REGULAR MEETING OF COUNCIL
MINUTES
October 21, 2026, Following the Organizational Meeting
Council Chambers & Zoom Access

In Person: CAO Fuller (5:30pm), Mayor Orom (5:53pm), Deputy Mayor McIntosh (5:46pm), Councillor Masyk (5:38pm), Councillor Meger (6:05pm), Councillor Kohlman (5:39pm) Ken Allan (5:50 pm)

Council by Zoom: none

Absent with notice: none

Recording Secretary: CAO Fuller

Public:

Public Zoom: Michael Miller (6:00 pm)

Press by zoom: none.

1. CALL TO ORDER by Mayor Orom (6:47pm)
2. ADOPTION OF AGENDA

MOVED by Deputy Mayor McIntosh to approve the October 21, 2026, Regular Meeting of Council agenda, with inserting the Closed meeting of Council section after section 7.2 of the New & Unfinished Business portion of the agenda, then resuming item 7.3 after the Closed Meeting of council section is complete.

MOTION #229.21.10.2026 CARRIED

3. PUBLIC HEARINGS

   3.1 Land Use Bylaw Amendment – 844-2026 – See separate minutes

   3.2 Land Use Bylaw Amendment – 845-2026 – See separate minutes

4. DELEGATIONS – none.
5. APPROVAL OF MINUTES

   5.1 Minutes of October 7, 2026, Regular Meeting Bashaw Town Council

MOVED by Councillor Kohlman to approve the minutes from the October 7, 2026, Regular Meeting of Bashaw Town Council.

MOTION #230.21.10.2026 CARRIED

6. CONSENT AGENDA
   6.1 Bashaw Royal Canadian Legion – invitation to attend Remembrance Day ceremony
   6.2 Stars Air Ambulance – Ally Impact Report
   6.3 Town of Bashaw Monthly Statement – September 30, 2026
   6.4 National Police Federation – Call to Action
   6.5 September 30, 2026 – Budget Variance Report
   6.6 Bashaw Library – Request for Donations & Fundraiser Notice
   6.7 Council Committee Reports

Deputy Mayor McIntosh requested to discuss 6.5 September 30, 2026 – Budget Variance Report as 7.9, and 6.6 Bashaw Library – Request for Donations & Fundraiser Notice as item 7.10; in the New & Unfinished business section of the agenda.

7. NEW & UNFINISHED BUSINESS

   7.1 Land Use Bylaw Amendment 844- 2026 – Second & Third Reading (outdoor Storage & no DP for rooftop solar panels)

MOVED BY Deputy Mayor McIntosh to approve Second reading of #844-2026 amending Land Use Bylaw 780-2018 to:
1. Adding a definition for “Outdoor Storage” in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:
“Outdoor Storage” is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding “Outdoor Storage” as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors.
MOTION #231.21.10.2026 CARRIED

MOVED BY Councillor Masyk to approve Third reading of #844-2026 amending Land Use Bylaw 780-2018 to:

1. Adding a definition for "Outdoor Storage" in Section 2.2 Definitions of the Land Use Bylaw 780-2018 as follows:

"Outdoor Storage" is as the keeping, stockpiling, or leaving of goods, materials, commodities, equipment, or vehicles in an unroofed or open area for an extended period. This includes the storage of Recreational Vehicles (RVs) including campers, trailers, boats, side-by-sides and motorhomes.

2. Adding "Outdoor Storage" as a discretionary use in Section 12.10 Highway Commercial (C2) District and Section 12.11 Industrial (M) District.

3. Amending Section 3.2 Development Not Requiring a Development Permit to permit rooftop solar panels in all districts to not require a development permit if in compliance with Section 9.7 Solar Collectors as follows:

(q) roof-top solar collectors that comply with the specific use regulations outlined in Section 9.7 Solar Collectors
MOTION #232.21.10.2026 CARRIED

7.2 Land Use Bylaw Amendment 845 – 2026 – Second & Third Reading (MHP to R1)

MOVED BY Deputy Mayor McIntosh to approve second reading of #845-2026 amending Land Use Bylaw 780-2018 to redesignate a portion of the SW-4-42-21-W4M from Manufactured Housing Park (MHP) District to Low Density Residential (R1) District.

