costs to be addressed by the applicant subject to Council approval.

Discussion Result:
Pending Council decision.

Bashaw Crop Services
5115 48 St
Bashaw, AB T0B 0H0

April 29, 2026

To: Bashaw Town Council

Subject: Request for Temporary Easement and Controlled Access – Undeveloped Public Road Allowance

Dear Members of Council,

I am writing to formally request consideration for a temporary easement agreement related to an undeveloped public road allowance located between our properties in the Town of Bashaw.

At the time of purchase, we acquired an undeveloped lot from the Town with the understanding, based on available development maps, that a public road allowance existed between our parcels. However, this road had not been constructed or developed prior to our acquisition. In order to support our business operations and enable functional access between our properties, we undertook the development of this roadway independently, investing both time and financial resources.

At present, this roadway functions exclusively as a private access route for our operations. It terminates in a dead end and is not used by the general public. Despite this, there is a foreseeable risk that, over time, members of the public may interpret this as an active municipal road and inadvertently enter the area. This creates two primary concerns:

- **Safety Risk:** The roadway leads into an active work environment where unauthorized access could expose individuals to operational hazards.
- **Security Risk:** Our business assets and equipment are located on-site, and uncontrolled public access introduces avoidable exposure to theft, damage, or liability.

To proactively address these concerns, we are requesting that Town Council grant a **temporary easement for a period of five (5) years** over the undeveloped road allowance. This easement would enable us to install and maintain a controlled access gate at the appropriate entry point.

The intent of this request is to:

- Prevent unintended public access into an active work and operational zone
- Enhance safety for both the public and our staff
- Protect business assets and infrastructure
- Maintain flexibility for future municipal development decisions regarding the road allowance

We view this as a practical, low-impact solution that aligns with both public safety priorities and responsible land use. The proposed easement is temporary in nature and ensures that the Town retains long-term control and optionality over the roadway.

We are fully prepared to collaborate with the Town on any conditions, specifications, or requirements associated with the easement and gate installation to ensure alignment with municipal standards and future planning considerations.

We appreciate your time and consideration of this request and would welcome the opportunity to discuss this further or provide any additional information that supports Council's decision-making process.

Sincerely,



Blaine Ravnsborg
Bashaw Crop Services
780-372-3036

Bashaw Crop Services a Division of Ponoka Fertilizer Ltd has asked Bashaw Concrete Products Ltd if the closure of the ally between our lots will have a negative impact on our business. By signing this letter it will be understood that there is no negative impact on our business Bashaw Concrete Products Ltd.

Bashaw Crop Services

signature

Title Manager / Owner

Date Nov 27/25

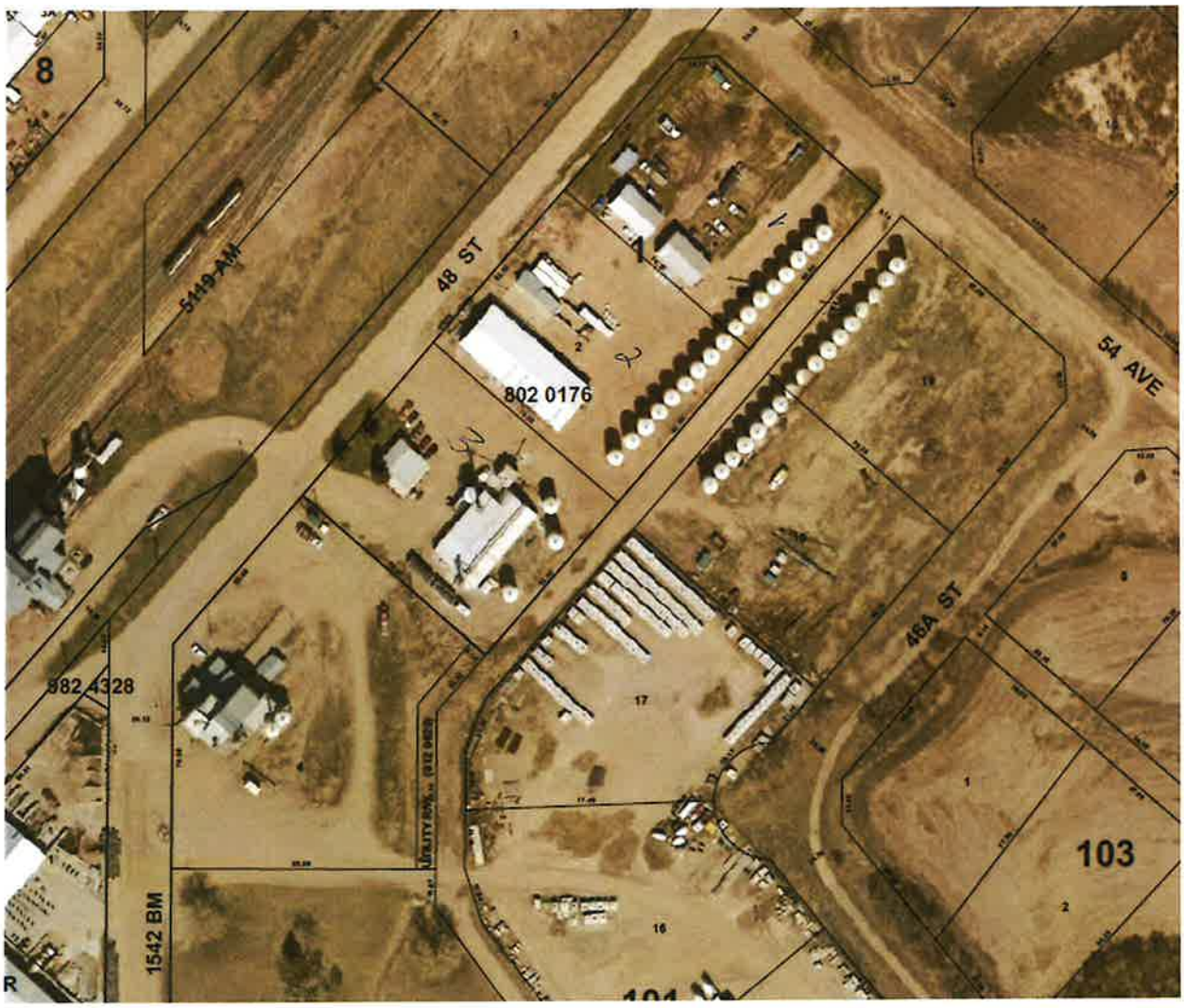
Bashaw Concrete Products Ltd

signature

Title OWNER

Date Nov 27/2025

Untitled Map
Write a description for your map.
Legend
Bashaw
Bashaw Crop Svc
Untitled Polygon
Image © 2025 Airbus
70 m
Bashaw Concrete
ashaw Crop Svc


8
5149 AM
48 ST
802 0176
54 AVE
48A ST
882 4328
1542 BM
103

Approved: yes /no Motion # _____
Account Code: _____

Town of Bashaw

Request for Decision

Meeting:	Regular Council
Meeting Date:	October 21, 2026
Originated by:	Theresa Fuller, Chief Administrative Officer
Agenda Item:	7.8 Candidly Report – Voices of Bashaw

Background/Proposal:

Council commissioned the *2026.10.21. Voices of Bashaw – Ground Truth Report* to gather direct feedback from residents regarding the community's strengths, challenges, and future priorities. Engagement occurred from September 29 to October 7, 2026, and included 38 resident conversations: 25 by telephone and 13 online. Residents provided more than 15,000 words of feedback concerning life in Bashaw, municipal services, infrastructure, communication, and future priorities.

Discussion/Options/Benefits/Disadvantages:

The report provides qualitative information to support future strategic planning, budget discussions, grant applications, asset management planning, and community development initiatives.

Community Strengths and Recurring Themes:

Residents expressed strong pride in Bashaw and identified its friendly atmosphere, safety, volunteerism, and neighbour-to-neighbour support as key strengths. Thirty of the 38 participants identified community spirit and quality of life as reasons they value living in Bashaw.

Infrastructure and asset management: Residents consistently identified road conditions, potholes, aging water and sewer infrastructure, and long-term infrastructure planning as priorities. Many supported proactive planning and scheduled asset replacement rather than responding only after failures.

Additional Resident Priorities:

Youth retention and economic development: Participants linked youth retention to employment opportunities and affordable housing. They expressed interest in business growth, rental housing, apprenticeships, and measures that help young people and families remain in Bashaw.

Recreation and community amenities: Residents requested more opportunities for children, youth, and families, including splash parks, skate parks, gathering spaces, youth programming, and enhanced recreational amenities.

Community appearance and bylaw enforcement: Participants identified property maintenance, business façade improvements, beautification of Main Street and community entrances, and more proactive enforcement regarding nuisance and unsightly properties.

Services, safety, and communication: Additional healthcare access, senior housing, commercial services, traffic enforcement, and road safety were recurring topics. Feedback about municipal communication was generally positive, and residents expressed interest in more informal opportunities to engage directly with Council.

Benefits and considerations: The findings provide direct feedback, validate existing planning initiatives, support grant applications, identify community expectations, and may strengthen future engagement. The report reflects 38 participants and should be considered alongside statutory processes, financial constraints, operational capacity, legislative requirements, other planning documents, and broader community needs. It creates no obligation to undertake specific projects.

Administration is scheduled to meet with the Candidly AI to debrief about the report and discuss next steps.

Costs/Source of Funding (if applicable)
There are no direct costs associated with receiving the report. Future financial implications will depend on Council direction concerning infrastructure projects, recreation amenities, beautification initiatives, economic development programs, communication initiatives, or other projects arising from the engagement. Many suggestions will require further evaluation, funding analysis, partnerships, grant opportunities, and future Council direction before implementation.

Applicable Legislation:
No specific legislative requirement applies to Council's receipt of the report. Any future initiatives arising from the findings will be evaluated against applicable legislation, municipal policies, statutory engagement requirements, and approval processes.

Community Engagement Consideration:
The report represents a community engagement initiative involving 38 residents. Administration may use the results to inform future engagement activities and communicate how resident input is considered in planning and decision-making.

Because the findings are qualitative and reflect participating residents, future project-specific engagement should include affected residents, businesses, community organizations, partners, and agencies as appropriate.

Recommended Action:
Administration recommends passing the following motion:

MOVED BY _____ that Council receive the *2026.10.21. Voices of Bashaw – Ground Truth Report* as information and direct Administration to consider the findings during future strategic planning, budget development, capital planning, grant applications, and community development initiatives.

Discussion Result:
Pending Council decision.