MOTION #233.21.10.2026 CARRIED

MOVED BY Councillor Kohlman to approve third reading of #845-2026 amending Land Use Bylaw 780-2018 to redesignate a portion of the SW-4-42-21-W4M from Manufactured Housing Park (MHP) District to Low Density Residential (R1) District.
MOTION #234.21.10.2026 CARRIED

MOVED by Deputy Mayor McIntosh to move into closed meeting of council to discuss: 9.1 Legal – ATIA Section 19 & Legal – ATIA section 28 at 6:58 pm.
MOTION #235.21.10.2026 CARRIED

MOVED by Deputy Mayor McIntosh to move out of closed meeting of council at 8:40 pm.
MOTION #236.21.10.2026 CARRIED

MOVED by Deputy Mayor McIntosh to notify the third party of breach of section 3.2(b) of the agreement and start the 15 day notice period effective October 22, 2026.
MOTION #237.21.10.2026 CARRIED

Regular Meeting agenda resumed.

7.3 Message from Council – Canadian Forces Base Wainwright Incident

Council reviewed the message and discussed, administration to plan as requested.

7.4 Policy 66.20 – Certificate of Compliance Policy

MOVED by Deputy Mayor McIntosh to direct administration to strike item 16 from the Policy 66.20 Certificate of Compliance Policy.
MOTION #238.21.10.2026 CARRIED

MOVED by Deputy Mayor McIntosh to that council approve the Certificate of Compliance Policy 66.20 on October 21, 2026, regular meeting of Council
MOTION #239.21.10.2026 CARRIED

7.5 Policy 66.30 – Encroachment Policy

MOVED BY Councillor Kohlman that Council approve Encroachment Policy 66.30 on October 21, 2026, at the regular meeting of council.
MOTION #240.21.10.2026 CARRIED

7.6 Bashaw Library Trustee Motions

MOVED BY Deputy Mayor McIntosh to accept Natasha Larkin's resignation from the Town of Bashaw Library Board, at the October 21, 2026, regular meeting of Bashaw Town Council.
MOTION #241.21.10.2026 CARRIED

MOVED BY Councillor Masyk to appoint Grace Fisher to the Town of Bashaw Library Board effective October 21, 2026, until October 20, 2029, for her first three year term.
MOTION #242.21.10.2026 CARRIED

7.7 Bashaw Crop Services – Request for Temporary Easement and Controlled Access – Undeveloped Public Road Allowance

MOVED BY Deputy Mayor McIntosh that Council decline the request to register a temporary access easement or agreement providing Bashaw Crop Services with controlled or exclusive access to the public laneway, and direct Administration to advise the applicant that any proposed restriction of public access must proceed, if pursued, through the applicable road closure process under the *Municipal Government Act*.

AND FURTHER THAT, before any road closure bylaw is prepared, Administration obtain legal advice confirming the statutory process and implications; and that any future proposal include a properly designed turning bulb, with associated costs to be addressed by the applicant subject to Council approval.
MOTION #243.21.10.2026 CARRIED

7.8 Candidly Report – Voices of Bashaw

MOVED BY Deputy Mayor McIntosh to table the Candidly Report – Voices of Bashaw to the next regular meeting of Bashaw Town council.
MOTION #244.21.10.2026 CARRIED

7.9 September 30, 2026 – Budget Variance Report

Administration began reviewing the Budget Variance Report with Council, it was not completed as the time was 10:00 pm.

Deputy Mayor McIntosh adjourned the meeting at 10:00 pm. The balance of the agenda items will be tabled until the next regular Meeting of Bashaw Town Council.

7.10 Bashaw Library – Request for Donations & Fundraiser Notice – Tabled Until November 4, 2026.

8. CELEBRATORY CORRESPONDENCE FROM COUNCIL - none

Closed meeting of Council section was addressed earlier on the agenda.

9. CLOSED MEETING OF COUNCIL
   9.1 Personnel – ATIA Section 22

10. NOTICES OF MOTION – none.

11. NEXT MEETING: – October 28, 2026 – 6:30 pm Bashaw's Next Big Thing Recreation Summit
    November 4 & 18, 2026 – 6:00 pm Regular Meeting of Council

12. ADJOURNMENT – Deputy Mayor McIntosh adjourned the meeting at 10:00 pm.

MAYOR, Cindy Orom

CHIEF ADMINISTRATIVE OFFICER, Theresa Fuller